

Minutes of Deering Library Trustees Meeting
September 13, 2004 at the Deering Library

Present: Polly Pierce and Jean Johnson

1. Finalizing the questionnaire that is to go in the Deering Connection: The trustees review the draft questionnaire that Polly had created, making a few minor changes. Polly is going to make and changes and if possible, reformat the document so it fits on one page. Jean is responsible for checking with the Deering Connection about including it in the next mailing.
2. By-Laws: After considerable consideration, the trustees not to draft by-laws until they can get more information.
3. Policy Statement: Using several samples as guide, the trustees drafted a policy statement for the Deering Library. Polly will type it up and the trustees will review it at their next meeting.
4. Web-site: It was decided to use two news articles, one about the Library's summer program for young people and the other about recent acquisitions to the library, as the up-date for the Library section of the Deering website. Jean is to submit these articles.
5. Time of Trustee Meetings: The trustees tentatively set as the time when the trustees will meet.
6. Moving the Library: The trustees support the idea of moving the Library near the Town Hall. The Selectmen reported that there is space for the library building there. However, there are no town funds available to move the library. Polly and Judy are to take this idea to the next Friends of Deering meeting and get their reaction.
7. Agenda for the next meeting: It was decided to give special attention to new acquisitions to the Library at the next Trustee meeting.