

Deering Public Library
Trustees Meeting
October 11, 2004

Minutes

Present were: Jean Johnson, Judy Wood, Polly Pierce

The trustees worked on writing Trustee By Laws. Polly will type a draft and a review will be made at the next Trustees Meeting.

All trustees decided to put a hold on writing a Deering Library Policy Statement until after attending a New Hampshire Library Trustee Association workshop on "Writing Policies: Language matters." Polly will attend this workshop on October 20th.

The trustees elected officers as follows: Jean Johnson, Chairperson; Polly Pierce, Secretary; and Judy Wood, Treasurer. Judy will contact Stuart Huggard, Town Treasurer, to discuss reclaiming the trustees' responsibility of maintaining library funds.

Time and place of fall and winter library hours was discussed. Since the town hall is under construction and space is limited in the temporary trailers, it was decided to check with the Deering Church to find out if space is available. Jean will contact the church. The hours decided upon are: Wednesday morning, from 10:00 to 12:30, Wednesday evening, from 5:00 to 7:00, and Thursday afternoon/evening from 3:00 to 7:00.

The feasibility of moving the library building to an area closer to the town hall was discussed. It was decided to gather more information on costs to move and evaluate restoration of the building to a year around building. Jean will also present this to the Library Friends as a potential project.

The trustees reviewed the balance in the budget to be \$430 and decided to make additional purchases of books at the next Trustees Meeting. The trustees decided that the next book purchases would be 2/3 children's books and 1/3 adult.

The date for the next trustees meeting will be on Monday, November 1, 2004, at 3:00 p.m.

Respectfully submitted,

Polly Pierce