

DEERING PUBLIC LIBRARY

Minutes

Regular Meeting of Trustees

September 12, 2005

A regular meeting of the Board of Trustees of Deering Public Library convened at Deering Town Hall at 6:00 p.m. pursuant to notice given to all trustees in accordance with the bylaws.

The following trustees were present, constituting all the trustees: Judy Wood, Polly Pierce, and Kathy Luger.

Judy Wood, Chairman, presided and Kathy Luger, Secretary, recorded the proceedings of the meeting.

The meeting was called to order by Chairman, Judy Wood, at 6:15 p.m.

Judy made a motion that we minimize discussions in the Minutes, provide an overview of the meetings, mention topics discussed, pros and cons and document decisions made. Kathy seconded. The motion passed after verifying that the quality and accuracy of the Minutes would not be compromised and would be labeled UNAPPROVED or APPROVED according to its current status.

Amendments to the Agenda.

- Future library plans (Tabled to next month).
- HB 549 Donations less than \$5000 as of August 29<sup>th</sup> to be posted to Agenda.
- Computer training and software (tabled until we have a computer).

Public Comment.      None.

Report(s).

Treasurer- Polly Pierce

- Approved reimbursement to Polly for stamps. Twenty-seven stamps at 37 cents each total \$9.99. End of month appropriation balance totals \$949.72.
- Polly will research the purchase of a magazine rack and present options at the October meeting.
- Magazine purchases (tabled).

Old Business.

- Little Library relocation (tabled to October)
- Book Selections. The trustees will each pick four books and reviews. Selections will be made for purchase at the next meeting.
- Summer Reading Program. Polly sent out a letter, a certificate of completion signed by the Governor, and a five dollar (\$5) gift certificate to Toadstool Bookstore to each participant of the summer reading program. The Toadstool gifts were donated by Polly.

### New Business.

- Meetings. The day of the Library Trustees meeting has been rescheduled for the **second** Monday of the month because the Conservation Commission's meeting is the first Monday of the month. No action was taken.
- Correspondence. Judy received a thank you note for helping someone while tending the Little Library.
- Library Liability Insurance coverage has been clarified and verified.
- Fundraisers.
  - Kay Daniels would like to sew us a quilt for raffle. The library trustees are excited and will be looking forward to this sometime in the months ahead.
  - Polly suggested a snowflake theme for eliciting book donations this winter.
- Library Activities
  - Story hours and Craft projects to get the community involved in utilizing the library.
- HB 549 "Donations of less than \$5000..." went into effect on August 29, 2005. Under the new bill less than \$5000 will be posted to agenda and mentioned in the Minutes. Because number of gifts were received prior to August 29, Kathy asked if we needed to post hearing for these. Polly will contact Terry Knowles of the Charitable Trusts Unit at the Attorney General's Office for advice.
- Kathy asked if the trustees needed to post hearing to accept the donation of the two acres set aside for future expansion of the library or was that covered by the selectman's acceptance of the total 14-acre parcel?

### Other Business.

- Judy is donating 74 postcards with Deering Town Library Hours for mailing to all registered library patrons.
- Articles for the Deering Connection
  - The summer reading program
  - New books at the library
  - Library hours

The next regular meeting of the library trustees is scheduled for **October 10, 2005** at **6 p.m.** at the Deering Town Hall.

Meeting adjourned at 8:15 p.m.