



TOWN OF DEERING
762 Deering Center Road
Deering, NH 03244

Board of Selectmen Meeting
November 18th, 2021
Minutes

Board Members Present: Bill Whisman, Rebecca Mitchell (electronically Present), Roy Watson

Town Employees Present: Julius Peel (Town Administrator), Samantha Ivanov (Administrative Assistant), Brian Houghton, (Road Agent), Jeff Leblanc, (Fire Chief)

Members Present: See attached Sign in Sheet

BoS MEETING CALL TO ORDER

Pledge of Allegiance:

Motion to approve the Consent Agenda:

- a. Minutes Nov 4th
 - a. The board noticed an error with the next meeting date and corrected it to state the 18th.
- b. Employee Payroll Nov 10th
- c. Employee Payroll Nov 17th
- d. AP Manifest Nov 18th

B. Whisman motioned to accept the consent agenda with alterations, seconded by R. Mitchell. All in favor. The motion passes.

Department Reports:

1. Police Chief Mark Philibert gave his department report to the BOS and explained to the board a number of cases that he has been currently reviewing. After reviewing the report, the Board discussed the purchasing of a new shotgun for the department. It was asked that M. Philibert review other repair options prior to purchasing the new weapon.

Old Business:

1. Review Potential Electronic Upgrades in the Town Hall (IT Supervision, Internet Bandwidth, Windows 11, and Outlook Emailing)

Julius Peel explained to the board that he had reviewed its Internet agreement with TDS and was offered a discounted rate with increased bandwidth. He continued that Comcast would not be able to service the building based on its location. The board discussed the offer and noted that the Highway Garage has been experiencing issues with internet for awhile now and asked that J. Peel look into adding the highway garage onto this agreement. J. Peel expressed that he would review this contract with TDS and get back to the board at the next meeting with what the updated cost would be.

2. DPW New Contract for Uniforms
 - a. Bill Whisman explained that this is a place holder and that the board would review this when they receive the updated contracts.

3. Town Hall Lock Update

The board discussed the quotes that Julius had received from Goffstown Lock and Key. After discussing the differing price points between rekeying, the front doors versus an electronic tap access, it was determined that \$550 for rekeying would be the better solution. The board continued by discussing how many keys would be made for the doors. Bill Whisman expressed that he thought

that 20 keys would be enough for the departments and for the committees. After comments from the public though, the board determined that they would need to generate a list of key recipients and to determine the necessary number of keys at a later date.

Bill Whisman motioned to expend \$550 towards the rekeying of the town hall and to review the number of necessary keys at a later meeting. Seconded by Roy Watson. The motion is approved unanimously.

New Business:

1. Town Hall Rental Agreements: Deering Recreation Committee/ Greater Hillsboro Senior Services
The board reviewed the rental agreements and spoke with the applicants who were present.

Bill Whisman motioned to approve the town hall rental agreements and to waive the necessary fees. Seconded by Rebecca Mitchell. The motion passes unanimously.

2. Public Assistance Requests

The Board reviewed the four applications for public assistance that they have received for the upcoming 2022 Fiscal Year. Rebecca Mitchell noted that Meals on Wheel's request explained that they hadn't been paid yet for the 2021 year and asked that J. Peel to look into this. The board agreed that they would review Meal's on Wheel's request once they knew if they were paid in 2021 or not. The projects requests are as such:

Project Lift: \$600

Meals on Wheels: \$500

Granite State: \$500

Red Cross: \$1200

Bill motioned to approve the allocation of Project Lift and Granite State in the upcoming 2022 budget. Seconded by Roy Watson. The vote is unanimous.

BOS/ Administrator Comments:

1. Veterans Day.

J. Peel noted that he was impressed with the turnout at the 2nd annual Veteran's day ceremony. B. Whisman expressed that he thought that the service went well, but that he would have liked to have introduced more of the town's veteran's during the service.

2. December 1st Coop Meeting

B. Whisman noted that there will be a Coop meeting on December 1st at 7PM.

3. January 20th Public Hearing Date

J. Peel explained that the budget committee has been working to review the budget the past couple months and he would like to set a public hearing date. He recommended that they set a tentative date of the 20th so that all members of the BOS and the Budget committee could review the budget. It was expressed by Lou Ellen Beard that this date is too early according to state law and should be the first week of February. J. Peel clarified that this was a tentative date and that the budget committee is only advisory, but he would review the RSA's and get back to the board with a definitive answer.

4. Public Notices:

It was expressed by members of the public attending the meeting that they are concerned with the amount of public outreach that the community has. During discussion, the idea of creating a town Facebook page like Henniker was stated along with the installation of a large, permanent sign in front of the town hall. The board explained that they have tried to tackle this same idea a few months ago, but noted the costs associated with this style of project. J. Peel noted that he could reach out to local communities to see what they recommend as the

most cost-effective tool.

Other Business:

Non-Public:

1. Motion was made by Bill Whisman to enter non-public citing RSA 91-A:3, II (a and b). Seconded by Roy Watson. The motion passes.

BOS/ Administrator Comments Post Non-Public:

After leaving Non-Public at 9:07PM, Bill made a motion to Hire T. Ford as a Book Keeper at \$30hr for a minimum of 8 hours a week, up to a year's time, or until the administrative assistant is fully trained. Seconded by Roy Watson. The motion passes unanimously.

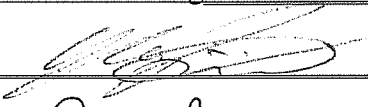
Adjourn

MEETINGS:

The next Board of Selectmen meeting will be held on December 2nd 2021 beginning at 7:00pm.



BOS Meeting Sign in Sheet

NAME	Reason for Attending
Mark Philibert	1810 
Dennis Prive	Don Prive
DOUG LALMOND	
GALE LALMOND	
Jill Smith	
Dave Delorcy	
Stephen Fogelson	
Karl Hartnett	
how Ellen Beavel	
ELIZABETH Kirby	
Mike Muller	
Kathelave	