



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes November 15, 2017

Selectmen present: Allen Belouin, Sharon Fife, Aaron Gill absent.

The meeting was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – November 1st.

Ms. Fife made the motion to approve the public and non-public meeting minutes of November 1st. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

New Business

Highway Department

Road Agent Houghton briefed the Board on the previous months activities within the department. The major focus of those work activities included road side mowing, and the East Deering Road Reconstruction Project. Mr. Houghton explained that the paving is complete, but there are a few more driveway aprons left to do. The project came in approximately \$6,000 under cost estimates (see attached report).

Bid Opening – Fuel / Grounds Maintenance / Property Sale

A single bid was submitted by Vaillancourt Fuels. The bid is listed below.

Bid	Average Annual Gallons	Price	Est Cost
#2 Oil	3,400	\$2.359	\$8,020.60
Blend	750	\$2.999	\$2,249.25
S15 Diesel	15,000	\$2.529	\$37,935

Mr. Belouin made the motion to approve the Vaillancourt bid as highlighted in the above table. Ms. Fife seconded the motion. The vote was unanimous and so moved.

Grounds Maintenance

Two bids were received. Results are listed below.

Vendor	Town Office / Memorial Lot	Hotel Lot	Carew Field	Total
TM&M Services	\$ 990.00	\$ 300.00	\$ 1,075.00	\$ 2,365.00
La Valley	\$ 2,610.00	\$ 450.00	\$ 350.00	\$ 3,410.00

The Board reviewed the bids and noted that La Valley both mowed and maintained the property from April 15th through November 15th where the bid from TM&M allowed for 22 mows with no attendant grounds cleaning or maintenance. It was also noted that Mr. La Valley maintained the Hotel Lot and

went the extra mile to make it look nice for the Town's annual Town wide BBQ. Mr. Belouin made the motion to approve the bid with La Valley. Ms. Fife seconded the motion. The vote was unanimous and so moved.

Tax Deed Property Sale

The Board reviewed a bid of \$5,000 for the two, one acre lots (232-028 & 029-000). Merging the two lots would create a buildable lot. The Bid was from Harvey Miller. Mr. Belouin made the motion to accept the bid price of \$5,000 from Harley Miller for the above noted tax deeded lots. Ms. Fife seconded the motion. The vote was unanimous and so moved.

Spednik LLC, Request for abatement of Interest on tax bills

The Board reviewed the request for abatement of interest on tax bills by Spednik LLC (Steve Lago) owner of the Long Woods Mobile Home Park (see attached request). The occupants of these mobile homes had been evicted from the mobile home park for non-payment of park rent. The owners had long ago stopped paying taxes. The Park owner purchased these mobile homes and was now legally responsible for the taxes. The Park owner is also the owner of record for 20 mobile homes in the park, many purchased under similar circumstances. Previous requests for interest abatement have been granted by earlier Boards, but the current membership felt that over time the benefit of interest forgiveness had accrued to a single individual and that conferred a disproportionate amount of favorable treatment. No action concerning the interest forgiveness request was taken.

Avitar Assessing – additional functionality agreement

The TA explained that he had contacted Avitar at the behest of the Board to see what was required to get the Avitar property cards on the GIS website, www.axisgis.com/deeringnh. Avitar sold this functionality separately. The cost is \$730. Ms. Fife made the motion to approve the agreement. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>November 8th</u> \$14,396.10
- Employee Payroll	<u>November 15th</u> \$14,337.11
- Fire / Rescue Payroll	<u>November 15th</u> \$4,972.51
- AP Manifest	\$53,680.13
- Trust Fund(s) Deposit	\$141,028.60
- Trust Funds) Withdrawal	\$22,161.75

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Fife seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2004.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator



TOWN OF DEERING

Highway Department

762 Deering Center Road

Deering, NH 03244

October 2017 Highway Department Report

We finished the last 5300' of base and top gravel on East Deering Road. We had breakdowns with both our ten wheelers and had to call on Mt William Co. to help us with the trucking of the road gravel. Fine grade will take place on the first week of November and they will pave it the following week. Field of Dreams Mowing had a break down and lost a week on our road side mowing. He is all up and running and working on the weekends to catch up. We have been out grading on the Turnpike, Skye Farm Road and all the gravel roads off Old County and Reservoir Road. Ditching has been done on Dickey Hill Road, Tubbs Hill Road and Wolfe Hill Road. We were lucky to have a warmer than average October but winter will pop its head out soon enough.

Brian Houghton

Road Agent

Vehicle #	Vehicle Description	Start	End	August Total
P1	2008 Ford F350	106,565	107,482 Miles	917
B1	2014 Cat 430IT Backhoe	1,808.4	1,901 Hours	92.6
L1	2007 Komatsu 320 Loader	6189	6201 Hours	12
G1	2003 John Deere 772 Grader	11,221	11,312 Hours	91
T1	2011 Kenworth Dump	69,760	69,882 Miles	122
T2	2005 International Dump	137,258	137,329 Miles	71
T3	1999 International 6x6 Dump	19,593	19,593 Miles	0
T4	2001 International Dump	2,660	2,660 Hours	0
T5	2006 C5500 Chevy Dump	57,985	57,985 Miles	0

TOWN OF DEERING

Purchase Order Pay History and Encumbrance

Fiscal Year: 2017-2017

Vendor: All
Order Type: All
DAC: All
Ship To: All

Project: ROAD-2017 E. Deering Rd
PO Status: All
Requester: All

P.O. No.	Name Of Vendor	P.O. Date	Req. Number	Original Amount	Requester	Project	Award #	Order Type
1740055	JAF Industries, Inc.	09/12/17	40159	4,060.80	Road Agent	ROAD-2017 E. Dee		Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance		
3236	01.4909.40.745	1	2,160ft. 6" Underdrain Pipe for E. Deering Rd – SB 38 Project	4,060.80				
3236	01.4909.40.745	1	Invoice: 2766	Voucher: 1277	Check: 32285	09/20/17		\$4,060.80
PO Totals:				\$4,060.80	\$4,060.80	\$0.00		
1740056	Oldcastle	09/12/17	40158	256.46	Road Agent	ROAD-2017 E. Dee		Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance		
3235	01.4909.40.745	1	Barrel Blocks (Qty 90) for E. Deering Road – SB 38 Project	256.46				
3235	01.4909.40.745	1	Invoice: 421143261	Voucher: 1277	Check: 32290	09/20/17		\$256.46
PO Totals:				\$256.46	\$256.46	\$0.00		
1740057	Advanced Excavating & Paving	09/12/17	40160	14,110.06	Road Agent	ROAD-2017 E. Dee		Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance		
3237	01.4909.40.745	1	Reclaim E. Deering Rd – SB 38 Project	14,110.06				
3237	01.4909.40.745	1	Invoice: 17386	Voucher: 1277	Check: 32272	09/20/17		\$14,110.06
PO Totals:				\$14,110.06	\$14,110.06	\$0.00		
1740058	Daniels Construction	09/18/17	40161	8,275.00	Road Agent	ROAD-2017 E. Dee		Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance		
4239	01.4909.40.745	735	735 yards of f 1.5" crush stone	8,085.00				
4241	01.4909.40.745	1	15 yards of 3/4" crush gravel	190.00				
4239	01.4909.40.745	735	Invoice: Sept 7, 2017	Voucher: 1292	Check: 32333	10/04/17		\$8,085.00
4241	01.4909.40.745	1	Invoice: Sept 7, 2017	Voucher: 1292	Check: 32333	10/04/17		\$190.00
PO Totals:				\$8,275.00	\$8,275.00	\$0.00		
1740063	Mt. William Inc.	10/17/17	40170	84,251.08	Road Agent	ROAD-2017 E. Dee		Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance		
5276	01.4909.40.745	1	7,231.85 total yards 3" Minus Road Gravel	55,685.24				
5278	01.4909.40.745	1	3,615.95 yards 1.5" Road Gravel	28,565.84				

TOWN OF DEERING

Purchase Order Pay History and Encumbrance

Fiscal Year: 2017-2017

Vendor: All
Order Type: All
DAC: All
Ship To: All

Project: ROAD-2017 E. Deering Rd
PO Status: All
Requester: All

P.O. No.	Name Of Vendor	P.O. Date	Req. Number	Original Amount	Requester	Project	Award #	Order Type
5276	01.4909.40.745		1	Invoice: 32163	Voucher: 1321	Check: 32446	10/25/17	\$3,118.50
5276	01.4909.40.745		1	Invoice: 32101	Voucher: 1321	Check: 32446	10/25/17	\$1,386.00
5276	01.4909.40.745		1	Invoice: 32215	Voucher: 1321	Check: 32446	10/25/17	\$1,698.00
5278	01.4909.40.745		1	Invoice: 32215	Voucher: 1321	Check: 32446	10/25/17	\$1,066.50
5278	01.4909.40.745		1	Invoice: 32163	Voucher: 1321	Check: 32446	10/25/17	\$829.50
5278	01.4909.40.745		1	Invoice: 32305	Voucher: 1337	Check: 32495	11/07/17	\$17,022.30
5278	01.4909.40.745		1	Invoice: 32350	Voucher: 1337	Check: 32495	11/07/17	\$829.50
PO Totals:						\$84,251.08	\$25,950.30	\$58300.78

1740067	Antrim Lumber	11/07/17	40176	231.86	Road Agent	ROAD-2017 E. Dee	Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance	
7296	01.4909.40.745	3	6" x 6" x 8' pressure treated lumber	66.93			
7297	01.4909.40.745	1	4" x 4" x 8' pressure treated lumber	10.95			
7298	01.4909.40.745	1	5/16" x 4" Bulk Screws	139.00			
7299	01.4909.40.745	2	3/8" x 8" 4-pack Screws	14.98			
PO Totals:				\$231.86	\$0.00	\$231.86	

1740068	Daniels Construction	11/07/17	40174	2,362.50	Road Agent	ROAD-2017 E. Dee	Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance	
7292	01.4909.40.745	1	150 yards of 3" minus gravel	1,575.00			
7293	01.4909.40.745	1	75 yards of 1.5" gravel	787.50			
PO Totals:				\$2,362.50	\$0.00	\$2362.50	

1740069	Advanced Excavating & Paving	11/07/17	40175	130,052.51	Road Agent	ROAD-2017 E. Dee	Purchase Order
Item #	Account Number	Qty	Description	Amount	Amount Paid	Encumbrance	
7294	01.4909.40.745	1	7,510 ft. of Fine Grade & Roll	10,197.76			
7295	01.4909.40.745	1	7,510 ft. of 2" Thick Base Pavement	119,854.75			
PO Totals:				\$130,052.51	\$0.00	\$130052.51	
Grand Totals:				\$243,600.27	\$52,652.62	\$190,947.65	

End of Report

To: Board of Selectmen
From: Chief Dan Gorman, Deering Fire & Rescue
Date: 05/10/2017
Subject: Fire & Rescue Report, October 2017

During the month of August Deering Fire & Rescue responded to 36 emergency responses. Sixteen (16) of those responses were a result of the rain and wind storm on October 30th. We received our first response at 2:02am for a tree across the road with wires down on Second NH Turnpike. While Assistant Chief Connor was responding to that scene, he came upon three additional wires down and trees on wires. With multiple calls coming in for storm related issues, he had Concord Fire Alarm put out a tone for personnel to respond to their stations for assistance. All three (3) Fire Stations were manned and those crews handled calls in their districts. Twelve (12) of the responses were between the hours of 2:00am and 7:00am. From that time, until 11:00am, we received four (4) more storm related responses. Two of our personnel actually called out of work to continue to help during the storm. Our Per Diem crew came in early as well to assist. We had great communications with Road Agent Brian Houghton throughout the early morning hours working to put up barriers on the closed roads due to primary wires across roadways, trees blocking roads and a few road washouts.

The upstairs meeting room and chief office in the Donovan Station has the trim in place now. There is a little more painting to do, and the electrician is coming in next week to put in new energy efficient LED lighting. Once that is done, the project will be done and it will give the fire and EMS personnel a much more inviting area for meeting and trainings.

During the first week in October, the ambulance was out of service for repairs. During that time, we did need to have mutual aid ambulances respond to Deering on five (5) occasions to transport patients. The ambulance is back in service and running well.

October 29th, Deering Fire & Rescue hosted a mutual aid drill at the airport. The drill took place at the Hawthorne – Feather Airport. The scenario we used was an airplane that crashed into the building that houses the Alternative School. We simulated that the plane and building were on fire with multiple victims in the building. This type of training helps us to better be prepared for a worst case scenario at the airport and gives us the opportunity to work with our neighboring towns Fire and EMS departments. At the drill were Hillsboro Fire and EMS, Washington Fire, Francestown Fire, and Capitol Area Compact Chief Keith Gilbert. The training taught us a lot. It showed us the things we did well, the things we need to improve on. It gave us a better understanding of how the other towns run and a great chance to meet some of the towns Fire and EMS personnel. This drill was conducted as recommended by the 2015 Deering Fire & Rescue MRI Report, 6.10.

Below you will see a chart of emergency responses in October by day of the week and hour of day. The boxed in area are the hours of the Per Diem program and outside of that box is covered by our call personnel. You will see below the chart, the statistics regarding number of calls, broken down into fire, EMS and Motor Vehicle Accidents (MVA). Also, EMS transports vs. Non-transports. Note, you will see that the Per Diem EMS Transports were zero (0) for the month. Unfortunately, four (4) of the Mutual Aid received were during the week that the ambulance was out of service.

I would love to be able to supply the board with ambulance billing statistics but unfortunately, I have not had the time to gather complete and accurate information by the deadline to submit this report. I will have a report for you as soon as I am able.

Thank you,
Daniel Gorman, Fire Chief

October Fire and EMS Responses by Hour of the Day and Day of Weeek

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
0:00								0
1:00								0
2:00	5							5
3:00	3							3
4:00	2						1	3
5:00	1							1
6:00	1			1				2
7:00			1	1				2
8:00								0
9:00	1							1
10:00				1				1
11:00	1		1	1				3
12:00			1	1				2
13:00					1			1
14:00		1						1
15:00							1	1
16:00				1				1
17:00	2							2
18:00								0
19:00				1				1
20:00	1	1						2
21:00	1			1		1		3
22:00								0
23:00					1			1
	18	2	3	8	2	1	2	36
Month Total Responses - 34								
Per Diem Total Responses - 12			Call total Responses - 24					
Per Diem EMS Responses - 6			Call EMS Responses - 9					
PerDiem Fire Responses - 5			Call Fire Responses - 15					
Per Diem MVA Responses - 1			Call MVA Responses - 0					
Per Diem Transports - 0			Call EMS Transports - 5					
Per Diem MA EMS Given - 0			Call M/A EMS Recieved - 4					
Per Diem MA Fire Given - 0			Call M/A EMS Given - 0					
Per Diem MA EMS Received - 2			Call Fire M/A Received - 0					
Per Diem MA Fire Received - 0			Call Fire M/A Given - 2					

MONTHLY REPORT**OCTOBER 2017****NEWS:**

1. 2017 Cruiser FINALLY returned from Beltronics, although there are a couple of checklist items that need completing.
2. 2013 Cruiser back from Beltronics as well, with new Red Lights for the Fire Department. It still have PD striping on it, so they will need to strip that off and re-graphic it. Chief Gorman has been given the keys and all maintenance records, and this has been removed from PD inventory list.
3. Cadets and Police Department conducted their Annual Halloween Trick-or-Treating Event at the Longwoods Mobile Home Park, meeting approximately 100 ghouls, goblins, princesses, and superheroes/superheroines.
4. Cadets and Police Department, along with Fire and Rescue, hosted the Annual Public Safety Day Open House. Eddie Eagle made his first official appearance in Deering.
5. Cadets and Police Department participated in the Annual Family Matters Public Service Event at the Elementary School, where Eddie Eagle made his second official appearance in the region.

TRAINING:

1. Most members of the Department participated in Firearms dim light/nighttime training this month.
2. Completed Annual Firearms Qualification Courses for last of our officer's who had not been available to do this yet.
3. Officer Forsley completed his CPR and AED Recertification.
4. Officer Forsley attended a class at the Police Academy for Directed Law Enforcement Operations

GRANTS:

1. 2018 STEP Grant Program : We have been approved for \$5,313.64 in patrol costs for this grant program, effective on 10/11/2017. This is about ½ of the initial request that was made. Federal Funding for the Traffic Safety/Law Enforcement Programs was cut the current Federal Budget.
2. 2018 DUI Grant Program: We have been approved for \$3,000.00 in patrol costs for this grant program, effective on 10/11/2017. This is about 1/3 of the request that was made. Federal Funding for Traffic Safety/Law Enforcement programs was cut in the current Federal Budget.
3. 2018 Distracted Driving Program: We have been approved for \$1,500.00 in patrol costs for this grant program, effective on 10/11/2017. This is the first year we have applied for specific Distracted Driving Patrol funds.
4. 2018 Highway Safety Equipment Grant: I heard informally that this grant was going to be approved, BUT I have not seen any actual approval paperwork come through on it yet.

JUVENILE ACTIVITY:

1. No new JV Cases in September 2017

ACTIVITY REPORT:

Calls For Service Logged:	302	(this does not include many vacant home checks which are now counted separately in the new system)			
DPD Call Outs	4	(Animal Control, criminal complaints, alarms, MV assists, etc).			
NHSP Call Outs	1	(death investigation- SP DID in fact respond to this)			
MV Enforcement:	52	(52 traffic warnings)			
MV Accidents:	1	(CDL Load Loss issue)			
ARRESTS Total:	8				
Charges:		Domestic Violence- Aggravated Assault	2	Aggravated DUI	1
		Assault – Simple Assault	4	Protective Cust	1
NEW PENDING/ OPEN CASES:	4				
Charges:	Tattooing of a Minor	1	(warrants issued for the tattooer, he is in Mass and reluctant to come to NH)		
	Burglaries	9	(3 last fall, 3 in May 2017, 3 in June/July 2017- We have arrest warrant in preparation for 2 of these)		

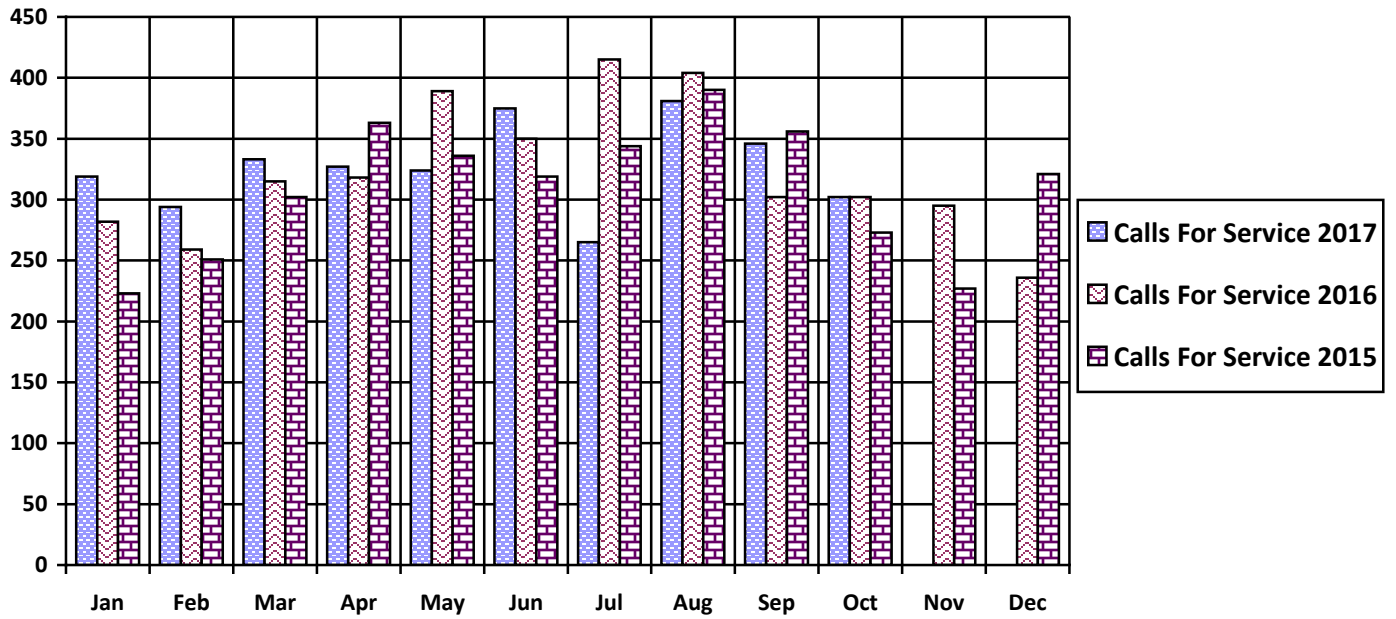
MILEAGE TOTAL:

2,950 miles from 1Oct2017 through 31Oct2017

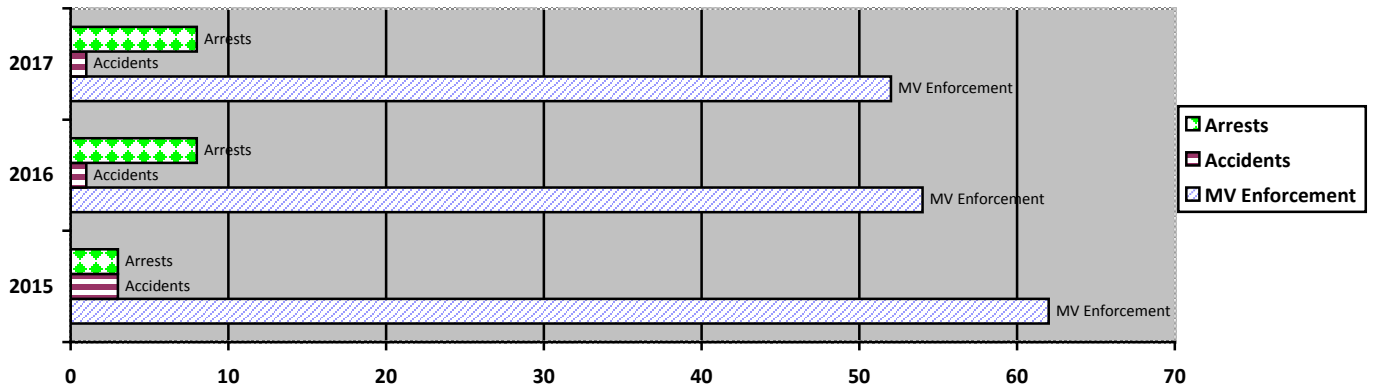
2014 Intrcpt Util: 54,025 (2,850 miles in period)

2017 Intrcpt Util: 475 (100 miles in period)

Call For Service Stats- Monthly



Monthly Stats- OCTOBER



RADAR TRAFFIC SURVEYS**OCTOBER 2017****OFFICER TRAFFIC SURVEYS**

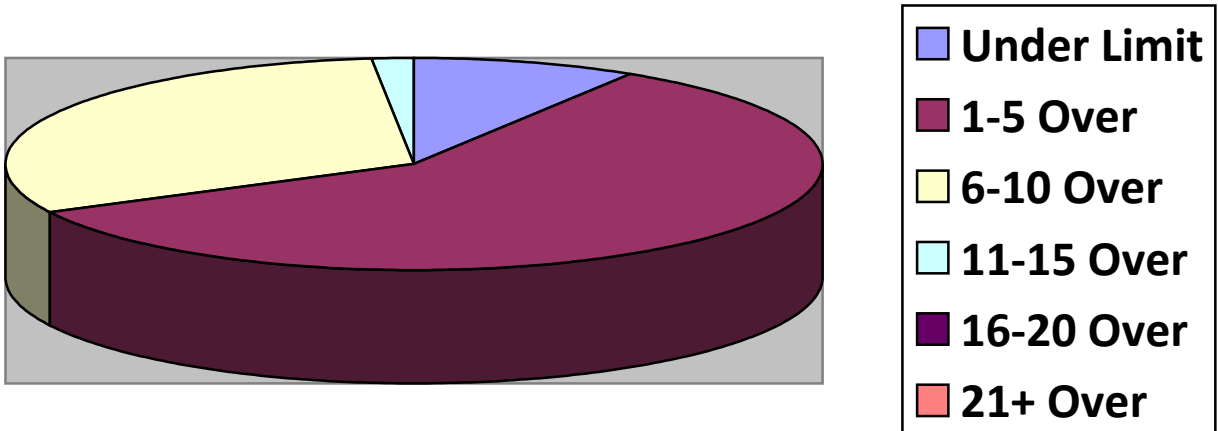
Totals	Rte 149 (1	2 nd NH Tpk(4	OldCounty (5	Clement (1	EstDrng (5
Total Cars					
Under Limit	17	10	10	0	12
+1 – 5 over	37	74	52	10	28
+6 – 10 over	5	54	44	8	12
+11 – 15 over	0	3	7	0	0
+16 – 20 over	0	0	0	0	0
+ 21 over	0	0	0	0	0
Stopped	0	1	0	0	1

Totals	Rsvr (LngWds(Mnslvl(2	Other(1	Cross(2
Total Cars					
Under Limit			1	5	6
+1 – 5 over			11	7	16
+6 – 10 over			9	1	7
+11 – 15 over			1	0	2
+16 – 20 over			0	0	1
+ 21 over			0	0	0
Stopped			0	0	1

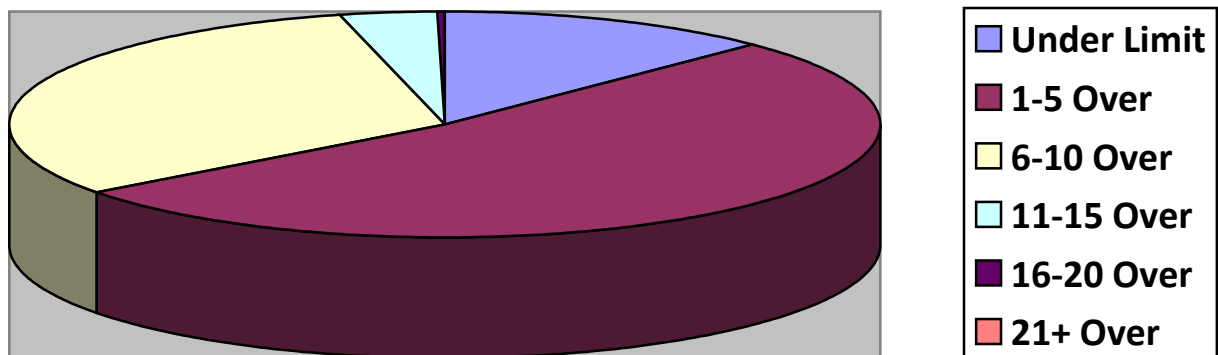
VOLUNTEER TRAFFIC SURVEYS

Totals	EastDrng(Union (Mill (OldCty(ClmtHill(LngWds (
Total Cars						
Under Limit						
+ 1 – 5 over						
+ 6 – 10 over						
+ 11 – 15 over						
+ 16 – 20 over						
+ 21 over						

Primary Roadways - 5 Surveys

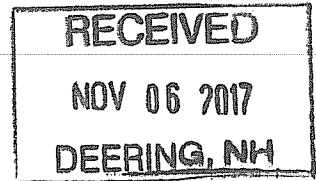


SECONDARY ROADWAYS - 15 SURVEYS



SPEDNIK, LLC

48 Blacksnake Rd.
Seabrook, NH 03874
Tel.: 603-545-2002



November 1, 2017

To: Town of Deering
Subject: Taxes owed on 9 Hubbard Rd., 30 Martin Rd.

To Whom It May Concern:

Spednik, LLC, owner of Longwood Mobile Home Park, has taken over the above properties due to unpaid rent.

I have received the tax bills for 2017 on both properties; 9 Hubbard Rd. has a balance due of \$3,276.38 and I now own 30 Martin Rd.. Both homes have not paid taxes for at least five years.
8777⁸⁵ 7210⁹⁸

I would like to settle the taxes on both properties and am asking the Town of Deering to compromise on both balances. I would be willing to pay all principle cost on the taxes of both properties.

I estimate that both homes need at least \$15,000.00 to \$20,000.00 in expenses to repair. I would like to move forward with these repairs, but will have no choice but to leave these homes vacant in their present condition if we cannot reach some compromise on this matter.

I am confident that a reasonable and fair arrangement can be met by both parties, however should you decide otherwise, it would be acceptable that the town would take these homes over.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stephen Lago", followed by a horizontal flourish.

Stephen Lago, owner
LWMHP

Please Sign IN

Doug Zalmond

Gale Zalmond

RH