



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

December 3, 2020

Selectmen's Meeting

Selectmen present: Bill Whisman, Allen Belouin, Rebecca Mitchell

The meeting was called to order at 1900 via video teleconferencing because of the COVID-19 public health crisis and Governor Sununu's emergency order #12 pursuant to Executive order 2020-04 which authorizes the Board of Selectmen to meet electronically.

Mr. Whisman made the motion to approve the consent agenda. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Motion to approve the Consent Agenda:

- a. Minutes for November 19th
- b. Employee Payroll **Nov 25th** **\$13,354.28**
- c. Employee Payroll **Dec 2nd** **\$14,302.10**
- d. AP ACH XFER **Dec 3rd**
- e. AP Manifest **Dec 3rd** **\$383,186.40 / \$25,077.49**
- f. Pole License
- g. Appt – Fire Warden
- Current Use Application 231-006-000

NEW BUSINESS:

Fire Department Budget

Mr. Whisman observed that Fire Chief Gorman was attending the meeting via zoom from the Town of Hollis where he was working his shift on the fire department. Mr. Whisman suggested that Mr. Gorman attend the next regularly scheduled Selectmen's meeting. Other Board members agreed as did Mr. Gorman.

Assessing Bid

The TA reported that Avitar had not replied to a request to reduce their bid amount for assessing services. The bid amount for the current 5-year assessing cycle is \$130,236 compared to the 2015 bid amount of \$116,640, up \$13,596 spread over the 5-year assessing period. Mr. Whisman made the motion to approve the 5-year assessing contract in the amount of \$130,236. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Warrant Articles

The TA reported that two warrant articles, one each from the fire and police, have been submitted. The Fire Department submitted a warrant article in the amount of \$90,000 for the purchase of nine SCBA's. The Police Department warrant article for \$27,123 is for new law enforcement management and reporting software. The part-time officers serving on the police force in Deering are full-time police officers from surrounding communities who use IMC software so converting to IMC from Crimestar will help make those officers more productive. The software also is used by the Hillsborough dispatch so all calls for service are date and time stamped allowing Deering officers to import Hillsborough dispatch data into their own reports bringing greater accuracy and consistency to officer reporting.

Other Business

The Board reviewed an employee request, whose regular work schedule is Monday through Thursday, to make the upcoming Friday holidays (Christmas & New Year's Eve) a floating holiday to be used on the preceding Thursday of the respective holidays. Mr. Whisman made the motion to approve the use of a floating holiday for Christmas that falls on a Friday (12/25) to be used on the Thursday (12/24). Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Non-Public Session - RSA 91-A:3 II (b) (a)

Mr. Whisman made the motion to enter into non-public session under RSA 91-A:3 II (a) (b) to review applications for FD & HWY candidates and to discuss an employee review. Mr. Belouin seconded the motion. The vote was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman.

The Board entered non-public session at 1922.

The Board reconvened into public session at 1955.

The Board reviewed a request from Bill Demotta to install a Christmas Tree in the Bandstand. The Board agreed to allow the installation so long as any lights were not powered from the electrical outlet. The Board reasoned that the use of either battery or solar powered lighting will lessen the chance of fire.

The Board also directed the TA to look into distance training from Primex for sexual harassment training. The TA agreed to do so.

There being no further business Mr. Whisman made the motion to adjourn the meeting. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2005.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator