



TOWN OF DEERING
Board of Selectmen
762 Deering Center Road
Deering, NH 03244

Meeting Minutes
March 5, 2020

Selectmen present: Allen Belouin, Rebecca Mitchell, William Whisman – via teleconference

Other in attendance: Diane Kendall, Interim Town Administrator; Tom Cavanaugh, Police Captain; Dan Gorman, Fire Chief; Cynthia Gidley, Ambulance Lieutenant; See Sign-In Sheet

Mr. Belouin called the meeting to order at 7:00pm

Mr. Belouin motioned to accept the public of February 18th, seconded by Mr. Whisman and unanimously approved.

New Business:

Full Time Police Officer Appointment: Town Clerk Carol Baker and Selectmen Chair Allen Belouin administered the Oath of Office for Police Officer Tyler Davy for the position of full-time Police Officer, with an effective date of March 1, 2020. Captain Cavanaugh and several members of the Hillsboro Police Department were present to support and congratulate Officer Davy. Officer Davy will continue his training and enter the next available full-time police academy. Selectmen approved a rate adjustment for Mr. Davy from \$16.53/per hour to \$17.02/per hour.

Per-Diem Ambulance Appointments: Fire and Ambulance Chief Dan Gorman and Lt. Cynthia Gidley introduced two of five department candidates: Amy Kendall, Advanced EMT and Dakota Poole, EMT. Mr. Belouin motioned to approve candidate appointments:

William Lapota	AEMT	\$17.00 per hour
Amy Kendall	AEMT	\$17.00 per hour
Charles McMakin	EMT	\$13.00 per hour
Patricia LaMothe	EMT	\$13.00 per hour
Dakota Poole	EMT	\$13.00 per hour

Ms. Mitchell seconded and the motion passed unanimously. Selectmen congratulated and thanked the new employees.

Town Meeting Preparation: Selectmen met with Town Moderator Phil Bryce to prepare for Town Meeting on March 14th.

Unanticipated Revenue: Mr. Belouin motioned to accept unanticipated revenue of \$3,000 to revenue account 01.3504.33.330 Code Enforcement Penalty and to appropriate the funds to function Public Safety account 01.4299.33.330 for the enforcement relative to State of NH Judicial Branch Notice of Decision State v. Fortier and Agreement dated February 18, 2020. Ms. Kendall and Code Enforcement Officer Mr. Borden will keep Selectmen apprised of next steps to include an RFP for safe cleanup of the property and continued monitoring and enforcement.

Continued Business:

Police Chief Recruitment: Interviews have been scheduled for April 3 and April 10th. The interview panel includes the Selectmen; Scott Lester, Antrim Police Chief; Michael Beausoleil Esq., Town Prosecutor; and Russell McAllister, Town Administrator.

Town Hall Parking Lot: Ms. Kendall relayed information from Road Agent Brian Houghton. Advanced Paving inspected the damaged parking lot paving on Monday March 2. The cause of the damage is still unknown. Mr. Houghton has the crew removing and filling the damaged sections with gravel to level and improve safety. Investigation into the cause undermining the pavement will ensue this spring. Once mitigated, Mr. Houghton assures the board Advanced Paving guarantees service to repave the damaged sections of the lot.

Chimney Bid: Selectmen tabled decision on Chimney Bid award pending more information from the vendors and Building Inspector Mike Borden.

Selectmen tabled approval of Yield Tax Timber for Map 217 Lot 007 until a full quorum of board is physically present.

Selectmen Approved:

• Yield Tax Timber	M201 L002	03/05/20	\$ 496.47
• Employee Payroll	Week 9	02/26/20	\$ 11,478.93
• Employee Payroll	Week 10	03/04/20	\$ 11,100.61
• AP Manifest - ACH	V 1061	02/07/20	\$ 30.00
• AP Manifest - ACH	V 1062	02/21/20	\$ 24.00
• AP Manifest - ACH	V 1063	02/21/20	\$ 215.10
• AP Manifest - ACH	V 1064	02/27/20	\$ 404.25
• AP Manifest	V 1065	03/05/20	\$ 351,498.59

Public Comment and Question:

Mr. Eric Stauffer asked about the Town's response to COVID-19. Ms. Kendall responded information from NH Homeland Security and Emergency Management would be placed on the Town Website. Employees and volunteers are expected to use advised protocol to avoid the spread of illness. Election officials are deploying extra precautions to prevent the spread of illness at the voting poles on Tuesday.

Personnel Matter: Mr. Belouin motioned to enter non-public session under RSA 91-A:3, II(a) dismissal, promotion, compensation of any employee; seconded my Ms. Mitchell. Roll call vote: Ms. Mitchell, aye; Mr. Belouin, aye. Mr. Whisman, recused himself from all matters pertaining to the personnel matter at hand including attendance in the non-public session, at which time Mr. Whisman excused himself from the call. Mr. Belouin and Ms. Mitchell entered non-public session at 8:00pm. The Selectmen returned to public session at 8:20pm. Mr. Belouin motioned to seal the minutes, seconded by Ms. Mitchell, because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board and render a proposed action ineffective. Roll call vote: Mr. Mitchell, aye; Mr. Belouin, aye. The motion passed; the minutes will be sealed.

There being no further business to come before the Board, Mr. Beloin made the motion to adjourn seconded by Ms. Mitchell and unanimously approved. The meeting adjourned at 8:25pm

Respectfully Submitted,

\s\ Diane Kendall, Interim Town Administrator



POLICE DEPARTMENT

TOWN OF DEERING

762 Deering Center Road

Deering, NH 03244

James H. Pushee, Chief of Police

(603) 464-3600 (dispatch) (603) 464-3127 (office)

(603) 464-2677 (fax)

email: policechief@deering.nh.us or police@deering.nh.us

State of New Hampshire

Hillsborough County, s.s.

NOTICE OF APPOINTMENT OF OFFICER

To TYLER J. DAVY of Hillsborough in the County of Hillsborough, N.H.

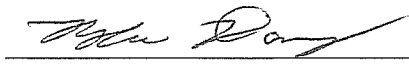
Whereas, there is a vacancy in the office of the Police Department in said town and whereas we, the Subscribers have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said TYLER J. DAVY, a **FULL TIME POLICE OFFICER** of said town, effective on March 1, 2020;

And upon your taking the oath of office, and having this appointment certificate of said oath of office recorded by the town clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office, until another person shall be chosen and qualified in your stead.

Given under oath this 5th day of March, 2020

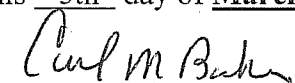

For the Board of Selectman in the Town of Deering, NH

I TYLER J. DAVY do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent on me as a Police Officer according to the best of my abilities, agreeably to the rules and regulations of the constitution and the laws of the State of New Hampshire. So help me God.


Officer's Signature

Personally appeared the above named TYLER J. DAVY, who took and subscribed the foregoing oath. Before me, CAROL BAKER, on this 5th day of March, 2020.

Received and Recorded.


Town Clerk, Deering, New Hampshire



MONTHLY REPORT**February 2020****NEWS:**

1. DPD has a pending personnel issue.
2. Cpt. Cavanaugh and Admin Assistant Whisman attended the budget meeting on February 6th.
3. Officer Davy is moving from part-time to a full-time officer. He will be sworn in at the Town Meeting and will attend the full-time academy in either April or September.
4. Four quotes were sent out this month requesting quotes for the 2014-2020 cruiser upfit.
5. Adamson Industries came and took measurement of the 2014 cruiser equipment to see what could be re-used for the 2020 cruiser.

TRAINING:

1. Officer Tyler Davy is continuing to do very well with his Field Training with Cpt. Cavanaugh at Deering and with Ofc. Parsons and Ofc. Hodgen from Hillsborough. He will complete his FTO in March.

GRANTS:

1. Crimeline grant is now available for 2020. The grant is in the process of being written and reviewed. We are requesting an additional RADAR Speed Sign to be placed in the town to help enforce traffic speeds.
2. 2020 Office of Highway Safety – Mobilization Patrols – We have started working these patrols. These will be worked as overtime shifts (for FT Officers) or as extra straight time shifts (for PT Officers) during specific campaign time periods from October 2019 through Sept 2020.
3. We are still waiting to hear on approvals of a NH Statewide Radio Reprogramming Inclusion grant project through NH Homeland Security/Grants Management Unit.

JUVENILE ACTIVITY:

1. Allegation of sexual assault-boyfriend assaulted girlfriend-joint investigation with HPD-still pending
2. Possible sexual assault involving 10 y/o females. CAC has an interview tentatively on the 31 Jan 2020 with the suspect-still pending

ACTIVITY REPORT:

Calls For Service Logged:	196	
DPD/HPD Call Outs	23	
NHSP Call Outs	0	(xx)
MV Enforcement:	36	(32 warnings, 2 criminal, 2 parking)
MV Accidents:	0	
ARRESTS Total:	3	
	Charges:	Operation of vehicle after suspension- DV simple assault Protective custody arrest
NEW PENDING	0	
	Charges:	

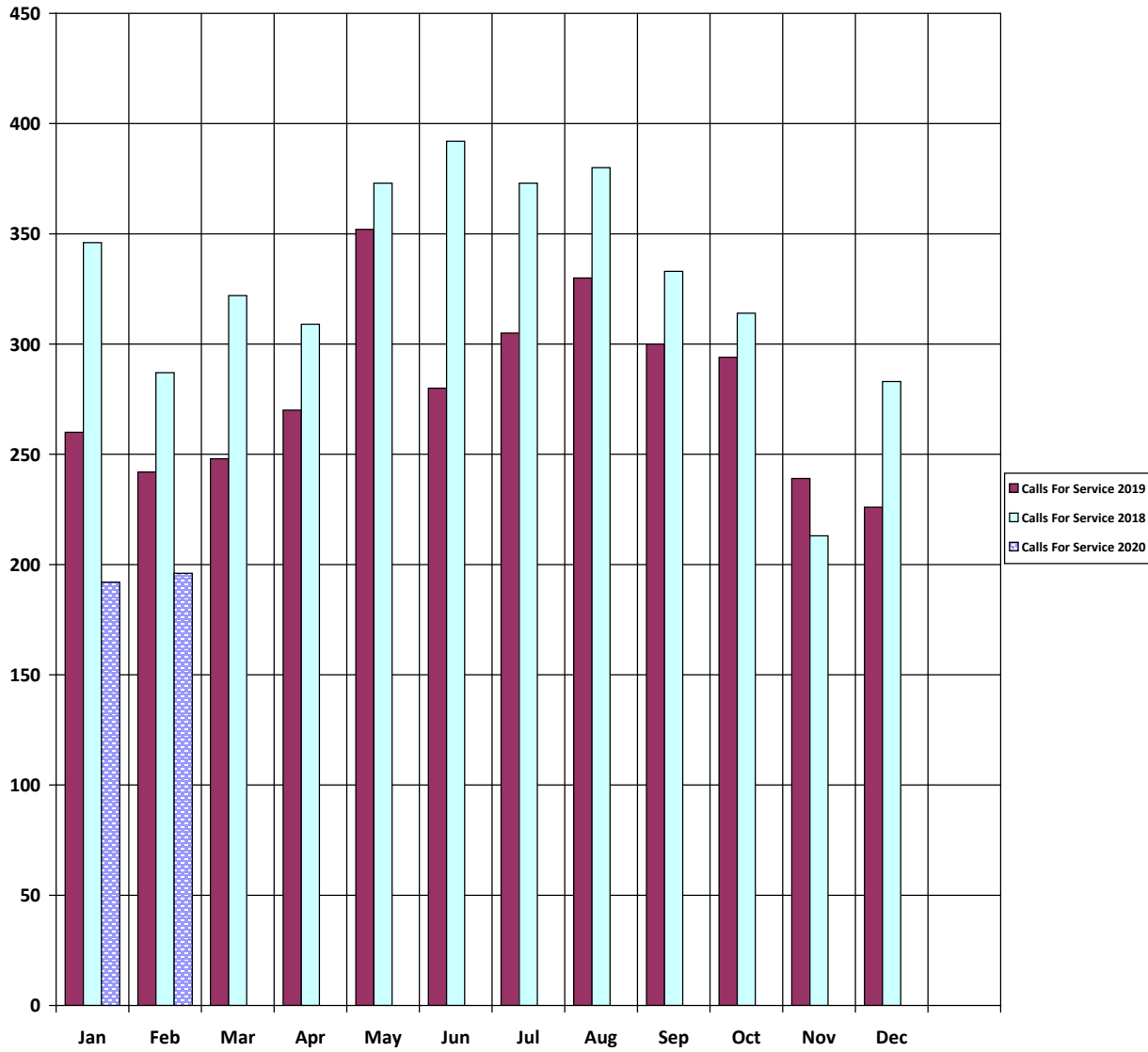
MILEAGE TOTAL:

1496 miles from 1 Feb 2020 through 29 Feb 2020

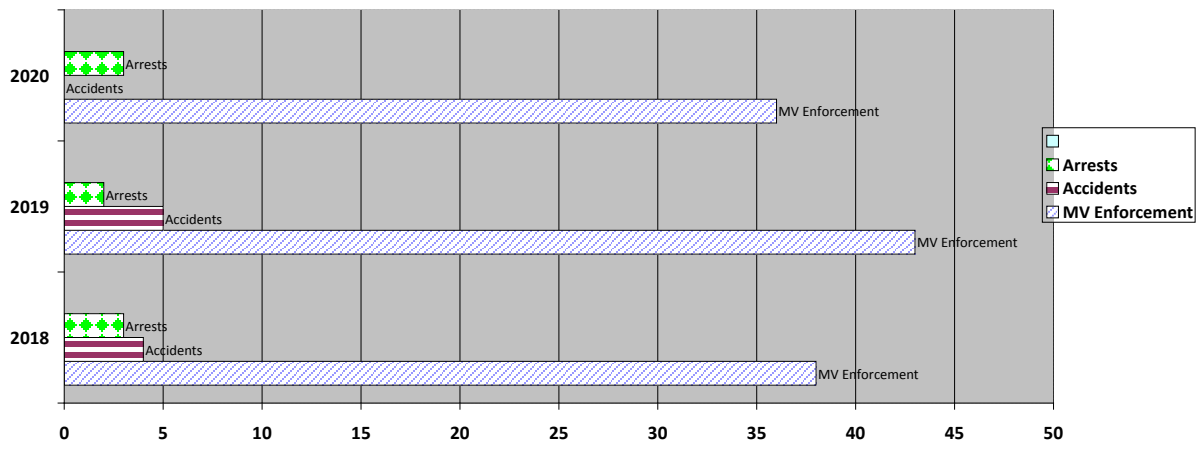
2014 Intrcptr Util: 98,909 (732 miles in period)

2017 IntrcptrUtil: 39,624 (764 miles in period)

Call For Service Stats- Monthly



Monthly Stats - February



RADAR TRAFFIC SURVEYS**February 2020****OFFICER TRAFFIC SURVEYS**

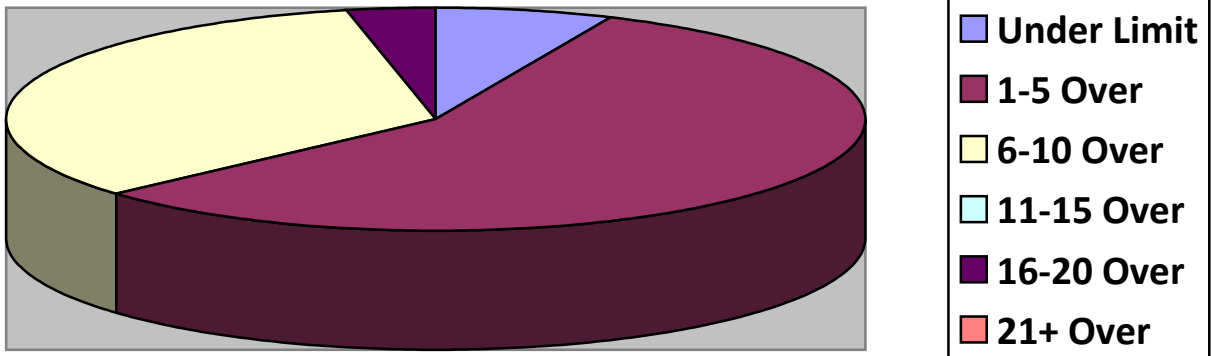
Totals	Rte 149 (2 nd NH Tpk(1	OldCounty (Clement (EstDrng (1
Total Cars		30			13
Under Limit		2			1
+1 – 5 over		17			4
+6 – 10 over		10			7
+11 – 15 over		0			1
+16 – 20 over		1			0
+ 21 over		0			0
Stopped		1			1

Totals	Rsvr (LngWds(1	Mnslvl(Other(Cross(1
Total Cars		20			
Under Limit		5			
+1 – 5 over		10			
+6 – 10 over		4			
+11 – 15 over		1			
+16 – 20 over		0			
+ 21 over		0			
Stopped		1			

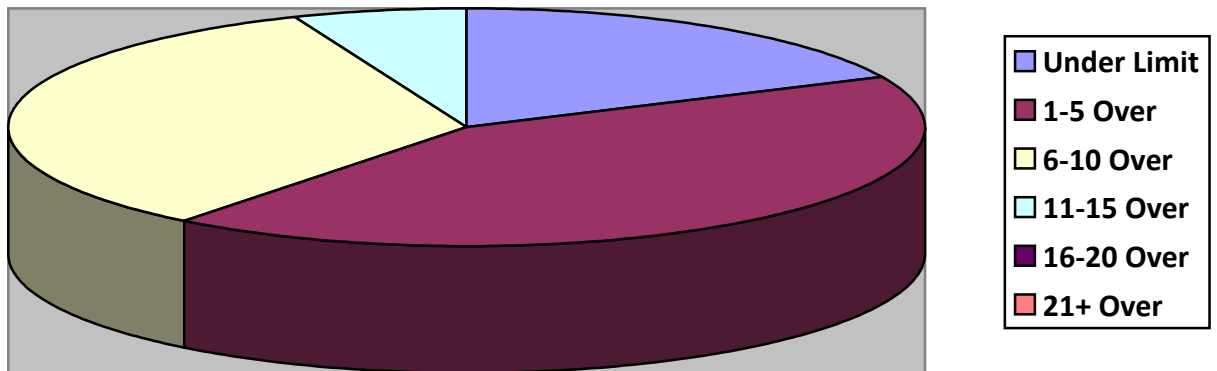
VOLUNTEER TRAFFIC SURVEYS

Totals	EastDrng(Union (Mill (OldCty(ClmtHill(LngWds (
Total Cars						
Under Limit						
+ 1 – 5 over						
+ 6 – 10 over						
+ 11 – 15 over						
+ 16 – 20 over						
+ 21 over						

Primary Roads / 1 Surveys



Secondary Roads / 2 Surveys



Call Reason Breakdown

<u>Call Reason</u>	<u>Self</u>	<u>Disp</u>	<u>Total</u>	<u>%</u>	<u>Avg. Arrive</u>	<u>Avg. Time @ Scene</u>
ABANDONED VEHICLE *	0	1	1	7.1	23.80	12.17
Action: Service Rendered = 1						
RESCUE	0	1	1	7.1	20.88	37.07
Action: Transported = 1						
MENTALLY DISTURBED SUBJECT *	0	1	1	7.1	8.75	86.49
Action: Arrest = 1						
Fire	0	1	1	7.1	12.78	66.86
Action: Report Taken = 1						
UNTIMELY DEATH *	0	1	1	7.1	4.92	23.82
Action: Service Rendered = 1						
ANIMAL COMPLAINT *	0	2	2	14.3	29.98	5.41
Action: MATTER RESOLVED = 1						
Negative Contact = 1						
INVESTIGATION/FOLLOW UP	2	0	2	14.3	0	12.83
Action: Service Rendered = 2						
CRIM MISCHIEF/VANDALISM *	0	1	1	7.1	74.50	22.98
Action: Report Taken = 1						
911 Unknown Problem *	0	1	1	7.1	10.72	24.53
Action: NOT ADVISED = 1						
INFO, GENERAL	0	1	1	7.1	39.63	8.52
Action: Service Rendered = 1						
LOCK OUT/ASSIST CITIZEN *	0	1	1	7.1	6.57	9.78
Action: NOT ADVISED = 1						
WELFARE CHECK *	0	1	1	7.1	0	0
Action: MATTER RESOLVED = 1						
TOTAL	2	12	14	100	23.87	25.28

Call Action Breakdown

<u>Call Action</u>	<u>Self Init</u>	<u>Dispatched</u>	<u>Total</u>	<u>%</u>
Arrest	0	1	1	7.1
MATTER RESOLVED	0	2	2	14.3
Negative Contact	0	1	1	7.1
Report Taken	0	2	2	14.3
Service Rendered	2	3	5	35.7
Transported	0	1	1	7.1
NOT ADVISED	0	2	2	14.3
TOTAL	2	12	14	100

Operator Race And Sex Breakdown

<u>Sex</u>	<u>Total</u>	<u>%</u>
Not Specified	2	100
Male	0	0.0

Dispatch Analysis

Printed: 03/02/2020

Female	0	0.0
Unknown	0	0.0
TOTAL	2	100

<u>Race</u>	<u>Total</u>	<u>%</u>
Not Specified	2	100
Asian/Pacific Islander	0	0.0
Black	0	0.0
American Indian/Alaskan Native	0	0.0
White	0	0.0
Unknown	0	0.0
TOTAL	2	100

<u>Ethnicity</u>	<u>Total</u>	<u>%</u>
Not Specified	2	100
Hispanic	0	0.0
Not Hispanic	0	0.0
Unknown	0	0.0
TOTAL	2	100

Case Assignment Breakdown

<u>Type Of Case</u>	<u>Total</u>	<u>%</u>
Incidents	1	50.0%
Accidents	0	0.0%
Arrests	1	50.0%
Citations	0	0.0%
EMS	0	0.0%
Field Interviews	0	0.0%
Fire Incidents	0	0.0%
TOTAL	2	100.0%

Percent of Calls Where Case Num. Assigned: 14.3%

Man Hours By Call Arrive To Clear

<u>Call Reason</u>	<u>Total</u>	<u>%</u>
ABANDONED VEHICLE *	12 min 10 sec	2.4
RESCUE	37 min 4 sec	7.3
MENTALLY DISTURBED SUBJECT *	2 hr 52 min 59 sec	34.1
Fire	2 hr 13 min 43 sec	26.4
UNTIMELY DEATH *	23 min 49 sec	4.7
ANIMAL COMPLAINT *	10 min 49 sec	2.1
INVESTIGATION/FOLLOW UP	25 min 40 sec	5.1
CRIM MISCHIEF/VANDALISM *	22 min 59 sec	4.5
911 Unknown Problem *	49 min 3 sec	9.7
INFO, GENERAL	8 min 31 sec	1.7
LOCK OUT/ASSIST CITIZEN *	9 min 47 sec	1.9
Total	8 hr 26 min 34 sec	100.0

Special Reporting Area Breakdown

<u>Special Reporting Area</u>	<u>Total</u>	<u>%</u>
None	14	100.0
Total	14	100.0

1st Call Responder Summary Report

Calls Where 1st Responder Is Within The 1st Selected Post = 0
Calls Where 1st Responder Is Not Within The 1st Selected Post = 10
Calls Not At A Geo Processed Address = 0

Calls Per Post
HILLSBORO = 10

Special Studies Breakdown

Town of Deering Selectmen Meeting

Please Sign In

Date: 3/5/2020

PRINT NAME

PRINT NAME

[illegible]