



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

May 2, 2019

Selectmen present: Allen Belouin, Rebecca Mitchell, Bill Whisman

The hearing was called to order at 1915.

Mr. Belouin made the motion to continue the non-public session after the regularly scheduled public session. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

MEETING MINUTES:

Meeting Minutes – April 18th.

Mr. Belouin made the motion to accept the minutes of April 18th. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

New Business

Gale Lalmond – Suggestions for Bandstand entertainment / New BAC member

The TA explained that Mr. Gaides had asked to be on the agenda for this same item, but that the TA had completely forgotten and he apologized to Mr. Gaides. Ms. Lalmond introduced Eric Stoffer as a new BAC member and the Board welcomed Mr. Stoffer's participation and service. Ms. Lalmond also addressed the possibility of having bands for the newly constructed pavilion on the Hotel Lot across from Town Hall. She knew of several bands whose rates were very reasonable. The Board was receptive to the idea of bands playing at the pavilion.

Mr. Gaides addressed the Board and provided a synopsis from 2017 forward on his attempts to bring entertainment to Deering (see attachment). He, like Ms. Lalmond, is interested in having bands play at the newly constructed pavilion. The Board suggested that both Ms. Lalmond and Mr. Gaides work together to get a list of bands.

The TA explained that should the Board wish to enable groups to reserve the pavilion for weddings or reunions that staff can create a reservation form similar to the Town Hall Rental Agreement and also have Primex (town's insurance carrier) review the agreement.

Fire Truck Bid Review / Award

The Board asked Fire Chief Gorman to provide a recommendation (see attached recommendation). Chief Gorman recommended the E-One Engine/Tanker from Greenwood Emergency Vehicles. The reason for the choice included larger frame rails (12" v 10.5"), and powder coated frame rails, and electrical connection protection. Mr. Belouin made the motion to accept the proposal from Greenwood Emergency Vehicles pending legal review of the contract by town counsel. Mr. Whisman seconded the motion. The vote was unanimous and so moved. Mr. Belouin directed Chief Gorman to research a service maintenance contract.

Cemetery Trustee Appointment

Mr. Belouin made the motion to appoint Cynthia Krill to the Cemetery Trustees to a one year term (2019-2020). Mr. Whisman seconded the motion. The vote was unanimous and so moved.

ZBA Appointment

Mr. Whisman made the motion to re-appoint Larry Sunderland as a full member of the Zoning Board of Adjustment (2019-2021). Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Other Business

Hillsboro Recreation Agreement

The TA explained that he had received notification from the Hillsboro TA that the agreement will lapse at the end of this year and asked if the Board wanted to renew the agreement with the same terms for another three years. The Board agreed. The TA agreed to contact the Hillsboro TA to get a new agreement drawn up.

Goal Setting

The Board reviewed their calendars for scheduling a morning goal setting meeting and came up with May 25th at 0800 in the town hall for breakfast.

Road Paving

The Board reviewed costs for this year's road paving on Cross Road along with costs for paving Longwoods Road to Houlton Crossing and chip sealing costs (see attached).

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>April 24th</u> \$12,509.05
- Employee Payroll	<u>May 1st</u> \$15,040.86
- AP ACH XFER	<u>May 2nd</u> \$160.25
- AP Manifest	<u>May 2nd</u> \$17,433.71
- AP Manifest	<u>May 2nd</u> \$18,949.08
- Yield Tax 235-011-000	\$386.14
- Yield Tax 235-015-000	\$828.53

Non-Public Session

Mr. Belouin made the motion to re-enter non-public session under RSA 91-A:3 II (I) to review and consider legal advice. Mr. Whisman seconded the motion. The vote to enter non-public session was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at approximately 2015.

The Board reconvened their public session at 2105.

Mr. Belouin made the motion to direct the TA to contact town counsel for the PACCAR issue and the owner of NE Kenworth and conclude a compromise repair cost for the highway truck and begin work on repairs. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2110.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

Town of Deering Selectman's Meeting 5/17/2017

At our meeting a month ago John Shaw and I proposed a series of Summer Concerts at the Deering Town Hall Green.

We suggested that the funds could come from the Ruth Clement Arts Trust fund and Donations from townspeople (1/2 & 1/2).

Following that meeting where it was suggested that the concerts should be on Monday evenings, from 6:30 to 8:00 PM, we thought that it was well received so we began putting this proposal into action.

We contacted the Trustees of the Deering Trust Funds requesting \$2,500 (matching funds) from the Ruth Clements Art Fund.

We contacted the Hillsboro Area Community Service Corporation (HACSC) to request that we be allowed to be under their 501 c 3 umbrella. This was so that prospective donors would be able to deduct their donation for tax purposes.

We were successful with the HACSC but not with the Arts Trust Fund.

It's interesting that even though we had not requested any funds from Town donors as yet, I have tentative commitments of a little over \$2,000 (through word of mouth?? I don't know).

We developed an Action Procedure Planning tool listing everything that needed to be accomplished in order to make this Summer Concert Series happen in Deering.

We developed a Colorful "Summer Concerts on the Village Green" Brochure to be used in our advertising campaign. We also selected the tentative dates of June 19 and 26, July 10 and 17, and August 7.

We developed a request for donation letter for the “Concerts”

We developed a “Contact and Request” sheet to send out to selected bands requesting their participation.

We tested the waters by tentatively inquiring about this “Concert Series” to a few possible performing bands and received a general OK from some even though we had made no formal request. One band, in particular, was quite eager to be included in the series (*Boogie Men*).

We ran into some difficulty with the electrical supply at the Town hall and after investigating it more fully and including a number of people in the discussion we were concerned that the electricity did not meet the desired **GFCI** Code (Ground Fault Circuit Interrupter Protection Code) for the performers. We determined, following conversations with electrical contractors, that to remedy this situation would add additional costs for us that could be significant.

We also ran into some difficulty with obtaining Concert Liability Insurance with uncertainty that the Town could or would cover this activity and when we approached a local insurance agent they questioned why we were asking for one day (concert day) insurance when the Town of Deering had liability insurance. They said that they would sell us the policies but thought that we were foolish in doing this.

So taking all of this into consideration we have decided to throw the towel in.

We do have an additional thought however, and it is in the form of a request for consideration by the Town of Deering Board of Selectmen.

Dr. Charles A. Gaides

John Shaw

Deering Fire & Rescue



04/24/2019

To: Board of Selectmen

CC: Town Administrator

Subject: Engine/Tanker Bid Recommendation

From: Daniel Gorman, Fire Chief

After an extensive assessment of the needs and requirements needed to provide the best possible level of service to the Town of Deering and through the process of working with and getting estimates from several manufacturers, then reviewing the bids that we received at the May 18th Board of Selectmen's meeting, The Deering Fire & Rescue New Apparatus Committee, as well as myself, would like to recommend accepting the E-ONE Engine/Tanker from Greenwood Emergency Vehicles Inc. to build a new fire apparatus to replace the thirty-three (33) year old Engine 3.

When it comes down to it, both manufactures had very similar bids but there were some things that set the two companies apart. Some of the reasons we chose Greenwood Emergency Vehicles Inc. were more about the company and their commitment to the service of their vehicles as well as what we feel is a superior product. I will spell out some of the reasons;

- 1, Service - We feel that their service plan and facility are much better suited for our type of department. Such as, if the apparatus needs to go to their service facility in Maine, they will send someone down in a car and drive the truck there and back. This saves us several hours of payroll to send two people up there, one to drive the truck and one to pick that person up and bring them back. They would use Car 1 so that would be added miles and wear on the vehicle.
- 2, Flexibility – The sales personnel have been very flexible and open to ideas that we feel would be a better fit for this town and this department. The cab seating arrangement. Typically, a fire truck with four-person seating, all four seats would be facing forward. We wanted to add a cabinet for EMS equipment on the back wall, so they made the rear seats, rear facing and putting in an EMS compartment.
- 3, Frame Rails – The frame rails are typically what force the end of the life of a fire truck. E-ONE has a very robust system of painting, powder coating and then undercoating the entire bottom of the vehicle, unlike Ferrara that does not powder coat their frame rails.
- 4, Frame Rail Size – We believe that the 12" frame rails as apposed to the 10.5" frame rails offered by Ferrara, are stronger to be able to handle the weight of the truck.
- 5, Reputation – E-ONE is building a lot of fire trucks for New Hampshire Cities and Towns. We have talked with many firefighters that ride in these E-ONE Fire Trucks and they really think it is a great product.

Deering Fire & Rescue



04/24/2019

6, Electrical Connection protection – E-ONE applies an inhibiting spray coating to all exposed electrical connections. This creates a water repellant film, Ferrara does not.

These are just the some of the more important reasons we see to recommend E-ONE as our next Fire Engine. Truthfully, Greenwood Emergency Vehicles Inc. have bent over backwards to help us build a truck that will be durable, reliable and meets the Town of Deering's desire to downsize. Lastly, the sales team have made us feel like family and we haven't even purchased the truck yet.

I hope you will agree with our recommendation.

Sincerely,

Daniel Gorman, Fire Chief/EMD
Deering Fire & Rescue



TOWN OF DEERING

Highway Department

762 Deering Center Road

Deering, NH 03244

Road Recon ETF Warrant Article #5 2019	\$188,000.00
Road Recon ETF Balance	\$11,979.36
TOTAL:	\$199,979.36

Construction estimates for 3,700 linear feet of **Cross Road.**

Catch basins and new culverts were installed eighteen years ago and are in great condition. We would have to install 1000' of underdrain.

Underdrain	\$2,500.00
Drainage stone	\$3,500.00
Reclaim	\$7,100.00
Fine grade and roll	\$5,000.00
Base gravel	\$29,500.00
Top gravel	\$17,500.00
Gravel Trucking	\$5,500
Base pavement	\$71,000.00
Top pavement to be done next year	

TOTAL: **\$141,600.00**

The estimated per linear foot construction costs are \$38.27

Next year I would propose the top coat of pavement be installed on Cross Road and chip seal Peterwood Hill Road and East Deering Road.



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Longwoods Road

Road Recon ETF Warrant Article #5 2019	\$188,000.00
Road Recon ETF Balance	\$11,979.36
TOTAL:	\$199,979.36

Construction estimates for 3,700 linear feet of **Longwoods Road**.
Five catch basins would need to be installed, 1000' of underdrain and the seven cross culverts replaced.

Underdrain	\$2,500.00
Drainage stone	\$3,500.00
Catch Basins	\$2,500.00
Culverts	\$20,000.00
Reclaim	\$7,100.00
Fine grade and roll	\$5,000.00
Base gravel	\$29,500.00
Top gravel	\$17,500.00
Gravel Trucking	\$5,500
Base pavement	\$71,000.00
Top pavement to be done next year	

TOTAL: **\$164,100.00**

The estimated per linear foot construction costs are \$44.35.



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Chip Sealing

Chip sealing a road is basically spraying a hot liquid asphalt on the paved road surface then spreading an angular stone on top. This is usually done to seal up all the cracks in the pavement, put down a new wearing surface and the life is usually seven years depending on the road condition before this is done. We have several miles of paved roads that have been totally reconstructed in the last ten years that are perfect candidates for this process to make them last for many more years.

The estimated cost for chip sealing over paved roads is \$30,000 per one mile of road that is twenty one feet wide. (\$2.45 per square yard) This is start to finish including clean up with the sweeping of the road about three weeks after the chip seal is put down. Companies require at least one and a half miles of road done at one time.

Please Sign In

Douglas

Doug Edmund

Whisman

Dan A

John Kane

P. J. S.

Myrtle Kald

Chas. A. Gaiden

Eric Skaff

Gale Salmon