



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

June 18, 2020

Selectmen present: Allen Belouin, Rebecca Mitchell, Bill Whisman

The meeting was called to order at 1900 via video teleconferencing because of the COVID-19 public health crisis and Governor Sununu's emergency order #12 pursuant to Executive order 2020-04 which authorizes the Board of Selectmen to meet electronically.

Mr. Whisman made the motion to approve the consent agenda. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Consent Agenda:

- a. Minutes for June 4th
- b. Employee Payroll - **June 10th \$13,179.89**
- c. FD Monthly Payroll **June 10th \$5,508.30**
- d. Employee Payroll **June 17th \$13,179.89**
- e. AP ACH XFER **June 18th \$30.00**
- f. AP Manifest **June 18th \$26,957.87**
- g. Land Use Change Tax 240-006-000 **\$4,600**
- h. Veterans Tax Credit 228-108-000
- i. Renewal - GIS Internet Services **\$2,400**
- j. CNHRPC – Circuit Rider Agreement
- k. Department Reports

NEW BUSINESS:

Discussion of Governor's Stay at Home Advisory & Opening Guidance / COVID-19 Updates

The Board reviewed the change in the Governor's Stay at Home to Safe at Home advisory relative to the greater opening of NH businesses and State Parks. The TA explained that many, usually larger municipalities, were reopening with specific guidelines such as social distancing, wearing masks, and limiting the number of people in the building at one time. The problem facing Deering remains one of limited staff and the lack of position backup. Should office staff be exposed to the virus functions like payroll and AP can be done remotely, but other functions such as auto registrations cannot be done offsite. If the Town Clerk is exposed to the virus then during the 14-day quarantine period residents would see difficulty registering their vehicles and the town would see a drop in revenue. Further complicating reopening is the office layout. Because the offices are located on the second floor of the building the ability to maintain social distancing becomes problematic given the stairs and the confined space of the elevator. Mr. Whisman commented that the number of confirmed cases of COVID-19 in Massachusetts's counties that abut Southern NH is concerning. Many people living in those affected towns travel to NH for recreation and NH's largest cities in Hillsborough County have been impacted.

Mr. Whisman was also concerned with reopening the beach for the same reasons. Given a majority of users are from out of town on the weekends. He also cited the safety of the lake hosts who check the boats entering Deering Lake. Mr. Whisman made the motion to keep the Town Offices closed until the Board's August 6th meeting, and to open the remaining parking at the lake, and to keep the beach closed until the Board's July 2nd meeting. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Quote – Fire Sprinkler Repair

The Board declined to review the unsolicited quote.

Non Public Session – RSA 91-A:3 II(a)

Mr. Whisman made the motion to enter non-public session under RSA 91-A:3, II(a) to review the employment agreement and compensation for the Chief of Police and to review a resume from a member of the fire department. Mr. Belouin seconded the motion. The vote was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at 1921.

The Board re-convened in public session at 2015.

Mr. Whisman addressed a few topics. He gave a shout out to the Highway Crew for their work around town on the roads. He addressed the possibility of installing pavers on the dirt walkway in front of the building and completing the curbing for the parking lot. Mr. Whisman proposed a flag ceremony wherein the US flag that flew over the veteran's memorial park be presented to a Deering veteran twice a year. Other Board members endorsed the proposal. Mr. Whisman suggested that the Board throw a staff appreciation lunch on July 9th and the membership agreed. The Board discussed the possibility of installing a parking kiosk to handle beach parking passes as a means to avoid cash transactions.

There being no further business to come before the Board Mr. Whisman made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2030.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

MONTHLY REPORT**May 2020****NEWS:**

1. We have sworn in our new Chief of Police, Mark Philibert
2. May's Safe Commute patrol was put on hold again this month and will be reschedule by the OHS.
3. Per the Office of Highway Safety, we were unable to use our NH Clique it or Ticket grant patrol since school is not in session and all grants were to be held at a mall or shopping area for May – Deering has none so we could not participate.
4. Crimeline is going forward with the Annual Golf Tournament for the first 50 people, unless golfing guidelines change. More to come with the June 9th meeting.
5. Retired Police Chief Doug Paul in Henniker was diagnosed with cancer and surrounding towns will be driving past his residence with flashing lights and sirens in support of his battle.
6. Looking at updating records management software from Crimestar to IMC – telephonic conference on May 30th
7. Chief was invited to Doug and Gale LaLmond's house for coffee and congratulations.

TRAINING:

1. Trainings have been put on hold due to COVID-19 and social distancing requirements.
2. Chief Philibert and Cpt. Cavanaugh qualified on the range on Tuesday, May 19th.

GRANTS:

1. 40 bike helmets were picked up on 1 April from the Brain Injury Assoc. of NH and ready for dispersal for those who need it from town hall.
2. Crimeline grant was sent in and a decision will be made in June as to who will receive it.
3. 2020 Office of Highway Safety – Mobilization Patrols – We have started working these patrols. These will be worked as overtime shifts (for FT Officers) or as extra straight time shifts (for PT Officers) during specific campaign time periods from October 2019 through Sept 2020.
4. We are still waiting to hear on approvals of a NH Statewide Radio Reprogramming Inclusion grant project through NH Homeland Security/Grants Management Unit.

JUVENILE ACTIVITY:

1. Welfare check on a JV from the principal of HDES for a student who has not been participating in Zoom meetings or turning in work and teacher has had no contact for a significant amount of time.
2. JV made many purchases on his grandma's credit card without her authorization. Investigation is still pending as reports of more spending have shown up.

ACTIVITY REPORT:

Calls For Service Logged:	218	
DPD/HPD Call Outs	8	
NHSP Call Outs	0	
MV Enforcement: vehicles)	31	(7 "flashed" for speed, 12 beach warnings, 10 beach parking summons, 2 abandoned
MV Accidents:	2	(1-conduct after accident (failed to report)1-Excessive speed for conditions)
ARRESTS Total:	2	(1 suicide attempt/intoxication, 1 bail order violation)
NEW PENDING	0	
Charges:		

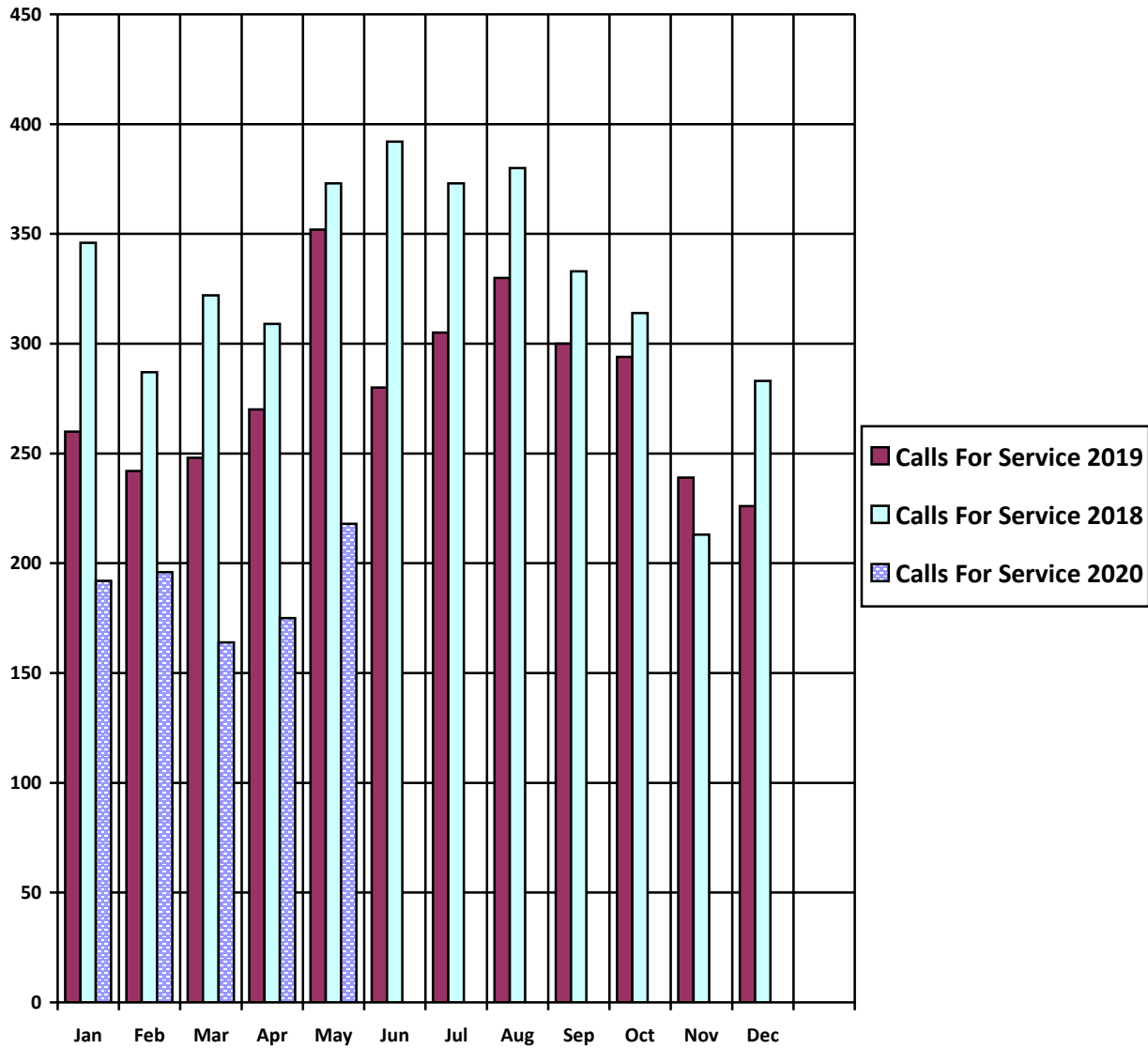
MILEAGE TOTAL:

3,516 miles from 1 May 2020 through 31 May 2020

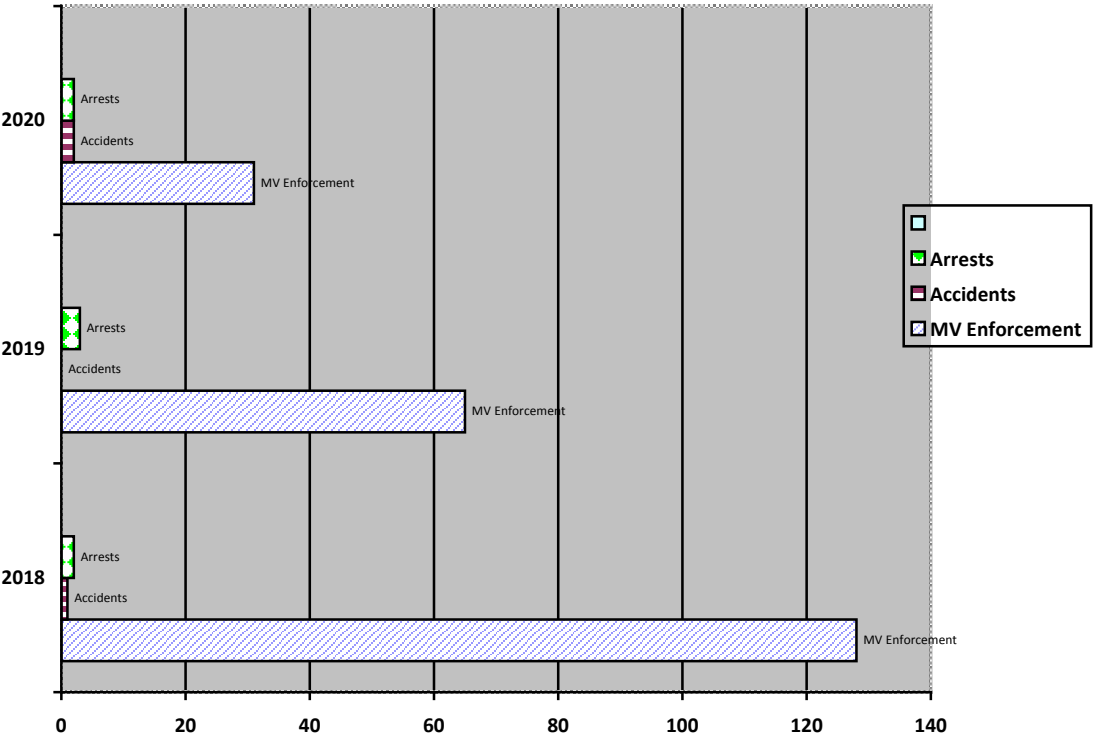
2014 Intrcpt Util: 103,663 (2,211 miles in period)

2017 Intrcpt Util: 42,785 (1,305 miles in period)

Calls For Service-Monthly



Monthly Stats-May



RADAR TRAFFIC SURVEYS**May 2020****OFFICER TRAFFIC SURVEYS**

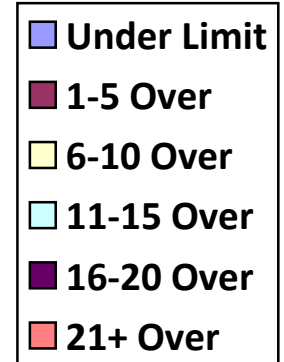
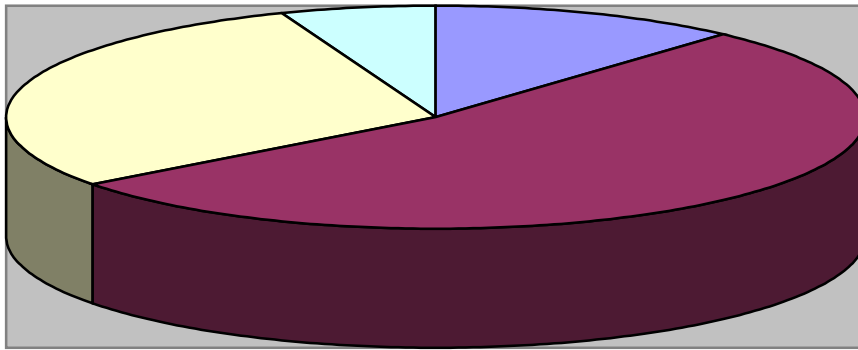
Totals	Rte 149 (2 nd NH Tpk(2	OldCounty (Clement (2	EstDrng (2
Total Cars		68		57	32
Under Limit		8		10	9
+1 – 5 over		36		34	15
+6 – 10 over		20		12	8
+11 – 15 over		4		1	
+16 – 20 over					
+ 21 over					
Stopped					
Flashed*		4		1	
*Per COVID-19					

Totals	Rsvr (LngWds(1	Mnslvl(Other(Cross(2
Total Cars		27			25
Under Limit		8			1
+1 – 5 over		15			10
+6 – 10 over		3			11
+11 – 15 over		1			3
+16 – 20 over					
+ 21 over					
Stopped					
Flashed*		1			1
*Per COVID-19					

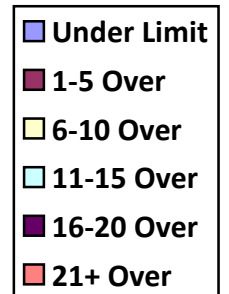
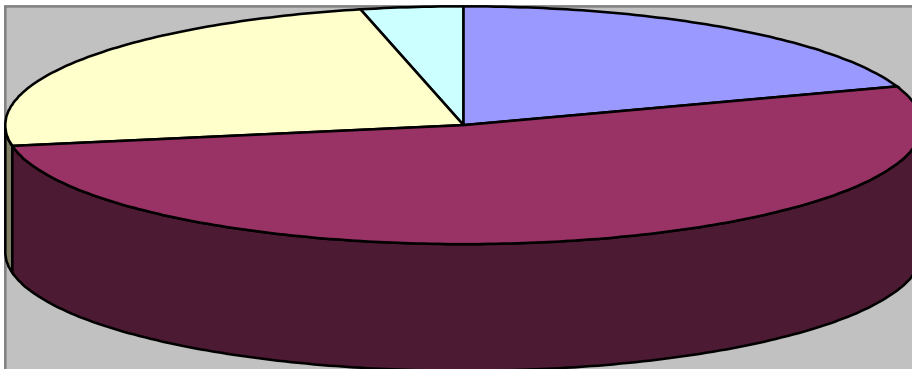
VOLUNTEER TRAFFIC SURVEYS

Totals	EastDrng(Union (Mill (OldCty(ClmtHill(LngWds (
Total Cars						
Under Limit						
+ 1 – 5 over						
+ 6 – 10 over						
+ 11 – 15 over						
+ 16 – 20 over						
+ 21 over						

Primary Roads / 2 Surveys



Secondary Roads / 7 Surveys





TOWN OF DEERING

Highway Department

762 Deering Center Road

Deering, NH 03244

May 2020 Highway Dept. Report

We had one snow event on the 12-13 of May. The lower elevations had just a dusting while some higher elevations saw as much as two inches. The great thing about spring is it was all gone by 9 am. No plowing/treatment was needed. Brett has been busy grading up all our gravel roads. Some are still very wet and we couldn't get into the ditches yet. We spread one hundred and fifty yards of inch and a half crush gravel on Sodom Hill on the North Road. We have been cleaning up the trees and branches that have fallen in the ditches and road sides over the winter. We have quite a pile of brush in our pit to burn on a rainy day. We moved a few concrete blocks down at the beach parking lot to open up one handicap and three regular parking spaces and we installed the proper signs to go with them. The solar has been installed and its making power here on our garage. Our old salt shed has siding on it now and the trim will be installed in the near future. Our yard is looking much better and there seems to be a lot more room. We did some repairs to our loader on the clamps for the turbo and exhaust manifold. We have serviced all three ten wheelers (T1-T2 and T4) and the loader.

Things coming up for us are getting quotes on equipment to rent for screening our winter sand, putting out to bid road work for Longwoods Road and Hoeton Crossing and roadside mowing for all our roads. Things for our shop will be installing trim on our shed and repairs to the siding on the back side of the shop between grading and ditching. Loaming up to the granite we had installed at the Town Hall parking lot and up and around on the edge of Gregg Hill and Church Street on the town common where it had winter plowing damage to the lawn.

We are all healthy here at the Highway Department and pushing forward though Covid 19.

Brian Houghton
Deering Road Agent

To: Board of Selectmen
From: Chief Daniel Gorman, Deering Fire & Rescue
Subject: Fire & Rescue Report, May 2020

Date: 0615/2020

News: The month of May was a much busier than previous months as Deering Fire & Rescue (DFR) responded to seventeen (17) total emergency calls. The totals number of calls for the month of April is down significantly from previous years. The breakdown of responses is below.

I believe mutual aid was the theme of the month of May. Our personnel with Forestry 1 and Tanker 1 were called to help Henniker with a large fire at a Wood Mill. The crews provided a lot of water to the fire and were working hard all day. The weekend before, Forestry 1 was special called to a multiple alarm brush fire in Frankestown where it was used to get to an area where conventional forestry trucks could not get to. It was a great help that helped mitigate that fire much quicker than it would have been if it was not called.

We also needed the assistance of mutual aid when we were dispatched to a reported building fire on East Deering Road. Assistant Chief Connor arrived first and realized that fire apparatus would not make it down that driveway due to large low hanging branches and trees close to the driveway not allowing for enough room for the apparatus to get through. Assistant Chief Connor asked for the first two fire engines to grab extinguishers to see if they could knock down the basement fire they encountered, while other crews were working on dragging fire hoses down the long driveway to set up a water supply if needed. The initial crews of Deering and Hillsboro Firefighters were able to knock the fire down with the extinguishers causing minor damage to the home. Great teamwork. Great neighbors!

We were able to schedule our annual hose, ground ladders and fire pumps testing for the month of June. These are very important tests to ensure that our equipment is in good working order to keep the firefighters safe while using this equipment. This testing was one of the recommendations in the MRI Report. We have been doing these tests annually since 2017.

In June, we will get back to hands-on fire and EMS training, but we'll be doing this while following social distancing guidelines as much as possible. Department members will be monitored for signs of a fever, cough or shortness of breath before the training. We will wear masks where it's feasible, and these trainings will be done in small groups of 5 or 6.

Upcoming goals:

- 1) Performance Reviews will be reviewed and sent to the Town Hall.
- 2) Continued monitoring any COVID 19 updates and guidelines.
- 3) Policy review and updates

APRIL ACTIVITY REPORT:

Total Emergency Responses – 17

Per Diem Total Responses	7	On Call Total Responses	10
Per Diem EMS Responses	3	Call EMS Responses	7
Per Diem Fire Responses	3	Call Fire Responses	3
Per Diem MVA Responses	1	Call MVA Responses	0
Per Diem Transports	2	Call EMS Transports	4
Per Diem BLS Transports	0	BLS Transport	0
Per Diem ALS Transports	2	ALS Transport	4
Mutual Aid EMS Given	0	Mutual Aid EMS Given	0
Mutual Aid Fire Given	0	Mutual Aid Fire Given	3
Mutual Aid EMS Received	0	Mutual Aid EMS Received	0
Mutual Aid Fire Received	1	Mutual Aid Fire Received	0
Paramedic Intercept Received	0 ALS	Paramedic Intercepted Received	0
Intercept given	0	Missed EMS Calls	0

Respectfully submitted,

Daniel Gorman

Daniel Gorman, Fire Chief/EMD