



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

June 20, 2019

Selectmen present: Allen Belouin, Rebecca Mitchell, Bill Whisman
The hearing was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – June 6th

Mr. Belouin made the motion to accept the public and non-public minutes of June 6th. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

New Business

Highway Department

Road Agent Houghton introduced Brett Martin as the department's new heavy equipment operator noting that he has passed both the DMV driving record and criminal background check. Mr. Martin's is currently working in the Hancock Highway Department in a similar position. Given his previous experience the TA recommended the following.

- Position Heavy Equipment Operator
- Pay \$24.50/hour
- Vacation 2 weeks usable after 90 days
- Sick leave 5 days credit usable immediately
- Start Date July 8th

Mr. Belouin made the motion to hire Mr. Martin as a heavy equipment operator with a rate of pay of \$24.50/hour with vacation and sick leave as outlined above. Mr. Whisman seconded the motion. The vote was unanimous and so moved. The Board welcomed Mr. Martin aboard and wished him well.

Mr. Houghton briefed the Board on recent department activities including culvert work on Gerini Brook, ditching Cross road, cleaning up the yard, and ordering garage doors to decrease heating costs.

Tentative Summer Band Schedule

The Board reviewed the schedule of performers as listed below.

1.	July 5 th	Mango Grove	\$700
2.	August 3 rd	Wendee Glick	\$600
3.	August 30 th	Rusted Chrome	\$500
4.	<u>October 12th</u>	<u>Bel Aires</u>	<u>\$600</u>
Total			\$2,400

The funding source for the summer concert series is the Clements Art Fund. The balance of the fund as of December 31st, 2018 is \$6,155.31. The fund was a gift of Ruth Clements. The Board agreed that the number of performers for the year were sufficient and that next year the process should begin earlier and an emphasis made

to have a not-for-profit be responsible for scheduling and paying for performers. The Board directed the TA sign the performance agreements on their behalf to expedite the process.

Appointment - Conservation Commission

The Board reviewed a Conservation Commission request to move Ms. Sawyer from alternate to full member as Mr. Johnson has resigned. The change is highlighted below.

Conservation Commission

Keith Johnson	3-year	2019-2022	resigned
Jackie Sawyer	3-year	2019-2022	moving from alternate to full member

Mr. Belouin made the motion to appoint Ms. Sawyer to full membership on the Conservation Commission for a three-year term expiring in March 2022. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

Wetlands Permit

The TA briefed the Board on a wetlands permit associated with a dry hydrant installation located on a pond owned by the Fish & Game club for use by the Deering Fire Department. The application was signed by Fire Chief Dan Gorman. The problem, according to legal counsel, is that only the Board of Selectmen may execute or authorize a department head to sign applications and/or contracts on their behalf and no authorization was granted by the Board of Selectmen to Mr. Gorman to sign anything. Accordingly, legal counsel advises that, "The Fire Department should not be acting in a unilateral manner in regards to applying for State authorization that likely results in legal obligations and potential liability for the Town." Given that property ownership changes it is important that the Town has a deeded Right of Way to access any Dry Hydrant installation for use, maintenance, and repair regardless of changes in ownership. Such access should be recorded at the registry of deeds. The Board asked about the legal ramifications and validity of the application. The TA explained that having access to water is important for fire suppression, but was unable to offer an opinion about potential ramifications.

Other Business

The TA reported on the progress of clapboarding the front of Town Hall along with purchase of new lights, fire sprinkler repairs, handrail restoration and painting.

Activity within the fund to date is as follows;

Balance 06192019	\$48,114.51
2019 Budget Transfer	\$20,000.00
Total	\$68,114.51

Clapboards	\$32,700.00
Colonial Lighting	\$ 706.00
Handrail Restore	\$ 3,500.00
Fire Sprinkler Repairs	\$ 6,638.00
Total	\$43,544.00

Balance	\$24,570.51
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The TA explained that fire sprinkler repairs were necessary to meet NFPA guidelines and NH Life Safety codes. There is also a concern that the cistern that provides water to the sprinkler system has not been inspected for some time and that a quote has been requested. When that quote was available, he would bring back both the sprinkler and cistern quote for review by the Board. It was explained that the chimney of the town office needed repair or replacement as a good deal of the mortar was missing. The

TA noted that he had received a quote from Matt Harwood Painting for restoring and painting the handrails on the handicap ramp. Replacement of the hand rails can run as high as \$15,000. Mr. Belouin made the motion to move ahead with the restoration and painting of the hand rails by Matt Harwood for \$3,500. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>June 12th</u>	
		\$12,214.37
- Employee Payroll	<u>June 19th</u>	
		\$11,901.80
- Fire Department Payroll	<u>June 19th</u>	
		\$3,884.66
- AP ACH XFER	<u>June 20th</u>	
		\$91.80
- ETF XFER	<u>June 20th</u>	
		\$295,500.00
- AP Manifest	<u>June 20th</u>	
		\$56,424.19
- Federal & State Forest Land Reimbursement		\$347.20
- GIS Internet Services		\$2,400
- Intent to Cut		217-008 / 229-007 / 235-015

Non-Public Session – RSA 91-A:3 II (a)

Initial Review of Performance Reviews

Mr. Belouin made the motion to enter non-public session under RSA 91-A:3 II (a) to begin reviews of the personnel reviews. Mr. Whisman seconded the motion. The vote to enter non-public session was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at approximately 2005.

The Board re-entered public session at 2100.

Given the previous meeting's discussion of having an Employee Appreciation Day Mr. Whisman asked to schedule the event for July 11th at the Town office from 1100 to 1300. Other Board members concurred and agreed to attend to help serve food.

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2015.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator



TOWN OF DEERING

Highway Department

762 Deering Center Road

Deering, NH 03244

May's Highway Department Report

May has had some better weather days but still cold and wet. We replaced the twenty four inch culvert that failed on Bennington Depot Road just past Wilson's and cleaned up the ditches on this road. We still need to pave over the top. We cleaned out the edges and up at the top of the beach parking lot and put some new gravel on. This made about two more parking spaces up top. We changed the wording for all the parking signs for the new pass info. We graveled up by the boat ramp to the cable at the beach. We made new signs that went at the beginning of the ramp entrance, one at the kiosk and the other as you walk up to the picknick area. We made two new tables, put a new top on one and repaired the other two. We added a second handicap parking spot then installed new no parking signs up both sides of the road and tow away zone on them. This was all done per a walk through I had with Chief Pushee. We graded the Turnpike, Pleasant Pond Road, Mountain View Road and our pit road. We repaired some washed out spots on the shoulders of Clement Hill Road. We had some very strong wind events that we went around and cut up and hauled the brush away to our pit. We have put bids out for reclaiming Cross Road, paving, trucking, purchasing gravel and stone. We loamed, raked and seeded the area around the building on the Hotel Lot. Its getting green! Alfred has retired yet again but this time from his part time position. He had approached me three years ago this month about coming back part time for thirty hours a week. The town was lucky to have him back. I was hired to take over his position seven years ago when he retired from full time. I did not know Alfred, but as he showed me the "ropes" I quickly learned how special this man is. How special he is to the town, how lucky the town was to have him for all those years. He will be greatly missed.

Brian Houghton
Deering Road Agent

MONTHLY REPORT**May 2019****NEWS:**

1. Chief Pushee and AdmnAsst Whisman hosted a large Police Cadet Training Event on June 1, 2019, for Cadets from 8 different Posts throughout NH. With Cadets, Advisors, Assigned Officers from neighboring Agencies, and Civilian Volunteers, there were about 50 people participating.
2. Chief Pushee assisted again with escorting the Annual Law Enforcement Torch Run to support Special Olympics.
3. Chief Pushee, Capt. Cavanaugh, and Ofc. Forsley combined time and energy to check every lakeside cabin starting in mid-April through mid-May, as soon as snow was off the class VI and private roads so we could access them. No significant issues found to have occurred this past winter.
4. Capt. Cavanaugh followed up with a pre-emptive discussion with parents and HS Senior after hearing about a planned unsupervised party.

TRAINING:

1. Chief Pushee attended a training with the County Attorney Office to learn about the new File Sharing Program that will be rolled out in a few months.
2. Admn Asst Whisman attended a one day Administrative Assistants Seminar in Manchester.
3. Chief Pushee attended the annual NH Traffic Safety Seminar and attended workshops on Drug Impaired and Distracted Driving and as well as a workshop on teen injury accidents statistics.

GRANTS:

1. 2019 Highway Safety Patrol Grants – we have about 4-6 hours of DUI Patrol left, which by grant rules must be held until the DUI Enforcement Month in August.
2. Bulletproof Vest Partnership – Chief Pushee HAS submitted online Applications for the 2020 BVP program. Once approved, this will help fund purchases of new/replacement vests for Chief Pushee, Officer Bell, and proposed Recruit Officer, and reimbursement this will be paid to the town electronically.
3. 2020 Office of Highway Safety – Equipment Grant – Chief Pushee has submitted the application for matching funds to use for the purchase of a Portable Radar Display Sign with Statistics Package. We should hear about this grant sometime this summer, and if approved, will be able to expend moneys (purchase the unit) sometime after the 2020 Federal Budget is released (sometime after October 2019). This is a 50% match, up to \$2,200.00.
4. 2020 Office of Highway Safety – Mobilization Patrols – Chief Pushee has submitted an application for inclusion in the Statewide Office of Highway Safety – Traffic Safety Mobilization Patrols. This would include a few hours for UDrive/UText/UPay campaign, Click it or Ticket campaign, Drive Sober/Get Pulled Over campaign, Join the NH Click campaign, and monthly Operation Safe Commute campaigns. Approximately \$ 4,500.00 in total overtime patrol requests. If approved, these will be worked on specific campaign time periods from October 2019 through Sept 2020.
5. Chief Pushee and Admn Assist Whisman are preparing to work on Crimeline Local Project Grant.
6. Chief Pushee and Admn Assist Whisman worked on behalf of the Hillcat LE Post 612 Cadets/ Daniel Webster Council (NH Scouts) to secure several merchant donations AND a private benefactor donation to support the 2019 NH Police Explorer Spring Training Day held on June 1st. Over \$1700 in donations of money and food.
7. Chief Pushee will be working on completing a NH Statewide Radio Reprogramming Inclusion grant project through NH Homeland Security/Grants Management Unit.

JUVENILE ACTIVITY:

1. We filed petitions in 3 JV Cases (1 sexual deviance case, 2 in relation to an aggravated assault).

ACTIVITY REPORT:

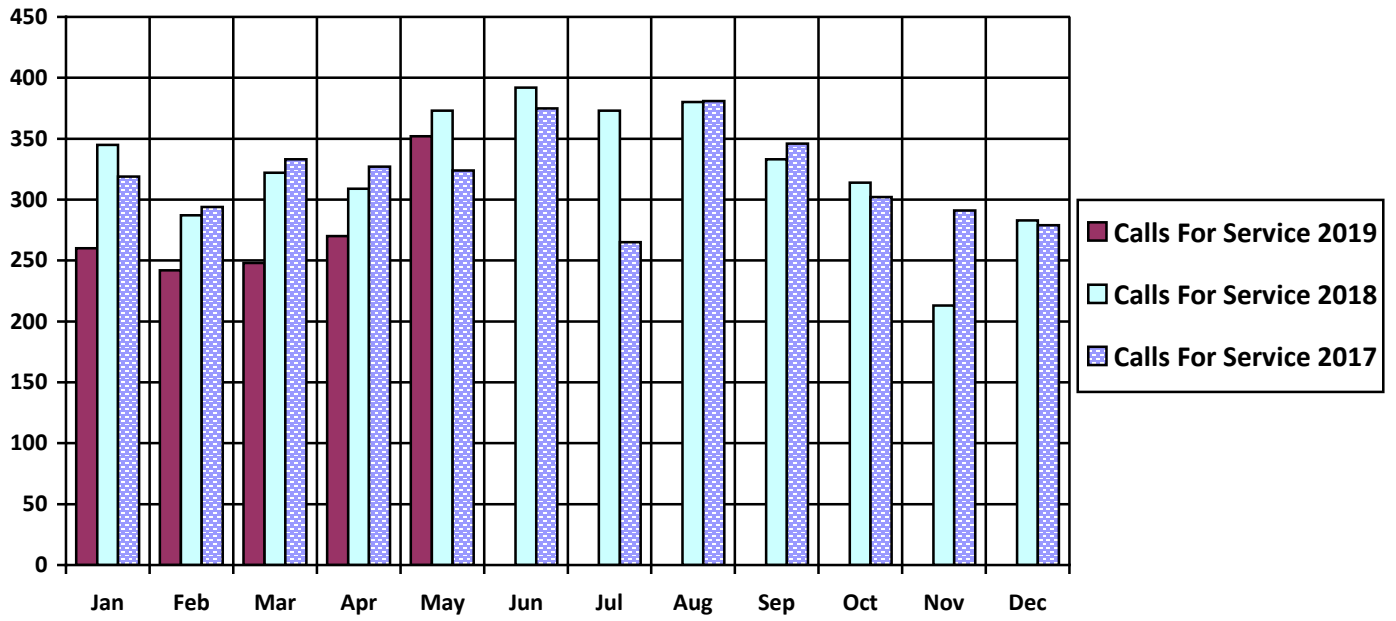
Calls For Service Logged:	352	(this does not include many vacant home checks which are now counted separately in the new system)
DPD Call Outs	4	(alarms, MV Assist, Pers Assist, Suspicious Acts)
NHSP Call Outs	2	(BUT THEY REFUSED TO RESPOND TO EITHER – stolen car and rescue call)
MV Enforcement:	65	(63 warnings, 2 citations)
MV Accidents:	0	(xxx)
ARRESTS Total:	3	
Charges:	Aggravated Assault (JV suspect)	1
	Protective Custody/JV Runaway	1
	Indecent Exposure (JV suspect)	1
NEW PENDING/ OPEN CASES:	9	
Charges:	Sexual Assault/Incest	1 (under investigation)
	Tattooing of a Minor	1 (warrants issued for the tattooer, he is in Mass and reluctant to come to NH)
	Burglaries	7 (New one on 27June2018, also 1 in Fall 2017, 3 in May 2017, 1 Feb 2018, 1 Aug2018)

MILEAGE TOTAL: 2,375 est miles from 1May2019 through 31May2019

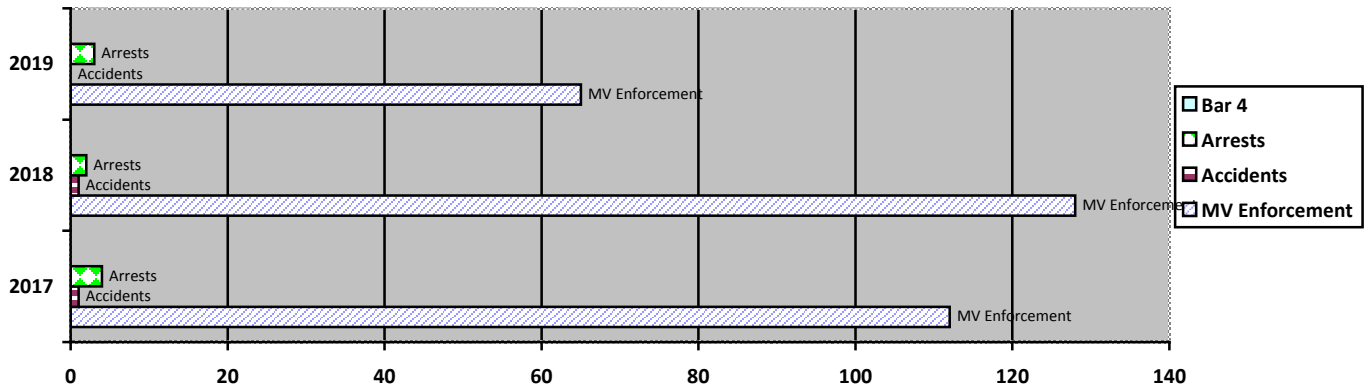
2014 Intrcpt Util: 89,500 est (1,700 est miles in period)

2017 Intrcpt Util: 26,000 est (1,672 est miles in period)

Call For Service Stats- Monthly



Monthly Stats- May



RADAR TRAFFIC SURVEYS**May 2019****OFFICER TRAFFIC SURVEYS**

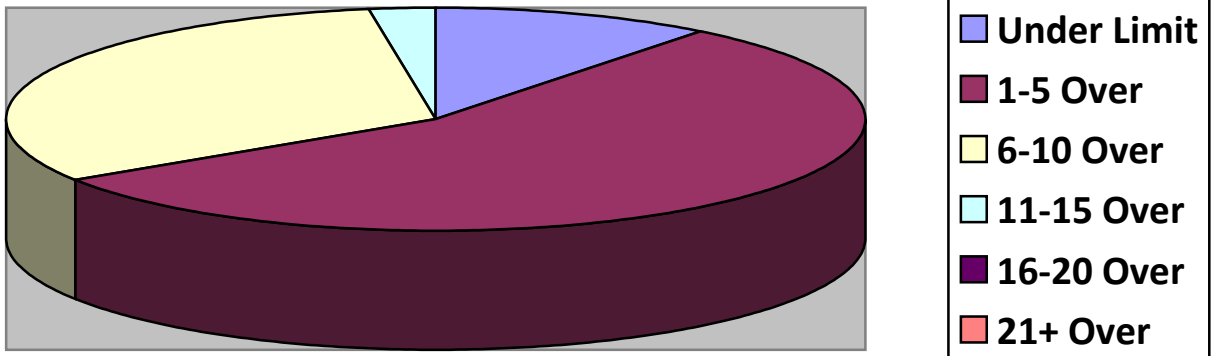
Totals	Rte 149 (1	2 nd NH Tpk(5	OldCounty (4	Clement (2	EstDrng (5
Total Cars	171	193	85	47	54
Under Limit	10	28	10	4	4
+1 – 5 over	90	110	41	28	32
+6 – 10 over	63	52	31	13	16
+11 – 15 over	6	3	2	2	2
+16 – 20 over	0	0	0	0	0
+ 21 over	0	0	0	0	0
Stopped	2	2	0	1	0

Totals	Rsvr (LngWds(3	Mnslvl(1	Other(1	Cross(1
Total Cars		86	17	38	9
Under Limit		27	6	15	5
+1 – 5 over		36	11	18	3
+6 – 10 over		14	0	4	1
+11 – 15 over		2	0	1	0
+16 – 20 over		0	0	0	0
+ 21 over		0	0	0	0
Stopped		1	0	1	0

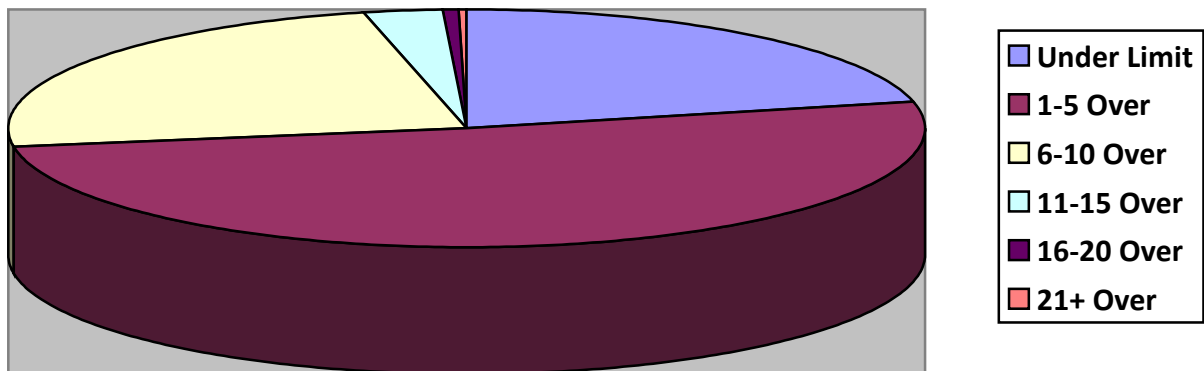
VOLUNTEER TRAFFIC SURVEYS

Totals	EastDrng(Union (Mill (OldCty(ClmtHill(LngWds (
Total Cars						
Under Limit						
+ 1 – 5 over						
+ 6 – 10 over						
+ 11 – 15 over						
+ 16 – 20 over						
+ 21 over						

Primary Roads / 6 Surveys



Secondary Roads / 17 Surveys



To: Board of Selectmen
From: Chief Daniel Gorman, Deering Fire & Rescue
Subject: Fire & Rescue Report, April 2019

Date: 05/09/2019

News:

As the Per Diem Program has been moving forward, it is inevitable that people will move on to other opportunities. We have lost four per diem personnel to start their new careers as full-time firefighters, Jared Beard – Concord Fire Department, John Bowler – Bow Fire Department, Mitchell Dean – Hopkinton Fire Department, Troy Normandin – Littleton fire Department. Though sad to lose them, we are very happy for them as they move on to great opportunities. We have lost others to different situations, such as going to nursing school full time, to having to let a few go, as they were not good fits for our department and this town. Some went on to busier departments with per diem programs, and some left to make more money elsewhere. More and more towns are finding that they need to start similar programs because of the shortage of volunteers that are in town during the weekdays. This is making for a much more competitive program to attract the best available firefighters/EMT's and Paramedics. We have a great core group of per diem personnel but are in the process of interviewing prospective new Per Diem personnel.

We are also working on our part of the wonderful Town Safety Week coming up in the Fall. I would like to thank Diane Kendall for taken this project on and adding many fresh ideas to the week. I am sure it will be a great event.

GRANTS

We are currently investigating numerous grant opportunities. We will meet with you if we decide which ones to apply for.

Upcoming goals:

- 1) Boat Operations Training
- 2) Going to Ocala Florida to Meet with the team at E-ONE for a prebuild review of the specs of the new vehicle.
- 3) Performance Reviews.

MAY ACTIVITY REPORT:

Total Emergency Responses – 11

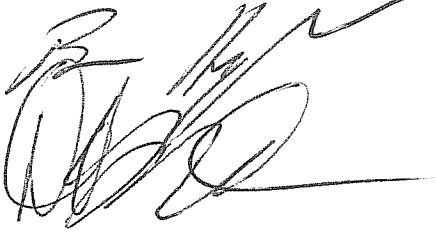
Per Diem Total Responses	6	On Call Total Responses	5
Per Diem EMS Responses	4	Call EMS Responses	2
Per Diem Fire Responses	2	Call Fire Responses	1
Per Diem MVA Responses	0	Call MVA Responses	2
Per Diem Transports	5	Call EMS Transports	2
Per Diem BLS Transports	0	BLS Transport	0
Per Diem ALS Transports	5	ALS Transport	2
Mutual Aid EMS Given	0	Mutual Aid EMS Given	0
Mutual Aid Fire Given	0	Mutual Aid Fire Given	1
Mutual Aid EMS Received	0	Mutual Aid EMS Received	1
Mutual Aid Fire Received	0	Mutual Aid Fire Received	0
Paramedic Intercept Received	0	Paramedic Intercepted Received	0
ALS Intercept given	0	Missed EMS Calls	1

Respectfully submitted,

Daniel Gorman

Daniel Gorman, Fire Chief/EMD

Please Sign in

A stylized, cursive handwritten signature in dark ink, likely belonging to Brett Martin.

Brett Martin
Stephan Martin

Karl Hauldt
Egon Schaff
J. Whisman