

TOWN OF DEERING

Board of Selectmen 762 Deering Center Road Deering, NH 03244

> Meeting Minutes August 20, 2020

Selectmen present: Bill Whisman, Allen Belouin, Rebecca Mitchell,

The meeting was called to order at 1900 via video teleconferencing because of the COVID-19 public health crisis and Governor Sununu's emergency order #12 pursuant to Executive order 2020-04 which authorizes the Board of Selectmen to meet electronically. At this time a quorum of the Board is meeting at the town office while a single member, for health reasons, is attending via Zoom. The public is welcomed to attend the meeting at the Town Hall, or via Zoom.

Mr. Whisman made the motion to approve the consent agenda. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Consent Agenda

a. Minutes for August 4th

b.	Employee Payroll	August 12th	\$13,391.28
c.	COVID Repay	August 14th	\$445.99
d.	Fire Dept Payroll	August 12th	\$4,171.64
e.	Elected Off Payroll	August 12th	\$2,018.44
f.	Employee Payroll	August 19th	\$13,017,22

g. AP ACH XFER August 20th

h. AP Manifest **August 20th \$13,176.42**

i. Intent to Cut 212-015-000 & 212-015-002/003

j. Cemetery Trustee Appointment – Trish Whisman

k. Conservation Comm Appt. - Stacie Hernandez

1. Department Reports

NEW BUSINESS:

Tax Collector – Payment Arrangement / Tax Deed

Tax Collector Carol Baker presented the Board with properties slated for tax deed explain that three of them had agreed to monthly payment arrangements 215-009 / 242-016 / 242-003. One of the properties, 242-012 paid the necessary amount to avoid having their property deeded by the Town Ms. Baker reported. Ms. Baker also noted that several properties in Longwoods Trailer Park were on the deed list explaining the complications of deeding mobile homes located in parks. The Town will be responsible for park rent and insurance if the properties are deeded. She recommended going to superior court to get these properties into payment agreements. She also noted that the Board can postpone the deeding process if they so desired. Ms. Mitchell discussed the idea of a 30-day postponement. The membership was in agreement with Mr. Whisman making the motion to extend the deeding deadline 30 days until September 27th. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Ms. Baker briefed the Board on the primary election scheduled for September 8th. She explained that the physical layout will utilize social distancing, PPE, and masks to protect election workers.

Fire Department – New Hires / Deputy Fire Chief

Fire Chief Gorman explained that Jeff LeBlanc was unable to attend the evening's meeting, but Chief Gorman is proposing that Mr. LeBlanc be appointed to a Deputy Chief position. Mr. Gorman envisions that the position will be responsible for operations and training coordination. Mr. Gorman also reported that another individual is looking to join the DFD as an EMT. The Board asked that Mr. LeBlanc and new recruit attend the next meeting. Mr. Gorman spoke about the newly received fire truck and explained that there is mandatory driver training and pumper training prior to the vehicle entering into service. Mr. Gorman explained that the Fire Cadet program was disbanded because of complications related to insurance and certification requirements necessary for participation. Mr. Whisman addressed the distasteful Facebook post by a member of the DFD explaining that it in no way represented the views or values of the Town of Deering. While an individual has the right to freedom of expression, they do not need to list DFD as an employer and the Board felt very strongly that they should not. Mr. Gorman explained that the department does not agree with the post and it is not representative of the membership or the department. Mr. Gorman agreed to address the issue with the individual.

Review of Audit Draft / Rescinding of Appropriations

The Board reviewed the draft audit and looked forward to its completion. The Board next reviewed a list of proposed reductions to previously approved appropriations as allowed under Governor Sununu's Emergency Order #56, (see below).

				Proposed		
Account	Fund	2019	2020	Reductions	Fund	ding Amount
60.1010.00.054	FD Vehicle Replacement / CRF	\$ 50,000	\$ 50,000	\$ 25,000	\$	25,000
60.1010.00.055	HWY Vehicle Replacement / CRF	\$ 20,000	\$ 20,000	\$ -	\$	20,000
60.1010.00.060	Assessing / ETF	\$ 9,300	\$ 9,300	\$ -	\$	9,300
60.1010.00.062	Celebration (A)	\$ 1,000	\$ 1,000	\$ 1,000	\$	-
60.1010.00.063	Cemetery Maint / ETF	\$ 3,000	\$ 3,000	\$ 3,000	\$	-
60.1010.00.064	Computer Systems / ETF	\$ -	\$ 2,300	\$ -	\$	2,300
60.1010.00.065	Exotic Weed Control / ETF	\$ 5,000	\$ 7,500	\$ 7,500	\$	-
60.1010.00.066	FD Building Maint / ETF	\$ 5,000	\$ -	\$ -	\$	-
60.1010.00.069	Gov't Bld Improvement / ETF	\$ 20,000	\$ 65,000	\$ 30,000	\$	35,000
60.1010.00.071	Health & Safety / ETF	\$ 1,500	\$ 2,500	\$ 1,000	\$	1,500
60.1010.00.075	Library Bld Maint / ETF	\$ -	\$ 5,000	\$ -	\$	5,000
60.1010.00.076	Master Plan / ETF	\$ 1,250	\$ 1,250	\$ -	\$	1,250
60.1010.00.078	PD Ballistic Vest Replacement / ETF	\$ 700	\$ 700	\$ 700	\$	-
60.1010.00.079	PD Equipment Replacement / ETF	\$ -	\$ -	\$ -	\$	-
60.1010.00.080	PD Vehicle Replacement / ETF	\$ 12,500	\$ 30,000	\$ 10,000	\$	20,000
60.1010.00.082	Reservoir Usage / ETF	\$ 5,000	\$ 5,000	\$ 5,000	\$	-
60.1010.00.083	Road Reconstruction / ETF	\$ 188,000	\$ 250,000	\$ 125,000	\$	125,000
60.1010.00.084	FD Turnout Gear Replacement / ETF	\$ 2,500	\$ 25,000	\$ 25,000	\$	-
60.1010.00.087	HWY Bld Improvement / ETF	\$ 10,000	\$ 10,000	\$ 10,000	\$	-
60.1010.00.089	Solar Energy / ETF	\$ 17,000	\$ 17,000	\$ -	\$	17,000
	Total	\$ 351,750	\$ 504,550	\$ 243,200	\$	261,350

The TA explained that the proposed reductions will improve the Town's cash position and help to decrease the total tax commitment. Given that the federally supported unemployment benefits have

expired and additional stimulus money looks uncertain, there is concern that the Town's tax collections may likely decline during the next two, or possibly three, billing cycles. Having a strong cash position will help the Town weather a potential decline in tax receipts. The Board agreed to review the reduction at their next meeting.

Non-Public Session – RSA 91-A:3 II(a)

Review of employee compensation in Police and Highway Departments

Mr. Whisman made the motion to enter non-public session under RSA 91-A:3, II(a) to discuss employee compensation and proposed merit raises within the Highway and Police departments. Mr. Belouin seconded the motion. The vote was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at 1940.

The Board re-entered public session at 2015.

Mr. Belouin made the motion to approve the following raises as outlined in the table below for the police department employees. Ms. Mitchell seconded the motion. Mr. Whisman abstained from the vote. The vote was approved with two votes in the affirmative and one abstention.

Police	Current	Increase
Thomas Cavanaugh, Capt.	\$25.49	\$26.25
Tyler Davy, Officer	\$17.02	\$18.50
Trisha Whisman, Admin Assist	\$13.32	\$13.72

Mr. Belouin made the motion to approve the following raises as outlined in the table below for the Highway Department employees.

Highway	Current	Increase
Mark Poland, Foreman	\$23.00	\$25.50
Darin Labier, Equip Op	\$21.50	\$22.50
Brett Martin, Hvy Equip Op	\$24.50	\$25.00

There being no further business to come before the Board Mr. Whisman made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2026.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

CORPORATED 11

TOWN OF DEERING

Highway Department 762 Deering Center Road Deering, NH 03244

July 2020 Highway Dept. Report

July has brought us in very hot and humid weather. Brett finished up grading Driscoll, Glen, Pond, Hart Farm, Mountain View and the east end of Hedgehog Mountain Roads then calcium was put on them after raking them out. He also graded Longwoods Road, Falls Road and Farrell Hill Road.

We ditched On Reservoir Road from #193 up to Hilltop on the west side then again from #333 to #351 on the west side also. Between 333 and 351 we discovered the ledge over time had become loose and we were able to pull some of out for better drainage. At 351 we were able to pull large pieces of ledge out and moved the blind corner back for better sight distance which made that corner a lot safer. We then moved onto the east end of Hedgehog Mountain Road and ditched the entire road to the start of the class 6 and on both sides. We also pulled several larg rocks out of the road bed on the hill right before the first pit entrance

We put out the bids for putting a 2" top coat on Cross Road. A reclaim bid for the paved portion of Longwoods Road and Holton Crossing Road. A gravel bid for 3" crush, 1.5" Crush and 1.5" stone and the road side mowing. July is a big vacation month and three of the four full weeks we had three different guys take a week off.

We are all healthy here at the Highway Department and pushing forward though Covid 19.

Brian Houghton
Deering Road Agent

Report: Fleet Utilization - Utilization Summary Report

E-11 GRADER, E-13 BACK HOE, T-1 KENWORTH T800 2010, T-2 INTERNATIONAL 7600, T-4 KENWORTH Selected Vehicles:

T800 2018

Report Run Date/Time: Report Time Period: Fleet Utilization Filter: Utilization

8/12/20 1:15 PM EDT

Number of Vehicles Included in Report:

5

7/1/20 12:00 AM - 7/31/20 12:00 AM

Include Vehicles with No Utilization:

Yes

Parameters:

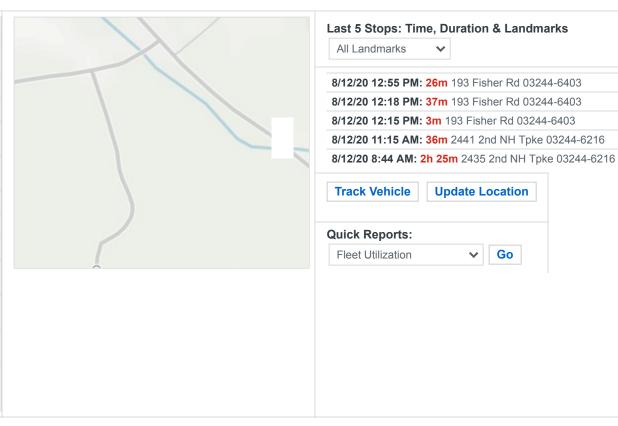
Distance Traveled

Label	License Plate	VIN	Year Make Model	Distance Traveled (mi)	Vehicle Engine Hours (hh:mm)	Days Utilized	Trips	Las Ke Of Time
E-11 GRADER	GO5877	DW772CH587777	2003 JOHN DEERE GRADER 772CH	127.7	34:02	10	36	7/22/20 2:52:28 PN
E-13 BACK HOE	GO6756	CAT0430FCRG500S72	2014 CATERPILLAR BACK HOE 430 FIT	169.1	97:27	18	145	7/30/2 2:50:1 Pl
T-1 KENWORTH T800 2010	G27835	1NKDLUOXOBJ281499	2010 KENWORTH T800	351.3	73:49	11	32	7/22/2 1:22:2 PI
T-2 INTERNATIONAL 7600	G27836	1HTWXSBT35J048623	2005 INTERNATIONAL WORKSTAR 7600	51.5	09:53	3	8	7/30/2 2:32:2 Pl
T-4 KENWORTH T800 2018	G26360	1NKDLP0X9JR205388	2018 KENWORTH T800	210.1	22:05	5	27	7/29/2 4:12:5 Pi

^{*} Indicates the vehicle's odometer was updated within the report date range. ** Indicates approximation of mileage for Asset Guards.

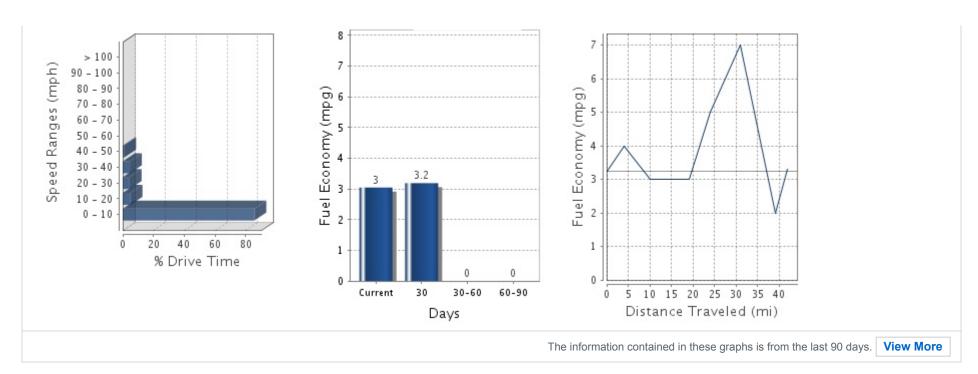
T-2 INTERNATIONAL 7600 DTC: 1 Service: 0 Recalls: 0

Vehicle Snapshot				
Last Updated:	8/12/20 1:25 PM			
Year Make Model:	2005 INTERNATIONAL WORKSTAR 7600			
VIN:	1HTWXSBT35J048623			
Engine Hours:	13,863.8			
Approx. Location:	2462 2nd NH Tpke Deering, NH 03244-6205 US			
Nearest Cross Stre et:	Bennington Depot Rd			
Lat/Long:	43.052729 / -71.894329			
Ignition:	On			
Odometer (mi):	149,481.2			
Max / Avg Speed (mph):	0 / 0			
Current Speed (mp h):	0			
Has In-Vehicle Dis play:	No			
Driver:	Unassigned			



			10	

Speed History Fuel Economy Trends Fuel Efficiency

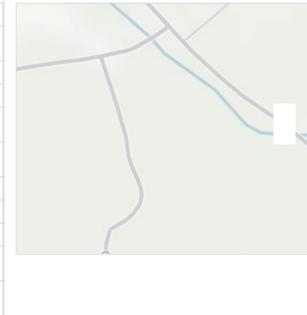


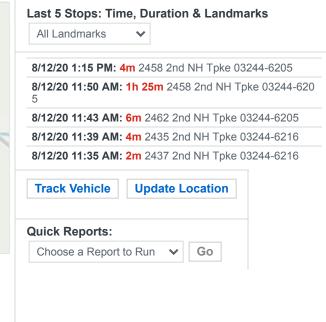
Alerts		
DTC Alerts	Service Alerts	Recalls
Heavy Duty DTC Active	Currently no Service Alerts	Currently no Recalls
		View More

E-13 BACK HOE DTC: 0 Service: 0 Recalls: 0

Vehicle Snapshot

Last Updated:	8/12/20 1:23 PM
Year Make Model:	2014 CATERPILLAR BACK HOE 430 FIT
VIN:	CAT0430FCRG500S72
Engine Hours:	3,742.0
Approx. Location:	2462 2nd NH Tpke Deering, NH 03244-6205 US
Nearest Cross Stre et:	Bennington Depot Rd
Lat/Long:	43.052729 / -71.8944
Ignition:	On
Odometer (mi):	396.6
Has In-Vehicle Dis play:	No
Driver:	Unassigned

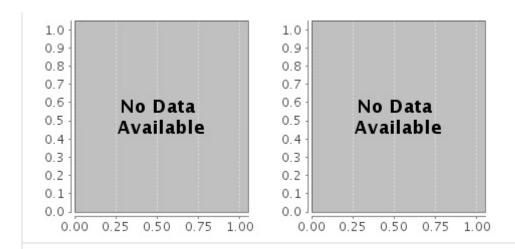




Performance

Fuel Economy Trends

Fuel Efficiency



The information contained in these graphs is from the last 90 days. **View More**

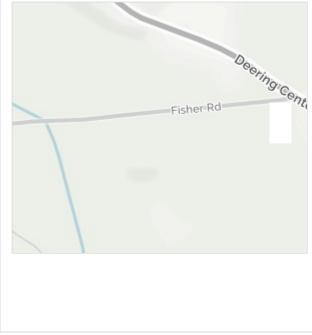
Alerts		
DTC Alerts	Service Alerts	Recalls
Currently no DTC Alerts	Currently no Service Alerts	Currently no Recalls
		View More

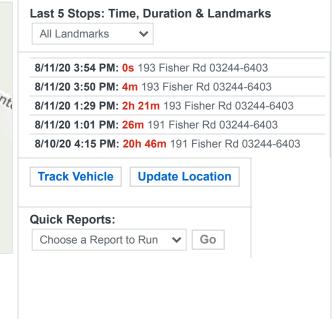
E-11 GRADER

DTC: 0 Service: 0 Recalls: 0

Vehicle Snapshot

Last Updated:	8/11/20 3:54 PM
Year Make Model:	2003 JOHN DEERE GRADER 772C H
VIN:	DW772CH587777
Engine Hours:	13,229.1
Approx. Location:	193 Fisher Rd Deering, NH 03244-6403 US
Nearest Cross Stre et:	Deering Center Rd
Lat/Long:	43.074133 / -71.846969
Ignition:	Off
Odometer (mi):	819.5
Has In-Vehicle Dis play:	No
Driver:	Unassigned

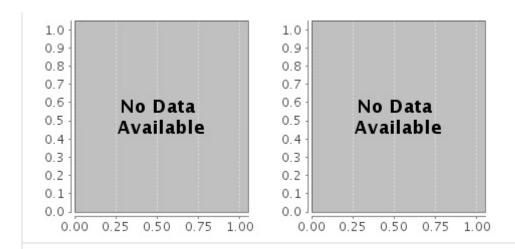




Performance

Fuel Economy Trends

Fuel Efficiency



The information contained in these graphs is from the last 90 days. **View More**

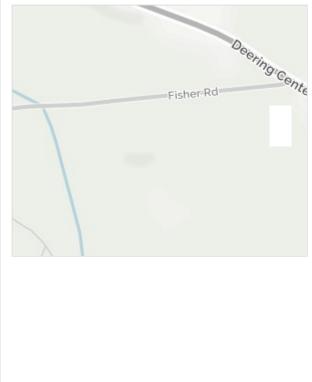
Alerts		
DTC Alerts	Service Alerts	Recalls
Currently no DTC Alerts	Currently no Service Alerts	Currently no Recalls
		View More

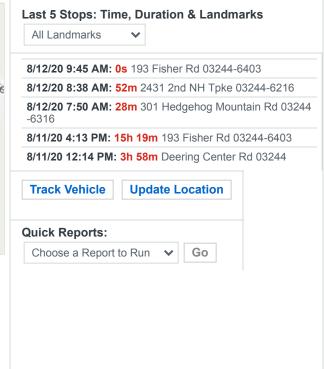
DTC: 0 Service: 0 Recalls: 6

T-4 KENWORTH T800 2018

Vehicle Snapshot

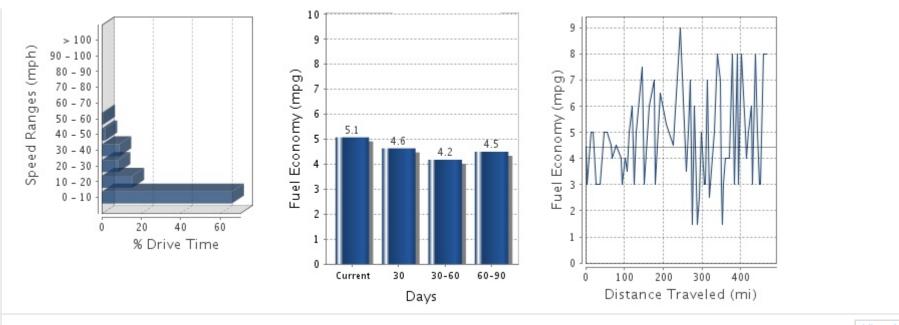
Last Updated:	8/12/20 9:45 AM
Year Make Model:	2018 KENWORTH T800
VIN:	1NKDLP0X9JR205388
Engine Hours:	514.0
Approx. Location:	193 Fisher Rd Deering, NH 03244-6403 US
Nearest Cross Stre et:	Deering Center Rd
Lat/Long:	43.073849 / -71.846898
Ignition:	Off
Odometer (mi):	5,576.2
Max / Avg Speed (mph):	37 / 5
Current Speed (mp h):	0
Has In-Vehicle Dis play:	No
Driver:	Unassigned





Performance

Speed History Fuel Economy Trends Fuel Efficiency



The information contained in these graphs is from the last 90 days. **View More**

DTC Alerts	Service Alerts	Recalls		
Currently no DTC Alerts	Currently no Service Alerts	17V322000	SERVICE BRAKES, AIR	
		17V443000	FUEL SYSTEM, DIESEL	
		18V368000	SERVICE BRAKES, AIR: TILOCK:ABS WARNING GHT	

View More

Deering Fire & Rescue





To: Board of Selectmen Date: 08/11/2020

From: Chief Daniel Gorman, Deering Fire & Rescue

Subject: Fire & Rescue Report, July 2020

News: The new Engine 3 has had its final inspection and pump testing. The graphics have been put on the truck. It should be delivered very shortly. Once it is here. There will be a driver training program for all drivers and in two weeks after its arrival, an instructor from Greenwood Emergency Vehicles will come here and provide the department with pump operation training on the truck. After that, the truck will go in service.

We are currently working on equipment placement for the new Engine 3. We are thinking about where different pieces of equipment will go and how to streamline our operations will the best placement. For instance, placement of tools such as axes, ceiling hooks to pull down ceilings to find hidden fire should be close to the hose lines we will pull off the truck quickly to make entry into the burning structure.

Another thing worth mentioning is the fact that we have been able to add to the design of the truck some features that will help us to be better protected from occupational cancer. Firefighters have a greater risk of cancer then other occupations. For that reason, we were able to implement some of the National Fire Protection Association (NFPA) recommendations to decrease the risks. Some of the things we did was to dedicate one cabinet as the contaminated gear compartment. We also added a heated garden hose discharge off the pump in order to gross decontaminate firefighters after the fire is over. Before leaving the scene, firefighters will be deconned with the heated hose line and brushes to wipe off any gross contaminates off their gear and air pack. After that, they will remove their coat, pants, and helmets and put them in larger garbage bags. These bags will be placed in the dedicated compartment that is vented. Once at the station, the gear will be washed and dried before it can be worn.

We continue to remain diligent throughout this pandemic. We have had some changes to our NH EMS Protocols that our EMS personnel discussed and our implementing.

Kudos go out to Captain Boyll, Lt. Gidley, FF/AEMT Chris Rousseau, FF/AEMT Brian Rousseau, EMT Alex Rousseau and FF/EMT Sara Munson for all of their hard work and dedication to providing a high level of service to the townspeople of Deering. They had fifteen (15) EMS calls and it didn't matter what time of night or weekend, they were there. They are incredibly hard working and so dedicated! I couldn't be prouder of that group.

Deering Fire & Rescue





Upcoming goals:

- 1) Make preparations to have all equipment and tools for the arrival of the new Engine.
- 2) Continued monitoring any COVID 19 updates and guidelines.
- 3) Develop a driver training program for the new Engine 3.

JUNE ACTIVITY REPORT:

Total Emergency Responses – 25

Per Diem Total Responses	4	On Call Total Responses	21
Per Diem EMS Responses	3	Call EMS Responses	15
Per Diem Fire Responses	1	Call Fire Responses	5
Per Diem MVA Responses	0	Call MVA Responses	1
Per Diem Transports	2	Call EMS Transports	9
Per Diem BLS Transports	0	BLS Transport	0
Per Diem ALS Transports	2	ALS Transport	7
Mutual Aid EMS Given	0	Mutual Aid EMS Given	2
Mutual Aid Fire Given	0	Mutual Aid Fire Given	2
Mutual Aid EMS Received	0	Mutual Aid EMS Received	0
Mutual Aid Fire Received	0	Mutual Aid Fire Received	1
Paramedic Intercept Received	0	Paramedic Intercepted Received	0
Intercept given	0	Intercept given	0

Respectfully submitted,

Daniel Gorman

Daniel Gorman, Fire Chief/EMD

MONTHLY REPORT

July 2020

NEWS:

- 1. Chief Philibert and Admin Whisman helped release rehabilitated mallards on the Reservoir on 2 July.
- Crimeline is going forward with the Annual Golf Tournament scheduled for Thursday, Sep. 10th. Tickets are on sale now and are looking for sponsorships and donations.
- Chief Philibert hired Bob McAllister as a P/T officer and is in the process of reviewing other PT applications.
- 4. 2020 cruiser is in and upfit will be happening within the next couple weeks.
- 5. DPD participated in the HDHS car parade graduation at 1800 in Hillsborough for the 2020 graduating class.
- 6. Deering PD registered for, Fight Crime, Invest in Kids: Council for a Strong America https://www.strongnation.org/fightcrime

TRAINING:

- 1. Trainings have been put on hold due to COVID-19 and social distancing requirements.
- 2. Admin Assistant Whisman sent in an application to be a member of the New Hampshire law Enforcement Administrative Professionals (NHLEAP). This will allow her to have 3 trainings per year through the NHLEAP program.

GRANTS:

- 1. Safe commute grant took place 02 July from 1500-1900 by Officer Davy
- 2. We are working with Motorola for grants in updating the cruiser radios.
- 3. 2020 Office of Highway Safety Mobilization Patrols We have started working these patrols. These will be worked as overtime shifts (for FT Officers) or as extra straight time shifts (for PT Officers) during specific campaign time periods from October 2019 through Sept 2020.

JUVENILE ACTIVITY:

N/A

ACTIVITY REPORT:

Calls For Service Logged: 255

DPD/HPD Call Outs 2 (1 welfare check, 1 suspicious activity)

NHSP Call Outs 2 (MVA, Welfare Check)

MV Enforcement: 74 (60 warnings, 3 speeding citations, 5 beach warnings, 5 beach citations, 1 other)

MV Accidents: 3 (1-Reckless Driving, 1-car vs deer, 1-2 car accident)

ARRESTS Total: 3 (1-Operating with suspended license & suspension of vehicle registration,1- Underage

drinking, 1 protective custody – suicide attempt)

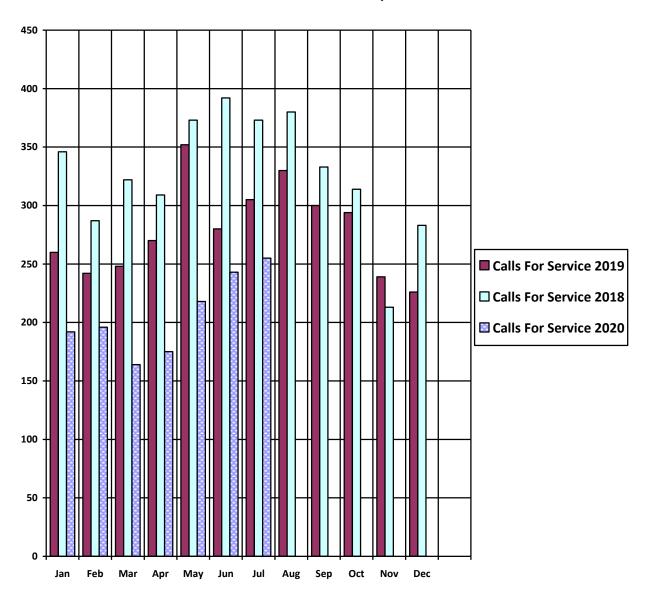
NEW PENDING 0

Charges:

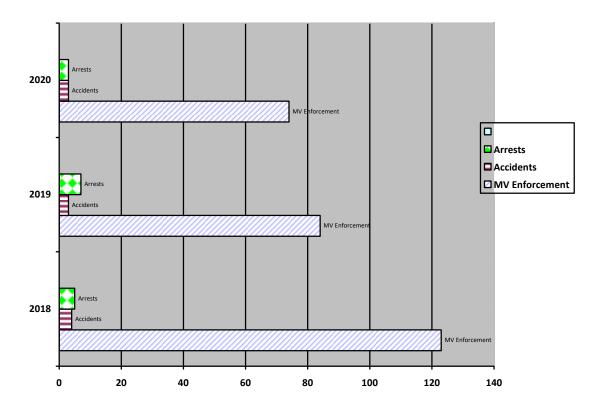
MILEAGE TOTAL: 3,816 miles from 1 July 2020 through 31 July 2020

2014 Introptr Util: 109,930 (2,687 miles in period) 2017 Introptr Util: 44,747 (1,129 miles in period)

Calls For Service-Monthly



Monthly Stats-JULY



RADAR TRAFFIC SURVEYS

July 2020

OFFICER TRAFFIC SURVEYS

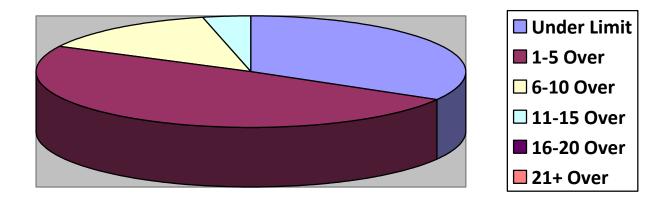
Totals	Rte 149 (2 nd NH Tpk(1	OldCounty (2	Clement (1	EstDrng (1
Total Cars		57	36	17	15
Under Limit		19	4	5	3
+1-5 over		28	21	7	9
+6 - 10 over		8	9	4	1
+11 - 15 over		2			2
+16 - 20 over					
+ 21 over					
Stopped		2	2	1	2
Flashed*					
*Per COVID-19					

Totals	Rsvr (1	LngWds(1	Mnslvl(1	Other(2	Cross(2
Total Cars	8	27	21	56	33
Under Limit	5	14	9	14	4
+1-5 over	2	8	10	31	14
+6 - 10 over	1	4	2	11	13
+11 - 15 over					
+16 - 20 over					
+ 21 over		1			
Stopped		1			
Flashed*					
*Per COVID-19					

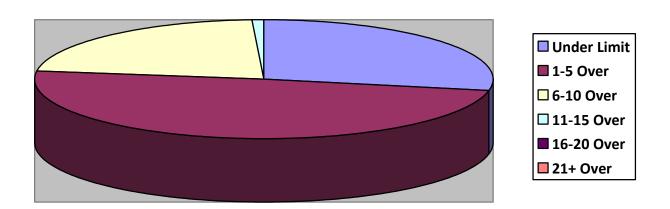
VOLUNTEER TRAFFIC SURVEYS

Totals	EastDrng(Union (Mill (OldCty(ClmtHill(LngWds (
Total Cars						
Under Limit						
+1-5 over						
+6 - 10 over						
+11 - 15 over						
+16 - 20 over						
+ 21 over						

Primary Roads / 1 Surveys



Secondary Roads / 11 Surveys



Please SUN IN LOU EVEN BEARD Pete Beard Card Calebett El Collect Leah Cushman Donn Mann III Nancy Cowan Gale Lamord Via zoom Evic Stableter 21 Daniel Garman Jeff Leblanc,