



## **TOWN OF DEERING**

### ***Board of Selectmen***

762 Deering Center Road  
Deering, NH 03244

### **Meeting Minutes September 19, 2019**

Selectmen present: Allen Belouin, Rebecca Mitchell, Bill Whisman  
The hearing was called to order at 1900.

#### **MEETING MINUTES:**

##### **Meeting Minutes – September 5<sup>th</sup>**

Mr. Belouin made the motion to accept the public and non-public minutes of September 5<sup>th</sup>. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

#### **New Business**

##### **Trustee of Trust Funds Report**

Trustee Aaron Gill briefed the board on the status of the funds under the care of the trustees of trust funds (see attached). He explained the difference between Town (selectmen expend) versus Private funds (trustees expend). He also explained that the town pays to maintain the cemeteries, but interest from perpetual care funds are supposed to go to the Town's general fund as a kind of reimbursement. This has not been done for many years. The amount available to the town this year is \$1,208.59. He explained the origin of many of the old funds. The Board thanked Mr. Gill for his time and service.

##### **Police Department**

Chief Pushee requested to carry over 40 hours of his unused vacation explaining that he intended to use it by early November. Mr. Belouin made the motion to allow Mr. Pushee to carry over 40 hours of vacation time and to be used by early November. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Chief Pushee briefed the Board on the department's activities noting that the department had received grant funding in the amount of \$3,000 for "Safe Commute," and "Special Enforcement." There is no equipment grant for this year though there is available funding within the PD budget for a sign mounted radar monitor. The Board believed it a good idea.

##### **Non-Public Session – RSA 91-A:3 II (a)**

##### **Discussion Personnel Issues**

Mr. Belouin made the motion to enter non-public session under RSA 91-A:3 II (a) to review proposed disciplinary action. Mr. Whisman seconded the motion. The vote to enter non-public session was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at 1930.  
The Board re-entered public session at 1955.

Mr. Belouin made the motion to approve the disciplinary action as outlined in the personnel policy and proposed by Chief Pushee. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

Mr. Belouin made the motion to continue the non-public session at the end of the public meeting. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

### **Tubbs Hill - Drainage Request**

Mr. Belouin explained the he had recently purchased property on Tubbs Hill and that the Town had installed a drainage culvert that drained into the middle portion of his frontage. There is no drainage easement on the deed. Ms. Simpson explained that she had owned the property since the 1990's and there was never a culvert on the property until around 2005. She returned home from work to find a drainage culvert on her property. She never gave permission to the Town to install drainage on her property. When she addressed the issue with the then Town Administrator, Craig Olson, he informed her that there was nothing he could do. As a single mom with 4 kids Ms. Simpson didn't have the financial resources to hire an attorney to address the issue. The TA cautioned the Board that any decision they made on this single issue would necessitate similar action for other property owners. The Board agreed to have Road Agent Houghton review the impact and costs associated with changing the drainage.

### **Leave of Absence Request**

The TA addressed the Board relative to a request for a leave of absence as he had been asked to deploy to Mogadishu and work for USAID as the Senior Transition Adviser on a short-term basis. The experience will prove useful to Deering on his return. The Board discussed the request and voiced support for the experience and their desire to keep Mr. McAllister as the TA. The TA explained that Diane Kendall was well qualified to assume the TA duties and responsibilities. Ms. Mitchell made the motion to grant Mr. McAllister a leave of absence. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

### **Gift – Town Office Lighting**

The TA explained that Colonial Lighting was donating two copper lanterns for installation on the front of Town Hall in memory of Ray Farrell who had once been a Deering Selectman. The estimated value of the gift is \$1,500. The Board expressed their appreciation with Mr. Whisman making the motion to accept the gift of the copper lanterns. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

### **Public Safety Week**

The Board reviewed the planned activities for the upcoming Public Safety week voicing the appreciation at the hard work Ms. Kendall had put into the project which was the subject of her capstone project for the Certified Public Manager program (see attached).

**TO BE REVIEWED AND/OR SIGNED:**

- Employee Payroll	<u>September 11<sup>th</sup></u> \$12,964.40
- Employee Payroll	<u>September 18<sup>th</sup></u> \$12,845.81
- Fire Department Payroll	<u>September 18<sup>th</sup></u> \$1,460.33
Fire Department Payroll	<u>September 19<sup>th</sup></u> \$4,987.02
- AP ACH XFER	<u>September 19<sup>th</sup></u>
- AP Manifest	<u>September 19<sup>th</sup></u>
- MS-1	
- MV Registration Refund	\$127.20
- Intent to Cut	217-012-000
- Yield Tax 227-030-000	\$51.31
- Yield Tax 217-008-000	\$12,071.59

**Non-Public Session – RSA 91-A:3 II (a)**

**Discussion Personnel Issues**

Mr. Belouin made the motion to re-enter non-public session under RSA 91-A:3 II (a) to issues concerning under performance. Mr. Whisman seconded the motion. The vote to re-enter non-public session was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board re-entered non-public session at 2040.

The Board entered public session at 2055.

There being no further business to come before the Board Mr. Whisman made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2055.

Respectfully Submitted,

\s\ Russell McAllister  
Town Administrator

## TOTTF Current Year Distributions to General Fund:

### Friends of Deering (TD# 2121):

Pay for kitchen repair per wishes of donation.

Action: Close account the distribute all funds to general fund

08/31/2019 Balance: \$1,987.46

Reasoning: *Funds were to have been spent by Dec 31, 2011 on a town project.*

*BOS ACTION REQUIRED → Need request for funds in excess of current balance with invoice(s) for kitchen project*

### Common Trust: School Funds:

- DICKEY SCHOOL FUND
- FRANKLIN P. GOODALL SCHOOL FUND
- TUBBS SCHOOL FUND f/k/a TUBBS ACADEMY

Action: Distribute 2018 income to general fund **(\$55.22)**

Reasoning: *All three funds were established for general support of the schools (not scholarships). Deering residents pay a considerable portion of their property taxes to fund the H-D school district.*

### Common Trust: East Deering Cemetery – 9/23/1915:

Action: Distribute 2018 income to general fund **(\$3.90)**

Reasoning: *This fund was established to be used for basic maintenance of the East Deering Cemetery. Deering residents pay substantially more than generated here for that Cemetery's maintenance.*

Common Trust: Perpetual Care Accounts:

Funding came from individual plot owners/family/friends of decedents for perpetual care of specific identified lots in Deering public and private cemeteries. Income may be spent, but not principal. Income cannot be spent for overall cemetery care, for example, maintenance of common areas or for lots not covered by perpetual care funds. (*This is well-established in NH case law.*) In order to ensure income spent does not cover the cost of maintaining common areas or lots not covered by perpetual care, some method of determining the percentage share of perpetual care lots to non-perpetual care lots and common areas should be carried out.

Decades ago, Trust fund Trustees Bev Yeaple and Tom Copadis did exactly this. They counted all the grave sites in the town cemeteries and determined the Common Trust perpetual care accounts amounted to about 17% of the roughly 1,200-1,300 sites they counted. The result of this is that the town annually appropriates the balance of the necessary funds for the general mowing and trimming of the cemeteries.

01.4195.22.380 Cemetery Grounds keeping 2018 Budget:	\$15,400
Expended:	\$15,400
17%:   (\$15,400 x 0.17)	<u>\$2,618</u>
2018 Common Trust Perpetual Care Accounts Income:	\$1,208.59

Action:                   Distribute 2018 income to general fund **(\$1,208.59)**

Reasoning:               *Monies spent on the 17% of lots covered by perpetual care exceed the income generated by those perpetual care accounts.*

## **BOS Advised**

### **Funds Available for Use – Common Trust - General Town Use:**

#### Common Trust: Hannah J.W. and Elizabeth P. Gove – 9/18/1918

This fund was established via will for town purposes that support town projects *excluding* debt repayment or any road expenses.

Agents to expend:	TOTTF may expend income only
12/31/2018 income balance:	\$5,946

#### Common Trust: Town Celebration – 1974

This fund was established to be used as seed money for a public celebration such as Old Home Day. It is not meant to pay for an entire event. It came from the Bicentennial Celebration, not tax monies, and Bob Nugent was involved. Principal and income may be expended, though the intention is that principal expended in advance of an activity would be returned with earnings once the activity has occurred.

Agents to expend:	TOTTF should expend income only
12/31/2018 income balance:	\$2,196

#### Common Trust: Elmer Locke Memorial Fund – 9/7/1955

This fund was established to maintain the flag pole in the town common. At the time the fund was created, the pole was of dubious construction and often failed requiring replacement. (*Think skinned, straight-growth trees.*) The pole has since been replaced by a substantial steel pole. The fund is NOT for the purchase of flags in the cemeteries. Examples of fund usage may be lighting for the pole, or the eventual replacement thereof.

Agents to expend:	TOTTF may expend income only
12/31/2018 income balance:	\$31.29

## **BOS Advised**

### **Funds Available for Use - Common Trust - Specific to Cemeteries:**

#### **289:7(d)**

RSA 289: Cemeteries

Section 7: Cemetery Trustees

Paragraph (d)

*Expend income from all trust funds for cemetery purposes in accordance with the conditions of each donation or bequest accepted by the municipality. Such trust funds shall be held in the custody and under the management of the trustees of trust funds. The trust income shall be transferred to the cemetery trustees by the trustees of trust funds in response to vouchers executed by the cemetery trustees, if the requested funds are available. Such trust fund income shall not be commingled with the moneys raised and appropriated by the municipality. (eff. July 8, 1995)*

#### Common Trust: Wolf Family Cemetery – 1987

This fund was established for the private cemetery on East Deering Road. Income may be used for the care of this parcel only.

Agents to expend:	TOTTF may expend income upon request of Cemetery Trustees
12/31/2018 income balance:	\$2,103

#### Common Trust: Deering Cemetery Maintenance – 1967

This fund was established to be used for maintenance not covered by the perpetual care funds (those funds are more generally used for the mowing of grass on plots.) This fund is to be used for projects and other items such headstone or fence repair, tree removal, etc.

Agents to expend:	TOTTF may expend income upon request of Cemetery Trustees
12/31/2018 income balance:	\$5,719

*\*\*\*\* There is a Cemetery ETF created in 2006 by the Legislative Body, with the BOS as agents to expend, that serves the same purpose. TOTTF recommends using/exhausting this existing common trust account before utilizing the 2006 funds from thereon.*

#### Common Trust: Kohlmann Fund – 2004

This fund was established for the private cemetery at East Deering Road. Income may be used for the care of this parcel only.

Agents to expend:	TOTTF may expend income upon request of Cemetery Trustees
12/31/2018 income balance:	\$987

## **BOS Advised**

### **Funds Available for Use - Common Trust - Specific to Cemetery Trustees Actions:**

*TOTTF should distribute income only when asked by the Cemetery Trustees, and invoices are presented that are consistent with the donor(s) wishes – RSA 289:7(d). Further, the Cemetery Trustees are responsible for carrying out the wishes of the donors for these particular funds.*

#### Common Trust: J. Dow Clement Lot Lawn Fund – 1/25/1949

Each fall, new lawn, fertilizer and grass seed is to be placed on the lot. Appleton Cemetery.

12/31/2018 income balance:    \$55.98 (\$7.74 during 2018)

#### Common Trust: Clement Iron Fence Mary Atwood and C. Harvey – 4/22/1949

This fund was established for the care, repair and painting of 55' of iron fence surrounding the Clement lot in Appleton Cemetery. Income may also be used for the J. Dow Clement Lot Law Fund purposes noted above.

12/31/2018 income balance:    \$517.97 (\$15.10 during 2018)

#### Common Trust: Bessie Dow Ellis Fund – 1969

This fund was established for the placement of flowers on the gravesite in the Appleton cemetery.

12/31/2018 income balance:    \$33.98 total (\$3.19 during 2018)

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# **Town of Deering, New Hampshire Listing of Funds under Fiduciary Care of the Trustees of the Trust Funds (TOTTF)**

## **1) Town Funds**

### *Expendable Trust and Capital Reserve Funds*

*Section one contains transcriptions of the approved warrant articles creating the town's numerous individual reserve funds. They are collected here for ease in quickly finding each fund's purpose, and are presented in chronological order based on each fund's initial origin date without regard to subsequent modifications in later meetings. Please note, formatting and language style in the articles, and how the minutes of the meeting were kept, changed over time with the different persons involved. Some minor grammatical changes were made here for consistency sake and readability; however the content was not changed. For the article of record and final approved wording as applicable, please reference the article in the annual report minutes for year following the town meeting in which the article was brought to vote.*

## **2) Private Funds**

### *Perpetual Care, donated funds etc*

*Section two contains known information relative to the creation and use of the various privately donated funds under the Trustees care. Where original documentation has been found, it is in the care of the Trustees.*

*Last revision: September 14, 2019*

## **Section One: Town Funds (Expendable Trust and Capital Reserve Funds)**

*Enacted by the Legislative Body at Town Meetings*

*Agents to expend are identified in the article*

*Each fund has individual TD accounts*

### **Formatting of Information Below:**

#### **Fund Name as Presented in Warrant – Town Meeting Date when Established**

Warrant article language, with amendments as applicable as noted in next year's report minutes. Any amendments in subsequent years are included.

*RSA 31:19-a (III.) "...The legal validity of such a fund properly established shall not be affected by its designation as a 'trust,' 'reserve,' 'capital reserve,' or any other designation.*

#### **Bridge Improvement Fund – 03/13/2003**

**Article 20: It was voted to establish a Capital Reserve Fund to be known as the Bridge Improvement Fund,** under provisions of RSA 35:1 for the purpose of bridge improvements and repairs, and to appropriate the sum of TWO THOUSAND FIVE HUNDRED (\$2,500) to be placed into this fund, and to name the Board of Selectmen as Agents to expend.

#### **Computer System Reserve Fund – 03/13/2003**

**Article 21: It was voted to establish a Capital Reserve Fund to be known as the Computer System Reserve Fund,** under the provisions of RSA 35, for the purpose of providing for the future upgrade and/or replacement requirements of the Town's computer system, and to appropriate the sum of TWO THOUSAND FIVE HUNDRED (\$2,500) to be placed in this fund, and to name the Board of Selectmen as agents to expend.

#### **Highway Department Vehicle Replacement Fund – 03/13/2003**

*This fund was modified on 03/08/2005 to the language presented below*

**Article 16: To see if the Town will vote to change the purpose of the existing Vehicle Replacement Fund to the Highway Dept. Vehicle Replacement Fund,** under the provisions of RSA 35:1 for the purpose of providing for future vehicle replacement requirements for the Deering Highway Department, and to name the Board of Selectmen as agents to expend.

### **Exotic Weed Control – 03/13/2003**

*This fund was modified on 03/08/2016 to the language presented below*

**Article 15: It was voted to establish an Expendable Trust Fund to be known as the Exotic Weed Control Expendable Trust**, under provisions of RSA p l:19-a, and to raise and appropriate the sum of FOUR THOUSAND FIVE HUNDRED DOLLARS (\$4,500) to be placed into this fund, and to name the Board of Selectmen as agents to expend. The purpose of this fund is for paying the costs of monitoring the public boat launch area at the South end of Deering Reservoir (Deering Lake) during selected, primarily weekend hours, during the summer, in order to make users of the boat launch and the General Public aware of the threat of milfoil and other nuisance exotic aquatic weeds and wildlife carried by boats from nearby infested lakes, and to inspect boats for evidence of such weeds and wildlife and to help fund removal of milfoil and other invasive exotic aquatic weeds and wildlife infesting the lake and to name the Board of Selectmen as agents to expend.

### **Government Building Improvement – 03/13/2003**

**Article 14: It was voted to establish an Expendable Trust Fund to be known as the Government Building Improvement Expendable Trust**, under provisions of RSA 31:19-a for the purpose of providing funds for improvements and renovations to the Town Hall and to appropriate the sum of FIFTEEN THOUSAND DOLLARS (\$15,000) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

### **Fire and Rescue Dept Vehicle Replacement Fund – 03/09/2004**

**Article 17: It was voted that the Town shall establish a Capital Reserve Fund to be known as the Fire and Rescue Dept. Vehicle Replacement Fund**, under provisions of RSA 35:1 for the purpose of providing for future vehicle replacement requirements for the Deering Fire and Rescue Department, and appropriate the sum of TWENTY-FIVE THOUSAND DOLLARS (\$25,000) to be placed in this fund, and to name the Board of Selectmen as Agents to expend.

### **Grants Reimbursable – 03/09/2004**

**Article 18: It was voted that the Town shall establish an Expendable Trust Fund to be known as the Grants Reimbursable Expendable Trust Fund**, under provisions of RSA 31:19-a for the purpose of providing the Town's portion of any grants for municipal projects the Town might receive from private or governmental sources, and to raise and appropriate the sum of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500) to be placed into this fund and to name the Board of Selectmen as agents to expend.

### **Turn Out Gear Equipment Fund – 03/08/2005**

**Article 22: To see if the Town will vote to establish an expendable trust fund to be known as the Turn Out Gear Equipment Fund**, under the provisions of RSA 31:19-a for the purpose of providing for the turn out gear requirements for the Deering Fire and Rescue Department, and to raise and appropriate the sum of TEN THOUSAND DOLLARS (\$10,000) to be placed in this fund, and to name the Board of Selectmen as agents to expend.

### **Dry Hydrant Installation and Maintenance – 03/08/2005**

**Article 23: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Dry Hydrant Installation and Maintenance Expendable Trust**, under the provisions of RSA 31:19-a for the purpose of providing funds for dry hydrants to be installed and maintained to the benefit of public safety in emergency related situations and to raise and appropriate the sum of THREE THOUSAND DOLLARS (\$3,000) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

### **Road Reconstruction and Maintenance – 03/14/2006**

**Article 8: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Road Reconstruction and Maintenance Expendable Trust Fund**, under the provisions of RSA 31:19-a for the purpose of providing funds to perform maintenance and road reconstruction for the roads in the Town and to raise and appropriate the sum of ONE HUNDRED AND EIGHTY-FIVE THOUSAND DOLLARS (\$185,000) to be placed into this fund and to name the Board of Selectmen as agents to expend.

### **Health and Safety – 03/14/2006**

**Article 10: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Health and Safety Expendable Trust Fund**, under the provisions of RSA 31:19-a for the purpose of providing funds to perform clean-up and disposal of health and safety hazards in the Town and to raise and appropriate the sum of FIVE THOUSAND DOLLARS (\$5,000) to be placed into this fund and to name the Board of Selectmen as agents to expend.

### **Heritage Commission – 03/14/2006**

**Article 11: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Heritage Commission Trust Fund**, under the provisions of RSA 31:19-a for the purpose of compiling and preserving the history of Deering and to provide information to the public regarding this history and to raise and appropriate the sum of FIVE HUNDRED DOLLARS (\$500) to be placed into this fund and to name the Board of Selectmen as agents to expend.

### **Cemetery – 03/14/2006**

**Article 12: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Cemetery Expendable Trust Fund**, under the provisions of RSA 31:19-a for the purpose of providing funds to perform maintenance and repairs at the Town cemetery properties and to raise and appropriate the sum of TWO THOUSAND DOLLARS (\$2,000) to be placed into this fund and to name the Board of Selectmen as agents to expend.

During the March 12, 2019 Town Meeting, article #10 was passed:

‘To see if the Town will vote to adopt the provisions of RSA 289:2-a, whereupon the proceeds from the sale of cemetery lots shall be deposited into the Cemetery Maintenance Expendable Trust Fund.’

### **Municipal Transportation Improvement 03/15/2008**

**Article 3: To see if the Town will vote to establish a Municipal Transportation Improvement Capital Reserve Trust Fund**, and to collect an additional fee on motor vehicles in the amount of FIVE (\$5.00) in addition to any other motor vehicle registration fees, for the purpose of funding wholly or in part improvements in the local and regional transportation system in accordance with RSA 261:153 VI (a). Such funds would be used for improvements to roads, bridges, bicycle and pedestrian facilities, parking, etc. and to name the Board of Selectmen as agents to expend. The additional fee shall be collected from all motor vehicles, both passenger and commercial, with the exception of all-terrain vehicles as defined in RSA 215-A:1, I-b and antique motor vehicles or motorcycles, as defined in RSA 259:4.

### **Deering Library – 03/15/2008**

**Article 11: To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a**, to be known as the Deering Library Expendable Trust Fund, for the purpose of providing funds for the operation and future expansion of the Deering Town Library and to appropriate the sum of FIVE THOUSAND DOLLARS (\$5,000) to be placed in the fund, and to name the Library Trustees as agents to expend.

### **Police Vehicles – 03/15/2008**

**Article 10: To see if the Town will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a**, to be known as the Police Vehicles Expendable Trust Fund for the purpose of providing funds for future Police vehicles and to appropriate the sum of TEN THOUSAND DOLLARS (\$10,000) to be placed in the fund, and to name the Board of Selectmen as agents to expend.

#### **Youth Diversion – 03/08/2011**

**Article 6: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Youth Diversion Expendable Trust Fund for the purpose of Youth Diversion,** and to appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed into this fund and to fund this appropriation by authorizing the withdrawal of said amount from the unexpended fund balance as of December 31, 2010, and further to name the Board of Selectmen as agents to expend.

#### **Deering Reservoir Usage Permit – 03/08/2011**

**Article 8: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Deering Reservoir Usage Permit Expendable Trust Fund** for the purpose of improving / maintaining the Deering Reservoir Beach / Boat Launch area, and to raise and appropriate the sum of ONE THOUSAND FOUR HUNDRED SEVENTY (\$1,470) to be placed in this fund and to fund this appropriation by authorizing withdrawal of this amount from the unexpended fund balance as of December 31, 2010, and further to name the Board of Selectmen as agents to expend. It is the intention that each year the selectmen will submit a warrant article to raise and appropriate a sum equivalent to the fees collected by the issuance of Usage Permit Stickers the previous year to be placed in the fund.

#### **Deering Recreation Program – 03/08/2011**

**Article 9: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Deering Recreation Program Expendable Trust Fund** for the purpose of providing a variety of recreational programs, and to raise and appropriate the sum of TWO THOUSAND DOLLARS (\$2,000) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

#### **Fire Department Building Maintenance – 03/13/2012**

**Article 8: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Fire Department Building Maintenance Expendable Trust Fund under provisions of RSA 31:19-a,** for the purpose of providing funds for maintenance and improvements of the Deering Fire Stations and to raise and appropriate the sum of TEN THOUSAND (\$10,000) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

#### **Library Building Maintenance – 03/13/2012**

**Article 9: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Library Building Maintenance Expendable Trust Fund under provisions of RSA 31:19-a,** for the purpose of providing funds for maintenance and renovations of the Library building and to raise and appropriate the sum of SEVEN THOUSAND FIVE HUNDRED (\$7,500) to be placed into this fund, and to name the Library Trustees as agents to expend.

### **Planning Board Master Plan – 03/16/2013**

**Article 10: To see if the Town will vote to establish an Expendable Trust Fund to be known as the Planning Board Master Plan Expendable Trust Fund** under provisions of RSA 31:19-a, for the purpose of providing funds for updating and maintaining the Town's Master Plan and to raise and appropriate the sum of TWELVE THOUSAND FIVE HUNDRED (\$12,500) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

### **Assessing – 03/11/2014**

**Article 7: To see if the Town will vote to establish an Expendable Trust Fund to be known as Assessing Expendable Trust Fund** under provisions of RSA 31:19-a, for the purpose of providing funds for the Assessing Contract and to raise and appropriate the sum of THIRTY EIGHT THOUSAND FIVE HUNDRED AND SEVENTY FIVE (\$38,575) to be placed into this fund, and to name the Board of Selectmen as agents to expend.

### **Police Department Ballistic Vest – 03/14/2015**

**Article 9: To see if the town will vote to establish a Police Department Ballistic Vest Expendable Trust Fund** per RSA 31:19-a, for the purchase of vests for police officers and to raise and appropriate THREE THOUSAND (\$3,000) to put in the fund, and to be funded from the fund balance as of December 31, 2014; further to name the Board of Selectmen as agents to expend from said fund. This appropriation shall not raise any new taxes and have no effect on the tax rate.

### **Police Department Equipment – 03/14/2015**

**Article 8: To see if the town will vote to establish a Police Department Equipment Expendable Trust Fund** for the purchase of communications equipment for patrol vehicles, portable radios and radar guns per RSA 31:19-a, and to raise and appropriate FIVE THOUSAND DOLLARS (\$5,000) to put in the fund and to be funded from the fund balance as of December 31, 2014; further to name the Board of Selectmen as agents to expend from said fund. This appropriation shall not raise any new taxes and have no effect on the tax rate.

### **Town Center Improvement – 03/08/2016**

*This fund was modified on 03/17/2018 to the language presented below*

**Article 13: To see if the Town will vote to establish an expendable trust fund to be known as the Town Center Improvement Expendable Trust Fund** for the purpose of providing funds for the planning and development of a long range community use plan under the provisions of RSA 31:19-a, for the two parcels commonly referred to as the Town Common and Hotel Lot, and to allow the expenditure of funds for site improvements including, but not limited to, water, electricity, and construction of a pavilion, and to name the Board of Selectmen as agents to expend. This appropriation shall not raise any new taxes and have no effect on the tax rate.

### **Highway Building Improvement – 03/08/2016**

**Article 11: To see if the Town will vote to establish an expendable trust fund to be known as the Highway Building Improvement Expendable Trust Fund** for the purpose of providing funds for the improvement of the Highway Building under the provisions of RSA 31:19-a, and to raise and appropriate the sum of TWENTY THOUSAND DOLLARS (\$20,000) to be placed into this fund and to be funded from the fund balance as of December 31, 2015, and to name the Board of Selectmen as agents to expend. This appropriation shall not raise any new taxes and have no effect on the tax rate.

### **Town Solar Energy – 03/16/2019**

**Article 8: To see if the Town will vote to establish an expendable trust fund to be known as the Town Solar Energy Expendable Trust Fund** for the purpose of providing funds for the purchase, installation, maintenance, repair, and replacement of solar arrays and/or panels on Town owned buildings and Town owned property, under the provisions of RSA 31:19-a, and to name the Board of Selectmen as agents to expend and to raise and appropriate the sum of SEVENTEEN THOUSAND DOLLARS (\$17,000) to be placed into this fund and to be funded from the undesignated fund balance as of December 31, 2018. This appropriation shall not raise any taxes and have no effect on the tax rate.



## **Section Two: Private Funds (Perpetual Care, donated funds etc)**

*Funds came from individuals or groups. Most funds are within the Common Trust, though others have dedicated accounts as noted:*

### **Individual TD Accounts**

Celebration (A)  
Friends of Deering  
Celebration (Holiday)  
Clement Arts

#### **Celebration (A)**

Origin currently unknown (09/14/2019).

On July 28, 2019, TOTTF, when asked, reported to the Charitable Trust Unit that the origin was unknown, it has been utilized in recent years through taxation, to fund various town events (BBQ), and it was being grown via taxation to facilitate 250th activities. Further, we asked if they had any information on the origins. There has been no response as of 09/14/2019.

#### **Friends of Deering – 12/15/2006**

This fund was created after dissolution of a local charitable group. Funds were to be used for town project(s) and should have been expended by the end of 2011. TOTTF are attempting to liquidate this to fund a recent town hall kitchen project.

#### **Celebration (Holiday)**

Origin and purpose unknown. Limited balance.

#### **Clement Arts**

This fund was created via donation with direction that principal and income to be used to support the arts, for example, local shows, music etc, maintenance of the town hall piano etc. TOTTF are agents to expend.

### ***Held in Common Trust***

The common trust is a collection of smaller accounts pooled into a single fund, as opposed to the accounts noted above that are each individually invested. Generally, individually invested accounts may spend principal and income balances, whereas spending from accounts in the common trust is limited to income (*unless the donor specified otherwise*). For this reason, pooling the accounts together allows for ease in bookkeeping and increased investment potential.

Common trust funds must have their origins outside of taxation.

Income of the common trust may be spent per the wishes of the donor(s) for each particular fund. Annual accounting must include separate ledgers for principal growth (*via additional donations or capital gains and losses*) and income (*interest or dividends*). Any monies spent must be come from the income ledger and meet criteria allowed by the donor(s).

TOTTF should seek to time their regular/annual distributions to occur prior to the Board of Selectmen setting the tax rate, usually in October, to ensure maximum utility to the tax rate. TOTTF may consider distributing the prior year's income for ease in bookkeeping.

### **School Funds (*not for use as scholarships*)**

→ *TOTTF should distribute income each year to the general fund, as Deering residents pay a considerable portion of their property taxes to fund the H-D school district.*

#### **Rachel Dickey – 3/1/1899**

This fund was established for general support of the schools (not scholarships). It is unrestricted.

#### **Franklin P. Goodall – 12/1/1914**

This fund was established for general support of the schools (not scholarships). It is unrestricted.

#### **Desire Tubbs – 1855-1929**

This fund was established for general support of the schools (not scholarships). It is unrestricted.

## **Town Purpose Funds**

→ TOTTF should distribute income only when asked and when the proposed use is consistent with the donor(s) wishes.

### **Hannah J.W. and Elizabeth P. Gove – 9/18/1918**

This fund was established via will for town purposes that support town projects excluding debt repayment and any road expenses. *(Documentation exists)*

### **Town Celebration – 1974**

This fund was established to be used as seed money for a public celebration such as Old Home Day. It is not meant to pay for an entire event. It came from the Bicentennial Celebration - not tax monies. Principal and income may be expended, though the intention is that principal expended in advance of an activity would be returned - hopefully with additional earnings, once the activity has occurred. *(Documentation exists)*

### **Elmer Locke Memorial Fund – 9/7/1955**

This fund was established to maintain the flag pole in the town common. At the time the fund was created, the pole was of dubious construction and often failed requiring replacement. *(Think skinned, straight-growth trees.)* The pole has since been replaced by a substantial steel pole. The fund is NOT for the purchase of flags in the cemeteries. Examples of fund usage may be lighting for the pole, or the eventual replacement thereof.

## **Cemetery Maintenance Funds (not perpetual care)**

→ TOTTF should distribute income from the East Deering Cemetery fund each year to the general fund, as Deering residents pay substantially more than generated here for that Cemetery's maintenance. The other funds should only be expended if requested by the Cemetery Trustees and invoices are provided showing work was completed on the correlating yard. TOTTF and the Cemetery Trustees should regularly interact to ensure both are aware of each other's roles.

### **289:7(d) – Cemeteries, Cemetery Trustees**

*“Expend income from all trust funds for cemetery purposes in accordance with the conditions of each donation or bequest accepted by the municipality. Such trust funds shall be held in the custody and under the management of the trustees of trust funds. The trust income shall be transferred to the cemetery trustees by the trustees of trust funds in response to vouchers executed by the cemetery trustees, if the requested funds are available. Such trust fund income shall not be commingled with the moneys raised and appropriated by the municipality.” (eff. July 8, 1995)*

### **East Deering Cemetery – 9/23/1915**

This fund was established to be used for maintenance of the East Deering Cemetery.

### **Wolf Family Cemetery – 1987**

This fund was established for the private cemetery on East Deering Road. The town will only maintain to the level that there are funds to do so. It was generally the intent that the owners would maintain it until such time as they were no longer living on site. *(Documentation exists)*

### **Deering Cemetery Maintenance – 1967**

This fund was established to be used for maintenance not covered by the perpetual care funds (those funds are more generally used for the mowing of grass on plots.) This fund is to be used for projects and other items such headstone or fence repair, tree removal, etc. The entire balance is noted as income, not principal.

\*\*\*\* *There is a Cemetery ETF created in 2006 by the Legislative Body, with the BOS as agents to expend, that serves the same purpose. TOTTF recommends using/exhausting this existing common trust account before utilizing the 2006 funds from thereon.*

### **Kohlmann Fund – 2004**

This fund was established for the private cemetery at East Deering Road. The town will only maintain the cemetery to the level that there are funds to do so. *(Documentation exists)*

### **Cemetery Lots Unique Purpose (not perpetual care)**

→ TOTTF should distribute income only when asked by the Cemetery Trustees, and invoices are presented that are consistent with the donor(s) wishes– RSA 289:7(d). Further, the Cemetery Trustees are responsible for carrying out the wishes of the donors for these particular funds.

#### **J. Dow Clement Lot Lawn Fund – 1/25/1949**

Each fall, new lawn, fertilizer and grass seed is to be placed on the lot. Appleton Cemetery.

#### **Clement Iron Fence Mary Atwood and C. Harvey – 4/22/1949**

This fund was established for the care, repair and painting of 55' of iron fence surrounding the Clement lot in Appleton Cemetery. Income may also be used for the J. Dow Clement Lot Law Fund purposes noted above.

#### **Bessie Dow Ellis Fund – 1969**

This fund was established for the placement of flowers on the gravesite in the Appleton cemetery. *(Documentation exists)*

## **Perpetual Care Accounts**

➔ *TOTTF should distribute income each year to the general fund, as Deering residents pay substantially more than generated here for Cemetery maintenance.*

The remainder of the Common Trust funds are for perpetual care of specific identified lots in Deering public and private cemeteries. Income may be spent, but not principal. Income cannot be spent for overall cemetery care, for example, maintenance of common areas or for lots not covered by perpetual care funds. *(This is well-established in NH case law.)* In order to ensure income spent does not cover the cost of maintaining common areas or lots not covered by perpetual care, some method of determining the percentage share of perpetual care lots to non-perpetual care lots and common areas should be carried out.

Decades ago, Trust fund Trustees Bev Yeaple and Tom Copadis did exactly this. They counted all the grave sites in the town cemeteries and determined the Common Trust perpetual care accounts amounted to about 17% of the roughly 1,200-1,300 sites they counted. The result of this is that the town annually appropriates the balance of the necessary funds for the general mowing and trimming of the cemeteries.

If a cemetery becomes full, it can then revert to town ownership. The Butler cemetery can never be full because there is a large back area that is not accessible.

--end--

**MONTHLY REPORT****AUGUST 2019****NEWS:**

1. Tyler Davy started his in-house and Part Time Police Academy Training
2. Chief Pushee and seven other members (5 Cadets & 2 Advisors) of the Hillcat LE Post 612 Police Explorers spent 4 days touring Washington DC!
3. Cadets helped out for 2 days with Hillsboro Comes Alive Events, and 1 day with Deering Cmty Church Summer Faire.
4. Chief Pushee reports that there were some specific safety and traffic control issues with the Annual Truck Show. A letter of warning was issued to the Director of the Truck Show for several issues that bordered upon violations. (False Report to LE, Purposely Charging for HCAP parking, etc).
5. A member of the Department has been chosen to receive an Award on October 4, 2019, at an event at the Police Academy on October 4<sup>th</sup>.

**TRAINING:**

1. Firearms Training at the range. Focusing on reloads and transitions with long guns.
2. PT Officer Davy is attending the PT Police Academy 2 nights a week and all day Saturday. Mid-August through November.
3. Chief Pushee was recertified as a Breath Test Instrument Operator.

**GRANTS:**

1. 2019 Highway Safety Patrol Grants – Chief Pushee worked the final hours of the 2019 DUI Patrol Allotment in late August. Reimbursement and Final Reports will be submitted.
2. Bulletproof Vest Partnership – Chief Pushee HAS submitted online Applications for the 2020 BVP program. Once approved, this will help fund purchases of new/replacement vests for Chief Pushee, Officer Bell, and proposed Recruit Officer, and reimbursement this will be paid to the town electronically.
3. 2020 Office of Highway Safety – Equipment Grant – Chief Pushee has received verbal notification that the Office of Highway Safety is declining to fund ALL equipment grants in Federal FY2020 (Oct 2019 to Sept2020). So we will NOT get matching funds for a RADAR Display Sign this year. We will need to discuss if the Town should still purchase a unit with already approved budget moneys. We WILL be allowed to reapply for FY2021 Funds, when indication is that OHS will once again consider such activities.
4. 2020 Office of Highway Safety – Mobilization Patrols – Chief Pushee has received Preliminary Approvals for inclusion in the Statewide Office of Highway Safety – Traffic Safety Mobilization Patrols. This would include a few hours for UDrive/UText/UPay campaign, Click it or Ticket campaign, Drive Sober/Get Pulled Over campaign, Join the NH Click campaign, and monthly Operation Safe Commute campaigns. Approximately \$ 3,800.00 in total overtime patrol requests. These will be worked as overtime shifts during specific campaign time periods from October 2019 through Sept 2020.
5. Chief Pushee submitted a NH Statewide Radio Reprogramming Inclusion grant project through NH Homeland Security/Grants Management Unit.

**JUVENILE ACTIVITY:**

1. We had one JV issue in August, which involved a significant assault. The defendant is only a few months shy of his 18<sup>th</sup> birthday, which would nullify the court's jurisdiction, so we are waiting until after his birthday to file the JV petitions, which will then allow court oversight for a full 12 months.

**ACTIVITY REPORT:**

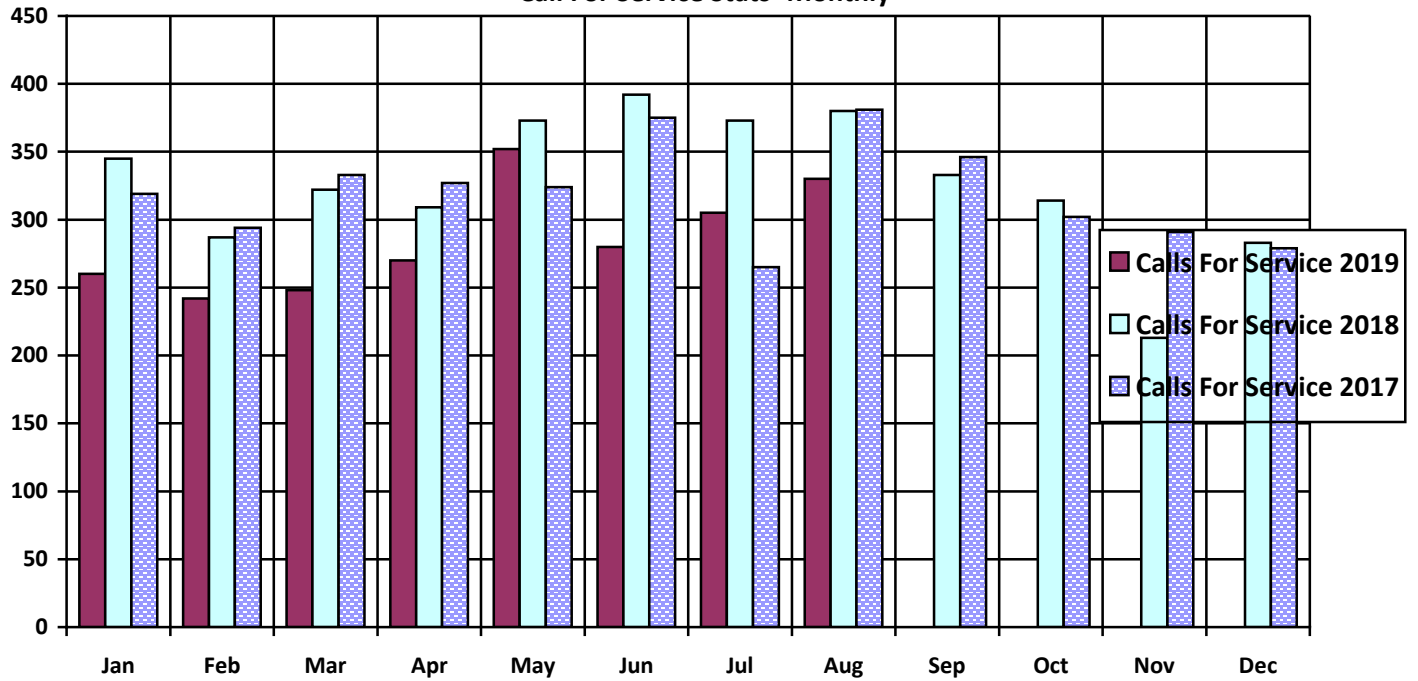
Calls For Service Logged:	330	(this does not include many vacant home checks which are now counted separately in the new system)	
DPD Call Outs	17	(911, ACO, Assists, Disorderly Conduct, Information, MV Crash, Rescue Calls, Susp Acts)	
NHSP Call Outs	0	(xxx	
MV Enforcement:	73	(59 warnings, 7 summons, 7 parking)	
MV Accidents:	2	(1 inattantion, 1 fail to yield)	
ARRESTS Total:	2		
Charges:	Reckless Operation	1	(62 in 30 mph)
	Invol Emerg Adm (Psych)	1	(no criminal charges)

NEW PENDING/ OPEN CASES:	9		
Charges:	Sexual Assault/Incest	1	(under investigation)
	Tattooing of a Minor	1	(warrants issued for the tattooer, he is in Mass and reluctant to come to NH)
	Burglaries	7	(New one on 27June2018, also 1 in Fall 2017, 3 in May 2017, 1 Feb 2018, 1 Aug2018)

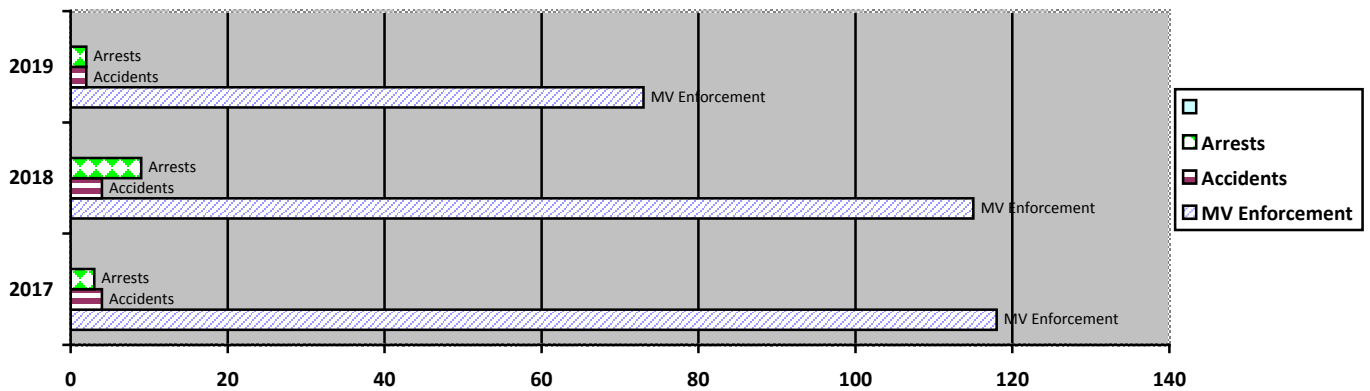
**MILEAGE TOTAL:**

3,250 miles from 1Aug2019 through 31Aug019  
 2014 Intrcpt Util: 93,938 (1,938 miles in period)      2017 Intrcpt Util: 30,512 (1,312 miles in period)

Call For Service Stats- Monthly



Monthly Stats-August





**RADAR TRAFFIC SURVEYS****AUGUST 2019****OFFICER TRAFFIC SURVEYS**

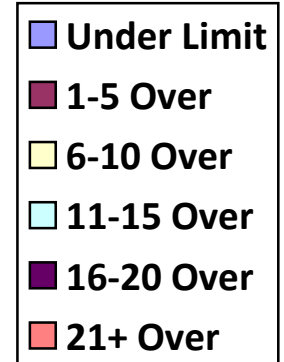
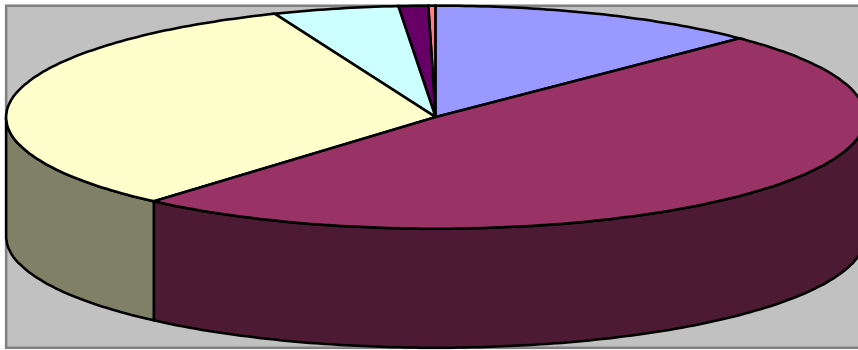
Totals	Rte 149 (2	2 <sup>nd</sup> NH Tpk(4	OldCounty (5	Clement (2	EstDrng (4
Total Cars	131	147	133	20	46
Under Limit	17	18	9	1	2
+1 – 5 over	55	81	61	9	27
+6 – 10 over	44	46	49	7	14
+11 – 15 over	10	3	16	2	2
+16 – 20 over	3	0	0	1	1
+ 21 over	1				
Stopped	12	1	5	2	1

Totals	Rsvr (	LngWds(2	Mnslvl(	Other(6	Cross(
Total Cars		40		99	
Under Limit		6		14	
+1 – 5 over		23		44	
+6 – 10 over		3		28	
+11 – 15 over		2		12	
+16 – 20 over		0		0	
+ 21 over					
Stopped		2		3	

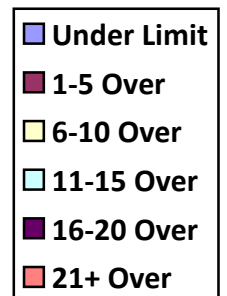
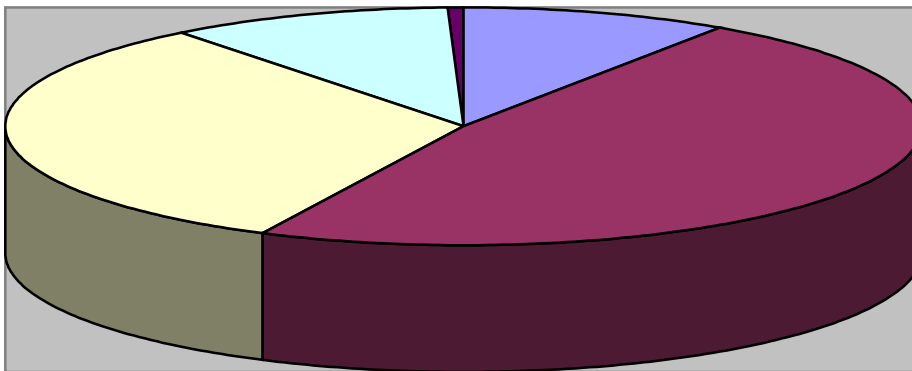
**VOLUNTEER TRAFFIC SURVEYS**

Totals	EastDrng(	Union (	Mill (	OldCty(	ClmtHill(	LngWds (
Total Cars						
Under Limit						
+ 1 – 5 over						
+ 6 – 10 over						
+ 11 – 15 over						
+ 16 – 20 over						
+ 21 over						

## Primary Roads / 6 Surveys



## Secondary Roads / 19 Surveys





# DEERING POLICE DEPARTMENT

762 DEERING CENTER ROAD  
DEERING, NH 03244

## Community Policing Detail Page

Print Date

09/04/2019

### Comm Policing

Date	05/27/2019	Status	Closed	Title	2019 - BEACH & BOAT LAUNCH ARE		
Requested Completion	09/02/2019	Citizen Contact	BOARD OF SELECTMAN		Phone		
Address	BEACH & BOAT LAUNCH, DEERING, NH 03244				Beat	Sector	District
X Street	RESERVOIR ROAD					1	BCH
Definition	<p>Daily and multiple-time a day check on the Beach, Boat Launch, Parking, and Public Recreation Areas surrounding same.</p> <p>All Officers should conduct AND record both drive-bys, parking area checks, walk-throughs, and inspections of ALL public and adjacent private areas in the Beach, Boat Launch, Levee, and Parking Areas on the Deering Reservoir adjacent to Reservoir Road.</p> <p>Parking SHALL be strickly enforced. Parking warnings may be sufficient in the "early" season, but as the season progresses, enforcement should lean more towards Civil Citations on a Town Ordinance Form. Fine levels are \$50 for 1st violation of a known offender. Towing of illegally parked vehicles should be considered if necessary for enforcement.</p> <p>Residents SHALL display an Seasonal Sticker of the color for this year (2019), issued annually by the Town Clerk Office. If no Resident Sticker is present, OR if they display an old (white) Resident Parking Sticker, the violation should be addressed.</p> <p>Non-Resident SHALL properly purchase and display a Day Use Parking Pass from the Kiosk.</p> <p>Officers SHALL enforce all other ruleess and regulations of the recreational site.</p>						
Officer	JHP	Agency	DPD	Citizen Contact	BOARD OF SELECTMAN		
Strategy	Regular and Random Checks of All Areas including and surrounding the Beach/Boat Launch, and parking areas. Strict enforcement of parking ordinances. Strict enforcement of recreation area safety and serenity ordinances.						

Date	Time	Officer	Agency	Actions
08/31/2019	10:00	TFV	DPD	Beach was empty, no cars in parking lot, only the lake host was present.
08/31/2019	15:30	SPB	DPD	Two vehicles with trailers in the trailer parking. three vehicles in the parking lot with Town Stickers. No much activity.
08/30/2019	17:30	SPB	DPD	checked the area and found no vehicles or activity
08/30/2019	13:00	TFV	DPD	Beach lot was empty, trailer lot was empty and no one was on the beach.
08/25/2019	16:15	JHP	DPD	Check lot, all okay. Stopped and chatted with Lake Host and 2 of his visitors. Advised them they could not park in trailer only lot without trailer. Discussion with Lake Host who had questions about car top carriers needing to pay for parking pass.
08/25/2019	12:00	JHP	DPD	Parking Lot Checks - flagged down by a pair in P/U truck stopped in trailer only lot. They asked where they could park to fish from levee. Explained to them the parking rules and pointed them to Kiosk for Day Pass Parking in the

Date	Time	Officer	Agency	Actions
				<b>regular lots. They asked to park in trailer lot, and were denied since they didn't have a trailer.</b>
				<b>Also issued 2 parking citations for No Day Passes on vehicles parked in front of levee. One had note on dashboard saying they were from Concord kayaking with friends and didn't know they needed a pass before coming.</b>
				<b>All other vehicles in lot had resident stickers + 1 day pass which was logged</b>
08/24/2019	17:00	JHP	DPD	<b>checked lot, only 1 car and it had a sticker. stopped and chatted with the Lake Host, she said it had been a quiet day. Could tell a couple of boats had come out, and one was in process of loading at this time.</b>
08/19/2019	14:20	SPB	DPD	<b>Checked the beach area along with the parking lots.</b>
08/18/2019	12:05	TJC	DPD	<b>Checked beach area. Logged two vehicles with day passes. No vehicles with trailers.</b>
08/18/2019	13:45	TJC	DPD	<b>Checkd beach area. Logged day passes. Not too busy for a warm Sunday. Spoke with several people . No vehicles w/ railers in the trailer lot.</b>
08/17/2019	12:00	TFV	DPD	<b>Beach was empty, no vehicles in parking lot, no vehicle w/ trailers, just the lake host playing his guitar. Checked the parking pass box, which seemed full.</b>
08/16/2019	14:00	JHP	DPD	<b>checked lots. logged day passes and wrote 2 warnings to residents who had not updated to new resident passes yet.</b>
08/16/2019	16:30	TFV	DPD	<b>I checked both lots, checking vehicles beach area. All vehicles had parking permits.</b>
08/13/2019	13:50	SPB	DPD	<b>Drive by saw one vehicle/trailer parked on the trailer parking.</b>
08/12/2019	16:30	SPB	DPD	<b>Checked out the parking</b>
08/11/2019	13:20	TJC	DPD	<b>Checked beach area. Logged several day passes; several resident stickers in the lot; couple boats with trailers. Very quiet day at the lake.</b>
08/10/2019	12:30	SPB	DPD	<b>Checked the Beach, Beach Parking, Trailer Parking and Levy area. No issues noted few cars with resident stickers.</b>
08/06/2019	09:00	JHP	DPD	<b>drive by, no one around this morning.</b>
08/06/2019	16:30	SPB	DPD	<b>Checked area and found no issues.</b>
08/04/2019	15:10	TJC	DPD	<b>Checked the lake area again. Logged day passes. Walked the beach area and spoke briefly with a few people. 1 warning to a Deering resident for parking w/ a trailer along the levee. This vehicle has a gold resident permit and the warning included a note that ALL trailers MUST be in the trailer lot. ! citation issued to a vehicle w/ trailer along the levee.</b>
08/04/2019	09:50	TJC	DPD	<b>Upon coming on duty I checked the beach area. 5 vehicle present with permits (3 from the Stubbe cabin). 1 vehicle in trailer lot with trailer. Significant trash bags left by the portable toilets. This was cleaned up by resident Gary Samuels.</b>

Date	Time	Officer	Agency	Actions
08/04/2019	12:00	TJC	DPD	Checked beach area & walked the beach area (most people must be on the water). Logged day passes. Several resident permits present. Trailer lot just filled up. mid 70's and somewhat overcast day
08/03/2019	08:45	TJC	DPD	Morning patrol passing the beach area. Overcast weather following a brief shower. Only the Lake Host present at the beach. Two trucks w/ trailers in the trailer lot.
08/03/2019	12:20	TJC	DPD	Patrol along the beach area. Overcast day mid 70"s. Three vehicles with resident permits. One with a day pass. Three vehicles with trailers in the lot.
07/31/2019	11:00	TJC	DPD	Checked beach area. Two resident vehicle with permits present. Walked the beach recreational area and spoke with both residents. Noted moderate amount of litter in the area. No vehicles with trailers.
07/29/2019	07:00	JHP	DPD	Drive by. No one in parking lots or at recreational areas.
07/29/2019	14:20	JHP	DPD	Parking Lot Check - 2 citations issued. Logged permit numbers and license plates on 10 vehicles.
07/28/2019	13:00	SPB	DPD	Checked parking & Beach area, talked with the lake host Jason Carter.
07/27/2019	10:00	TFV	DPD	Checked beach, beach parking & trailer parking Very few vehicles. Spoke with a few residents about town happenings. Several Parking passes were in the box.
07/27/2019	14:00	TFV	DPD	Checked all cars, assisted people with boats, wrote three parking tickets and one warning. Beach was busy with people
07/26/2019	08:00	TJC	DPD	Patrolled past beach area. No vehicles . Checked & noted ample supply of day pass envelopes.
07/26/2019	10:45	TJC	DPD	Checked the beach area: two vehicle with handicap placards, one with permit; one with day pass; one truck w/ trailer in lot. Walked the area. Very quiet.
07/26/2019	12:45	TJC	DPD	Checke the area. Not much additional activity. Several residents and two more day pass users.
07/26/2019	16:30	TFV	DPD	Checked beach, parking lot and trailer parking lot. Three vehicles checked
07/22/2019	11:00	SPB	DPD	Checked the Beach Area along with ithe parking lots.
07/21/2019	11:30	TJC	DPD	Checked beach area: Logged day pass users and issued 2 citations for parking in the beach area w/o permit or pass and 2 in the trailer lot. Walked the beach area and spoke with a couple people. It appears several of those parked may be kayakers.
07/21/2019	14:15	TJC	DPD	Patrolled beach area. Logged day passes. All vehicles had resident permits or day passes. Not overly crowded for such a warm day. Spoke with a copuple persons asking about the changes to the permits and whether handicapped placards can park for free
07/20/2019	10:30	TFV	DPD	Checked beach area, parking lot and trailer lot. I did not have any summons, so I cleared to return later on.
07/20/2019	14:00	TFV	DPD	Beach parking lot was full of vehicles, several passes

Date	Time	Officer	Agency	Actions
				were located. two parking summons were issued, 1 due to no parking permit in the lot, 1 due to vehicle parked at end of ramp driveway on Reservoir Road
07/18/2019	15:00	SPB	DPD	Checked Beach and parking- parking summons issued.
07/17/2019	16:30	SPB	DPD	Checked area few vehicles with resident stickers, one vehicle with boat trailer
07/17/2019	11:40	TJC	DPD	While on patrol, passed the beach area. Overcast cloudy day but quite humid. Nobody present
07/15/2019	12:10	TJC	DPD	Checked beach area parking. Only three vehicles with day passes and one handicap vehicle in the lot. One vehicle w/ trailer in trailer lot. While on scene, a Deering resident with the white permit arrived. They were directed to go to the Town Clerk and obtain a current one before they unload the items (they were grateful and complied). Also walked the beach area. Minimal amount of litter observed.
07/14/2019	15:00	TJC	DPD	Checked beach area. logged day passes in the parking lot and along levy. Issued three warnings to Deering residents displaying the white sticker. Walked the beach area and spoke with the three residents advising to see the Town Clerk for new stickers. None were aware of the new procedure. One citation issued to a vehicle parked along the levy with a trailer attached. In addition, this vehicle had both driver side tires on the roadway. Also walked the berm area and spoke with a couple sun bathers
07/14/2019	12:25	TJC	DPD	Trailer lot had only vehicle with trailers Checked beach area. 3 vehicles with trailers. 1 warning issued to Deering resident with the white sticker parked at levy. Logged several day passes at the parking lot. No resident stickers in the lot. Walked the beach area and briefly spoke to visitors eating lunch at the tables.
07/13/2019	08:00	TFV	DPD	Checked the beach parking lot, beach and trailer parking lot. No one was at the beach except to the Lake Host.
07/13/2019	13:30	TFV	DPD	Checked the beach, beach parking lot for permits, and trailer parking lot. Every vehicle had a permit, one of the permits on the windshield was flipped over, so I could not read it.
07/13/2019	16:10	JHP	DPD	complaint into Dispatch Center of drinking/smoking/vaping, etc by non-english speaking crowd at beach. Went and positively ID'd one hispanic male drinking. seized cooler of alcohol. In process, subject and his friends became unruly, surrounded me, etc. He was told to leave for remainder of the day. He and friends argued over my seizure of evidence. They videotaped/streamed the encounter. See related reports.
07/13/2019	19:15	JHP	DPD	Checking parking issues at beach. issued 4 citations for no parking permit. As returning to my car, one complained that there had been no day passes left. checked and found this to be the case, so retracted all citations issued and replenished the Day Use Pass kiosk.

Date	Time	Officer	Agency	Actions
07/12/2019	15:15	JHP	DPD	<b>Parking Lot Check - 6 cars, 3 of them ticketed. Stopped and chatted with Lake Hosts personnel</b>
07/11/2019	14:30	TJC	DPD	<b>Patrol by the beach area. Clouding up and rain is forecasted for later today. Only one resident vehicle present parked along the levy. Walked the public area and noted some litter but not too bad.</b>
07/10/2019	11:45	SPB	DPD	<b>Drive by no activity.</b>
07/10/2019	14:00	SPB	DPD	<b>Beach Check one summons written.</b>
07/09/2019	14:50	SPB	DPD	<b>Walk trough</b>
07/08/2019	15:30	JHP	DPD	<b>three vehicles in lot. logged day use pass numbers and vehicles. drove inside and eyeballed the picnic nob. All appeared okay.</b>
07/07/2019	12:00	JHP	DPD	<b>Lot Checks and Walk-Around, check in with Lake Hosts and his trainee</b>
				<b>1 ticket written (trailer lot violation). 4 vehicles with day passes, all logged.</b>
07/07/2019	16:50	JHP	DPD	<b>went to check lots. started gettging complaints of the PWC and hispanic family groups. Had to give loud verbal warnings and then stand by as much as possible, because as soon as I left, they would start up with music, alcohol, smoking, cooking again. Every time tried to approach, they were warned and shut down so I couldn't determine specific perpetrators.</b>
07/07/2019	18:45	JHP	DPD	<b>Back at the beach area for follow up.... most of same hispanic groups there but they saw me pull in so they stopped acting out so much once more.</b>
07/06/2019	10:30	TFV	DPD	<b>Patrolled the beach area. Very few people at the beach, contrary to ideal beach weather. Only a few vehicles in the lot, mostly resident sticker vehicles. NH Marine Patrol setting up to go into the water.</b>
07/06/2019	16:15	SPB	DPD	<b>only 4 cars at the beach parking lot and one with a boat trailer. Off and on thunder storms keeping people away.</b>
07/05/2019	15:40	SPB	DPD	<b>Issues adressed after being called. Summonses for parking, and grilling were issued.</b>
07/05/2019	10:40	TJC	DPD	<b>Patrolled the beach area. Checked for permits and day passes. Logged the day passes. Remarkably quiet....at the moment. Walked the arrea and chatted with several residents. One asked who to call for complaints and was told to call dispatch, advise of the problem and request the duty officer stop. Appartently on 7/4/19, several persons were vaping and it was offending the resident. Trailer lot has one vehicle w/ trailer. No vehicles at the berm.</b>
07/05/2019	12:45	TJC	DPD	<b>Patrolled beach area. Issued two citations for poarking alkong the berm w/o day pass and one citation to a vehicle in the trailer lot. Logged the day pass users and noted resident permits.</b>
07/05/2019	07:55	TJC	DPD	<b>Upon coming on duty, stopped at the beach area and added day pass envelopes to the kiosk. Ther were only four in the box. Walked the beach area noting general litter;</b>

Date	Time	Officer	Agency	Actions
				<i>however there are two bags of trash &amp; a diaper next to the portable toilets. One vehicle w/ trailer in the trailer lot and two of the Stubbe family vehicles in front of his residence.</i>
07/04/2019	13:45	SPB	DPD	<i>Several parking issues addressed along with music and grilling. Spent the morjority of my shif there.</i>
07/03/2019	12:50	SPB	DPD	<i>Few cars with town sstickers. One with a pass. State maintanance truck there with mower.</i>
07/03/2019	15:15	TJC	DPD	<i>Checked beach area. Issued two warnings &amp; logged three day pass users. Two vehicles with resident permits in the lot and one vehicle w/ trailer in trailer lot. Ample spaces available. Walked the beach are and chatted with a couple Deering residents.</i>
07/03/2019	10:00	SPB	DPD	<i>Two cars in parking lot with valid passes.</i>
07/02/2019	12:45	JHP	DPD	<i>check parking lot. only 2 vehicles. one had current Town Sticker. Other one was using day use permit on dashboard. recorded said information.</i>
07/01/2019	18:45	JHP	DPD	<i>Lot check. 1 citation written for no sticker. Turns out it was a resident who had a sticker but his wife had put it on the center console and he hadn't installed it in the proper location.</i>
06/30/2019	13:00	JHP	DPD	<i>Parking Lot Checks - most vehicles in lot were part of fishing tourney, so even though it was requested, they didn't do much carpooling to leave spots for general public. 2 vehicles with minor parking violations (1 was resident who hadn't gotten new sticker yet).</i>
06/30/2019	18:15	JHP	DPD	<i>parking Lot checks - trailer parking lot was clear. Beach Parking had 4 vehicles. 3 were resident stickered. Other one was ticketed for No Permit, although running registration after the fact, owner is actually a resident who never got a sticker on his NJ registered vehicle.</i>
06/29/2019	15:30	SPB	DPD	<i>Four vehicles with Resident stickers and the Lake Host Vehicle.</i>
06/29/2019	11:30	TFV	DPD	<i>Drove to the reservior, where no one was located.</i>
06/28/2019	98:15	JHP	DPD	<i>Drive By- garbage truck pulled into the trailer parking area, but driver was in the cab making a phone call. No vehicles in the boat launch area or in the beach parking lots.</i>
06/27/2019	11:20	JHP	DPD	<i>Drive by while enroute to alarm call. 3 vehicles at the beach area. Unable to check them for parking permits because of emergency call.</i>
06/27/2019	22:0	TJC	DPD	<i>On patrol and stopped at thge lake. Issued one warning for no day pass. Spoke with a couple Deering residents who had the old white permit and explained the new permit requirement. They will stop at Clerk's officew today for replacements. Two vehicles with day passes. One vehicle in trailer lot w/ trailer</i>
06/26/2019	09:45	JHP	DPD	<i>drive by 2 times within a few minutes. one truck in regular parking lot with current resident sticker. one truck with trailer in boat trailer parking lot. there was a female with fishing pole headed towards the outflow brook.</i>



Date	Time	Officer	Agency	Actions
06/26/2019	15:45	JHP	DPD	walk through of parking lots. Boat trailer parking had one vehicle, parked legally with a trailer.
				Main Beach Parking had 8-10 vehicles. 2 were in handicapped (no permit necessary). several were Town Residents with current stickers. 3 were Day Use Passes. 1 vehicle owner came out as I was writing parking ticket for no permit..... said she only stopped by to check area to see if she wanted to come back another day. Felt sorry for her and changed to warning.
06/25/2019	08:00	JHP	DPD	Drive By Beach & Boat Launch, including private parking at White Gate Rd. No one around this morning.
06/24/2019	13:30	TJC	DPD	Patrol the beach area. Several residents with new stickers and two with day passes. One warning was issued to a vehicle with an old resident sticker. Spoke with another older resident & wife who was unaware of the new sticker and he went to the town hall and obtained his new one. No vehicles in boat trailer lot.
06/23/2019	15:15	SPB	DPD	One warning issued for no pass.
06/22/2019	10:00	TFV	DPD	Checked the beach, observing only one vehicle, in parking area and one vehicle in the trailer lot.
06/22/2019	16:30	SPB	DPD	4 Vehciles in beach parking lot with resident stickers. One vehicle summoned for parking in the Boat Trailer parking w/o trailer.
06/21/2019	14:00	TFV	DPD	Beach was checked, no one on the beach due to poor weather.
06/21/2019	08:45	TFV	DPD	checked the beach area. No vehicles, people or lake host, due to the heavy rain and slight breeze.
06/18/2019	13:45	JHP	DPD	drive through lots and visually inspect the beach & picnic areas. No one around, but while there noted a white VW jetta type sedan, NH reg 405X818 (I think), coming out of boat launch/beach entrance, and then went up to White Gate and then turned around and came back past. Occupied by 2-3 males, at least one wearing hi-vis jacket (traffic control?).
06/17/2019	13:15	JHP	DPD	Drive By and visually check vehicles. Only car parked was at the levee and bore a Resident Parking Sticker.
06/17/2019	17:55	JHP	DPD	Drive by Beach and Boat Launche area, no one around at all
06/16/2019	13:05	TJC	DPD	On patrol passing the beach area. Stopped and spoke with lake host (Hannah). She is leaving for the day. It's raining steadily and temps in low 60's, nobody at the lake or in boat trailer area.
06/15/2019	14:00	TFV	DPD	Checked the lake area. two warnings were issued
06/12/2019	17:30	SPB	DPD	Checked area one resident vehicle with current sticker.
06/10/2019	15:40	JHP	DPD	Parking area checks. Issued warning to one vehicle for permit required. Chatted with a guy parking his trailer after unloading his boat and about to embark on afternoon fishing trip.

Date	Time	Officer	Agency	Actions
06/09/2019	12:15	JHP	DPD	walk parking lot, logging Day Use Passes. 5 vehicles at this time, all using Day Passes. All entered onto the Day Use Pass Log when I returned to office.
06/09/2019	15:30	JHP	DPD	Parking Lot Check- several vehicles with old town resident tags- warned them on this due to amendments to ordinances, and directed them on warning slip to obtain new resident seasonal pass at town clerk office. Also warned one for failing to fill out the day pass receipt on dashboard.  checked picnic area and beach area, and also stopped and chatted with lake host.
06/08/2019	17:30	JHP	DPD	Check parking areas and also stop and chat with Lake Host  2 warnings, in person.
06/08/2019	14:30	TFV	DPD	Ofc. Forsley checked parking issues at lake area. 2 warnings issued.
06/07/2019	09:30	JHP	DPD	drive by. One vehicle in trailer lot, WITH trailer, so no action taken. No one else in the area.
06/07/2019	17:00	TFV	DPD	Checked the beach parking lot, parking trailer and the beach.
06/03/2019	08:30	JHP	DPD	Drive by - no activity whatsoever
06/02/2019	13:10	TJC	DPD	Checked beach area. One resident parked and kayaking, 1 lake host parked. Cloudy cool day. 60 degrees. 1 vehicle with trailer in trailer lot.
06/02/2019	16:30	TJC	DPD	Patrolled past the beach area. Heavy rain; 61 degrees; one vehicle with trailer in trailer lot; no vehicles in parking lot
06/01/2019	10:00	TFV	DPD	Checked parking lot, Lake Host and trailer parking area.
06/01/2019	16:30	TFV	DPD	Checked the parking lot, beach area and trailer lot. Everyone had parking passes in their vehicle.
05/31/2019	18:30	TFV	DPD	Checked the trailer parking lot, the beach area and the parking lot. One vehicle was parked illegally.
05/25/2019	10:30	TFV	DPD	Checked the lake, lake host and the one vehicle in the parking lot, which had a pass.

To: Board of Selectmen  
From: Chief Daniel Gorman, Deering Fire & Rescue  
Subject: Fire & Rescue Report, August 2019

Date: 09/10/2019

### **News:**

In the month of August, we saw an increase in emergency responses (22) over the previous three months (16,11,11 respectively). We had fifteen (15) medical responses, five (5) fire responses, including a dispatch for a possible structure fire that turned out to be an oven fire due to burnt food. We also responded to two (2) motor vehicle crashes with personal injuries during the month of August. Unfortunately, there was a number of "missed calls" for ambulance calls (3). These three missed ambulance responses were due to understaffing. The call force is paid to respond to calls at all hours of the nights and weekends, but they volunteer their time from families and friends, to help someone in need. Many of our EMT's work multiple part time jobs and maybe working at another job when Deering has an EMS call. Several members were on vacation at some point during the month. As you may or may not know, new studies are showing that less people are volunteering to be firefighters and EMT's due to many different reasons. For his reason, we are so lucky to have the team we have.

Ambulance billing is a concern to me and I feel we should have a real discussion on how we move forward with our billing for ambulance services rendered. We were recently audited by Comstar, our ambulance billing company, and found that with our transports of Medicare patients, the personal care report was complete only 35% of the time. I was told by our Comstar representative that it was due to one reason, patient signatures. We are required to get a signature on all Medicare patients, and our crews were doing that for the most part. The problem was, those signature sheets were not being sent to Comstar. This was a misunderstanding on our end, so Captain Boyll and Lt. Gigley worked hard to gather the signatures that were missing and scanned to the reports and they are now being reprocessed. Other concerns are that we were told that our ambulance billing rates are one of the lowest around us. We have a very large amount of self-pay transports that have not paid for services rendered and decisions have to be made on how to proceed with those outstanding bills. Some insurances will send the check for the transport to the patient and on many occasions, those checks are not making it to the Town Hall or Comstar even after three letters are sent to the person who was transported. I think that we should discuss these issues soon.

### **Grants:**

I was not able to submit the grant for the Firehouse Subs before the deadline. It required a lot of financial information that I would not have been able to complete in four days. I was able to talk with one of the Firehouse Subs Grant managers and he gave me some helpful information that will help when the Grant opportunity comes out next. Firehouse Subs offer these grants quarterly, so we hope to be ready for the next application period.

### **Upcoming goals:**

- 1) Preparing for our 2020 budget
- 2) Prepare for the upcoming FEMA Assistance to Firefighters Grant (AFG)
- 3) Preparing the Donovan Station for our upcoming Open House for the Deering Public Safety Week.

## AUGUST ACTIVITY REPORT:

### Total Emergency Responses – 22

<b>Per Diem Total Responses</b>	<b>15</b>	<b>On Call Total Responses</b>	<b>7</b>
Per Diem EMS Responses	10	Call EMS Responses	5
Per Diem Fire Responses	4	Call Fire Responses	1
Per Diem MVA Responses	1	Call MVA Responses	1
Per Diem Transports	4	Call EMS Transports	5
Per Diem BLS			
Transports	0	BLS Transport	0
Per Diem ALS			
Transports	4	ALS Transport	5
Mutual Aid EMS Given	1	Mutual Aid EMS Given	1
Mutual Aid Fire Given	0	Mutual Aid Fire Given	0
Mutual Aid EMS Received	3	Mutual Aid EMS Received	1
Mutual Aid Fire Received	0	Mutual Aid Fire Received	0
		Paramedic Intercepted Received	0
Paramedic Intercept Received	0	Missed EMS Calls	0
ALS Intercept given	0		

Respectfully submitted,

*Daniel Gorman*

Daniel Gorman, Fire Chief/EMD



## **TOWN OF DEERING**

### ***Highway Department***

762 Deering Center Road

Deering, NH 03244

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## **August Highway Dept Report**

The month has seen a lot of good weather with lots of sun and great working temps. We had one tree come down on Cross Road, one on Old County Road and one on East Deering Road due to wind. We cleaned those up and hauled them to our brush pile in our pit. We have installed two new gates at the second entrance to our pit. We changed a 28" and two 12" culverts on Cross Road. We are in the schedule for paving in about two weeks. Brett has graded most of our gravel roads, they have been raked and calcium put down. The beavers have been keeping us busy on Camp road and over at Gerini Brook on the turnpike with plugging up our culverts. September is inspection month. We have gotten a head start on going through everything. The Ford pickup T6, the 1999 Paystar T3 and the 2018 Kenworth T4 are all done. This leaves us with three left to get done in September. I have ordered a new moldboard slide piston for our grader due to it leaking. The barrel has been egged and the shaft has severe pits on it. It can not be repaired. The services came due on the pickup, the grader and the backhoe this month that were done. We installed the last of the tow away zone signs that had been on back order for the no parking signs down on Reservoir Road at the lake. We have the paving of Cross Road, Paving of the Town Hall, replacing of an 18" culvert on the turnpike just south of Falls Road, roadside mowing and screening our winter sand all coming up.

Brian Houghton  
Deering Road Agent



## Town of Deering Public Health & Safety Week October 7<sup>th</sup>-12<sup>th</sup> 2019

### Monday 10/7 Police Open House 7-9pm

Learn about Youth Police Cadets and a future career in law enforcement & criminal justice

### Tuesday 10/8 Fire/EMS Open House 7-9pm

*At Donovan Station 890 Deering Center Rd*

Meet Fire and EMS providers • Learn about career training for fire, ambulance & emergency services

### Wednesday 10/9 Highway Open House 6-7:30pm

*At the Deering Highway Garage behind Town Hall*

Road Agent Q&A • See equipment and learn about how your roads are maintained

### Thursday 10/10 Health & Safety Fair 3-7:30pm

- **3-5pm NH 911 Incident Command Vehicle:**  
**Attention seniors!** What happens when you call 911? Sign up for enhanced 911 & CodeRED • Learn how to help solve a crime • **Enter Free raffle to win prizes**
- **5-6:30pm Free Community Supper** (sponsored by Deering Selectmen and Staff)
- **6pm Guest Speaker Carol Lawrence-Erickson**  
**"I Survived a Heart Attack"**

### Saturday 10/12 Public Safety Day

- **8-10am Free Pancake Breakfast** (sponsored by Project Genesis)
- **8am-1pm Police, Fire and EMS Demonstrations**
- **6:00pm Free Community Concert** – Bel Aires (sponsored by the Ruth Clement Arts Fund)

***All events will take place at the Deering Town Hall unless specified***

**Working together to  
create a safe, healthy  
& happy community**

Attend events and  
enter raffle to **win  
prizes**

**Meet your community  
leaders and town staff  
members**

Connect with  
community resources

For more information visit  
[www.deering.nh.us](http://www.deering.nh.us)  
or call 603-464-3248

**Town of Deering  
762 Deering Center Rd  
Deering, NH 03244**



Please Sign In

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Aaron Gill

Sharon Simpson

Thomas Cowan

Eric Stump

Cheryl Rahn