



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes September 6, 2017

Selectmen present: Allen Belouin, Sharon Fife, Aaron Gill.

The meeting was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – August 16th.

Mr. Gill made the motion to approve the meeting minutes of August 16th. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

New Business

Policy adoption – Cash Handling, Sale of Town Owned assets, Internal Audits

Mr. Gill made the motion to adopt the Cash Handling, Sale of Town Owned Assets, Internal Audits as written. Ms. Fife seconded the motion. The vote was unanimous and so moved.

Welfare Lien Discharges 208-011-047 / 208-011-07

A discussion ensued as to whether to keep the aforementioned welfare liens active or discharge them due to the owners being deceased. RSA 165:28 and 165:19 were included in the discussion. It was unanimous among the board members to keep the welfare liens active.

Buildings and Codes – Tent Permit Approval

A review of the proposed Tent Permit, which included a discussion of RSA 155:20 and *Informational Bulletin 2017-02, Tent Inspections*, put forth by the Division of Fire Safety, was held. Ms. Fife made the motion to adopt the Tent Permit application as written. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Town Office HVAC Maintenance Agreement

Mr. Belouin reported on his review of the proposed maintenance agreement. He noted some of the terms seemed potentially unsatisfactory on behalf of the Town. The Board decided to further review the HVAC maintenance agreement.

Additional Items:

Police Chief Pushee – Memorandum on Truck Show

The Board reviewed Chief Pushee's memorandum on the recent truck show. The observations and constructive suggestions made by the Chief included General Safety, Emergency Action Plan, Traffic Control, Maps and Directions, and Police Coverage. The Board commended the Chief for his thoroughness. The Board encouraged the memorandum to be used in future meetings with big event organizers.

Gardner Fulton & Waugh PLLC

The Board reviewed the proposed agreement with the firm, and unanimously agreed to proceed to retain their services.

Mid – State RCC

The Board reviewed Larisa Djuvelek-Ruggiero's slide show of her presentation on the Mid-State Regional Coordinating Council for Community Transportation/Community Action Program. Aaron gave a brief synopsis of his understanding of the dedication of the organization. The Board is supportive of the concept; they concluded that perhaps the TA could absorb the presentation and present the high points to the Board in a concise report.

-Discussion of a newly posted sign of a Deering Business.

-Discussion of Department Head Reports – Could Fire billing amounts be included?

-Discussion of the timing of the imminent paving of East Deering Road.

-Discussion of the Third Annual Town BBQ

The attendance was marked as over 75 by Ms. Fife. Messieurs Belouin and Gill reported \$158 in donations. Mr. Gill reported that the proposed pavilion seemed to garner general support of the attending public, albeit 'too small' was a repeated phrase. The State's right of way next to the 'Hotel Lot' was questioned. The Board would like the TA to confirm.

REVIEWED AND/OR SIGNED:

| | |
|---------------------------|-----------------------------|
| - Employee Payroll | <u>August 23rd</u> |
| | \$12,170.20 |
| - Fire Department Payroll | <u>August 23rd</u> |
| | \$2,417.30 |
| - Employee Payroll | <u>August 30th</u> |
| | \$16,775.62 |
| Employee Payroll | <u>September 6th</u> |
| | \$20,458.6 |
| - AP Manifest | \$299,731.49 |
| - Non Licensed Dogs | |

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Mr. Gill seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 19:54.

Respectfully Submitted,

Sharon Fife
Selectman

Gale Salmond
Doug Lahad