

Town of Deering BAC Draft Minutes
November 10, 2022

Committee members present : Lou Ellen Beard, Bob Carter, Stephen Diers, Stephen Fogelson and Jill Smith BOS

Boards and committees present: Planning board(Beth Kelly chair) Cemetery committee (Cynthia Krill Chair) and Library committee (Betsy Holmes Chair) Conservation committee (Gary Samuels Chair) Kay Hartnett

Meeting called to order at 6:00pm Chair Stephen Fogelson asked to move the approval of the minutes and discussion to the end of the meeting to expedite the budgets being presented. All agreed

Planning board budget was presented by Beth Kelly with the same budget figures from 2022.

01.4191.20.111 Planning p/t wages \$600.00

01.4191.20.220 Planning FICA \$45.90

01.4191.20.221. Medicare \$8.70

01.4191.20.300 Service \$7,200.00 **(Jill Smith recommended increasing this line because in the past this was in admin budget line)**

01.4191.20.320 Legal \$2,000

Discussion ensued on 01.41941.20.320 (Legal). Bob Carter spoke about needing this line for 2023 to clarify the legality of the Shepard's Crossing subdivision back to a single owned parcel.

01.4191.20.350 Training & Certification \$200.00 decrease from \$500.00 in 2022

01.4191.20.410. Postage \$400.00

01.4191.20.460 Printing. \$150.00

01.4191.20.470 Office Supplies \$ 150.00

01.4191.20.480 Dues & Subscriptions 0

01.4191.20.490 Public notices \$600.00

Budget 2022 \$9,303.00 Budget 2023 \$10,754.00 adding in a recording clerk and increasing 01.4191.20.300

Jill Smith commented on the need for a recording clerk, so that the chair is not trying to run a meeting and record the minutes at the same time. Discussion on pay scale and it was determined that \$25.00 an hour should be sufficient. Lou Ellen mentioned that possibly this could be a 1099 employee and avoid FICA and Medicare costs the BAC will recommend this be added to the budget.

Bob Carter mentioned that Deering is one of the few towns that pays for mailing notifications for applicants. This could simply be changed with a new application form. BAC will recommend this to the BOS for the future.

Cemetery was presented by Cynthia Krill (Chair)

01.4195.22.300. Professional Service \$500.00 (**In 2022 the committee purchased a computer and hopes to have a comprehensive data base of each cemetery**

01.4195.22.380. Groundskeeping. \$18,000 (**This is a service currently with LaValley Northern Services , this service will go out to bid in 2023**)

01.4195.22.499. Other supplies. \$3,000. (**this includes flags, stone cleaning chemicals , software, signs, printing and misc Supplies**
Total budget \$21,500

Discussion on the trust funds and how much they have available and how to access them was discussed.

Library committee was presented by Betsy Holmes (Chair)

01.4550.60.350 Training & Certification \$200.00

01.4550.60.405. Electricity. \$500.00 (**overestimated in 2022 , but with cost increases and hopefully more usage it should be fine**)

01.4550.60.410. Postage \$ 50.00 (**estimate one paper mailing in 2023**)

01.4550.60.450. Software

01.4550.60.470. Office Supplies \$100.00

01.4550.60.480. Dues & Subscriptions. \$250.00

01.4550.60.493. Youth Programs

01.4550.60.495. Community Education \$750.00. (**hope to offer two adult and one children's program in 2023; children's hands on programs can run between \$300-500**)

01.4550.60.499. Other Supplies \$1600.00 (**This budget line includes the library's book budget . The trustees planned to continue to update the library's collection in 2023, and encourage library circulation. Additionally included into this line for 2023 is \$500.00 to be used to purchase furniture for the library**)

Budget for 2022 was \$2,650.00. Budget for 2023 as presented is \$3,450.00 a 31% increase

Trustees will also be asking \$2,000 to be placed in the Library Maintenance trust fund

Conservation Committee was presented by Gary Samuels (Chair)

01.4611.65.111 PT wages Lake Host Program
\$9,145.00 **(Increase of hours to include Thursday afternoons and a \$.050 increase per hour is the explanation for the increase**

01.4611.65.220. FICA
01.4611.65.221. Medicare
01.4611.65.310. Research. \$600.00
01.4611.65.350. Training & Certification \$500.00
01.4611.65.410. Postage \$80.00
01.4611.65.470. Office Supplies \$50.00
01.4611.65.480. Dues & Subscriptions. \$700.00
01.4611.65.490 Public Notices \$100.00
01.4611.65.491 Roads & Trails. \$2000.00 **(funds requested for Gregg Hill to mow walking trails and mowing whole lot in the fall and to repair / upkeep new entrance / parking lot**
01.4611.65.493. Youth Programs \$1300.00 **(This funds a youth to attend camp)**
01.4611.65.499. Other Supplies. \$1000.00
2022 budget \$10,400. Budget for 2023 as presented \$15,475.00

Planning board would also like \$5000.00 added to the Exotic Weed Trust Fund with a goal to reach \$50,000.00

Zoning Board was presented by chair of BAC as no budget was submitted by the ZBA BAC was unable to ask any questions because there was no representative present. The BAC agreed to give them the same budget as 2022 which was \$3,128.00

Bob Carter made motion to accept the minutes of November 1, 2022 , seconded and voted in affirmative.

Brief discussion on moving forward with a summary and preparing presentation to the BOS

Jill Smith mentioned that we are currently at 6.3% increase in the budgets

Next meeting will be November 15 @ 6pm

Motion to adjourn at 7:15
Respectfully submitted
Lou Ellen Beard