

**Deering Library Board of Trustees
762 Deering Center Road
Deering NH 03244**

Minutes of July 12, 2021

Trustees present: Chair Betsy Holmes, Eric Stauffer, and Susan Thomas

The meeting was called to order by Chair Holmes at 6:59 pm

Minutes: Unanimous vote to accept the minutes of June 7.

Update on Board Business – checking account; Procedure to follow for payments; Eric Stauffer reported that he and Betsy signed the signature card for the library checking account at TD Bank. Eric is waiting to hear back from TD Bank for the next step. Checks will be obtained and kept in a locked file at the Town Hall. Susan Thomas reported that the invoice for Bearhand Construction for the roof supports was given directly to Russ on Thursday July 8th. Per Russ, the invoice will be put on a manifest, sent to the Board of Selectmen for approval, then will need a second approval from the Trustees of the Trusts, since the payment was requested to come from the Schoolhouse Library Maintenance Expendable Trust Fund.

Schoolhouse Library / Grant Proposal Update: Betsy Holmes reported that our grant request for \$10,000 from the NH Community Grants Program was denied. Betsy has a telephone appointment with the Director of the Monadnock Region for the Charitable Trust to discuss why our grant request was rejected, as well as to obtain information on how to increase our chances of receiving grants in the future. Betsy also reported that the Moose Plate Grant application was sent on June 23rd, and she received an email confirmation stating that the application was received. The Moose Plate Grants are slated to be awarded by October.

News on Recent and Anticipated Work Projects; Susan Thomas reported that since the attic supports have been added, she has contacted Queen City Roofing to get a quote for materials to re-shingle the library. Betsy made a motion to use the Schoolhouse Library Expendable Trust Fund to pay for the roofing materials, Eric seconded the motion and it passed unanimously. Betsy is pursuing a volunteer to install the new library sign post in front of the schoolhouse building. Betsy also volunteered to text the electrician, Jim Craig, to receive a quote for the electrical work needed. The electrical quote will be for upgrading the interior lighting, adding lighting fixtures outside, and adding an outlet appropriate to run the fan for the proposed propane stove. Also discussed was the quote for removal of the 2 ash trees next to the library. It was decided that the \$500 removal fee will be added to the budget for next year. Betsy also reported that she approved the invoice for Tiny Cat, to continue our library catalog service for the year.

Planning for the Deering Church Fair; The Trustees reviewed an informational brochure created by Betsy, to be distributed at the Fair. All Trustees were in favor. Betsy suggested displaying a poster to show recent updates and plans for the library building, as well as creating a survey to gauge resident's interest. We will also solicit town memorabilia, historical papers, and photos from residents.

Little Free Library Schedule; Sue will fill the LFLs July 13, and Betsy will fill them by the end of July.

Betsy made a motion to adjourn the meeting at 8:23 pm

The next meeting will be on August 2 at 7:00 pm

Respectfully submitted,
Susan Thomas