

**Deering Library Board of Trustees
762 Deering Center Road
Deering NH 03244**

Minutes of May 1, 2023

Trustees present: Chair Betsy Holmes, Eric Stauffer, and Susan Thomas

The meeting was called to order by Chair Holmes at 7:00 pm

Minutes: Unanimous vote to accept the minutes of April 3.

Vote for Board Positions for 2023; The Trustees unanimously voted to continue Betsy Holmes as Chairperson, Eric Stauffer as Treasurer, and Sue Thomas as secretary.

Updates on Board Business; Sue Thomas reported that the Deering Association has agreed to cover half the cost of the Junior Zookeeping Program scheduled for June 24. Betsy Holmes reported that a check for half of the programming cost was already received from the Deering Association, and she has deposited the check into the library checking account. Sue was reimbursed for the cost of a coffee maker and coffee supplies for the library, also from the checking account. There are no other outstanding bills at this time.

The Trustees discussed the need to purchase a few items prior to the library opening on May 20. Eric Stauffer will check on purchasing a second sandwich board to advertise the library programs, and also 2 clipboards. Sue will purchase a doormat, and all trustees will look for stickers for rewards to children.

Programs: Betsy has successfully scheduled another adult program for August 11; “12,000 Years Ago in the Granite State”. She will apply for a grant from the NH Humanities Council when applications are accepted after July 1. All programs for 2023 are now scheduled and appear on the Town calendar.

Grant Proposal for 2023; Betsy reported that she has been working to complete the Moose Plate Grant application and gathering the required documents and information. The application is due to the State on June 23.

Review Volunteer Orientation Meeting; The library volunteer orientation meeting was held on April 27th at the schoolhouse library building. The volunteers and trustees had discussed responsibilities and other information that may be helpful to assist the volunteers in their efforts. The trustees have scheduled a work day for Saturday, May 6 at 10 am to clean shelves, move books from the conference room, and organize the library building for opening on May 20th. A few volunteers have also indicated that they will help with this effort on May 6th.

Other discussion; Advertising was discussed for the library opening, library events, and programming. Betsy will post to 2 Facebook pages, the Town Crier, and The Messenger. The Church and Senior Newsletter will be contacted by Sue. The Little Free Libraries will be filled by Sue in May. The trustees concluded the meeting by evaluating books for moving to the schoolhouse library, and boxing them in preparation for the May 6 workday.

The meeting was adjourned at 8:30 pm.

The next meeting is scheduled for Monday, June 5th at 7 pm in the library building.

Respectfully submitted,
Susan Thomas