

**Deering Library Board of Trustees  
762 Deering Center Road  
Deering NH 03244**

Minutes of June 1, 2023

**Trustees present:** Chair Betsy Holmes, Eric Stauffer, and Susan Thomas  
**The meeting was called to order by Chair Holmes at 7:00 pm**

**Minutes:** Unanimous vote to accept the minutes of May 1.

**Updates on Board Business;** Betsy Holmes was reimbursed for the cost of a sandwich board and clipboards from the library checking account. Sue Thomas continues to purchase books monthly for the library, paid from operating expenses. Sue will also submit the bill from the NH Library Trustees Association to Meagen to pay for membership for all three Trustees. A year-to-date financial report has been requested from Meagen Kerris, Finance Administrator, to check purchases against the budget. There are no other outstanding bills at this time.

**Grant Proposal for 2023;** Betsy reported that she will complete the Moose Plate Grant application, which is due to the State on June 23.

**Review Progress on Library Open Sessions;** The library has been successfully open the past 2 Saturdays in May, with volunteer assistance. The Trustees are pleased with the success of the schoolhouse library so far. Betsy will advertise for the June 17 program in The Messenger, as well as the Junior Zookeeper Program on June 24. Sue has already advertised the June programs in the Senior News and the Church newsletter.

**Review Audit Information Request;** Betsy Holmes explained the audit request received from Peter Flynn, Town Administrator. Eric Stauffer has answered the audit questions, and all Trustees will meet to sign the audit form on Saturday June 10 at 10 am at the library. Eric copied all of the deposits and payments made on the library checking account in 2022 and the beginning of 2023. The Trustees reviewed all available financial information and prepared for the audit. The Trustees do not have a bank statement yet to check the accuracy of the balance on this account. That TD Bank statement has been requested from Meagen Ferris also.

**Other discussion;** The Little Free Libraries will be filled by Sue in mid-June.

**The meeting was adjourned at 8:30 pm.**

**The next meeting is scheduled for Monday, July 10 at 7 pm in the library building.**

Respectfully submitted,  
Susan Thomas