

**Deering Library Board of Trustees
762 Deering Center Road
Deering NH 03244**

Minutes of October 12, 2021

Trustees present: Chair Betsy Holmes, Eric Stauffer, and Susan Thomas

The meeting was called to order by Chair Holmes at 7:00 pm

Minutes: Unanimous vote to accept the minutes of September 13.

Update on Board Business –

Checking account; Eric Stauffer reported that checks have not yet been ordered for the library checking account, since he still needs the bank routing number. Eric has been unable to obtain the number via email, so Betsy Holmes will go to TD Bank in Concord to get the routing number.

Approval of Future Spending; Betsy and Sue Thomas reported that they have found some options for lighting fixtures to replace the overhead lights in the schoolhouse building. The Trustees reviewed the lighting choices and one was selected. The Trustees voted unanimously to spend \$151.50 each for 4 pendant lights. Sue Thomas will submit a PO requisition so the fixtures may be purchased. It was mentioned that the ceiling will require some repair before new lights should be installed.

Electrical Update; The electrical update for the library was partially approved last month, to be done by Jim Craig Electric. Betsy made a motion to further approve the entire quote of \$1225.00, which includes the outlet for the planned propane stove. This motion was unanimously approved, and Sue will submit a PO requisition for the quote. Sue will check with Jim Craig on his availability to complete the work as quoted. Betsy will check with Russ about the balance remaining of the 2021 budget funds.

Roof Replacement; Sue reported that Queen City Roofing is promising a quote for the roofing materials by the November Trustee's meeting. The roof will now likely be replaced next year, but a quote will help with planning the use of funds.

Planning for Moose Plate Grant Award; Betsy reported on a walk-through of the schoolhouse library building by Amy Dixon from the Moose Plate Grant. Amy made some recommendations for use of the grant, and offered to help us through the process. Betsy has since received a contract agreement and other official paperwork to finalize the grant. She will pursue the required signatures and documents with Russ. Provided all paperwork is submitted to the State as required, the Trustees can announce successful receipt of the grant.

Budget for 2022; The Trustees discussed details of the library budget for 2022. A few changes were suggested, but the bottom-line budget will be very similar to the prior year. Eric has the budget details and will attend the Budget Committee meeting when the date is announced.

Update on potential Deering Association collaborations; Betsy reported that she has not yet had a response from the Deering Association regarding willingness to assist with expenses to renovate the library building.

Other discussion; Sue reported that a woman from the used book store 'Books by the Lake' took a number of non-fiction books that the library can no longer use, and gave a \$40.00 donation to the library. Sue has also emailed potential "Friends of the Library" volunteers to thank them for their interest.

Betsy made a motion to adjourn the meeting at 8:35 pm.

The next meeting will be on November 1 at 7:00 pm in the Town Hall.

Respectfully submitted,
Susan Thomas