

**TOWN OF DEERING
PLANNING BOARD**

**APPROVED
Minutes
September 8, 2021**

Members present: Beth Kelly, Chairman; Katherine Jenkins, Vice Chairman; (by zoom on vacation) John Shaw (by zoom for medical reasons); Bob Carter, Alternate (by zoom for medical reasons); Sharon Simpson; Roy Watson, Selectboard member; Matt Monahan, Planner, CNHRPC (by zoom)

Public present: None

The meeting was opened at 7:02 pm.

A motion was made by Sharon Simpson to make Bob Carter a voting member for tonight's meeting. Seconded by Vice Chair Jenkins. All in favor. So moved.

Review and approval of meeting minutes from the August 24, 2021 meeting. The approval of minutes will be moved to the October meeting due to the lack of a physical quorum.

Agenda Item#1. Review for building/septic design application for Gary Machado, 829 Old County Road.

No one was at the meeting to speak about this application.

Linda Winters, Planning Board Clerk submitted her resignation effective December 31, 2021. She feels she is ready to retire after 16 years of service to the Board.

Due to a lack of a physical quorum and the inability to transact any business before the Board, a motion was made by Roy Watson and seconded by Sharon Simpson to adjourn the meeting at 7:19 pm.

Respectfully submitted,

Linda Winters
Planning Board Clerk