

**TOWN OF DEERING
PLANNING BOARD**

**APPROVED & AMENDED
Minutes
April 11, 2018**

Members present: Dan Goddu, Chairman; Katherine Jenkins, Vice Chairman; Beth Kelly

Public present: Sharon Simpson, Stephen Walker

The meeting was opened at 7:04 pm.

Agenda Items #2a. Review and approve meeting minutes for the March 14, 2018 meeting.

The minutes for the March 14, 2018 meeting were reviewed. A motion was made to accept the minutes for the March 14, 2018 meeting as amended. Seconded. Minutes approved.

A motion was made, seconded and approved to correct the date on the 2-14-18 minutes to 1-23-18.

Agenda Item #2b. Election of Officers for 2018-2019.

A motion was made and seconded to elect Dan Goddu for Board Chairman. Ayes have it. A motion was made and seconded to elect Katherine Jenkins for Board Vice Chairman. Ayes have it.

The Board is looking to replace an alternate member that has left the Board. Chair Goddu will send a request to the BOS for swearing in Sharon Simpson as a member; Steve Walker as an alternate, Bob Carter as an alternate; Doug Craighead to be removed as a member.

Agenda Item #2c. Review 2018 Budget.

The Board reviewed the 2018 budget.

Agenda Item #2d. Review draft application template for lot line adjustments.

Chair Goddu reviewed the draft application with the Board and made a few changes. He will also check with Ann Mooney to see how she feels about the draft when she is back in her office. He will also get input from the CNHRPC, and town counsel.

Agenda Item #2e. Review draft application template for watershed development.

Chair Goddu reviewed the draft application with the Board and took comments for changes. He will also check with Ann Mooney to see how she feels about the draft when she is back in her office. He will also get input from the CNHRPC, and town counsel.

Agenda Item #3. Old Business

- a. Notice of voluntary merger for George and Kim Roy; Roy Family Trust, 446 East Deering Road, Tax Map 224, Lots 52 & 53.

Chair Goddu sent a letter to the Roy family asking if they could confirm if a second signature was needed on the application. They confirmed that and sent a new application with two signatures. Chair Goddu will sign the application.

- b. (Added at meeting) Review of lot cleanup for Matt Cooper, 8 Parley Way. No state permit is needed to bury stumps. Will invoke a 75' buffer from Marotta's inlet and give the ok to bury the stumps.
- c. (Added at meeting) Short discussion with Diane Kendall, Assistant to the Town Administrator, regarding meeting minutes. After discussion, the Board agreed to send out minutes within 5 business days of meetings with the heading UNAPPROVED. When the meeting minutes are reviewed at the next meeting, the meeting minutes will be resent with the heading APPROVED. If when reviewing the meeting minutes, changes were made from the UNAPPROVED minutes, the meeting minutes will have a heading of AMENDED & APPROVED.

Having no more business before the Board, a motion was made and seconded to adjourn the meeting at 8:04pm.

Respectfully submitted,

Linda Winters
Planning Board Clerk