

A SPECIAL DEDICATION

Matthew M. Burns

On August 31, 2009 the Town of Deering was saddened with news that one of their loyal employees passed away. Matthew was part of the Town of Deering family for two years as the mechanic for the Highway Department. Matthew struggled his whole life with Cystic Fibrosis, but overcame to the illness after thirty short years. If you had an opportunity to meet Matthew, either at Town Meeting or simply seeing him driving a truck around Town you should remember him that he always waved and gave you a big smile. Matthew was a hard worker always willing to lend a hand with projects that were not necessarily required of him as a mechanic. He was a good friend to many that worked with him for he could always lift your spirits and make you smile.



Matthew will continue to be a part of the Deering Town Hall for years to come, his Mother Rochelle donated two hardy mums that were planted on either side of the front doors of the Town Hall in memory of him. Matthew Burns or to those that knew him "Matt the hat" (nicknamed for the many 'funky' hats that he wore) will be in our thoughts as we are saddened to continue life without him in it.



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WARRANT ARTICLE

762 Deering Center Road
Deering, NH 03244

Selectmen's Office
Phone: 603-464-3248
Fax: 603-464-3804

E-mail:
deering_nh@mcttelecom.com

Town Clerk/Tax Collector's Office

Phone: 603-464-3224
Fax: 603-464-3804

E-mail:
deeringtownclerk@tds.net

TOWN
OF
DEERING

2010 TOWN WARRANT

To the inhabitants of the Town of Deering in the County of Hillsborough s.s. in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town Hall in said Deering on **Tuesday the 9th day of March, 2010 at 11:00 A.M.** in the morning to act upon the following subjects:

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

ARTICLE 2: Are you in favor of implementing the Historic District Ordinance as proposed by the planning board, whose purpose is to promote the educational, cultural, economic, and general welfare of the public by the protection, enhancement, perpetuation and preservation of a Historic Town Center.

ARTICLE 3: Are you in favor of increasing the Board of Selectmen to 5 members?

-Submitted by Petition

POLLS WILL BE OPEN AT 11:00 A.M. and will remain open until **7:00 P.M.** (The polls may continue to be open following the above hour by vote of the meeting, but may not be closed before the hour of 7:00 P.M. – RSA 39:2).

ADDITIONALLY, pursuant to RSA 39:2a, you are hereby notified that articles **4** through **16** will be taken up on **Saturday the 13th of March, 2010 next, at 9:00 A.M.** in the morning at the Town Hall in said Deering.

(The Selectmen hereinafter submit all articles unless otherwise noted.)

ARTICLE 4: (To Provide Funds for the Lease-Purchase of a 10-Wheeler for the Highway & Streets Department) To see if the Town will vote to authorize the Selectmen to enter into a four year lease-purchase agreement for ONE HUNDRED EIGHTY FIVE THOUSAND TWO HUNDRED THIRTY EIGHT DOLLARS (\$185,238) for the purpose of lease purchasing a 10-Wheeler for the Highway & Streets Department and to raise and appropriate the sum of FORTY SIX THOUSAND THREE HUNDRED TEN DOLLARS (\$46,310) for the first year's payment. This lease does not have a non-appropriation clause.

-Recommended by the Board of Selectmen and Budget Advisory Committee
(Requires 2/3rds ballot vote for passage)

ARTICLE 5: (To accept the Town Reports)

To see if the Town will vote to accept the 2009 reports of the Town officials, agents, and committees.

-Recommended by the Board of Selectmen

ARTICLE 6: (To Appropriate Operating Budget Funds for the Fiscal Year 2010)

To see if the Town will vote to raise and appropriate the sum of ONE MILLION, SIX HUNDRED NINETEEN THOUSAND, SEVEN HUNDRED SEVENTY ONE DOLLARS (\$1,619,771) for the purpose of general municipal operations.

-Recommended by the Board of Selectmen and Budget Advisory Committee



01	Executive	\$	170,431
02	Election and Registration	\$	30,039
03	Financial Administration	\$	66,535
04	Revaluation of Property	\$	2,500

05	Legal Expenses	\$	34,730
06	Planning and Zoning	\$	12,020
07	General Government Buildings	\$	40,250
08	Cemeteries	\$	17,065
09	Worker's Comp.	\$	17,668
10	CNHRPC/LGC	\$	3,572
11	Police Department	\$	202,206
12	Ambulance	\$	14
13	Fire Department	\$	66,888
14	Emergency Management	\$	300
15	Dispatch Services (Safety & Highway)	\$	34,178
16	Highways	\$	594,737
17	Street Lighting	\$	2,200
18	Solid Waste Disposal	\$	130,737
19	Health Agencies and Programs	\$	300
20	Direct Assistance (Welfare)	\$	16,639
21	Library	\$	1,040
22	Conservation Commission	\$	2,287
23	Bonds & Notes: Principal	\$	38,400
24	Bonds & Notes: Interest	\$	19,274
25	Interest of Tax Anticipation Notes	\$	6,000
26	Capital Outlay (Payments on Leases)	\$	109,761
	TOTAL	\$	1,619,771

ARTICLE 7: (To Add funds to Previously Established Trust Funds) To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED FORTY SIX THOUSAND DOLLARS (\$246,000) to be added to the previously established Trust Funds:

-Recommended by the Board of Selectmen and Budget Advisory Committee

Road Reconstruction Fund	\$	225,000
Exotic Weed Control Fund	\$	3,500
Computer System Trust Fund	\$	2,500
Government Building Improvement Fund	\$	6,000
Turnout Gear	\$	4,000
Cemetery Repair/Maintenance Fund	\$	5,000

ARTICLE 8: (To Purchase a Police Cruiser) To see if the Town will vote to raise and appropriate the sum of TWENTY THREE THOUSAND DOLLARS (\$23,000) to purchase a new cruiser for the Police Department and authorize the withdrawal of TEN THOUSAND DOLLARS (\$10,000) from the Police Vehicle Expendable Trust Fund created for that purpose. The balance of THIRTEEN THOUSAND DOLLARS (\$13,000) is to come from general taxation. (Majority vote required).

-Recommended by the Board of Selectmen and Budget Advisory Committee



ARTICLE 9: To see if the Town will vote to raise and appropriate the sum of FIVE THOUSAND DOLLARS (\$5,000) to be added to the Deering Library Expendable Trust Fund established in 2008.

-Submitted by Petition. Not recommended by the Selectmen by a vote of 2-0 with one abstention.

ARTICLE 10: (To Decrease the Percentage the Land Use Change Tax that goes to the Conservation Fund) To see if the Town will vote to decrease the amount of the revenues collected pursuant to RSA 79-A, the Land Use Change Tax deposited in the Conservation Fund in accordance with RSA 36-A: 5 III as authorized by RSA 79-A:25 II from 100% to 50%.

-Recommended by the Board of Selectmen and Budget Advisory Committee

ARTICLE 11: To see if the Town will vote to raise and appropriate the sum of EIGHTEEN THOUSAND ONE HUNDRED EIGHTY NINE DOLLARS (\$18,189) for the purpose of a Youth Services Program.

-Recommended by the Board of Selectmen

ARTICLE 12: To see if the Town will vote to raise and appropriate the sum of TWENTY TWO THOUSAND ONE HUNDRED SIXTY THREE DOLLARS (\$22,163) for the purpose of a Recreation and Parks Program

-Recommended by the Board of Selectmen

ARTICLE 13: To see if the Town of Deering will adopt the New Hampshire Code of Administrative Rules, Chapter Env-Wq 800 State of New Hampshire Sludge Management Rules and the Chapter Env-Wq 1600 State of New Hampshire Septage Management Rules, by reference. Adoption of these rules is as a health ordinance, and enforcement of the rules shall be in conjunction with the New Hampshire Department of Environmental Services.

-Submitted by Petition

ARTICLE 14: To see if the voters of Deering will vote to request the town to extend the town's current sludge spreading ban for another year to give citizens time to gather up-to-date information that will be the basis for a science-based/precautionary ordinance, designed to adequately protect the town's natural resources, including live stock and ground water.

-Submitted by Petition

ARTICLE 15: To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President.

Resolved: The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage".

-Submitted by Petition

ARTICLE 16: (To Transact Other Business)


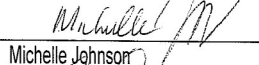
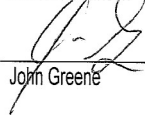
To transact any other business that may legally be brought before this meeting.

-Recommended by the Board of Selectmen

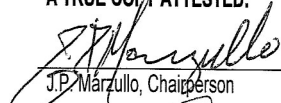
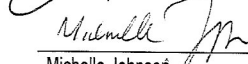
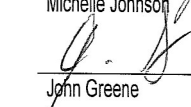


WARRANT
ARTICLE

Given under our hands and seals, this 17 day of February, year 2010.


J.P. Marzullo, Chairperson

Michelle Johnson

John Greene

A TRUE COPY ATTESTED:


J.P. Marzullo, Chairperson

Michelle Johnson

John Greene

Board of Selectmen, Deering, NH



2010 SUMMARY OF PROPOSED APPROPRIATIONS

Account	Description	2009 Approved	2010 Proposed	Increase	%	(per thousand) \$
4100.00	General Government	\$372,405	\$394,810	22,405		
4130.00	Executive	\$152,433	\$170,431			
4130.10	Board of Selectmen	\$8,374	\$8,374			
4130.20	Town Administration	\$143,565	\$161,287			
4130.30	Town Meeting	\$494	\$770			
4140.00	Election and Registration	\$28,794	\$30,039			
4140.10	Town Clerk	\$27,174	\$25,329			
4140.20	Voter Registration	\$1,227	\$2,740			
4140.30	Election Officials	\$393	\$1,970			
4150.00	Financial Administration	\$64,908	\$66,535			
4150.20	Auditing Services	\$10,000	\$12,000			
4150.30	Assessing Services	\$27,910	\$27,910			
4150.40	Tax Collection	\$23,557	\$23,684			
4150.50	Treasurer	\$2,691	\$2,691			
4150.60	Computer Sppt/Data Processing	\$750	\$250			
4152.00	Tax Map Updates	\$2,500	\$2,500			
4153.00	Legal Expenses	\$31,591	\$34,730			
4191.00	Planning and Zoning	\$15,138	\$12,020			
4191.10	Planning Board	\$6,568	\$5,329			
4191.30	Zoning Board	\$8,570	\$6,691			
4194.00	Gen Government Buildings	\$40,150	\$40,250			
4195.00	Cemeteries	\$17,800	\$17,065			
4196.00	Insurances	\$15,472	\$17,668			
4199.00	Other Gen Government	\$3,619	\$3,572			
4200.00	Public Safety	\$296,773	\$303,586	6,813		
4210.00	Police Department	\$194,723	\$202,206			
4215.00	Ambulance/Rescue Services	\$14	\$14			
4220.00	Fire Department	\$67,797	\$66,888			
4290.00	Emergency Management	\$300	\$300			
4299.00	Dispatch Services	\$33,939	\$34,178			
4300.00	Highways and Streets	\$575,490	\$596,937	21,447		
4311.00	Highway Department Admin	\$333,066	\$355,705			
4312.00	Highway Maintenance	\$240,024	\$239,032			
4316.00	Street Lighting	\$2,400	\$2,200			
4324.00	Solid Waste Disposal	\$130,493	\$130,737	244		
4415.00	Health Agencies and Programs	\$20,050	\$300	(19,750)		
4442.00	Direct Assistance	\$16,624	\$16,639	15		
4520.00	Hillsboro Parks & Recs Programs	\$24,397	\$0	(24,397)		
4550.00	Library	\$1,631	\$1,040	(591)		
4611.00	Conservation Commission	\$2,256	\$2,287	31		
4711.00	Bonds & Notes Principal	\$46,000	\$38,400	(7,600)		
4721.00	Bonds & Notes Interest	\$21,534	\$19,274	(2,260)		
4723.00	Tax Anticipation Notes	\$6,000	\$6,000	0		
4902.00	Lease Purchase payments	\$109,761	\$109,761	0		
	TOTAL OPERATING BUDGET	\$1,623,414	\$1,619,771	(3,643)	-0.22%	\$5.04
4902.00	NEW Vehicles/Equip/Machinery	\$0	\$69,310			\$0.27
4909.00	Other Improvements	\$1,180,000	\$45,352			\$0.21
4915.00	Capital Reserve and/or Exp Trust	\$287,000	\$246,000			\$1.12
	TOTAL WARRANT ARTICLES	\$1,467,000	\$360,662			
	TOTAL APPROPRIATIONS	\$3,090,414	\$1,980,433	(1,109,981)	-35.92%	
	LESS: ESTIMATED REVENUES	\$1,489,245	\$526,214			
	Estimated Amount of Taxes to be Raised	\$1,604,169	\$1,454,219	(149,950)		\$6.64

2010 DETAIL OF PROPOSED APPROPRIATIONS

Expense	Approved 2009 Budget	Proposed 2010 Budget
4100 GENERAL GOVERNMENT		
4130 EXECUTIVE		
4130-1 BOARD OF SELECTMEN		
4130-1-110 SEL WAGES (STIPEND)	7,500.00	7,500.00
4130-1-220 FICA	465.00	465.00
4130-1-225 MEDICARE	109.00	109.00
4130-1-392 TRAINING & CERT	300.00	300.00
Total 4130-1 BOARD OF SELECTMEN	8,374.00	8,374.00
4130-2 ADMINISTRATION		
4130-2-110 TOWN ADMIN. WAGES	56,407.00	61,199.00
4130-2-112 ADMIN ASST. WAGES	25,924.00	26,196.00
4130-2-113 ASSESSING CLERK WAGES	8,272.00	8,674.00
4130-2-210 HEALTH INS	18,909.00	31,064.00
4130-2-215 LIFE INS/DISABILITY	1,133.00	1,284.00
4130-2-220 FICA	5,617.00	5,957.00
4130-2-225 MEDICARE	1,314.00	1,393.00
4130-2-230 RETIREMENT	4,199.00	5,244.00
4130-2-340 SERVICE FEES	600.00	600.00
4130-2-341 TELEPHONE	3,840.00	4,000.00
4130-2-342 CELL PHONE	360.00	576.00
4130-2-343 PAYROLL SERVICES	0.00	0.00
4130-2-390 PROFESSIONAL SERVICE	1,000.00	0.00
4130-2-391 WEBSITE & SOFTWARE	1,340.00	1,250.00
4130-2-392 TRAINING & CERT	800.00	800.00
4130-2-400 RENTALS & LEASES	2,750.00	2,500.00
4130-2-550 PRINTING	2,000.00	2,000.00
4130-2-620 DUES/BOOKS/OFF SUPPL	1,750.00	1,750.00
4130-2-622 NOTICES	1,400.00	1,000.00
4130-2-625 POSTAGE	2,000.00	2,000.00
4130-2-630 EQUIP MAINT/REPAIR	600.00	600.00
4130-2-681 MILEAGE	2,750.00	2,700.00
4130-2-740 EQUIPMENT	600.00	500.00
Total 4130-2 ADMINISTRATION	143,565.00	161,287.00
4130-3 MODERATOR/TOWN MTG EXP		
4130-3-110 MODERATOR WAGES	100.00	300.00
4130-3-120 BALLOT CLERK WAGES	300.00	360.00
4130-3-220 FICA	19.00	41.00
4130-3-225 MEDICARE	5.00	9.00
4130-3-690 MISC EXP	70.00	60.00
Total 4130-3 MODERATOR/TOWN MTG EXP	494.00	770.00
Total 4130 EXECUTIVE	152,433.00	170,431.00
4140 ELECTION, REG, VITAL STATS		
4140-1 TOWN CLERK		
4140-1-110 TOWN CLERK WAGES	7,804.00	7,804.00
4140-1-115 ASSISTANT CLERK WAGES	6,887.00	6,632.00



2010 DETAIL OF PROPOSED APPROPRIATIONS

	Approved 2009 Budget	Proposed 2010 Budget
4140-1-120 DEPUTY CLERK WAGES	4,950.00	5,000.00
4140-1-220 FICA	1,218.00	1,205.00
4140-1-225 MEDICARE	285.00	282.00
4140-1-341 TELEPHONE	200.00	150.00
4140-1-391 TOWN CLERK SOFTWARE	1,680.00	1,656.00
4140-1-392 TRAINING & CERT	500.00	700.00
4140-1-620 OFFICE SUPPLIES	700.00	750.00
4140-1-622 NOTICES	50.00	50.00
4140-1-625 POSTAGE	900.00	700.00
4140-1-681 MILEAGE	400.00	400.00
4140-1-691 FEES TO STATE	1,600.00	0.00
Total 4140-1 TOWN CLERK	<u>27,174.00</u>	<u>25,329.00</u>
4140-2 VOTER REGISTRATION		
4140-2-110 SUPERVISOR WAGES	1,037.00	2,350.00
4140-2-220 FICA	65.00	146.00
4140-2-225 MEDICARE	15.00	34.00
4140-2-620 OFFICE SUPPLIES	20.00	15.00
4140-2-622 NOTICES	75.00	180.00
4140-2-625 POSTAGE	15.00	15.00
Total 4140-2 VOTER REGISTRATION	<u>1,227.00</u>	<u>2,740.00</u>
4140-3 ELECTION ADMINISTRATION		
4140-3-120 ELECTION OFF WAGES	300.00	250.00
4140-3-220 FICA	19.00	16.00
4140-3-225 MEDICARE	4.00	4.00
4140-3-620 OFFICE SUPPLIES	70.00	1,700.00
Total 4140-3 ELECTION ADMINISTRATION	<u>393.00</u>	<u>1,970.00</u>
Total 4140 ELECTION, REG, VITAL STATS	28,794.00	30,039.00
4150 FINANCIAL ADMIN		
4150-2 AUDITING SERVICES		
4150-2-301 AUDITING SERVICES	10,000.00	12,000.00
Total 4150-2 AUDITING SERVICES	<u>10,000.00</u>	<u>12,000.00</u>
4150-3 ASSESSING SERVICES		
4150-3-312 ASSESSING SERVICES	27,910.00	27,910.00
Total 4150-3 ASSESSING SERVICES	<u>27,910.00</u>	<u>27,910.00</u>
4150-4 TAX COLLECTING		
4150-4-110 TAX CLLTR WAGES	7,804.00	7,804.00
4150-4-120 DEPUTY TAX CLLTR WAGES	4,950.00	5,000.00
4150-4-191 TAX LIEN RESEARCH	2,200.00	2,100.00
4150-4-220 FICA	791.00	794.00
4150-4-225 MEDICARE	185.00	186.00
4150-4-341 TELEPHONE	200.00	100.00
4150-4-391 SOFTWARE CONTRACT	2,652.00	2,800.00
4150-4-392 TRAINING & CERT	900.00	800.00
4150-4-550 PRINTING	300.00	100.00
4150-4-620 DUES/BOOKS/OFF SUPPL	300.00	300.00
4150-4-625 POSTAGE	2,500.00	3,000.00
4150-4-681 MILEAGE	375.00	250.00
4150-4-690 REGISTRY FEES	400.00	450.00
Total 4150-4 TAX COLLECTING	<u>23,557.00</u>	<u>23,684.00</u>



2010 DETAIL OF PROPOSED APPROPRIATIONS

WARRANT ARTICLE

	Approved 2009 Budget	Proposed 2010 Budget
4150-5 TREASURY		
4150-5-110 TREASURER (STIPEND)	2,500.00	2,500.00
4150-5-220 FICA	155.00	155.00
4150-5-225 MEDICARE	36.00	36.00
4150-5-620 OFFICE SUPPLIES	0.00	0.00
Total 4150-5 TREASURY	<u>2,691.00</u>	<u>2,691.00</u>
4150-6-COMPUTER SPT		
4150-6-390 COMPUTER SPT SERVICE	750.00	250.00
Total 4150-6 COMPUTER SPT	<u>750.00</u>	<u>250.00</u>
Total 4150 FINANCIAL ADMIN	64,908.00	66,535.00
4152 REVALUATION OF PROPERTY		
4152-1-313 TAX MAP CONTRACT	2,500.00	2,500.00
Total 4152 REVALUATION OF PROPERTY	<u>2,500.00</u>	<u>2,500.00</u>
4153 LEGAL EXPENSES		
4153-1-320 LEGAL SERVICES	10,000.00	15,000.00
4153-1-321 PROSECTUION (CE)	6,000.00	3,000.00
4153-1-322 PROSECUTION (POLICE)	15,591.00	16,730.00
Total 4153 LEGAL EXPENSES	<u>31,591.00</u>	<u>34,730.00</u>
4191 PLANNING & ZONING		
4191-1 PLANNING		
4191-1-120 PB PT WAGES	1,200.00	514.00
4191-1-220 FICA	75.00	32.00
4191-1-225 MEDICARE	18.00	8.00
4191-1-320 LEGAL SERVICES	3,000.00	3,000.00
4191-1-390 OTHER PROF SERVICES	200.00	200.00
4191-1-392 TRAINING & CERT	200.00	200.00
4191-1-550 PRINTING	50.00	50.00
4191-1-620 DUES/BOOKS/OFF SUPPL	175.00	175.00
4191-1-622 NOTICES	850.00	750.00
4191-1-625 POSTAGE	500.00	400.00
4191-1-690 CIP/DEPT EXP	300.00	0.00
Total 4191-1 PLANNING	<u>6,568.00</u>	<u>5,329.00</u>
4191-2 ZONING		
4191-2-120 ZBA PT WAGES	1,000.00	386.00
4191-2-220 FICA	65.00	24.00
4191-2-225 MEDICARE	15.00	6.00
4191-2-320 LEGAL SERVICES	6,500.00	5,000.00
4191-2-392 TRAINING & CERT	100.00	75.00
4191-2-620 DUES/BOOKS/OFF SUPPL	75.00	50.00
4191-2-622 NOTICES	500.00	750.00
4191-2-625 POSTAGE	300.00	400.00
4191-2-690 MISC EXP	15.00	0.00
Total 4191-2 ZONING	<u>8,570.00</u>	<u>6,691.00</u>
Total 4191 PLANNING & ZONING	15,138.00	12,020.00
4194 GEN GOVERNMENT BLDG		
4194-1-360 TH CUSTODIAL SERVICE	5,460.00	5,460.00
4194-1-390 TH GROUNDSKEEPING	5,750.00	3,325.00
4194-1-410 TH ELECTRICITY	4,410.00	5,800.00
4194-1-411 TH HEAT & OIL	9,990.00	8,000.00



2010 DETAIL OF PROPOSED APPROPRIATIONS

	Approved 2009 Budget	Proposed 2010 Budget
4194-1-430 TH MAINT & REPAIRS	5,500.00	8,000.00
4194-1-480 TH PROPERTY/LIAB INS	8,740.00	9,265.00
4194-1-610 TH GEN SUPPLIES	300.00	400.00
Total 4194 GEN GOVERNMENT BLDG	40,150.00	40,250.00
4195 CEMETERIES		
4195-1-390 CEM OTHER PROF SERVI	0.00	0.00
4195-1-490 MOWING CONTRACT	17,500.00	16,765.00
4195-1-690 MISC EXP	300.00	300.00
Total 4195 CEMETERIES	17,800.00	17,065.00
4196 WORKERS COMP		
4196-2-260 WORKER'S COMP	15,472.00	17,668.00
Total 4196 WORKERS COMP	15,472.00	17,668.00
4199 OTHER GENERAL GOVERNMENT		
4199-1 LGC	1,451.00	1,404.00
4199-2 CNHRPC	2,168.00	2,168.00
Total 4199 OTHER GENERAL GOVERNMENT	3,619.00	3,572.00
Total 4100 GENERAL GOVERNMENT	372,405.00	394,810.00
4200 PUBLIC SAFETY		
4210 POLICE		
4210-1-110 PD CHIEF WAGES	52,604.00	53,136.00
4210-1-115 PD FT WAGES	33,214.00	36,669.00
4210-1-120 PD PT WAGES	30,000.00	33,339.00
4210-1-130 OVERTIME	100.00	100.00
4210-1-150 ON CALL	6,000.00	6,000.00
4210-1-210 HEALTH INS	20,986.00	21,284.00
4210-1-215 LIFE INS/DISABILITY	1,593.00	1,402.00
4210-1-220 FICA	2,270.00	2,239.00
4210-1-225 MEDICARE	1,776.00	1,826.00
4210-1-230 RETIREMENT	10,525.00	13,034.00
4210-1-290 DETAIL REIMBURSEMENT	500.00	500.00
4210-1-341 TELEPHONE	2,220.00	1,800.00
4210-1-342 CELL PHONE	2,080.00	1,724.00
4210-1-390 ANIMAL CONTROL	500.00	500.00
4210-1-391 SOFTWARE CONTRACT	1,900.00	1,970.00
4210-1-392 TRAINING & CERT	3,000.00	3,000.00
4210-1-480 PROP/VEH/LIAB INS	5,455.00	5,783.00
4210-1-610 GEN SUPPLIES	1,100.00	900.00
4210-1-611 POLICE EXPLORER POST	250.00	250.00
4210-1-620 DUES/BOOKS/OFF SUPPL	1,400.00	1,400.00
4210-1-625 POSTAGE	150.00	100.00
4210-1-630 EQUIP MAINT & REPAIR	500.00	400.00
4210-1-635 GASOLINE	12,000.00	10,000.00
4210-1-660 VEHICLE REPAIRS	3,500.00	3,500.00
4210-1-680 UNIFORMS	1,000.00	1,250.00
4210-1-690 WTNSS REIMBURSEMENT	100.00	100.00
Total 4210 POLICE	194,723.00	202,206.00
4215 AMBULANCE		
4215-2-120 AMBULANCE WAGES	1.00	1.00
4215-2-220 FICA	1.00	1.00

2010 DETAIL OF PROPOSED APPROPRIATIONS

WARRANT ARTICLE

	Approved 2009 Budget	Proposed 2010 Budget
4215-2-225 MEDICARE	1.00	1.00
4215-2-341 TELEPHONE	1.00	1.00
4215-2-350 MEDICAL SERVICES	1.00	1.00
4215-2-390 PARAMEDIC INTERCEPT	1.00	1.00
4215-2-391 BILLING SERVICE	1.00	1.00
4215-2-392 TRAINING & CERT	1.00	1.00
4215-2-520 AMB.LIABILITY INS	1.00	1.00
4215-2-610 GEN SUPPLIES	1.00	1.00
4215-2-630 EQUIP MAINT & REPAIR	1.00	1.00
4215-2-635 GASOLINE	1.00	1.00
4215-2-660 VEHICLE REPAIR	1.00	1.00
4215-2-690 MED SUPPLIES	1.00	1.00
Total 4215 AMBULANCE	14.00	14.00
4220 FIRE		
4220-1-120 FD VOL PT WAGES	20,000.00	20,000.00
4220-1-215 LIFE/DISABILITY INS.	1,000.00	1,000.00
4220-1-220 FICA	1,240.00	1,240.00
4220-1-225 MEDICARE	290.00	290.00
4220-1-341 TELEPHONE	1,890.00	1,890.00
4220-1-342 CELL PHONE	360.00	360.00
4220-1-392 TRAINING & CERT	3,750.00	3,750.00
4220-1-520 PROP/VEH/LIAB INS	3,167.00	3,358.00
4220-1-620 DUES/BOOKS/OFF SUPPL	600.00	600.00
4220-1-630 EQUIP MAINT & REPAIR	3,000.00	3,000.00
4220-1-635 GASOLINE	4,000.00	3,000.00
4220-1-660 VEHICLE REPAIRS	3,000.00	3,000.00
4220-1-683 FORESTRY	1,000.00	900.00
4220-1-740 NEW EQUIPMENT	8,000.00	8,000.00
4220-8-410 BLDG ELECTRICITY	2,500.00	2,500.00
4220-8-411 BLDG HEAT & OIL	7,000.00	7,000.00
4220-8-430 BLDG MAINT & REPAIR	7,000.00	7,000.00
Total 4220 FIRE	67,797.00	66,888.00
4290 EMERGENCY MANAGEMENT		
4290-1-610 GEN SUPPLIES	300.00	300.00
Total 4290 EMERGENCY MANAGEMENT	300.00	300.00
4299 OTHER PUBLIC SAFETY		
4299-2-390 FD CONCORD DISPATCH	14,500.00	14,650.00
4299-2-391 PD HILLS DISPATCH	17,439.00	17,528.00
4299-2-392 HD HILLS DISPATCH	2,000.00	2,000.00
Total 4299 OTHER PUBLIC SAFETY	33,939.00	34,178.00
Total 4200 PUBLIC SAFETY	296,773.00	303,586.00
4300 HIGHWAYS		
4311 HIGHWAY DEPT ADMIN		
4311-1-110 HD FT WAGES	193,967.00	199,053.00
4311-1-120 HD PT WAGES	2,500.00	2,500.00
4311-1-140 OVERTIME	32,000.00	32,000.00
4311-1-160 COMP TIME	3,000.00	3,000.00
4311-1-210 HEALTH INS	45,375.00	61,552.00
4311-1-215 LIFE INS/DISABILITY	3,804.00	3,203.00
4311-1-220 FICA	14,351.00	14,666.00



2010 DETAIL OF PROPOSED APPROPRIATIONS

	Approved 2009 Budget	Proposed 2010 Budget
4311-1-225 MEDICARE	3,356.00	3,430.00
4311-1-230 RETIREMENT	11,638.00	11,943.00
4311-1-341 TELEPHONE	400.00	303.00
4311-1-342 TELEPHONE EXP(CELL)	375.00	576.00
4311-1-392 TRAINING & CERT	500.00	500.00
4311-1-410 BLDG ELECTRICITY	2,500.00	2,500.00
4311-1-411 BLDG HEAT & OIL	8,000.00	10,000.00
4311-1-430 BLDG MAINT & REPAIR	4,000.00	3,000.00
4311-1-480 TOOL INSURANCE	300.00	0.00
4311-1-520 PROP/VEH/LIAB INS	4,225.00	4,479.00
 4311-1-620 DUES/BOOKS/OFF SUPPL	 275.00	 200.00
4311-1-680 UNIFORMS	2,500.00	2,800.00
 Total 4311 HIGHWAY DEPT ADMIN	 333,066.00	 355,705.00
4312 HIGHWAY MAINTENANCE		
4312-1-610 GEN SUPPLIES	17,000.00	17,000.00
4312-1-635 VEHICLE FUEL	60,000.00	55,000.00
4312-1-690 MISC EXP	0.00	0.00
4312-1-740 NEW EQUIPMENT	2,000.00	2,000.00
4312-2-390 CONTRACT SERVICES	1,024.00	1,032.00
4312-2-631 CULVERTS	5,000.00	5,000.00
4312-2-632 SALT	45,000.00	45,000.00
4312-2-633 COLD PATCH	4,000.00	3,000.00
4312-2-634 DUST CONTROL	17,500.00	17,500.00
4312-2-635 CRACKSEALING	14,500.00	14,500.00
4312-2-636 ROADSIDE MOWING	6,500.00	6,500.00
4312-2-637 GRAVEL CRUSHING	25,000.00	30,000.00
4312-2-638 TREE REMOVAL	2,500.00	2,500.00
4312-2-660 VEHICLE MAINT/REPAIR	40,000.00	40,000.00
 Total 4312 HIGHWAY MAINTENANCE	 240,024.00	 239,032.00
4316 STREET LIGHTING		
4316-3-410 ELECTRICITY	2,400.00	2,200.00
Total 4316 STREET LIGHTING	2,400.00	2,200.00
 Total 4300 HIGHWAYS	 575,490.00	 596,937.00
4324 SOLID WASTE DISPOSAL		
4321-2-390 TIPPING FEES	30,000.00	32,044.00
4324-1-390 HILLSBORO TRANS STA	95,793.00	95,793.00
4324-3-390 DISPOSAL SERV	2,500.00	1,400.00
4324-9-440 RENTAL SERVICE	2,200.00	1,500.00
 Total 4324 SOLID WASTE DISPOSAL	 130,493.00	 130,737.00
4415 HEALTH AGENCIES & PROGRAMS		
4419-1-390 HILLSBORO YOUTH SERV	19,000.00	0.00
4419-1-391 PROJECT LIFT	750.00	0.00
4419-1-393 ST JOSEPH COMM SERV	300.00	300.00
 Total 4415 HEALTH AGENCIES & PROGRAMS	 20,050.00	 300.00
4442 DIRECT ASSISTANCE		
4442-1-110 WELFARE OFFICER WAGE	1,508.00	1,523.00
4442-1-220 FICA	94.00	94.00
4442-1-225 MEDICARE	22.00	22.00
4442-1-690 MEDICAL ASSISTANCE	500.00	500.00



2010 DETAIL OF PROPOSED APPROPRIATIONS

WARRANT ARTICLE

	Approved 2009 Budget	Proposed 2010 Budget
4442-2-690 RENT ASSISTANCE	4,500.00	4,500.00
4442-3-690 UTILITY ASSISTANCE	3,000.00	3,000.00
4442-4-690 OTHER ASSISTANCE	5,000.00	5,000.00
4442-5-690 FOOD ASSISTANCE	2,000.00	2,000.00
Total 4442 DIRECT ASSISTANCE	<u>16,624.00</u>	<u>16,639.00</u>
 4520 PARKS & RECS PROGRAMS		
4520-2-390 HILLSBORO PRK & REC	24,397.00	0.00
Total 4520 PARKS & RECS PROGRAMS	<u>24,397.00</u>	<u>0.00</u>
 4550 LIBRARY		
4550-1-120 LIBRARY HELP(STIPEND)	400.00	0.00
4550-1-220 FICA	25.00	0.00
4550-1-225 MEDICARE	6.00	0.00
4550-1-410 ELECTRICITY	150.00	140.00
4550-1-430 MAINT & REPAIRS	0.00	0.00
4550-1-610 GEN SUPPL/DUES/POST.	150.00	100.00
4550-1-640 BOOKS & INFORM. SVCS	500.00	400.00
4550-1-650 LIBRARY SOFTWARE	0.00	0.00
4550-1-692 LITERACY PROGRAMS	400.00	400.00
4550-1-733 EQUIPMENT	0.00	0.00
Total 4550 LIBRARY	<u>1,631.00</u>	<u>1,040.00</u>
 4611 CONSERVATION COMMISSION		
4611-2-120 DCC PT WAGES	660.00	660.00
4611-2-220 FICA	41.00	46.00
4611-2-225 MEDICARE	10.00	11.00
4611-2-392 TRAINING & CERT	25.00	25.00
4611-2-550 PRINTING	50.00	50.00
4611-2-620 DUES/BOOKS/OFF SUPPL	20.00	20.00
4611-2-622 NOTICES	50.00	50.00
4611-2-625 POSTAGE	25.00	25.00
4611-2-680 MAPS/FILES/RESOURCES	25.00	25.00
4611-2-690 MISC EXP	400.00	375.00
4611-2-692 DEERING LAKE TESTING	500.00	500.00
4611-2-694 ROADS & TRAILS	50.00	50.00
4611-2-695 CONSERVATION CAMP	400.00	450.00
Total 4611 CONSERVATION COMMISSION	<u>2,256.00</u>	<u>2,287.00</u>
 4711 BONDS & NOTES-PRINCIPAL		
4711-3-981 TOWN HALL RENOV BOND	30,000.00	30,000.00
4711-3-982 W DEERING BRIDGE BON	16,000.00	8,400.00
Total 4711 BONDS & NOTES-PRINCIPAL	<u>46,000.00</u>	<u>38,400.00</u>
 4721 BONDS & NOTES-INT		
4721-3-981 TOWN HALL RENV. BOND	20,375.00	18,875.00
4721-3-982 ANTRIM/DEER BRIDGE	1,159.00	399.00
Total 4721 BONDS & NOTES-INT	<u>21,534.00</u>	<u>19,274.00</u>
 4723 TAX ANTICIPATION NOTES		
4723-1-980 DEBT SERVICE	6,000.00	6,000.00
TOTAL 4723 TAX ANTICIPATION NOTES	<u>6,000.00</u>	<u>6,000.00</u>



2010 DETAIL OF PROPOSED APPROPRIATIONS

	Approved 2009 Budget	Proposed 2010 Budget
4902 VEHICLES/EQUIP/MACHINERY		
4902-1-736 HD LOADER/BACKHOE	56,761.00	56,761.00
4902-1-764 FD ENGINE/PUMPER	<u>53,000.00</u>	<u>53,000.00</u>
Total 4902 VEHICLES/EQUIP/MACHINERY	109,761.00	109,761.00
TOTAL OPERATING BUDGET	1,623,414.00	1,619,771.00
4902 VEHICLES/EQUIP/MACHINERY		
4902-1-741 POLICE CRUISER	0.00	23,000.00
4902-1-742 10-WHEELER	<u>0.00</u>	<u>46,310.00</u>
Total 4902 VEHICLES/EQUIP/MACHINERY	0.00	69,310.00
4909 OTHER IMPROVEMENTS		
4909-1-390 WEST DEERING BRIDGE	1,180,000.00	0.00
4909-1-391 YOUTH SERVICE PROGRAM	0.00	18,189.00
4909-1-392 PARKS AND REC. PROGRAM	0.00	22,163.00
4909-1-393 APPROPRIATION TO LIBRARY	<u>0.00</u>	<u>5,000.00</u>
Total 4909 OTHER IMPROVEMENTS	1,180,000.00	45,352.00
4915 PAYMENTS TO CAP. RES. FUND		
4915-1-007 FD VEHICLE CAP RES	<u>0.00</u>	<u>0.00</u>
Total 4915 PAYMENTS TO CAP. RES. FUND	0.00	0.00
4916 PAYMENTS TO EXP.TRUST FUND		
4916-1-017 LIBRARY EX TRUST	0.00	0.00
4916-1-016 PD EXPENDABLE TRUST	0.00	0.00
4916-1-015 BRIDGE REPAIR EX TRU	30,000.00	0.00
4916-1-014 TOWN CELEBR EX TRUST	500.00	0.00
4916-1-013 HERITAGE EX TRUST	0.00	0.00
4916-1-011 CEMETARY REPAIR/MAIN	0.00	5,000.00
4916-1-010 HD VEH EXP TR	0.00	0.00
4916-1-009 TURNOUT GEAR	4,000.00	4,000.00
4916-1-006 GOV BLDG IMP EXP TR	25,000.00	6,000.00
4916-1-005 COMPUTER EXP TR	2,500.00	2,500.00
4916-1-004 WEED CONTROL EXP TR	0.00	3,500.00
4916-1-002 ROAD MAINT/IMP EX TR	<u>225,000.00</u>	<u>225,000.00</u>
Total 4916 PAYMENTS TO EXP.TRUST FUND	<u>287,000.00</u>	<u>246,000.00</u>
Total Expense	<u>3,090,414.00</u>	<u>1,980,433.00</u>
	<u>3,090,414.00</u>	<u>1,980,433.00</u>



FINANCIAL REPORTS

762 Deering Center Road
Deering, NH 03244

Selectmen's Office
Phone: 603-464-3248
Fax: 603-464-3804

E-mail:
deering_nh@mcttelecom.com

Town Clerk/Tax Collector's Office

Phone: 603-464-3224
Fax: 603-464-3804

E-mail:
deeringtownclerk@tds.net

TOWN
OF
DEERING

2009 SUMMARY OF EXPENDITURES AND APPROPRIATIONS

FINANCIAL REPORTS

Account	Description	\$ Expended	\$ Appropriated	Overage	%
4100.00	General Government	\$366,454	\$372,405		
4130.00	Executive	\$149,466	\$152,433		
4130.10	Board of Selectmen	\$8,074	\$8,374		
4130.20	Town Administration	\$141,086	\$143,565		
4130.30	Town Meeting	\$306	\$494		
4140.00	Election and Registration	\$27,797	\$28,794		
4140.10	Town Clerk	\$26,828	\$27,174		
4140.20	Voter Registration	\$607	\$1,227		
4140.30	Election Officials	\$362	\$393		
4150.00	Financial Administration	\$62,603	\$64,908		
4150.20	Auditing Services	\$7,200	\$10,000		
4150.30	Assessing Services	\$31,910	\$27,910	\$4,000	
4150.40	Tax Collection	\$20,798	\$23,557		
4150.50	Treasurer	\$2,695	\$2,691		
4150.60	Computer Sppt/Data Processing	\$0	\$750		
4152.00	Tax Map Updates	\$2,500	\$2,500		
4153.00	Legal Expenses/Prosecution	\$45,752	\$31,591	\$14,161	
4191.00	Planning and Zoning	\$6,384	\$15,138		
4191.10	Planning Board	\$4,468	\$6,568		
4191.30	Zoning Board	\$1,916	\$8,570		
4194.00	Gen Government Buildings	\$35,154	\$40,150		
4195.00	Cemeteries	\$17,525	\$17,800		
4196.00	Worker's Comp.	\$15,701	\$15,472	\$229	
4199.00	Other Gen Government	\$3,572	\$3,619		
4200.00	Public Safety	\$316,698	\$296,773	\$19,925	
4210.00	Police Department	\$193,247	\$194,723		
4215.00	Ambulance/Rescue Services	\$0	\$14		
4220.00	Fire Department	\$66,370	\$67,797		
4290.00	Emergency Management	\$23,347	\$300	\$23,047	
4299.00	Dispatch Services	\$33,734	\$33,939		
4300.00	Highways and Streets	\$562,422	\$575,490	\$58,039	
4311.00	Highway Department Admin	\$315,031	\$333,066		
4312.00	Highway Maintenance	\$245,114	\$240,024	\$5,090	
4316.00	Street Lighting	\$2,277	\$2,400		
4324.00	Solid Waste Disposal	\$89,864	\$130,493		
4415.00	Health Agencies and Programs	\$19,239	\$20,050		
4442.00	Direct Assistance	\$13,518	\$16,624		
4520.00	Hillsboro Parks & Recs Programs	\$22,162	\$24,397		
4550.00	Library	\$1,626	\$1,631		
4611.00	Conservation Commission	\$2,165	\$2,256		
4711.00	Bonds & Notes Principal	\$46,000	\$46,000		
4721.00	Bonds & Notes Interest	\$21,545	\$21,534	\$11	
4723.00	Tax Anticipation Notes	\$7,071	\$6,000	\$1,071	
4902.00	Lease Purchase payments	\$109,761	\$109,761		
	TOTAL OPERATING BUDGET	\$1,578,525	\$1,623,414	-\$44,889	-2.8%
4902.00	NEW Vehicles/Equip/Machinery	\$0	\$0		
4909.00	Other Improvements	\$1,180,000	\$1,180,000		
4915.00	Capital Reserve Exp Trust	\$0	\$0		
4916.00	Payments to Exp Trust Funds	\$287,000	\$287,000		
	TOTAL WARRANT ARTICLES	\$1,467,000	\$1,467,000		
	TOTAL APPROPRIATIONS	\$3,045,525	\$3,090,414	-\$44,889	-2.8%

2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

Expense	Expended	Appropriated
4100 GENERAL GOVERNMENT		
4130 EXECUTIVE		
4130-1 BOARD OF SELECTMEN		
4130-1-110 SEL WAGES (STIPEND)	7,500.00	7,500.00
4130-1-220 FICA	465.00	465.00
4130-1-225 MEDICARE	108.75	109.00
4130-1-392 TRAINING & CERT	0.00	300.00
Total 4130-1 BOARD OF SELECTMEN	8,073.75	8,374.00
4130-2 ADMINISTRATION		
4130-2-110 TOWN ADMIN. WAGES	57,574.81	56,407.00
4130-2-112 ADMIN ASST WAGES	26,868.43	25,924.00
4130-2-113 ASSESSING CLERK WAGES	8,154.93	8,272.00
4130-2-210 HEALTH INS	17,392.88	18,909.00
4130-2-215 LIFE INS/DISABILITY	904.67	1,133.00
4130-2-220 FICA	5,501.80	5,617.00
4130-2-225 MEDICARE	1,286.72	1,314.00
4130-2-230 RETIREMENT	4,290.82	4,199.00
4130-2-340 SERVICE FEES	565.93	600.00
4130-2-341 TELEPHONE	4,021.98	3,840.00
4130-2-342 CELL PHONE	478.61	360.00
4130-2-343 PAYROLL SERVICES	0.00	0.00
4130-2-390 PROFESSIONAL SERVICE	678.00	1,000.00
4130-2-391 WEBSITE & SOFTWARE	1,250.00	1,340.00
4130-2-392 TRAINING & CERT	357.82	800.00
4130-2-400 RENTALS & LEASES	1,925.56	2,750.00
4130-2-550 PRINTING	1,500.42	2,000.00
4130-2-620 DUES/BOOKS/OFF SUPPL	1,805.93	1,750.00
4130-2-622 NOTICES	1,081.70	1,400.00
4130-2-625 POSTAGE	2,412.85	2,000.00
4130-2-630 EQUIP MAINT/REPAIR	596.47	600.00
4130-2-681 MILEAGE	2,011.10	2,750.00
4130-2-740 EQUIPMENT	424.97	600.00
Total 4130-2 ADMINISTRATION	141,086.40	143,565.00
4130-3 MODERATOR/TOWN MTG EXP		
4130-3-110 MODERATOR WAGES	100.00	100.00
4130-3-120 BALLOT CLERK WAGES	169.63	300.00
4130-3-220 FICA	13.62	19.00
4130-3-225 MEDICARE	3.18	5.00
4130-3-690 MISC EXP	20.00	70.00
Total 4130-3 MODERATOR/TOWN MTG EXP	306.43	494.00
Total 4130 EXECUTIVE	149,466.58	152,433.00

**FINANCIAL
REPORTS**

2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

FINANCIAL REPORTS

	Expended	Appropriated
4140 ELECTION, REG, VITAL STATS		
4140-1 TOWN CLERK		
4140-1-110 TOWN CLERK WAGES	7,897.96	7,804.00
4140-1-115 ASSISTANT CLERK	5,888.09	6,887.00
4140-1-120 DEPUTY CLERK WAGES	5,003.78	4,950.00
4140-1-220 FICA	1,170.63	1,218.00
4140-1-225 MEDICARE	273.74	285.00
4140-1-341 TELEPHONE	155.85	200.00
4140-1-391 TOWN CLERK SOFTWARE	1,533.00	1,680.00
4140-1-392 TRAINING & CERT	387.00	500.00
4140-1-620 OFFICE SUPPLIES	855.63	700.00
4140-1-622 NOTICES	296.85	50.00
4140-1-625 POSTAGE	861.75	900.00
4140-1-681 MILEAGE	863.46	400.00
4140-1-691 FEES TO STATE	1,640.50	1,600.00
Total 4140-1 TOWN CLERK	<u>26,828.24</u>	<u>27,174.00</u>
4140-2 VOTER REGISTRATION		
4140-2-110 SUPERVISOR WAGES	505.76	1,037.00
4140-2-220 FICA	31.35	65.00
4140-2-225 MEDICARE	7.33	15.00
4140-2-620 OFFICE SUPPLIES	0.00	20.00
4140-2-622 NOTICES	56.00	75.00
4140-2-625 POSTAGE	6.49	15.00
Total 4140-2 VOTER REGISTRATION	<u>606.93</u>	<u>1,227.00</u>
4140-3 ELECTION ADMINISTRATION		
4140-3-120 ELECTION OFF WAGES	76.13	300.00
4140-3-220 FICA	4.72	19.00
4140-3-225 MEDICARE	1.10	4.00
4140-3-620 OFFICE SUPPLIES	279.65	70.00
Total 4140-3 ELECTION ADMINISTRATION	<u>361.60</u>	<u>393.00</u>
Total 4140 ELECTION, REG, VITAL STATS	27,796.77	28,794.00
4150 FINANCIAL ADMIN		
4150-2 AUDITING SERVICES		
4150-2-301 AUDITING SERVICES	7,200.00	10,000.00
Total 4150-2 AUDITING SERVICES	<u>7,200.00</u>	<u>10,000.00</u>
4150-3 ASSESSING SERVICES		
4150-3-312 ASSESSING SERVICES	31,909.72	27,910.00
Total 4150-3 ASSESSING SERVICES	<u>31,909.72</u>	<u>27,910.00</u>
4150-4 TAX COLLECTING		
4150-4-110 TAX CLLTR WAGES	7,902.65	7,804.00
4150-4-120 DEPUTY TAX CLLTR WAGES	5,183.40	4,950.00
4150-4-191 TAX LIEN RESEARCH	2,000.00	2,200.00
4150-4-220 FICA	805.68	791.00
4150-4-225 MEDICARE	188.43	185.00
4150-4-341 TELEPHONE	155.94	200.00
4150-4-391 SOFTWARE CONTRACT	190.00	2,652.00
4150-4-392 TRAINING & CERT	539.70	900.00

2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

	Expended	Appropriated
4150-4-550 PRINTING	17.93	300.00
4150-4-620 DUES/BOOKS/OFF SUPPL	379.81	300.00
4150-4-625 POSTAGE	2,460.17	2,500.00
4150-4-681 MILEAGE	420.60	375.00
4150-4-690 REGISTRY FEES	553.30	400.00
Total 4150-4 TAX COLLECTING	<u>20,797.61</u>	<u>23,557.00</u>
4150-5 TREASURY		
4150-5-110 TREASURER (STIPEND)	2,500.00	2,500.00
4150-5-220 FICA	158.10	155.00
4150-5-225 MEDICARE	36.98	36.00
Total 4150-5 TREASURY	<u>2,695.08</u>	<u>2,691.00</u>
4150-6 COMPUTER SPT		
4150-6-390 COMPUTER SPT SERVICE	0.00	750.00
TOTAL 4150-6 COMPUTER SPT	<u>0.00</u>	<u>750.00</u>
Total 4150 FINANCIAL ADMIN	62,602.41	64,908.00
4152 REVALUATION OF PROPERTY		
4152-1-313 TAX MAP CONTRACT	2,500.00	2,500.00
Total 4152 REVALUATION OF PROPERTY	<u>2,500.00</u>	<u>2,500.00</u>
4153 LEGAL EXPENSES		
4153-1-320 LEGAL SERVICES	29,558.44	10,000.00
4153-1-321 PROSECTUION (CE)	4,500.00	6,000.00
4153-1-322 PROSECUTION (POLICE)	11,693.15	15,591.00
Total 4153 LEGAL EXPENSES	<u>45,751.59</u>	<u>31,591.00</u>
4191 PLANNING & ZONING		
4191-1 PLANNING		
4191-1-120 PB PT WAGES	631.30	1,200.00
4191-1-220 FICA	39.14	75.00
4191-1-225 MEDICARE	9.15	18.00
4191-1-320 LEGAL SERVICES	2,946.97	3,000.00
4191-1-390 OTHER PROF SERVICES	0.00	200.00
4191-1-392 TRAINING & CERT	60.00	200.00
4191-1-550 PRINTING	0.00	50.00
4191-1-620 DUES/BOOKS/OFF SUPPL	0.00	175.00
4191-1-622 NOTICES	491.76	850.00
4191-1-625 POSTAGE	290.10	500.00
4191-1-690 CIP/DEPT EXP	0.00	300.00
Total 4191-1 PLANNING	<u>4,468.42</u>	<u>6,568.00</u>
4191-2 ZONING		
4191-2-120 ZBA PT WAGES	377.18	1,000.00
4191-2-220 FICA	23.39	65.00
4191-2-225 MEDICARE	5.47	15.00
4191-2-320 LEGAL SERVICES	367.50	6,500.00
4191-2-392 TRAINING & CERT	111.15	100.00
4191-2-620 DUES/BOOKS/OFF SUPPL	3.50	75.00
4191-2-622 NOTICES	709.80	500.00

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2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

	Expended	Appropriated
4191-2-625 POSTAGE	318.06	300.00
4191-2-690 MISC EXP	0.00	15.00
Total 4191-2 ZONING	<u>1,916.05</u>	<u>8,570.00</u>
 Total 4191 PLANNING & ZONING	 6,384.47	 15,138.00
 4194 GEN GOVERNMENT BLDG		
4194-1-360 TH CUSTODIAL SERVICE	4,420.00	5,460.00
4194-1-390 TH GROUNDSKEEPING	6,050.00	5,750.00
4194-1-410 TH ELECTRICITY	5,524.55	4,410.00
4194-1-411 TH HEAT & OIL	5,768.69	9,990.00
4194-1-430 TH MAINT & REPAIRS	4,107.93	5,500.00
4194-1-480 TH PROPERTY/LIAB INS	8,879.69	8,740.00
4194-1-610 TH GEN SUPPLIES	403.63	300.00
Total 4194 GEN GOVERNMENT BLDG	<u>35,154.49</u>	<u>40,150.00</u>
 4195 CEMETERIES		
4195-1-490 MOWING CONTRACT	17,500.00	17,500.00
4195-1-690 MISC EXP	24.64	300.00
Total 4195 CEMETERIES	<u>17,524.64</u>	<u>17,800.00</u>
 4196 WORKERS COMP		
4196-2-260 WORKER'S COMP	15,701.00	15,472.00
Total 4196 WORKERS COMP	<u>15,701.00</u>	<u>15,472.00</u>
 4199 OTHER GENERAL GOVERNMENT		
4199-1 LGC	1,403.78	1,451.00
4199-2 CNHRPC	2,168.00	2,168.00
Total 4199 OTHER GENERAL GOVERNMENT	<u>3,571.78</u>	<u>3,619.00</u>
 Total 4100 GENERAL GOVERNMENT	 366,453.73	 372,405.00
 4200 PUBLIC SAFETY		
4210 POLICE		
4210-1-110 PD CHIEF WAGES	53,289.40	52,604.00
4210-1-115 PD FT WAGES	35,210.86	33,214.00
4210-1-120 PD PT WAGES	29,409.62	30,000.00
4210-1-130 OVERTIME	12.96	100.00
4210-1-150 ON CALL	3,205.00	6,000.00
4210-1-210 HEALTH INS	19,893.89	20,986.00
4210-1-215 LIFE INS/DISABILITY	1,399.70	1,593.00
4210-1-220 FICA	1,951.58	2,270.00
4210-1-225 MEDICARE	1,780.23	1,776.00
4210-1-230 RETIREMENT	12,211.54	10,525.00
4210-1-290 DETAIL REIMBURSEMENT	4,432.08	500.00
4210-1-341 TELEPHONE	1,610.48	2,220.00
4210-1-342 CELLPHONE	1,843.92	2,080.00
4210-1-390 ANIMAL CONTROL	500.00	500.00
4210-1-391 SOFTWARE CONTRACT	1,970.00	1,900.00
4210-1-392 TRAINING & CERT	2,964.95	3,000.00

2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

	Expended	Appropriated
4210-1-480 PROP/VEH/LIAB INS	5,455.00	5,455.00
4210-1-610 GEN SUPPLIES	854.12	1,100.00
4210-1-611 POLICE EXPLORER POST	244.00	250.00
4210-1-620 DUES/BOOKS/OFF SUPPL	1,782.77	1,400.00
4210-1-625 POSTAGE	65.56	150.00
4210-1-630 EQUIP MAINT & REPAIR	535.98	500.00
4210-1-635 GASOLINE	6,041.44	12,000.00
4210-1-660 VEHICLE REPAIRS	4,674.71	3,500.00
4210-1-680 UNIFORMS	1,857.54	1,000.00
4210-1-690 WTNSS REIMBURSEMENT	50.00	100.00
Total 4210 POLICE	193,247.33	194,723.00
4215 AMBULANCE		
4215-2-120 AMBULANCE WAGES	0.00	1.00
4215-2-220 FICA	0.00	1.00
4215-2-225 MEDICARE	0.00	1.00
4215-2-341 TELEPHONE	0.00	1.00
4215-2-350 MEDICAL SERVICES	0.00	1.00
4215-2-390 PARAMEDIC INTERCEPT	0.00	1.00
4215-2-391 BILLING SERVICE	0.00	1.00
4215-2-392 TRAINING & CERT	0.00	1.00
4215-2-520 AMB.LIABILITY INS	0.00	1.00
4215-2-610 GEN SUPPLIES	0.00	1.00
4215-2-630 EQUIP MAINT & REPAIR	0.00	1.00
4215-2-635 GASOLINE	0.00	1.00
4215-2-660 VEHICLE REPAIR	0.00	1.00
4215-2-690 MED SUPPLIES	0.00	1.00
Total 4215 AMBULANCE	0.00	14.00
4220 FIRE		
4220-1-120 FD VOL PT WAGES	19,664.25	20,000.00
4220-1-215 LIFE/DISABILITY INS.	928.00	1,000.00
4220-1-220 FICA	1,277.52	1,240.00
4220-1-225 MEDICARE	298.77	290.00
4220-1-341 TELEPHONE	2,315.65	1,890.00
4220-1-342 CELLPHONE	356.10	360.00
4220-1-392 TRAINING & CERT	3,229.50	3,750.00
4220-1-520 PROP/VEH/LIAB INS	3,189.30	3,167.00
4220-1-620 DUES/BOOKS/OFF SUPPL	357.17	600.00
4220-1-630 EQUIP MAINT & REPAIR	3,463.98	3,000.00
4220-1-635 GASOLINE	1,294.83	4,000.00
4220-1-660 VEHICLE REPAIRS	4,168.76	3,000.00
4220-1-683 FORESTRY	833.84	1,000.00
4220-1-740 NEW EQUIPMENT	8,191.67	8,000.00
4220-8-410 BLDG ELECTRICITY	2,411.52	2,500.00
4220-8-411 BLDG HEAT & OIL	7,220.13	7,000.00
4220-8-430 BLDG MAINT & REPAIR	7,168.53	7,000.00
Total 4220 FIRE	66,369.52	67,797.00

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2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

	Expended	Appropriated
4290 EMERGENCY MANAGEMENT		
4290-1-610 GEN SUPPLIES	1,108.98	300.00
4290-1-810 OTHER CHARGES	22,238.50	0.00
Total 4290 EMERGENCY MANAGEMENT	<u>23,347.48</u>	<u>300.00</u>
4299 OTHER PUBLIC SAFETY		
4299-2-390 FD CONCORD DISPATCH	14,295.00	14,500.00
4299-2-391 PD HILLS DISPATCH	17,439.00	17,439.00
4299-2-392 HD HILLS DISPATCH	2,000.44	2,000.00
Total 4299 OTHER PUBLIC SAFETY	<u>33,734.44</u>	<u>33,939.00</u>
Total 4200 PUBLIC SAFETY	316,698.77	296,773.00
4300 HIGHWAYS		
4311 HIGHWAY DEPT ADMIN		
4311-1-110 HD FT WAGES	189,365.05	193,967.00
4311-1-120 HD PT WAGES	1,117.50	2,500.00
4311-1-140 OVERTIME	17,669.39	32,000.00
4311-1-160 COMP TIME	6,638.59	3,000.00
4311-1-210 HEALTH INS	43,075.61	45,375.00
4311-1-215 LIFE INS/DISABILITY	2,794.90	3,804.00
4311-1-220 FICA	13,023.30	14,351.00
4311-1-225 MEDICARE	3,048.45	3,356.00
4311-1-230 RETIREMENT	9,660.05	11,638.00
4311-1-341 TELEPHONE	302.37	400.00
4311-1-342 TELEPHONE EXP(CELL)	664.66	375.00
4311-1-392 TRAINING & CERT	0.00	500.00
4311-1-410 BLDG ELECTRICITY	2,924.65	2,500.00
4311-1-411 BLDG HEAT & OIL	10,689.09	8,000.00
4311-1-430 BLDG MAINT & REPAIR	6,240.15	4,000.00
4311-1-480 TOOL INSURANCE	288.00	300.00
4311-1-520 PROP/VEH/LIAB INS	4,225.00	4,225.00
4311-1-620 DUES/BOOKS/OFF SUPPL	181.00	275.00
4311-1-680 UNIFORMS	3,122.93	2,500.00
Total 4311 HIGHWAY DEPT ADMIN	<u>315,030.69</u>	<u>333,066.00</u>
4312 HIGHWAY MAINTENANCE		
4312-1-610 GEN SUPPLIES	20,532.34	17,000.00
4312-1-635 VEHICLE FUEL	47,863.27	60,000.00
4312-1-740 NEW EQUIPMENT	978.53	2,000.00
4312-2-390 CONTRACT SERVICES	913.00	1,024.00
4312-2-631 CULVERTS	5,000.00	5,000.00
4312-2-632 SALT	45,417.24	45,000.00
4312-2-633 COLD PATCH	3,763.30	4,000.00
4312-2-634 DUST CONTROL	8,004.15	17,500.00
4312-2-635 CRACKSEALING	13,600.00	14,500.00
4312-2-636 ROADSIDE MOWING	6,500.00	6,500.00
4312-2-637 GRAVEL CRUSHING	14,375.00	25,000.00
4312-2-638 TREE REMOVAL	3,000.00	2,500.00
4312-2-660 VEHICLE MAINT/REPAIR	75,166.98	40,000.00
Total 4312 HIGHWAY MAINTENANCE	<u>245,113.81</u>	<u>240,024.00</u>

2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

	Expended	Appropriated
4316 STREET LIGHTING		
4316-3-410 ELECTRICITY	2,277.24	2,400.00
Total 4316 STREET LIGHTING	<u>2,277.24</u>	<u>2,400.00</u>
Total 4300 HIGHWAYS	562,421.74	575,490.00
4324 SOLID WASTE DISPOSAL		
4321-2-390 TIPPING FEES	22,962.57	30,000.00
4324-1-390 HILLSBORO TRANS STA	64,496.37	95,793.00
4324-3-390 DISPOSAL SERV	1,811.93	2,500.00
4324-9-440 RENTAL SERVICE	593.53	2,200.00
Total 4324 SOLID WASTE DISPOSAL	<u>89,864.40</u>	<u>130,493.00</u>
4415 HEALTH AGENCIES & PROGRAMS		
4419-1-390 HILLSBORO YOUTH SERV	18,189.02	19,000.00
4419-1-391 PROJECT LIFT	750.00	750.00
4419-1-393 ST JOSEPH COMM SERV	300.00	300.00
Total 4415 HEALTH AGENCIES & PROGRAMS	<u>19,239.02</u>	<u>20,050.00</u>
4442 DIRECT ASSISTANCE		
4442-1-110 WELFARE OFFICER WAGES	1,850.94	1,508.00
4442-1-220 FICA	114.76	94.00
4442-1-225 MEDICARE	26.84	22.00
4442-1-690 MEDICAL ASSISTANCE	75.69	500.00
4442-2-690 RENT ASSISTANCE	4,078.30	4,500.00
4442-3-690 UTILITY ASSISTANCE	2,442.71	3,000.00
4442-4-690 OTHER ASSISTANCE	3,396.73	5,000.00
4442-5-690 FOOD ASSISTANCE	1,531.98	2,000.00
Total 4442 DIRECT ASSISTANCE	<u>13,517.95</u>	<u>16,624.00</u>
4520 PARKS & RECS PROGRAMS		
4520-2-390 HILLSBORO PRK & REC	22,162.49	24,397.00
Total 4520 PARKS & RECS PROGRAMS	<u>22,162.49</u>	<u>24,397.00</u>
4550 LIBRARY		
4550-1-120 LIBRARY HELP(STIPEND)	400.00	400.00
4550-1-220 FICA	24.80	25.00
4550-1-225 MEDICARE	5.80	6.00
4550-1-410 ELECTRICITY	138.34	150.00
4550-1-610 GEN SUPPL/DUES/POST.	19.97	150.00
4550-1-640 BOOKS & INFORM. SVCS	762.00	500.00
4550-1-692 LITERACY PROGRAMS	275.00	400.00
Total 4550 LIBRARY	<u>1,625.91</u>	<u>1,631.00</u>
4611 CONSERVATION COMMISSION		
4611-2-120 DCC PT WAGES	660.00	660.00
4611-2-220 FICA	40.92	41.00
4611-2-225 MEDICARE	9.57	10.00
4611-2-392 TRAINING & CERT	25.00	25.00
4611-2-550 PRINTING	0.00	50.00

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2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

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	Expended	Appropriated
4611-2-620 DUES/BOOKS/OFF SUPPL	2.37	20.00
4611-2-622 NOTICES	131.20	50.00
4611-2-625 POSTAGE	49.28	25.00
4611-2-680 MAPS/FILES/RESOURCES	41.21	25.00
4611-2-690 MISC EXP	375.00	400.00
4611-2-692 DEERING LAKE TESTING	380.00	500.00
4611-2-694 ROADS & TRAILS	50.00	50.00
4611-2-695 CONSERVATION CAMP	400.00	400.00
Total 4611 CONSERVATION COMMISSION	<u>2,164.55</u>	<u>2,256.00</u>
4711 BONDS & NOTES-PRINCIPAL		
4711-3-981 TOWN HALL RENOV BOND	30,000.00	30,000.00
4711-3-982 W.DEERING BRIDGE BOND	16,000.00	16,000.00
Total 4711 BONDS & NOTES-PRINCIPAL	<u>46,000.00</u>	<u>46,000.00</u>
4721 BONDS & NOTES-INT		
4721-3-981 TOWN HALL RENOV BOND	20,375.00	20,375.00
4721-3-982 W.DEERING BRIDGE BOND	1,169.55	1,159.00
Total 4721 BONDS & NOTES-INT	<u>21,544.55</u>	<u>21,534.00</u>
4723 TAX ANTICIPATION NOTES		
4723-1-980 DEBT SERVICE	7,070.54	6,000.00
Total 4723 TAX ANTICIPATION NOTES	<u>7,070.54</u>	<u>6,000.00</u>
4902 VEHICLES/EQUIP/MACHINERY		
4902-1-736 HD LOADER/BACKHOE	56,760.81	56,761.00
4902-1-764 FD ENGINE/PUMPER	53,000.00	53,000.00
Total 4902 VEHICLES/EQUIP/MACHINERY	<u>109,760.81</u>	<u>109,761.00</u>
4909 OTHER IMPROVEMENTS		
4909-1-390 WEST DEERING BRIDGE	1,180,000	1,180,000
4909-1-490 TOWN CURTAIN REPAIR	0.00	0.00
4909-1-690 HISTORICAL DISTRICT	0.00	0.00
4909-1-720 HD WINTER SALT SHED	0.00	0.00
Total 4909 OTHER IMPROVEMENTS	<u>1,180,000</u>	<u>1,180,000</u>
4915 PAYMENTS TO CAP. RES. FUND		
4915-1-007 FD VEHICLE CAP RES	0.00	0.00
Total 4915 PAYMENTS TO CAP. RES. FUND	<u>0.00</u>	<u>0.00</u>
4916 PAYMENTS TO EXP.TRUST FUND		
4916-1-017 LIBRARY EX TRUST	0.00	0.00
4916-1-016 PD EXPENDABLE TRUST	0.00	0.00
4916-1-015 BRIDGE REPAIR EX TRU	30,000.00	30,000.00
4916-1-014 TOWN CELEBR EX TRUST	500.00	500.00
4916-1-013 HERITAGE EX TRUST	0.00	0.00
4916-1-011 CEMETERY REPAIR/MAIN	0.00	0.00

2009 STATEMENT OF EXPENDITURES AND APPROPRIATIONS

	Expended	Appropriated
4916-1-010 HD VEH EXP TR	0.00	0.00
4916-1-009 TURNOUT GEAR	4,000.00	4,000.00
4916-1-006 GOV BLDG IMP EXP TR	25,000.00	25,000.00
4916-1-005 COMPUTER EXP TR	2,500.00	2,500.00
4916-1-004 WEED CONTROL EXP TR	0.00	0.00
4916-1-003 GRANTS REIMB EXP TR	0.00	0.00
4916-1-002 ROAD MAINT/IMP EX TR	<u>225,000.00</u>	<u>225,000.00</u>
Total 4916 PAYMENTS TO EXP.TRUST FUND	<u>287,000.00</u>	<u>287,000.00</u>
 Total Expense	 <u>3,045,524.46</u>	 <u>3,090,414.00</u>

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2009 STATEMENT OF REVENUES

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Account	Description	2009 Estimated	2009 Received	2010 Estimated
Taxes - Total 3%		\$42,150	\$51,076	\$42,600
3185	Tax from timber cutting	\$6,500	\$8,035	\$7,000
3186	Payments in lieu of taxes	\$600	\$600	\$600
3187	Excavation tax	\$50	\$0	\$0
3190	Interest & penalties on taxes	\$35,000	\$42,441	\$35,000
Licenses, permits, fees - Total 18%		\$261,246	\$275,071	\$257,500
3210	Business Licenses & permits	\$620	\$680	\$500
3220	Motor Vehicle registration	\$250,000	\$262,365	\$250,000
3230	Building permits	\$5,881	\$6,784	\$4,000
3290	Other licenses, permits & fees	\$4,745	\$5,242	\$3,000
Revenue from other governments - Total 13%		\$177,329	\$219,562	\$182,214
3319	Federal Grants	\$0	\$42,455	\$0
3351	Shared revenue block grant	\$0	\$0	\$0
3352	Rooms & meals tax	\$92,328	\$92,105	\$92,000
3353	Highway block grant	\$83,762	\$83,763	\$89,864
3356	State & fed forest reimbursement	\$351	\$351	\$350
3359	Other State Grants, Reimbursement	\$0	\$888	\$0
3379	From other governments	\$0	\$0	\$0
Charges for services - Total 1%		\$8,700	\$18,046	\$10,000
3400	Income from departments	\$4,000	\$11,864	\$4,500
3404	Tipping fees	\$4,700	\$6,182	\$5,500
Revenue misc. sources - Total 2%		\$43,095	\$126,516	\$23,900
3501	Sale of municipal property	\$38,000	\$116,759	\$20,000
3502	Interest on investments	\$530	\$1,120	\$900
3503-3509	Other	\$4,565	\$8,637	\$3,000
Interfund operating transfer in - Total 0%		\$3,513	\$3,513	\$10,000
3916	Transfers from trust funds	\$3,513	\$3,513	\$10,000
Other Financing Sources—Total 63%		\$944,000	\$0	\$0
3934	Proc. From Long Term Bonds & Notes	\$944,000	\$0	\$0
SUB-TOTAL		\$1,480,033	\$693,784	\$526,214
SURPLUS	Used to reduce taxes	\$0	0	0
TOTAL		\$1,480,033	\$693,784	\$526,214

ELDERLY EXEMPTION REPORT

2008 Granted	2009 Granted	Total Number Granted	Total Amount Granted
37 @ \$45,000.00	5 @ \$45,000.00	42	\$1,890,000.00
11 @ \$60,000.00	1 @ \$60,000.00	12	\$720,000.00
20 @ \$75,000.00	1 @ \$75,000.00	21	\$1,575,000.00

CURRENT USE REPORT

Type of Land	Number of Acres	Total Value
Farm Land	975.98	\$410,748.00
Forest Land	12,226.14	\$1,608,033.00
Unproductive Land	317.91	\$6,497.00
Wetland	<u>902.89</u>	<u>\$18,283.00</u>
Total	14,422.92	\$2,043,561.00

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PARCEL VALUE RANGE

Value Range	Parcels		Assessments	
	Total	Percentage	Total	Percentage
\$0 to \$100,000	397	30.19%	\$19,767,500	7.51%
\$100,001 to \$300,000	674	51.25%	\$139,155,100	52.89%
\$300,001 to \$500,000	204	15.51%	\$74,368,800	28.27%
\$500,001 to \$1,000,000	38	2.89%	\$24,556,700	9.33%
\$1,000,001 to \$2,000,000	0	0.00%	\$0	0.00%
Greater than \$2,000,000	2	.15%	\$5,237,400	1.99%
Exempt Parcels	74	100.0%	\$13,063,900	100.0%

NET TAXABLE VALUATION

FINANCIAL REPORTS

Value of all Land	# of Acres	Valuation	
Current Use Land	12,974.24	\$1,797,303.00	
Conservation Restriction	1,448.66	\$246,258.00	
Other Land	3199.83	<u>\$104,915,400.00</u>	
			\$106,958,961.00
Buildings		\$103,001,400.00	
Manufactured Housing		\$5,834,500.00	
Commercial		<u>\$3,056,600.00</u>	
			\$111,892,500.00
Public Utilities			\$3,631,800.00
Total Valuation Before Exemptions			\$222,483,261.00
Elderly Exemptions	68.00	\$3,431,200.00	
Blind Exemptions	1.00	<u>\$15,000.00</u>	
Total Exemptions Allowed			\$3,446,200.00
Net Valuation on which Tax Rate is Computed			\$219,037,061.00
Less Public Utilities			<u>\$3,631,800.00</u>
Net Valuation without Utilities on which Tax			
Rate for State Education is Computed			\$215,405,261.00

2009 TAX RATE COMPUTATION

Town Portion

Total Gross Town Appropriations	\$3,090,414
Less: Revenue	(1,564,891)
Less: Fund Balance Used	(0)
Less: Shared Revenue	(0)
Add: Overlay	40,769
Add: War Service Credit	57,200
Approved Town Tax Effort	1,623,492

**Town Rate
\$7.41**

School Portion

Regional School Apportionment	3,767,034
Less: Total Equitable Education Grant	(962,321)
State Education Taxes	(463,213)
Approved School Tax Effort	2,341,500

**Local School
Rate
\$10.69**

State Education Taxes

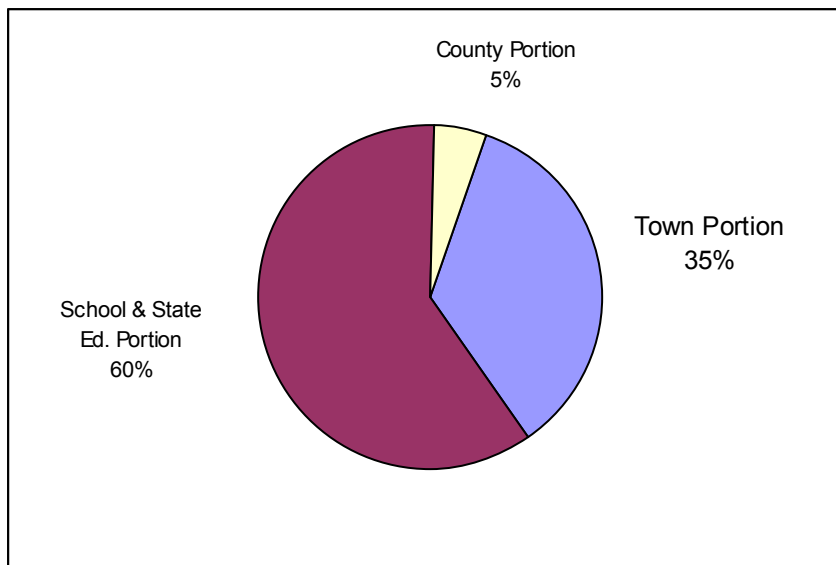
Equalized Valuation (no utilities)	216,961,428
	X 2.14
Divided by 1000	1000

**State School
Rate
\$2.15**

County Portion

Due to County	227,286
Less: Shared Revenues to Town	(0)
Approved County Tax Effort	227,286

**County
Rate
\$1.04**



**TOTAL
RATE
\$21.29**

FINANCIAL
REPORTS

TAX RATE COMPARISON

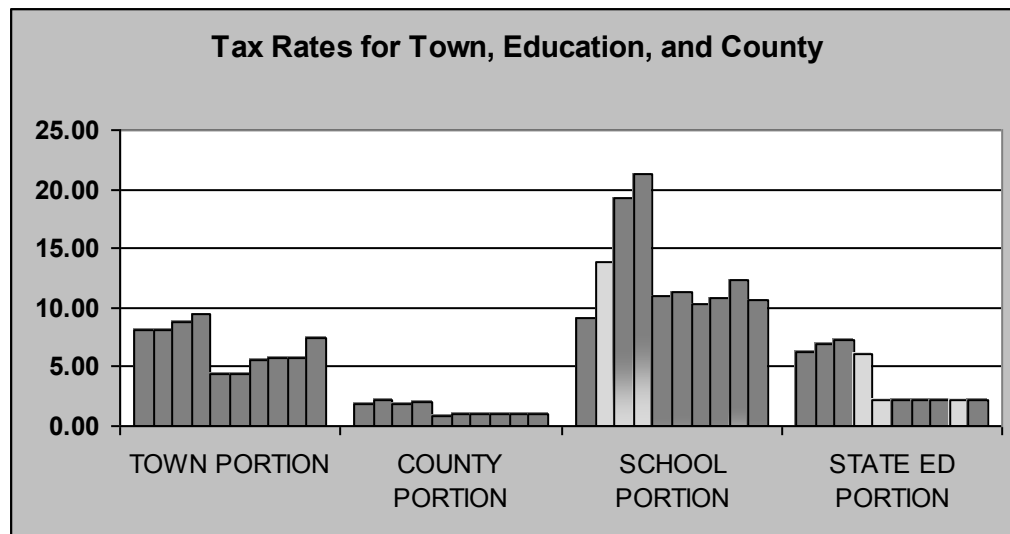
From the graph on the previous page you can see that 65% of your tax dollars goes to fund our schools and county, leaving 35% to fund the operations of the Town..

With a property assessed at \$300,000 your annual tax bill was broken down like this...

COUNTY:	\$ 312.00
TOWN:	2,223.00
<u>SCHOOL & STATE EDUCATION</u>	<u>3,852.00</u>
TOTAL ANNUAL TAX BILL:	\$6,387.00

FINANCIAL REPORTS

	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
TOWN PORTION	8.04	8.16	8.82	9.39	4.43	4.43	5.64	5.67	5.84	7.41
COUNTY PORTION	1.91	2.12	1.85	2.07	0.82	1.09	0.95	0.96	1.01	1.04
SCHOOL PORTION	9.08	13.87	19.32	21.33	11	11.25	10.38	10.76	12.25	10.69
STATE ED PORTION	6.19	6.95	7.25	6.13	2.26	2.12	2.14	2.15	2.14	2.15



TAX COLLECTOR'S REPORT

For the Municipality of DEERING Year Ending 12/31/2009

DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2009	2008	2007	2006+
Property Taxes	#3110	XXXXXX	\$ 461,789.07	\$ 0.00	\$ 0.00
Resident Taxes	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185	XXXXXX	\$ 630.45	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		(\$ 3.84)			
This Year's New Credits		(\$ 11,572.94)			

TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 4,636,462.10	\$ 0.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 16,632.84	\$ 0.00
Timber Yield Taxes	#3185	\$ 8,360.15	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

FOR DRA USE ONLY

OVERPAYMENT REFUNDS

Property Taxes	#3110				
Resident Taxes	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 11,572.94			
Interest - Late Tax	#3190	\$ 3,240.14	\$ 24,694.91	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL DEBITS		\$ 4,664,691.39	\$ 487,114.43	\$ 0.00	\$ 0.00

*This amount should be the same as the last year's ending balance. If not, please explain.

**Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 80:52-a.

**The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION
P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397

TAX COLLECTOR'S REPORT

For the Municipality of DEERING Year Ending 12/31/2009

CREDITS

REMITTED TO TREASURER	LEVY FOR YEAR	PRIOR LEVIES		
	2009	2008	2007	2006+
Property Taxes	\$ 4,117,897.96	\$ 253,339.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 16,632.84	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 6,526.87	\$ 630.45	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 3,240.14	\$ 24,694.91	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 204,610.33	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	(\$ 3.84)			

ABATEMENTS MADE

Property Taxes	\$ 22,567.10	\$ 3,839.74	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 6,794.00	\$ 0.00	\$ 0.00	\$ 0.00

UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 489,203.04	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 1,833.28	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Property Tax Credit Balance*	\$ 0.00	XXXXXX	XXXXXX	XXXXXX
TOTAL CREDITS	\$ 4,664,691.39	\$ 487,114.43	\$ 0.00	\$ 0.00

*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a.
(Be sure to indicate a positive amount in the Property Taxes actually remitted to the treasurer.)

TAX COLLECTOR'S REPORT

For the Municipality of DEERING Year Ending 12/31/2009

DEBITS

UNREDEEMED & EXECUTED LIENS	2009	PRIOR LEVIES		
		2008	2007	2006+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 106,092.39	\$ 68,189.93
Liens Executed During FY	\$ 0.00	\$ 219,537.29	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Costs Collected	\$ 0.00	\$ 6,832.57	\$ 7,994.96	\$ 18,956.27
TOTAL LIEN DEBITS	\$ 0.00	\$ 226,369.86	\$ 114,087.35	\$ 87,146.20

CREDITS

REMITTED TO TREASURER		2009	PRIOR LEVIES		
			2008	2007	2006+
Redemptions		\$ 0.00	\$ 92,206.65	\$ 37,308.13	\$ 47,101.49
Interest & Costs Collected	#3190	\$ 0.00	\$ 6,832.57	\$ 7,994.96	\$ 18,956.27
Abatements of Unredeemed Liens		\$ 0.00	\$ 52.46	\$ 416.61	\$ 251.31
Liens Deeded to Municipality		\$ 0.00	\$ 14,187.80	\$ 13,863.88	\$ 14,173.91
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 113,090.38	\$ 54,503.77	\$ 6,663.22
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
TOTAL LIEN CREDITS		\$ 0.00	\$ 226,369.86	\$ 114,087.35	\$ 87,146.20

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? _____

TAX COLLECTOR'S SIGNATURE _____ DATE _____

Nancy A. Cowan

FINANCIAL
REPORTS

2009 TOWN CLERK'S REPORT

2009 Motor Vehicle Registrations	\$ 275,690.14
Dog Licenses	3,976.98
Marriage Licenses	270.00
Civil Union Licenses	00.00
Miscellaneous Fees	477.50
UCC Fees	270.00
Vital Statistics	428.00
<i>TOTAL</i>	\$ 281,112.65

FINANCIAL REPORTS

TREASURER'S REPORT 2009

Account Names

Income

REVENUE FROM LICENSES, PERMITS AND FEES

Building Permits	
Septic System	150.00
Building	6,563.55
Driveway Permit	120.00
Business Licenses	500.00
Dog	3,979.48
Marriage Licenses/Civil Union	270.00
Motor Vehicle	275,690.14
Pistol Permits	295.00
Town Clerk Fees	477.50
Town Hall Rental	800.00
UCC Filing Fees	270.00
Vital Statistics	428.00
TOTAL	289,543.67

REVENUE FROM MISC. SOURCES

Ambulance	36,491.10
Copies	304.10
Health Ins. Cobra	2,846.36
Insurance Claim	3,839.53
Interest Bank of New Hampshire	1,245.73
Misc. Income	6,595.54
Police Copies	160.00
Police Detail- Police	5,301.35
Police Detail- Town	205.15
Police Tickets/Fines	1,206.00
Sale of Deeded Property	117,259.34
Tipping Fees	5,700.04
Trans. From the Trust Funds	291,458.37

FINANCIAL
REPORTS

Welfare Reimbursement	589.00
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TOTAL	473,201.61
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REVENUE FROM THE FEDERAL GOVERNMENT

Dept. of Justice Grant	887.63
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FEMA Grant	42,454.66
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TOTAL	43,342.29
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REVENUE FROM STATE OF NEW HAMPSHIRE

DWI Patrol Grant	4,520.13
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Forest Reimbursement	351.16
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Highway Block Grant	83,762.88
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OHRV Grant	1,125.00
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PD Enforcement Patrols	3,268.49
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Rooms and Meals	92,105.41
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SOR Fee	20.00
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TOTAL	185,153.07
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REVENUE FROM TAXES

Land Use Change Tax	16,632.84
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Property Tax 08	255,187.91
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Property Tax 09	4,115,978.18
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Redemptions 05	2,274.21
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Redemptions 06	44,827.28
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Redemptions 07	37,308.13
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Redemptions 08	92,277.53
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Yield Tax	7,157.32
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TOTAL	4,571,643.40
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REVENUE FROM INTEREST AND PENALTIES

Land Use Interest	12.79
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Property Tax Interest 08	9,707.63
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Property Tax Interest 09	3,226.82
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Redemptions Interest 08	6,832.57
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Redemptions Interest 05	167.52
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Redemptions Interest 06	18,484.91
Redemptions Interest 07	7,994.96
Redemptions Interest 99	300.00
Yield Tax Interest	60.84
TOTAL	46,788.04

REVENUE FROM TOWN BOARDS AND GROUPS

Planning Board	2,559.00
Zoning Board of Appeals	499.00
TOTAL	3,058.00

TAX ANTICIPATION NOTE REVENUE	500,000.00
TOTAL INCOME FROM ALL SOURCES	6,112,730.08

EXPENSES

As Per Selectmen	5,868,492.98
Bank/Check Fees	46.20
Transfer to the Trust Funds	287,000.00
TOTAL EXPENSES	6,155,539.18

ACCOUNT BALANCE - DEC. 31, 2009

BONH - Primary Checking	933,205.11
OPENING BALANCE January 1, 2009	973,044.82
Plus Voided Checks	2,969.39
TOTAL OPENING BALANCE	976,014.21
PLUS TOTAL INC. FROM ALL SOURCES	6,112,730.08
TOTAL	7,088,744.29
LESS TOTAL EXPENSES	6,155,539.18
GENERAL FUND BALANCE DEC. 31, 09	933,205.11

CONSERVATION COMMISSION INCOME

Conservation Savings - TDB	343,353.52
Conservation Savings- MBIA	48.46
TOTAL INCOME CON. COMMISSION 09	343,401.98
BALANCES Dec. 31, 09	

Conservation Commission - Checking	40,873.25
Conservation Commission - MBIA	14,573.44
TOTAL	55,446.69

OPENING BALANCE January 1, 2009	48,345.50
PLUS INCOME 2009	343,401.98
TOTAL	391,747.48
LESS TOTAL EXPENSES	336,300.79
BALANCE CONSERVATION ACCOUNTS	55,446.69

DEERING PUBLIC LIBRARY

Opening Balance January 1, 2009	1,037.10
Plus Income	43.57
Less Expenses	0
TOTAL	1,080.67
ACCOUNT BALANCE DEC. 31, 09	1,080.67

ESCROW ACCOUNT

Opening Balance January 1, 2009	63,584.04
Interest	294.78
Colburn Deposit	1,000.00
TOTAL	64,878.82

Respectfully Submitted,
Stuart Huggard

TOWN OF DEERING, NEW HAMPSHIRE
INDEPENDENT ACCOUNTANT'S REPORT ON
APPLYING AGREED-UPON PROCEDURES OVER
THE GOVERNING BODY RECORDS
FOR THE YEAR ENDED DECEMBER 31, 2008

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MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

102 Perimeter Road
Nashua, NH 03063-1301
Tel (603) 882-1111 • Fax (603) 882-9456
www.melansonheath.com

INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING
AGREED-UPON PROCEDURES OVER THE GOVERNING BODY RECORDS

FINANCIAL
REPORTS

To the Board of Selectmen
Town of Deering, New Hampshire

We have performed the procedures detailed below, which were agreed to by the Board of Selectmen, solely to assist you with respect to the governing body's records of the Town of Deering, as of and for the year ended December 31, 2008. The Town's management is responsible for the governing body records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the specified users of the report identified above. Consequently, we make no representation regarding the sufficiency of the procedures described below, either for the purpose for which this report has been requested or for any other purpose.

Our procedures included the following:

- We randomly selected and tested transactions to evaluate if properly recorded and processed.
- We randomly selected and tested vouchers, invoices, and payroll transactions for sufficient documentation of expenditures.

Additional Offices:
Andover, MA • Greenfield, MA • Ellsworth, ME • Manchester, NH

- We reviewed the reconciliations between the governing body records to the Treasurer's records to determine that payments and deposits agreed.
- We compared budgeted amounts to MS reports and Town Meeting votes, as well as to actual revenues and expenditures.
- We compared special warrant articles to Town Meeting votes and governing body records.
- We reviewed the timeliness of tax warrants.
- We observed and reviewed the collection process and the security of daily receipts within the Town Hall.
- We observed and reviewed the segregation of duties over governing body records and functions.
- We reviewed internal control policies provided and compared policies to daily processes.

We were not engaged to, and did not, conduct an audit, the objective of which would be to express an opinion on the specified elements, accounts or items referred to above. Accordingly, we do not express such an opinion. Had we performed additional procedures, additional matters might have come to our attention that would have been reported.

This report relates only to the accounts and items specified above and do not extend to any financial statements of the Town of Deering, New Hampshire taken as a whole. This report is intended solely for the information and use of the specified users listed above and is not intended to be, and should not be, used by anyone other than those specified parties.

We are also presenting for your consideration in the accompanying Schedule of Procedures and Findings, our recommendations regarding the governing body records for the Town of Deering, New Hampshire. The recommendations were developed during the course of our performing agreed upon procedures.

Melanson Heath + Company P.C.
Nashua, New Hampshire
June 24, 2009

SCHEDULE OF PROCEDURES AND FINDINGS

FOLLOW UP ON PRIOR YEAR RECOMMENDATIONS:

1. Improve Controls over the Abatement Process

Prior Year Issue:

In the prior year, we recommended that (1) all applications for abatements, both approved and denied, be maintained in the Assessor's office in an organized fashion, (2) all abatements be numbered, and (3) the Board's Administrative Assistant be given notification of the approved abatements for recording in the general ledger.

Current Year Status:

During our testing of abatement procedures for 2008, we noted that the Board's Administrative Assistant received notification of the approved abatements and were properly recording the transactions in the general ledger. However, the Assessing office was unable to provide abatement applications for 3 of the 6 abatements selected for testing. In addition, we noted that approved abatements were not numbered.

Further Action Needed:

We continue to recommend that all applications for abatements be maintained in an organized fashion and approved abatements be numbered. This will improve the accessibility, security, and documented control over abatements.

Board's Response:

The Board of Selectmen is pleased with the progress and understands that within the year 2008 there was a turnover in the Assessing Office, and is hopeful that with time and patience the Assessing office will become more proficient.

2. Provide Tax Warrants for Inclusion in the General Ledger

Prior Year Issue:

In the prior year, we recommended that the Board's Administrative Assistant be provided copies of the approved tax warrants and supplemental warrants for inclusion in the general ledger.

Current Year Status:

During our testing in the current year, we observed that the Tax Collector provided the Board's Administrative Assistant with copies of the approved tax warrants and supplemental warrants and the warrants were properly recorded in the general ledger.

Further Action Needed:

This recommendation was fully implemented during 2008.

Board's Response:

The Board of Selectmen is pleased with the progress and will continue to monitor.

3. Establish Receivable Reconciliation Procedures

Prior Year Issue:

In the prior year, we recommended that the Town develop additional control procedures over tax receivables and establish procedures to reconcile receivable records between the general ledger and Tax Collector on a monthly basis.

Current Year Status:

During 2008, The Town of Deering adopted and implemented an Internal Fiscal Control Policy which requires monthly and end-of-year financial reconciliation between the Tax Collector and the Administrative Assistant. As of December 31, 2008 the general ledger receivable balances agreed to the Tax Collector's MS-61 report and detail outstanding receivable balance reports.

Further Action Needed:

This recommendation was fully implemented during 2008. However, we continue to recommend that the Administrative Assistant and Tax Collector continue to reconcile accounts on an on-going basis to reduce the likelihood of errors or irregularities occurring and going undetected.

Board's Response:

The Board of Selectmen agrees the communication between the Tax Collector and the Board of Selectmen's Administrative Assistant is vital in facilitating the reconciliation process. The Board of Selectmen is pleased with the progress and will continue to monitor.

4. Improve Year-End Cutoff over Vendor and Payroll DisbursementsPrior Year Issue:

In the prior year, we recommended the Town establish procedures to ensure that all year-end invoices and payroll were charged to the appropriate fiscal year.

Current Year Status:

In our testing of year-end invoice processing, we found two invoices for services provided in fiscal year 2008 which were charged to fiscal year 2009. In addition, we noted that the Town did not properly accrue year-end payroll paid in January 2009, for time worked in December 2008.

Further Action Needed:

We continue to recommend that the Town establish year-end cut-off procedures as noted above. Lack of adequate cut-off procedures results in understated expenditures, overstated year-end surplus, and incomplete budget versus actual monitoring.

Board's Response:

The Board of Selectmen understands that proper year-end cut-off procedures are necessary. In 2008, the payroll service paid employees up to December 31st for W-2 purposes; however the checks should not have been back dated to December 31st. Even though the Auditors stated that we have proper controls in place for year-end expenditures, some will always slip through. The Administration staff will work closely with the

Department Heads to ensure that all unpaid bills are received prior to the closing of the prior fiscal year.

5. Improve Year-End Warrants Payable Reporting

Prior Year Issue:

In the prior year, we recommended that the Town record the disbursement of cash related to year-end payables in the year the checks were actually issued and accrue the related expenditures.

Current Year Status:

During our testing for 2008, we noted that all year-end payables (December invoices where checks are issued in January) were deducted from the general ledger cash and the Treasurer's bank reconciliations at December 31, 2008. These expenditures were neither approved for payment by the Board of Selectmen nor were the checks issued until January 2009. As a result, neither the Treasurer nor the general ledger established a proper cut off at year-end. Outstanding checks were overstated and cash balances were understated at year-end because checks were back dated to December 31, 2008.

Further Action Needed:

We continue to recommend the Town record the disbursement of cash related to year-end payables in the year the checks were actually issued and approved by the Board of Selectmen. In addition, the related expenditures should be accrued at year-end.

Board's Response:

The Board of Selectmen agrees that a proper cut off at year-end be established. At year-end the Treasurer (acting on behalf of the Deering residents) requests from the General Ledger the Land Use Change Tax which is deposited into the Conservation Commissions Fund, also the revenue from Ambulance service fees is required to be transferred into the Special Revenue Fund. These transactions were however approved by the Town Administrator.

6. Improve Invoice Approval Process

Prior Year Issue:

In the prior year, we recommended that an authorized department head sign or initial each invoice to clearly indicate that the goods and/or services were actually received by the department. This would improve documented oversight and minimize the risk of payments being made for unauthorized or duplicated purchases.

Current Year Status:

During our testing of controls over expenditures, we noted that 6 out of 25 expenditures tested either lacked proper documented approval on the invoices submitted for payment, or an invoice was not submitted for payment. In all cases, we were able to verify that all invoices were on account payable manifests approved by the Board. This is an improvement over the prior year when we noted exceptions on 12 of 25 expenditures tested.

Further Action Needed:

We continue to recommend that an authorized department head sign or initial each invoice. In addition, we recommend the Town establish a policy whereby disbursements be made based on the presentation of original invoices only. This will provide additional assurance that payments are made only for valid allowable expenses, and are not erroneously duplicated.

Board's Response:

The Board of Selectmen agrees that all invoices should be approved by the respective Department Heads. In the control that the Auditors performed two invoices were reimbursement requests from Chairmen of Boards, three invoices were actual contracts the Town has with Vendors that were approved by the residents of Deering at the Town Meeting, and one was an approved purchase by the Board of Selectmen during a meeting and is stated in the meeting minutes, however, there was no actual invoice for this purchase.

7. **Improve Controls over Employee Pay Rates**

Prior Year Issue:

In the prior year, we recommended the Town review the salaries and wages of all Town employees to assure properly authorized amounts were being paid. We further recommended that up-to-date documentation of all approved pay rates be maintained in employee files along with the reasons for payroll changes, and be approved by an appropriate official.

Current Year Status:

In our current year testing of payroll transactions, we noted that documented rates of pay were not adequately supported for three of the five employees tested. This was a result of a 1% cost of living adjustment affecting all Town wages that was approved by the Board of Selectmen for July 1, 2008, but was not noted in individual employee files.

Further Action Needed:

We recommend that the Town continue to monitor and update employee records. All changes in salaries and wages should be noted in employee folders, ensuring an adequate audit trail.

Board's Response:

The Board of Selectmen understands that all pay adjustments shall be documented in the employee's personnel files. When the merit increases were implemented, the personnel files did receive adequate documentation; however when the COLA increase was implemented the personnel files were not adequately documented. The Board of Selectmen and the Administration staff will ensure that all pay adjustments be recorded in the personnel files.

8. **Improve Journal Entry Documentation**

Prior Year Issue:

In the prior year, we recommended the Town ensure supporting documentation be retained for all journal entries and the support be cross-referenced to the entry. Additionally, journal entries should be filed in an orderly manner and include a clear description or explanation of the reason for the entry.

Current Year Status:

During our current year testing of journal entries, we noted that journal entries were retained in a binder with supporting documentation attached or cross-referenced, along with a description or explanation for the entry.

Further Action Needed:

This recommendation has been fully implemented during 2008.

Board's Response:

The Board of Selectmen is pleased with the progress and will ensure continued implementation.

9. **Establish Formal Accounting and Administrative Policies and Procedures**

Prior Year Issue:

In the prior year, we recommended that the Town develop formal written policies and procedures over various administrative and accounting areas.

Current Year Status:

In November 2008, the Town adopted and implemented a Purchasing Policy and an Internal Fiscal Control Policy. These policies address several of the prior year policy recommendations.

Further Action Needed:

We continue to recommend the Town develop formal written policies and procedures to provide departments with documented guidance over certain other administrative and accounting areas. This proactive measure should result in Town-wide consistency, fewer internal conflicts, and would minimize the risk of future irregularities or abuses occurring.

The Town should consider strengthening the policies and procedures over the following administrative and accounting areas:

- Travel and expense reimbursements, including mileage
- Use of cellular phone
- Use of municipal vehicles
- Authorization and use of Town credit cards

- Authorization and use of petty cash funds
- Allowability of year-end encumbrances
- Contract retention/filing
- Grant recordkeeping processes
- Fraud prevention

Board's Response:

The Board of Selectmen understands that a complete internal control policy and procedure program should be developed. In 2008 the Board of Selectmen adopted three financial policies, and will continue writing and implementing policies until a complete internal control policy and procedure program is developed.

10. Strengthen Controls over Departmental Receipt Procedures

Prior Year Issue:

In the prior year, we recommended that the Town review the current internal control procedures over departmental receipts, with special attention given to the following areas where improvements could be made to strengthen already implemented procedures:

- Turnovers should be pre-coded with the general ledger account numbers.
- Logs maintained for receipts collected should indicate the purpose of the payment collected.
- Building permits should be pre-numbered and kept in a secure location.
- Improve segregation of duties over receipt process.

Current Year Status:

Through our review of internal controls in the Assessing and Town Clerk offices, we noted improvements in the following areas:

- Receipt logs indicate the purpose of the payment collected;
- Assessing turnovers are coded with general ledger account numbers;
- Assessing appears to have adequate segregation of duties over the receipt process.

We noted that improvements to internal controls are still needed in the following areas:

- Town Clerk turnovers are not coded with general ledger account numbers;
- A lack of segregation of duties still appears to exist in the Town Clerk office.

Further Action Needed:

We recommend that the Town continue to review the current internal control procedures over departmental receipts and strengthen policies and procedures to safe guard Town receipts.

Board's Response:

The Board of Selectmen has advised the Town Clerk's Office to be implementing the use of the general ledger account numbers in their turnovers.

The Town Clerk's Office has three positions: a Town Clerk/Tax Collector, a Deputy Town Clerk/Deputy Tax Collector, and an Assistant Clerk. Each position might work alone, therefore; each can do all that is necessary that can run the business of the office at any given time. This includes deposits, which by State law are suppose to be done by the Town Treasurer. In the Town Clerk's office they hold a letter from the Town Treasurer appointing each individual in the Town Clerk's Office to deposit in his stead.

11. Improve Segregation of Duties over Receipt Process

Prior Year Issue:

In the prior year, we recommended that an individual independent of the collection and posting process provide documented oversight of the prepared deposits. In addition, we recommended that the Town Treasurer take a more active role in the deposit process.

Current Year Status:

During our review of the current year receipt process, it appears that the Town Administrator now makes deposits that have been prepared by the Administrative Assistant. However, the same individuals responsible for collecting receipts in the Town Clerk and Tax Collector offices are also posting to customers accounts, preparing turnovers, and making the bank deposits with limited to no documented oversight.

Further Action Needed:

We continue to recommend that an individual independent of the collection and posting processes provide documented oversight of the prepared deposits. In addition, we recommend that the Town Treasurer take a more active role in the deposit process.

Board's Response:

The Tax Collector records the individual whom is making the tax payment, how the tax payment was received i.e. cash, check number. These records and the hard copy data i.e. check stubs, envelopes, etc. are retained at a minimum of six years for public inspection. Every case of taking any receipt and depositing same is done in accordance with State RSA's and with the advice of New Hampshire Tax Collector's Association by which Deering's Town Clerk/Tax Collector holds a full certification.

12. Perform Periodic Internal Audits of Departmental Receipts

Prior Year Issue:

In the prior year, we recommended the Board appoint staff to perform periodic spot checks of the various departments that are responsible for collecting receipts to assure compliance with the Town's departmental receipts policies and procedures.

Current Year Status:

As of December 31, 2008, periodic internal audits of departmental receipts had not been implemented.

Further Action Needed:

We continue to recommend the implementation of periodic internal audits.

Board's Response:

The Board of Selectmen understands the need for internal audits. At the March 2008 Town Meeting, the Board of Selectmen proposed a warrant to establish an office for Elected Town Auditors. The residents of Deering did not see the necessity for this and voted this warrant down.

CURRENT YEAR RECOMMENDATIONS:

13. Improve Accounting for Grants

Through our testing, we noted that the Town receives various State grants that are not included in the annual appropriation. The Town currently accounts for these grants by recording expenditures and then posting subsequent revenues against the expenditures. This results in grant activities being netted to zero in the general ledger.

We recommend that all activity be reported in the general ledger at actual gross amounts. This will improve accountability over grant activity.

Board's Response:

The Board of Selectmen contacted the Department of Revenue and has been advised on the accurate procedure for reporting such grants.

14. Improve Year End Cash Reconciliation Process

At December 31, 2008, the Board's Administrative Assistant and the Treasurer reconciled the general ledger cash balance to the Treasurer's reconciled bank balance. However, subsequent to this reconciliation, adjustments and transactions were made to both the general ledger and to the Treasurer's records. As a result, the general ledger and Treasurer cash balances no longer agreed to the year-end reconciliation provided.

We recommend that once the cash reconciliation between the general ledger and the Treasurer has been performed, no further adjustments be made.

Board's Response:

The Board of Selectmen understands the necessity of accurate cash reconciliation between the general ledger and the Treasurer. Both the Board of Selectmen's Administrative Assistant and the Treasurer have worked to together to correct this and will continue to work together.

TOWN OF DEERING, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET
(Unaudited - Budgetary Basis of Accounting)

DECEMBER 31, 2008

	<u>General</u>
ASSETS	
Cash and short-term investments	\$ 973,045
Receivables:	
Property taxes	640,961
Intergovernmental	1,697
Due from other funds	<u>50,635</u>
TOTAL ASSETS	<u>\$ 1,666,338</u>
LIABILITIES AND FUND BALANCES	
Liabilities:	
Due to other governments	\$ 1,626,940
Warrants Payable	1,949
Other Liabilities	<u>739</u>
TOTAL LIABILITIES	1,629,628
Fund Balances:	
Unreserved:	
Undesignated, reported in:	
General fund	<u>36,710</u>
TOTAL FUND BALANCES	<u>36,710</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 1,666,338</u>

TOWN OF DEERING, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
(Unaudited - Budgetary Basis of Accounting)

FOR THE YEAR ENDED DECEMBER 31, 2008

FINANCIAL
REPORTS

	<u>General</u>
Revenues:	
Property taxes	\$ 1,193,968
Penalties, interest, and other taxes	43,614
Charges for services	17,679
Intergovernmental	234,754
Licenses and permits	301,200
Investment income	10,861
Miscellaneous	<u>3,240</u>
Total Revenues	1,805,316
Expenditures:	
Current:	
General government	394,386
Public safety	313,032
Highways and streets	636,386
Sanitation	108,006
Health and welfare	39,780
Library and recreation	37,868
Conservation	2,119
Capital outlay	195,805
Debt service	<u>104,015</u>
Total Expenditures	<u>1,831,397</u>
Excess (deficiency) of revenues over expenditures	(26,081)
Other Financing Sources (Uses):	
Transfers in	166
Transfers out (to trust funds)	<u>(319,200)</u>
Total Other Financing Sources (Uses)	<u>(319,034)</u>
Change in fund balance	(345,115)
Fund Equity, at Beginning of Year	<u>381,825</u>
Fund Equity, at End of Year	<u>\$ 36,710</u>

TOWN OF DEERING, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES,
AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL
(Unaudited - Budgetary Basis of Accounting)

FOR THE YEAR ENDED DECEMBER 31, 2008

	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
Revenues and other sources:				
Property taxes	\$ 1,168,932	\$ 1,168,932	\$ 1,168,932	\$ -
Interest, penalties, and other taxes	35,000	35,000	43,614	8,614
Licenses and permits	268,500	268,500	301,200	32,700
Intergovernmental	205,847	205,847	234,754	28,907
Charges for services	17,500	17,500	17,679	179
Investment income	12,000	12,000	10,861	(1,139)
Other revenues	20,000	20,000	3,240	(16,760)
Other financing sources:				
Transfers in	-	-	166	166
Use of fund balance	<u>300,750</u>	<u>300,750</u>	<u>300,750</u>	<u>-</u>
Total Revenues	2,028,529	2,028,529	2,081,196	52,667
Expenditures and other uses:				
Current:				
General government	397,402	397,402	394,386	3,016
Public safety	298,605	298,605	301,720	(3,115)
Highways and streets	578,347	578,347	636,386	(58,039)
Sanitation	118,605	118,605	108,006	10,599
Health and welfare	35,773	35,773	39,780	(4,007)
Library and recreation	38,303	38,303	37,868	435
Conservation	2,256	2,256	2,119	137
Capital outlay	140,084	140,084	161,741	(21,657)
Debt service	99,954	99,954	104,015	(4,061)
Other financing uses:				
Transfers out	<u>319,200</u>	<u>319,200</u>	<u>319,200</u>	<u>-</u>
Total Expenditures	<u>2,028,529</u>	<u>2,028,529</u>	<u>2,105,221</u>	<u>(76,692)</u>
Excess of revenues and other sources over expenditures and other uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(24,025)</u>	\$ <u>(24,025)</u>

DEPARTMENT REPORTS

DEPARTMENT REPORTS

762 Deering Center Road
Deering, NH 03244

Selectmen's Office
Phone: 603-464-3248
Fax: 603-464-3804

E-mail:
deering_nh@mcttelecom.com

Town Clerk/Tax Collector's Office

Phone: 603-464-3224
Fax: 603-464-3804

E-mail:
deeringtownclerk@tds.net

TOWN
OF
DEERING

BOARD OF SELECTMEN ANNUAL REPORT 2009

2009, the end of a decade!

The last election of the decade ended in a tie, the tie had to be broken with the “flip of a coin”. The good news was that our town was finally being recognized as Deering, not Derry or Deerfield. The bad news was that the people who voted for the person who lost the flip were disappointed that their vote was not taken seriously. This was just the beginning of things to come. I was voted in as the Chairman of the Board of Selectmen in April of 2009 but was not really prepared for tragedies that were about to happen.

The spring brought us closer to finalizing the funding for the West Deering Bridge as a Federal Stimulus package became available to the State. We continued to involve the residents in Advisory Boards to be certain that they had a say in their town government. The Advisory Board for Non-Profit organizations, Contracts, Emergency management and the Town Budget were put in place and worked diligently to submit their recommendations to the Board of Selectmen. DLIA, Deering Lake Improvement Association continued to show their interest in the town by forming a group to pick up the litter on a portion of Route 149. Most of the members of DLIA are summer residents but have shown their desire to help our community.

The fall started off tragically when our Town mechanic Matthew Burns died of Cystic Fibrosis. We were fortunate to have known Matt and have him as part of our town. Matt was loyal and hardworking, but more importantly part of our family. A large group of residents met at the Town Hall and went as a group to the wake to show support as a Town. October brought another tragedy to our community with the passing of Bev Yeaple. Her dedication and love for Deering and its community will be remembered forever. Her work on the Conservation Commission is well known as was her energy and enthusiasm for anything to help enhance our community. She will be missed

Communities in New Hampshire used to be like a big family, sometimes a dysfunctional one, but a family none the less. When things got tough they looked out for each other and they still do. The only change has been that it appears to be a “badge of honor” if you sue your town, let’s hope this trend changes in the new decade. We are way over our legal budget this year and in 2010 we will need to include enough to protect our town. The West Deering Bridge project is due to start in the spring of 2010. The Stimulus money provided by the Federal Government will fund it.

The Town closed out fiscal year 2009 below budget and Mother Nature’s curve ball was not thrown until New Years Eve. This was due to the cooperation of all Department Heads to find a way to meet or decrease the money allotted to them. During this decade our country has witnessed a terrorist attack, the first African American President, a Hero Pilot who landed a plane on the Hudson River in NY saving all on board, government bailouts of the car and banking industries, an effort to pass universal healthcare, and the continuing need to deploy our military in foreign lands. The Economy is still trying to recover and many of our residents are out of work. Let’s hope the next decade gets off to a good start.

We would like to thank our employees for their dedication and hard work throughout the year. We would also like to recognize the work of those who have volunteered for our advisory boards. Gale Lalmond, Dan Morehouse, James Greene, Alfred Glauner and Hazel Vogelien members of the Budget Ad

DEPARTMENT REPORTS



visory Committee. Jennifer Eber, Jon Stuart, Alfred Glauner, Gale Lalmond, and Dan Morehouse members of the Contracts Advisory Committee. Dan Morehouse and Gale Lalmond members of the Non-profit and Charitable Advisory Committee. Lastly, we would like to recognize and thank Robert Compton, Edward Cobbett, John Lassey, Donna Marzullo, Susan Bearor, Don Johnson, and Marc Albert who chair our committees and commissions in town, for their dedication to making Deering a great community. Special thanks to our Administrator Craig Ohlson and our Assistant Administrator Beth Rouse for their hard work and loyalty to the Town of Deering.

As we enter the New Decade let us hope that our Town, State and Country find a way to create jobs, lower spending and bring home our troops.

ASSESSING

Two thousand and nine was a busy year auditing the Veteran's Tax Credit and Elderly Exemption files.

There have been seven elderly exemption applications, all of which have been approved by the Board of Selectmen. Five exemptions were in the amount of \$45,000.00 one for \$60,000.00 and one for \$75,000.00. ***Elderly exemption applications are filed up until April 15, 2010.***

Please remember, to be eligible for an Elderly Tax Exemption you must be at least 65 years young or older and meet certain criteria. If you would like additional information on these benefits please contact me Monday 8:30 – 3:00, Wednesday or Thursday 10:00 – 3:00 or stop by the town hall to pick up an application.

There have been four Veteran Tax Credit applications, which have been approved by the Board of Selectmen. These tax credits total \$500.00 a piece. ***Veteran Tax Credit applications are filed up until April 15, 2010.***

In order to qualify for a Veteran Tax Credit you must have been a Veteran of the United States Military, was “***honorably***” discharged, and served in a qualifying war.

There have been seven Abatement applications so far this year. two have been approved, three have been denied and two are still awaiting a decision. ***Abatement applications are filed up until March 1, 2010.***

As a reminder to all residents, it is your responsibility to certify the information on your tax card is accurate. Please be sure to obtain a free copy of your tax card each year. If you find there are inaccuracies please contact the assessor's office.

*Lisa Demers
Assessing Clerk
Town of Deering*

BUDGET ADVISORY COMMITTEE 2009 ANNUAL REPORT

The Town of Deering Budget Advisory Committee began its budget review sessions with an organizational meeting on October 7, 2009. This year the Budget Advisory Committee welcomed two new members, Al Glauner and Hazel Vogelien. The returning members were James Greene, Gale Lalmond, Dan Morehouse, Board of Selectmen Liaison Michelle Johnson and Town Administrator Craig Ohlson. Administrative Assistant Beth Rouse sat in on meetings to take minutes. The Budget Advisory Committee met weekly for two hours beginning at 9:00 am and concluding at 11:00am for the purpose of establishing a proposed budget for the fiscal year 2010.

The Board of Selectmen charged the Budget Advisory Committee to review sources of revenue relevant to offsetting taxes related to the expenditures of town departments, elected and appointed officials, also to include the review of the current fee schedule and to advise the Board of Selectmen of the proposed budget of the current fiscal year.

The process in which the Budget Advisory Committee members reviewed the budget was the same as implemented last year. Each Department Head, Chairman, and Trustee submitted their proposed budgets to the Town Administrator, where they had an opportunity to discuss and revise their proposed budgets. The Budget Advisory Committee saw the budget broken down into seven categories. The seven categories were 1) Revenues 2) Contracts 3) Non-discretionary items 4) Notes & Bonds 5) Warrant Article & Trust Funds 6) Payroll and 7) Discretionary Items.

The Budget Advisory Committee took into consideration the recommendations from the Contracts Advisory Committee which was to zero out the Parks & Recreation and Youth Services budget lines.

The main objective of the Budget Advisory Committee was to do what is necessary for the Town while keeping the budget in line.

Respectfully submitted,

The Budget Advisory Committee

James Greene

Gale Lalmond

Dan Morehouse

Al Glauner

Hazel Vogelien

Michelle Johnson (Selectmen Liaison)

Craig Ohlson (Town Administrator)

Summary of the Budgetary Seven Categories

1) **Revenues** - *Approximately 27% of proposed expenditures*

These are offsetting revenues; these do not include property taxes. They include timber taxes, excavation taxes, penalties and interest from late payment of property taxes, business licenses, motor vehicle registrations, building permits, and other licensing fees. The Police Department revenues such as pistol permits, Police details, copies of Police reports, etc. were also included in this review. Along with grants from FEMA and the State, such as the Highway Block Grant, and the Rooms & Meals Tax. Other revenues consisted of rental fees from the Town Hall, copies of tax maps and tax cards, and other miscellaneous sources.

2) **Payroll** – *Approximately 37% of budget (\$715,728)*

Along with Employee wages this categories consists of all taxes, retirement benefits, insurance benefits, overtime, compensation time, on call time, Police detail reimbursement, and life insurance/disability. This year the health insurance premiums increased 18.6%, this is what drove the increase in payroll significantly.

3) **Contracts** – *Approximately 21% of budget (\$420,251)*

The Town is obligated to make payments for these contracts in fiscal year 2010. These include website support, software support, rentals & leases on office equipment, auditing and assessing services, tax map contract, prosecution, town hall custodial, town hall and cemetery grounds keeping contracts, Property and Liability Insurance, dispatch services, tipping fees, and the Hillsborough Transfer station.

4) **Warrant Articles and Trust Funds** – *Approximately 18% of budget (\$360,662)*

This includes all monies appropriated for warrant and petition articles and monies appropriated to the already existing Expendable and/or Capital Reserve Funds.

5) **Discretionary Items** – *Approximately 14% of budget (\$285,796)*

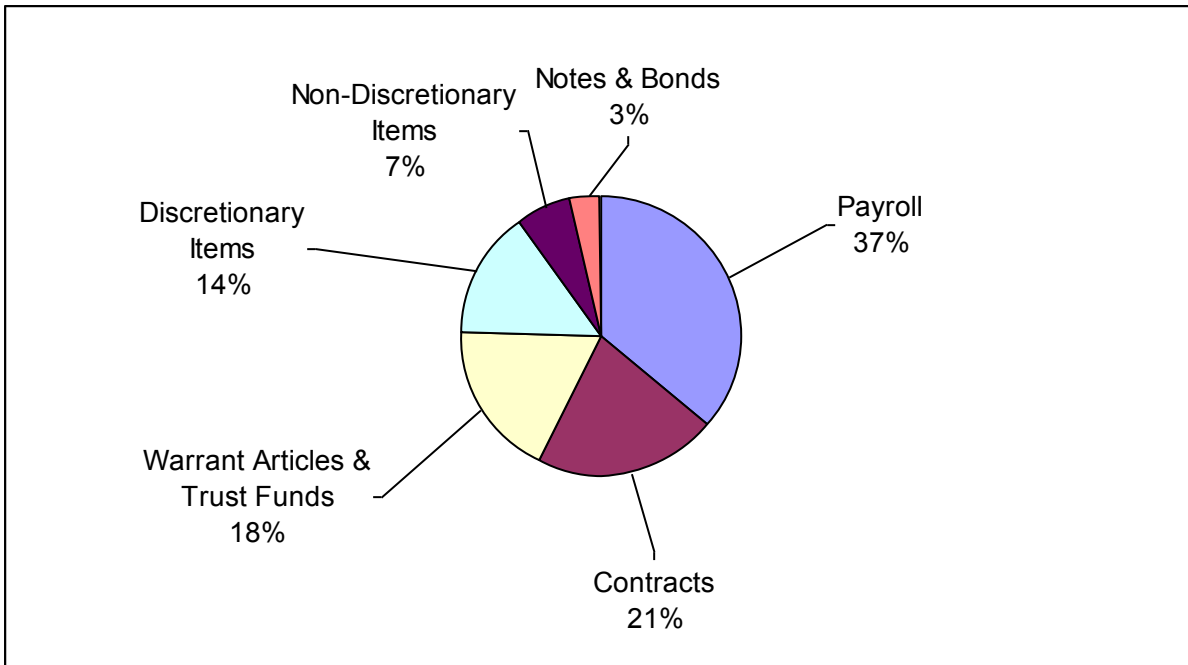
Discretionary Items are items in which the Town entails for providing services to the residents. These items include training/certification for employees and volunteers, postage, printing services, office supplies, notices for newspapers, equipment maintenance and repair, new equipment, mileage reimbursement, tax lien research, legal services, Town Hall maintenance and repairs, animal control, vehicle repairs, culverts, salt, cold patch, dust control, crack sealing, roadside mowing, gravel crushing, tree removal, disposal services, Health Agencies, books, summer reading program, nominated rivers, Deering Lake testing, roads & trails, and Conservation Camp donation.

6) **Non-Discretionary Items** – *Approximately 7% of budget (\$134,322)*

Non-Discretionary Items are items in which the Town needs to conduct business. These include telephone services, electricity, heat and oil, gasoline, uniforms for the Police Department, paramedic intercept, and welfare assistance.

7) **Notes & Bonds** – *Approximately 3% of budget (\$63,674)*

These are the Notes & Bonds that the Town has borrowed and is obligated to pay back. The Town Hall Renovation bond matures in the year 2024. The West Deering Bridge bond matures in the year 2010. Monies for interest on these bonds and notes must also be appropriated, including interest on an anticipate TAN (tax anticipation note).



-This graph demonstrates each categories percentage of the entire 2010 fiscal year appropriations-



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

Chief Coordinator: Dick Wright

P.O. Box 3962

Email:

Telephone 603-225-8988

Concord, NH 03302-3962

capareac1@myfairpoint.net

Fax: 603-228-0983

2009 ANNUAL REPORT TO BOARD OF DIRECTORS

This report is presented to the Board of Directors of the Capital Area Fire Compact as a summary of general activities for the 2009 calendar year. It is also forwarded to the Town offices of the Compact's member communities for information and distribution as desired.

The Compact's operational area is 711 square miles with a resident population of 125,225. The Equalized Property Valuation is currently listed as over thirteen billion dollars. We also provide and receive mutual aid responses with communities beyond our member area.

The Compact provides 24/7 emergency dispatching service to its twenty member communities. This service is delivered by the City of Concord Fire Department's Communications Center utilizing eight shift dispatchers and the Dispatch Supervisor. Fire and Emergency Medical dispatched calls totaled 20,624 in 2009, down slightly from the previous year. We continue to be one of the busiest regional dispatch centers in New Hampshire. The detailed activity report by community is attached.

Mutual aid automatic responses are provided from neighboring departments based on type of call, geographic proximity, type of hazard, and time of day.

The Chief Coordinator responded to 161 incidents in 2009, assisted departments with management functions on major incidents, and participated with Chief Officers in mutual aid response planning. He also participates on several state and regional committees that affect mutual aid operations. The 2007 Command Vehicle functions as a Command Post on mutual aid incidents.

Firefighter John R. Burton III of Bow resigned as Treasurer of the Compact early in 2009. John had served as Treasurer for 25 years. Unfortunately, John passed away in July. He will be missed by all.

The current officers of the Compact, elected in January 2009 are:

President, Chief Ray Fisher, Boscawen

Vice President, Chief George Ashford, Northwood

Secretary, Deputy Chief Matthew Hotchkiss, Northwood

Treasurer, Chief Daniel Andrus, Concord

We continue to perform an active role in the implementation of the New Hampshire Fire Mobilization Plan. This response plan is available to all communities and mutual aid systems statewide, or beyond, whenever their local resources have been exhausted.

105 LOUDON ROAD, BUILDING 1, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON
EPSOM · HENNIKER · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE · PITTSFIELD · SALISBURY
WARNER · WEBSTER



CAPITAL AREA MUTUAL AID FIRE COMPACT



President: Chief Ray R. Fisher

Chief Coordinator: Dick Wright

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Homeland Security has provided major funding in support of our communications systems upgrades. All departments received digital portable and mobile radios in recent years. The conversion of our dispatch center console to digital capability was completed in June 2009, and digital base stations were previously supplied. We have received recent grant approvals to provide microwave control of remote radio sites.

The 2009 Compact operating budget was \$ 932,187. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided through this budget. Funding is by the member communities and based on a combination of property valuations and population.

The Compact Training Committee chaired by Assistant Chief Dick Pistey, with members Chief Keith Gilbert, Chief Gary Johnson, and Chief Peter Angwin assisted all departments in hosting mutual aid training exercises during the year. Mutual aid drills involve several departments and test the system capabilities in fire suppression, emergency medical, mass casualty, rescue, hazardous materials, incident management, and personnel safety. We thank the Training Committee for their continuing support to the Compact.

The Central New Hampshire HazMat Team, represents 55 communities in Capital Area and Lakes Region mutual aid systems and is ready to assist or respond to hazardous materials incidents in our combined coverage area. The team is directed by Chief Bill Weinhold with three mobile response units and welcomes personnel interested in becoming members. Thanks to the team members for their dedication in providing this important emergency service.

We urge all departments to send representatives to all Compact meetings. Your input is needed and your members need to be informed of all Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs

Boards of Selectmen

Encl.

1/18/2010

105 LOUDON ROAD, BUILDING 1, CONCORD, NH 03301

ALLENSTOWN · BOSCAWEN · BOW · BRADFORD · CANTERBURY · CHICHESTER · CONCORD · DEERING · DUNBARTON
EPSOM · HENNIKER · HOOKSETT · HOPKINTON · LOUDON · NORTHWOOD · PEMBROKE · PITTSFIELD · SALISBURY
WARNER · WEBSTER

DEPARTMENT
REPORTS

Capital Area Mutual Aid Fire Compact 2008 to 2009 Incident Comparison

ID #	Town	2008 Incidents	2009 Incidents	% Change
50	Allenstown	695	620	-10.8%
51	Boscawen	256	185	-27.7%
52	Bow	1220	1063	-12.9%
53	Canterbury	326	247	-24.2%
54	Chichester	527	434	-17.6%
55	Concord	7413	7089	-4.4%
56	Epsom	903	839	-7.1%
57	Dunbarton	261	178	-31.8%
58	Henniker	842	845	0.4%
60	Hopkinton	1160	1036	-10.7%
61	Loudon	819	799	-2.4%
62	Pembroke	310	307	-1.0%
63	Hooksett	1968	1997	1.5%
64	Penacook RSQ	700	727	3.9%
65	Webster	170	129	-24.1%
66	CNH Haz Mat	6	9	50.0%
71	Northwood	663	530	-20.1%
72	Pittsfield	720	752	4.4%
74	Salisbury	128	114	-10.9%
79	Tri-Town Ambulance	1894	1931	2.0%
80	Warner	444	347	-21.8%
82	Bradford	305	252	-17.4%
84	Deering	237	194	-18.1%
		21967	20624	-6.1%



CEMETERY COMMITTEE REPORT

The Cemetery Trustees had a quiet 2009. Sadly to say, one of our former trustees passed away, Bev Yeaple. Volunteering her time on the Cemetery Committee was just one of the many committees that Bev gave her time to in Deering.

In 2009 we put up signs at all the Cemeteries stating rules and regulations and we are happy to report that people abided by those rules and made it much easier for the landscaper to keep the areas around the grave sites neatly trimmed.

In the fall we were informed that the landscaper who maintained our cemeteries was going out of business. We accepted bids for a new landscaper to cut all nine cemeteries in Deering. The contract was awarded to Cutting Blade Lawn Care. They currently maintain several cemeteries in surrounding towns which enabled us to see the type of work that they do before making our decision.

In 2008 and 2009 the fence at East Deering Cemetery was in need of repair and paint. We were able to use the help of Hannah Verville the daughter of one of our trustees to both repair and paint the fence. Hannah did an excellent job.

The Committee took an inventory of the damaged gravestones in Appleton Cemetery. Over the last couple of winters the older stones have been damaged and there are a total of 80 stones that are in need of repair. We obtained an estimate for the repairs from Perry Brothers in Concord, NH. The work to repair the headstones will be started in the spring pending approval of the 2010 Town Budget.

Once again the issue of the wall at Appleton Cemetery on Rte. 149 has been addressed. It was determined that it is a very extensive project that will need to be completed at one time rather than doing portions each year. The cost for the stone repair is \$23,000.00 which does not include the footings, cement, loam and reseeding the grave sites. It was decided that we would put an allotted amount in the trust fund each year and once we have the correct amount the wall will be repaired. In the spring of 2010 we will assess the condition of the cemetery signs and those that are in need of repair will be replaced.

I would like to thank the two other trustees on the Cemetery Committee for their help and assistance the past year. Terry Verville & Cynthia Krill

The Cemetery Commission is responsible for maintaining the following nine cemeteries:

Goodall-on Driscoll Hill Road (Ebenezer Locke is buried there)
Gove-"Mother's Walk" near the property of His Mansion
East Deering- East Deering Road
Wilkins- Old County Road
Ellsworth-Reservoir Road
Appleton- Route 149
Butler- Route 149(Privately but maintained by the Town of Deering)
West Deering-Second NH Turnpike (Oldest Cemetery)
Patten-Audubon Sanctuary

There are presently three Trustees:

Donna M. Marzullo Chairperson (last year of 3 year term)
Terry Verville (1 year left on 3 year term)
Cynthia Krill (2years left on 3 year term)

Wilkins and East Deering Cemeteries are the only Cemeteries that have plots available in town.

Report submitted by:
Donna M. Marzullo, Chairperson



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REPORTS



CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION
28 COMMERCIAL STREET SUITE 3
CONCORD, NEW HAMPSHIRE 03301
PHONE: (603) 226-6020
FAX: (603) 226-6023
INTERNET: WWW.CNHRPC.ORG



Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Deering is a member in good standing of the Commission. Deering's representatives on the Commission are Keith Johnson and Craig Ohlson.

The Commission's mission is to comply with State statute by preparing and adopting regional plans and a regional housing needs assessment and by evaluating developments of regional impact, to provide data, information, training, and high-quality, cost-effective services to our member communities, to advocate for our member communities and assist and encourage them in inter-municipal endeavors, and to coordinate our efforts with the other regional planning commissions in New Hampshire.

In Deering, staff worked with town administrative staff, emergency first responders, department heads, and Board members to update the 2003 Deering Hazard Mitigation Plan. Revisions included adding human and technological disasters, reviewing and updating all Chapters, and identifying and prioritizing new mitigation actions. The Plan was approved by FEMA on December 7, 2009 and was adopted by the Board of Selectmen.

In addition, in 2009 the Central New Hampshire Regional Planning Commission undertook the following region-wide activities:

Provided technical assistance services to member communities, including workforce housing ordinance creation, grant writing assistance, variance criteria education, reviewing the process to adopt new flood maps, and planning board process training.

Completed the draft Central New Hampshire 2009 Housing Needs Assessment.

Conducted over 200 traffic counts throughout the region and analyzed accident and other NHDOT data.

Completed the update of the 2011-2020 Regional Transportation Improvement Program (TIP) and initiated the update of the Regional Coordinated Transportation Plan. A copy of the TIP can be found at www.cnhrpc.org/transportation/documents.html.

Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC). Key activities of the TAC included providing technical advice to the CNHRPC regarding transportation plans, programs, and projects; evaluating and ranking applications for the Transportation Enhancement (TE) and Congestion Mitigation and Air Quality (CMAQ) programs; and evaluating and ranking projects within the Regional Transportation Improvement Program (TIP).

Provided assistance to thirteen communities with Safe Routes to School (SRTS) projects including grant writing, comprehensive travel plan preparation, and technical assistance for infrastructure projects. In 2010, the CNHRPC will con-

tinue to assist communities that have received SRTS grants and communities interested in developing new programs.

Convened a Currier and Ives Scenic Byway Committee with representatives from Salisbury, Webster, Hopkinton, and Henniker to create a Scenic Byway Corridor Management

Plan.

Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.

Worked closely with the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC), and the Southwest Regional Planning Commission to begin an update to the 1994 Contoocook and North Branch Rivers Management Plan.

Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to undertake the Upper Merrimack Buffer Protection Study.

Continued to host and provide staff support to the alternative transportation service “PATH” - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at www.path-nh.org.

For additional information, please contact the CNHRPC staff or visit us at www.cnhrpc.org. CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

DEPARTMENT REPORTS



CONCORD REGIONAL SOLID WASTE / RESOURCE RECOVERY COOPERATIVE

2009 ANNUAL REPORT

2010 BUDGET

1.	Wheelabrator Concord Company Service Fee	\$5,004,360
2.	Franklin Residue Landfill	
	a. Operation and Maintenance	\$1,371,915
	b. Closure Fund	87,000
	c. Long Term Maintenance Fund	<u>145,000</u>
	Total	\$ 1,603,915
3.	Cooperative Expenses, Consultants & Studies	361,678
	TOTAL BUDGET	\$ 6,969,953
4.	Less: Interest, surplus, and over GAT.	<u>-651,358</u>
	Net to be raised by Co-op Communities	\$6,318,595

2010 GMQ of 101,756 tons and Net Budget of \$6,318,595 =

Tipping Fee of \$62.10 per ton

We are happy to report to all member communities that 2009 marked our twentieth complete year of successful operations. Some items of interest follow:

The 2010 budget reflects a tipping fee of \$62.10 per ton. This represents an increase of \$12.60/ton. This substantial increase is due to the new contract with Wheelabrator which went into effect for 2010. The Co-op has enjoyed 20 years of below market rate. That ended in 2010.

A total of 114,408 tons of Co-op waste was delivered to the Wheelabrator facility this year. This represents a decrease of 12,652 tons from 2008.

A total of 65,931 tons of ash were delivered to the Franklin ash monofill for disposal. The ash landfill continues to operate very well. Phase V Stage I is being filled at this time. Phase V will provide ash disposal capacity through 2014.

The Joint Board continues exploration of the idea of building a single stream recycling facility to improve recycling rates and offset the increased tipping fees. The Co-op has contacted many communities in an effort to determine interest in joining with the Co-op in this effort. To date over twenty five NH communities have shown interest in joining with the Co-op.



DEERING CONSERVATION COMMISSION REPORT 2009

The year of 2009 has been marked by both progress and sadness for the Deering Conservation Commission (DCC). The death of Beverly Yeaple, a long time DCC member and supporter, has resulted in a loss to both the Deering Community and the DCC, which will be felt long into the future. Her dedication to and love of the Town of Deering is reflected in her record of service on nearly every Town Board and numerous committees for decades. Community service and protection of the Town of Deering were engrained in the fabric of Bev's life. The Town of Deering and the DCC owe her a debt of gratitude and we can only hope that we can live up to the lofty standards, which she has set for us.

One of the DCC's functions is to protect the natural resources of the Town of Deering, one of which is Deering Lake. The DCC became involved in the proposed repair of the dam and the in lake drain system by the State of New Hampshire, Dam Bureau. The initial plans involved an extensive draw down of the lake to complete the proposed repairs. After a public informational meeting and cooperative communications between the DCC, Deering Lake improvement Association, New Hampshire Fish & Game, and Dam Bureau engineers, a compromise scope of work was established. The new scope of work involved only minimal draw down of the lake consistent with normal winter conditions, repair of the dam face with new rip rap in the fall of 2009, and repair of the in lake drain structure in late spring or early summer of 2010 by divers. The compromise scope of work resulted in the avoidance of any potential environmental damage to the lake ecosystem occurring as a result of the large draw down initially proposed and a more aesthetically pleasing result to those who live on and utilize the lake.

Our yearly programs to include the Wood Duck Nesting boxes, Surface Water Sampling, Cleanup Day, Land Protection Program, and Conservation Campers were ongoing in 2009. The DCC filled out the appropriate documentation and received plastic cleanup bags and a large number of daffodil bulbs from New Hampshire the Beautiful. The bulbs were planted around the Town Common by a group of volunteers organized by Pia Sunderland. Hopefully this spring when the daffodils bloom, it will serve as a living reminder as to how fortunate we are to live in such a beautiful community and to pay reverence to those who came before us and made it possible.



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CRIMINAL PROSECUTION

The Town of Deering participates in a regional prosecution group that shares resources of a single prosecutor with the towns of Antrim, Bennington and New Ipswich. The role the criminal prosecutor in the Town of Deering is that of an agent of the State of New Hampshire. Local prosecution, just like local law enforcement, is ultimately subject to the control of the attorney general. The prosecutor works closely with the police department to enforce laws of the State as enacted by the New Hampshire State Legislature. Thus, the prosecutor's duty extends beyond the local community, to all citizens of N.H. In this way the detection, apprehension and prosecution of local criminal activity furthers the State's objective of providing safe and peaceful communities throughout N.H.

Cases charged as Class-A Misdemeanors and Felonies automatically provide for court appointed Public Defenders, and defendants always have the right to hire their own attorney for any case regardless of how it is charged. Like private attorneys, Public Defenders are highly skilled attorneys that are appointed and subsidized by the State. Some police departments continue to use police officers as prosecutors, but often, non-attorney officers find themselves dealing with increasingly complex issues that are beyond their training and experience, and their prosecution obligations are combined with patrol duties, which limit the time they can devote to prosecution. Deering's use of a Regional Prosecutor puts the Deering Police Department on equal footing with defense attorneys from the public and private sectors because the prosecutor is an attorney that deals almost exclusively with criminal cases.

Despite fluctuations in personnel in 2009, the Deering Police Department maintains a 4 year average of 82 criminal cases for prosecution, which included felonies, misdemeanors, motor vehicle violations, non-code enforcement town ordinances, and juvenile cases. Motor vehicle violations accounted for less than 10% of the cases. Misdemeanors, such as DWIs, simple assaults and criminal threatening, accounted for the majority of the cases. Through its participation in the Regional Prosecution Group, the Deering Police Department utilizes 13.9% of the total resources based on a formula that contemplates participant's respective town population and caseload.

Beyond mere case numbers, it should be noted that the prosecutor is on-call 7 days per week, including nights and weekends, for legal advice and guidance to ensure the highest level of professionalism by the department—a service that is regularly utilized. It is often the case that legal questions posed by the Deering Police Department present unique questions of law that require the prosecutor to engage in hours (sometime days) of extensive legal research to provide an accurate answer. The prosecutor relies on years of experience, and one of the most sophisticated on-line legal research databases available, to provide guidance to the Deering Police Department in a time sensitive manner.

Code Enforcement

State law grants Towns broad authority to establish zoning ordinances to promote public health, safety, morals and general welfare of local communities. This grant contemplates ordinances to control the rate of growth, use of structures, buildings and land, and even ordinances adopted solely to advance aesthetic values, since the preservation or enhancement of the visual environment promotes the general welfare.



To that end the prosecutor's office is also the enforcement agent for Town of Deering's Zoning Ordinances. Working in conjunction with Craig Ohlson, Town Manager, / Building Inspector, assists in the enforcement of the zoning ordinances.

The process for enforcement begins with informal contact by Mr. Ohlson, either written or in person, whereby the ordinance violation is explained and a request is made to correct the violation. If the violation continues, a formal written notice of violation is sent to the property owner. The formal notice of violation cites and explains the precise violation and what steps are required for the violator be considered in compliance; this may or may not allow for an appeal to the ZBA. Because many of the recent zoning viola

tions exist on properties where the owner is elderly and / or disabled, the prosecutor will often conduct site visits with Mr. Ohlson to determine whether there is some alternative means of achieving compliance. Over the past year collaboration between property owners, the prosecutor's office, Hillsboro Youth Services and Mr. Ohlson, have allowed for children and adults in need of community service to provide much needed assistance to correct zoning violations.

When good-faith efforts fail to produce compliance, the prosecutor drafts a criminal complaint that is filed with the District or Superior Court (depending upon the type of violation). At trial, the prosecutor must prove the validity of the ordinance, ownership or control of the subject property, the existence of a violation and the defendant's responsibility thereof, and that the Town attempted informal efforts to gain compliance.

A conviction of an ordinance violation can produce civil fines of up to \$1375 per citation, plus criminal fines from \$1000-\$2000. The possibility of confinement exists for successful prosecution of ordinance violations brought as Class-A Misdemeanors. Ongoing violations can, and do, trigger the issuance of successive complaints, which can result in additional fines. Where extraordinary measures are required, the Town can, in addition to the remedy above, endeavor to remediate certain violations and recoup the costs through liens on the property, which are enforced by the tax collector.

Over the past year the prosecutor's office has worked on numerous zoning issues, one of which was commenced in 2004, which recently implicated a complex interplay between the Town's police power to enforce its zoning ordinances and the protection normally associated with the property owners' bankruptcy. Such issues can require days of research to ensure that the town proceeds in accord with the law.

That having been said, the prosecutor's office endeavors to work with Mr. Ohlson and violators to achieve amicable resolutions short of legal action that assure compliance with the ordinances.



DEPARTMENT OF FIRE AND RESCUE 2009 ANNUAL REPORT

The Deering Fire and Rescue responded to 195 calls in 2009. Although we had some busy months, this was the first time in recent memory that our calls were reduced from the previous year.

Of the calls, 140 were requests for Medical Aid, 11 Fire Mutual Aid responses, 8 Fire Alarm Activations, 7 Motor Vehicle Accidents, 6 Brush Fires, 3 Chimney Fires, 3 Service Calls, 2 Carbon Monoxide Alarms, and one call each for Electrical Emergencies, Illegal/Unattended Burns, Motor Vehicle Fires, Paramedic Intercepts, Smoke Investigations, and Structure Fires. There were also nine miscellaneous responses.

We currently have twenty-eight members on the Department roster. 22 have earned Firefighting certifications, 14 are Emergency Medical Technicians, and we have one First Responder and one Paramedic.

Other than routine maintenance, our apparatus came through the year without suffering any major mechanical problems. The same can be said of the stations, with the exception of the Murdough Station. Built in 1974, the building received a much needed new course of shingles and some repairs to a leaky roof.

To maintain our skills we participated in our annual training in CPR, Blood-borne Pathogens, Self Contained Breath Apparatus, Ladders, Wildland Fire Response and Motor Vehicle Extrication. We practiced knot tying and Wilderness Search and Rescue.

Other programs included an evening seminar from the State Medical Examiner, a class on Electrical Safety, Engine and Ladder Company Strategy & Tactics, and we traveled to Henniker for training with the Dartmouth Hitchcock Advanced Response Team.

In June, several of our members were able to attend a special seminar at the New Hampshire Fire Academy about the 1999 Worcester Cold Storage Fire.

As members of the Capital Area Fire Mutual Aid Compact it was our turn to host the bi-annual Second Alarm Drill which consisted of a Water Supply evolution for homes in the Campbell Lane section of Deering Lake.

Our best training of the year, however, was at two acquired structures in town. The first was an out building belonging to the McAlister Family. The second was a house donated to us by the Johnson Family. Thanks to both of them we were able to spend many hours working in realistic conditions practicing Search and Rescue, Downed Firefighter Rescue, and Ventilation.

The Johnson's structure culminated in a Live Burn of the building which was attended by four of our Mutual Aid towns where we practiced fire attack for the better part of a day before allowing the structure to burn to the ground.

During the weeks prior to the burn, this building afforded us the opportunity to show interested residents what the inside of a smoke filled room actually looks like, thanks to a smoke generating machine that produces non toxic "smoke".

In other activities, we worked on developing preplans for The Wilds of New England and we continued to meet with the DLIA discussing fire safety for



DEPARTMENT REPORTS



homes around the Lake. We conducted inspections of new construction at His Mansion and renovations at The Wilds and the Deering General Store.

Through a grant we were able to receive a Continuous Positive Air Pressure (CPAP) device to assist patients in severe respiratory distress. Newly purchased hose was tested and placed in service and we were once again invited to attend Career Day at the Hillsboro-Deering Middle School.

The Summer months gave us the opportunity to attend parades and musters throughout the area, with our Muster Team winning the Overall Trophy at the Hillsboro Muster. On Labor Day weekend, the Rescue Boat participated in the "Farewell to Summer" boat parade on the Lake.

The Fire Prevention Open House at the Donovan Station in October was well attended by nearly sixty children and their parents. We had static displays and handouts, and we were assisted by Smokey the Bear and Sparky the Fire Dog.

Our annual dinner, to thank our Mutual Aid towns for their ongoing assistance, was held in April. In August we enjoyed our Second Annual Barbecue to recognize our families for all of the support they give our responders throughout this and every year. We would like to give our thanks to the staff of Oxbow Campground for allowing us to use their facility again.

In closing I would like to include our annual reminder to make sure that you have smoke detectors and carbon monoxide detectors in your home and that they are working properly.

Make and practice an exit plan with your family. At the first sign of fire evacuate immediately and report the fire to 911 from a safe location. Designate a meeting place outside of your home so you will be sure that everyone has left the building.

If you have any questions contact a member of the Fire and Rescue and we will be happy to assist you. Our goal is to keep you Fire Safe throughout the year.

On behalf of the members of your Department, I thank you for your continued faith and your most generous support.

Respectfully Submitted,

Andy Anderson
Chief of Department



FIRE AND RESCUE DEPARTMENT 2009 ROSTER



- 1 Chief Andy Anderson
- 2 Assistant Chief Chris Ladue
- 3 Deputy Chief Jim Tramontozzi
- 4 Captain Doug Connor
- 5 Captain Daryl Mundy
- 6 Lieutenant Rene Boyer
- 7 Lieutenant Steve Brooks
- 8 Lieutenant Cindy Gidley
- 9 FF Byron Aubrey
- 10 FF/EMT Bill Bannister
- 11 FF Will Bannister
- 12 FF/EMT Michael Blain
- 13 FF/EMT Joe Bulcock
- 14 FF Tim Coombs
- 15 FF Rhett Darner
- 16 FF Don Deschenes
- 17 FF Chrissy Elliott
- 18 FF Donna Grant
- 19 FF Jeff Halper
- 20 FF Tony Mayfield
- 21 FF Pat Murdough
- 22 FF John Pearl
- 23 FF/EMT Kris Saunders
- 24 FF/EMT Spencer Thompson
- 25 FF Mark Voorhees
- 26 FF/EMT Dave Warren Sr.
- 27 FF/EMT James Wilcoxon
- 28 FF/EMT Matt Wilmot

DEPARTMENT REPORTS



Back Row: Donna Grant, Byron Aubrey, Steve Brooks, Mark Voorhees, Matt Wilmot, Tim Coombs, Joe Bulcock, Pat Murdough, James Wilcoxon, Doug Connor, Rene Boyer
 Front Row: Daryl Mundy, James Tramontozzi, Andy Anderson (Chief), Kris Saunders, Rhett Darner, Cindy Gidley, Chris Ladue (Asst. Chief), and Don Deschenes

2009 DEERING FOREST FIRE WARDEN REPORT

It has been my goal since I became the Fire Warden to focus on slowly replacing and upgrading our hand tools and equipment to meet the needs of the town. This past year we replaced several hand tools and forestry water packs that had exceeded their usefulness. Most of these tools were over 20 years old. With more and more land in town being put into conservation, I feel that it is extremely important to upgrade all of our outdated equipment.

This past fall, I applied for and did receive another 50/50 Forestry Grant from the State of NH. This will allow the town to purchase a small portable forestry pump this year that will be useful for fighting fires in the remote areas of Deering. If you note what our yearly forestry budget line is, you will understand how happy I was to have received these additional funds.

We all remember how wet this past spring and summer was, so the fires that we did have luckily remained fairly small due to these conditions. Our largest wild-land/brush fire did burn approximately one acre and did threaten the owner's residence. Thankfully, to the quick response of our own crews and a mutual aid crew from Antrim and Francestown, we were able to get this fire under control in fairly short order.

Below is the 2009 breakdown of Forestry related activities.

- (6) Brush Fires
 - (1) Illegal / Unattended Burn
 - (102) Category I & II Seasonal Burn Permits Issued
 - (23) Category III Brush Permits Issued
 - (1) Commercial Burn Permit Issued

I'm also including again this year the statewide Forestry report for some statewide statistics and general information regarding the NH Forestry Division.

Please remember that unless the ground has adequate snow cover, (4 to 5 inches or more) you must have a fire permit for all outdoor burning and to follow all appropriate laws. The following is a link to the NH Forestry Woodland Fire Control laws page. <http://www.gencourt.state.nh.us/rsa/html/NHTOC/NHTOC-XIX-A-227-L.htm> If you ever have a question please don't hesitate to give myself or one of the Deputy Wardens a call.

For all of you folks that took advantage of our annual seasonal permit day last May, we are tentatively scheduled this year for Saturday, May 15th from 9 to noon. We will also have personnel available for permits at the spring Lake Owners Association meeting. Once again, if you have an immediate need please don't hesitate to give one of us a call.

Below is a list of current Wardens that are available to issue fire permits or answer any questions that you may have.

Captain, Doug Connor (Warden) 464-3985
Chief, Andy Anderson (Deputy Warden) 464-5308
Asst. Chief, Chris Ladue (Deputy Warden) 496-7334
Deputy Chief, Jim Tramontozzi, (Deputy Warden) 464-4550
Captain, Daryl Mundy (Deputy Warden) 464-3625
Firefighter, Pat Murdough (Deputy Warden) 568-7719
Craig Ohlson (Deputy Warden) 464-2746

Respectfully submitted,
Doug Connor
Forest Fire Warden



REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or www.des.state.nh.us for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfll.org.

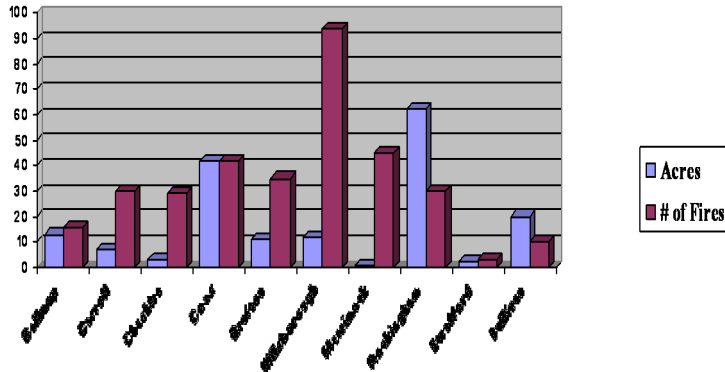
Spring fire season was unusually short this past year, with wet weather beginning the third week in April and lasting virtually all summer long. Consequently both the number of fires and the number of acres burned were below the last five year average. Due to state budget constraints, the staffing of our state-wide system of 16 fire lookout towers was limited to class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookout towers are credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. The towers fire spotting capability was supplemented this year by contracted aircraft and the Civil Air Patrol when fire danger was especially high. Surprisingly the largest single fire this year occurred in late November during an unusual dry spell, in the northern Coos County town of Clarksville. This fire burned 17.1 acres and is presumed to have been caused by a careless hunter. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2009 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

2009 FIRE STATISTICS

(All fires reported as of December 3, 2009)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	13	16
Carroll	7	30
Cheshire	3	29
Coos	42	42
Grafton	11	35
Hillsborough	12	94
Merrimack	1	45
Rockingham	62	30
Strafford	2	3
Sullivan	20	10



CAUSES OF FIRES REPORTED

Total Fires

Total Acres

Arson	4	2009	334	173
Debris	184	2008	455	175
Campfire	18	2007	437	212
Children	12	2006	500	473
Smoking	15	2005	546	174
Railroad	5			
Equipment	5			
Lightning	0			
Misc.*	91	(*Misc.: power lines, fireworks, electric fences, etc.)		

ONLY YOU CAN PREVENT WILDLAND FIRE

DEPARTMENT
REPORTS

THE HERITAGE COMMISSION



Early in 2009 the Commission submitted its final revised version of the Historic District Ordinance to the Planning Board. Since then the Planning Board has completed the Ordinance and will submit it as a warrant article for this year's town meeting.

We continued our work in identifying the surviving 18th century houses in Deering and also their first owners. We plan to make plaques for these houses with the name of the original owner and the date of the building of the house, if the present owners agree to display the plaque. We have created a proto type of these plaques for the Patten House, the oldest such structure in Deering. We have been working with James Garvin, Director of the New Hampshire Division of Historical Resources on how best to search out the first owners of our 18th century houses. So far we have identified fifteen of these 18th century houses. If any Deering citizens now live in one of these 18th century houses, we urge them to contact the Heritage Commission and to begin to trace their deeds back to the first owners. We have copies of the first Deering Census of 1790 that may be of help in identifying the early owners.

The Commission's major project of the coming year is to continue work on our proposed Veterans memorial. Deering is one of the few towns in the area that does not have veteran's memorials for wars after World War I. We are proposing that interested citizens might search their properties for large interesting granite stones that would blend in with the present World War I memorial on the common. Once we have found four such stones for the veterans of World War II, Korea, Vietnam and the Iraq-Afghan wars, we will submit several designs for plaques for the memorial.

We updated and republished the pamphlet, Building on Deering Tradition. Copies are available to potential new builders of homes who might consider our historic architectural tradition when the develop plans for new houses. The pamphlet is also posted on the town web site.

The Commission continued to explore ways to preserve the old snow roller presently standing uncovered in West Deering. Despite the fact that we have had little success in negotiating with the present owner of the roller, we will persist in finding a way to obtain and restore this historic relic.

We also began to develop criteria for the installation of benches and other memorials in the town common. The Commission also continues to respond to inquiries from people requesting historic and genealogical information about Deering.

Finally, we would like to express our profound appreciation to Beverly Yeaple for her tireless work, not only for the Heritage Commission, but for more worthwhile projects for the town than anyone can count. We will greatly miss this generous and energetic member of our commission.

We invite anyone interested in Deering's heritage to join our small group. Several members will be rotating off the Commission this year.

Joan Burke
Betty Dishong
Don Johnson

HIGHWAY DEPARTMENT ANNUAL REPORT

Mother Nature rules and Highway Budgets are directly related. I'm sure no one has forgotten 2008. A real 'corka', matching the 100 year record in some parts of the state and breaking it in others. 42 ice and snow related events compared to only 20 in 2009. Despite a pretty wet and rainy summer, road reconstruction is progressing well. Guardrails were replaced and updated over Dudley Brook and 4" of pavement was laid from Peter Wood intersection to the Weare town line. One has to only stop and look over the edge to see the stonework has been pointed up, preserving the old box culvert (1938) for many years. Preparations for 2010 included under draining, as well as culvert and catch basin replacement on Dudley Brook Rd and Peter Wood Hill Rd. Pavement should be expected sometime in mid-June.

It is with sadness that I speak of Matt Burns (Matt the Hat), our previous mechanic, who passed. Matt was a dedicated and valued employee, who continued to work long after his body said "take a break". Tom Cummings came aboard in November with a great deal of background experience and already has proven to be a valued employee of the town.

Once again it has been a pleasure to work with and for Citizens of 'Deerin'

Peter Beard

Road Agent



DEERING PUBLIC LIBRARY TRUSTEES REPORT 2009

The Town Hall library is open year round on Tuesdays, Wednesdays, and Saturdays from 10 to 12 noon, and Thursdays 3 to 7 p.m. The Town Hall Library contains the newer collection and the Historic Schoolhouse also houses some of the collection that is available only by request to the librarian. We had 250 borrowers this year, an increase from last year. There are now 125 card holding families and individuals in Deering. Family cards have as many as 6 people. The Library Trustees invite all citizens of Deering to stop in and receive their free library card. We have purchased 42 books and audio books to add to the collection this year, and many donated items.

Budget Report: The library trustees thank Pia Sunderland and her assistants for the generous donation of \$500 from the Spring Plant Sale. We spent \$1625.91, on books, programs, membership in the state library association, and on electricity. Expenses for the school house porch repair were \$350 and \$750 was spent for preliminary drawings of the schoolhouse with a possible expansion of the library. Both items were paid from the expendable trust fund for the operation and preservation of the schoolhouse, leaving \$5,214.14 in the fund. The donation fund for emergency needs contains \$1073.00.

Events sponsored by the library were as follows:

- Trustees met monthly on the second Tuesday evening of the month. The minutes and agendas are posted in a notebook shelved in the library and available to the public.
- The library participated in The Big Read, a nationwide program to get communities reading together. The library sponsored a living history presentation at the Hillsboro-Deering High School for 56 students and at the Town Hall in the evening for about 25 adults, featuring Zelda Fitzgerald. The library also directed a book discussion of "The Great Gatsby" by F. Scott Fitzgerald. 12 people participated in the discussion.
- Trustees met with architect Ray Dozois several times to explore our expansion options including the refurbishing of the historic schoolhouse, and a small addition. This discussion will continue into 2010. Mr. Dozois has been hired for preliminary drawings.
- Curious Creatures returned to the library for a February school vacation program for children and their families. This highly successful hands-on program was attended by approximately 85 townspeople. The professional exhibitor taught us how to respect and appreciate exotic animals during the hour-long presentation. This is always a big hit offered free to the community. The snowstorm did not hinder attendance.
- The library participated in a December Holiday celebration for children. Every child received a new book from the library. There were refreshments, visits with Santa, (who arrived on the town fire truck), and crafts. Many thanks to Beth Rouse and her crew for organizing the event.
- Several book discussion groups for adults were held throughout the year.
- Self-check out is proceeding nicely giving residents the option to check out library materials when the town hall is open.
- A local contractor was hired to repair the schoolhouse porch floor making a safer access. The trustees acknowledge the importance of maintaining this historic treasure.

We would like to recognize and thank Judy Wood, our volunteer librarian-director. Judy's ability to match patrons up with books and her dedication to volunteer the many hours needed to keep our library open and accessible to the public are much appreciated. Judy purchases and processes the items our townspeople request and makes selections for our collection based on the lists generated by the trustees, best seller lists and reviews. Judy's enthusiasm for everything Deering is a tremendous asset.

Library Trustees: Susan Bearor, Susan Foster, Kathy Lassey

DEERING PLANNING BOARD ANNUAL REPORT

The Deering Planning Board spent the bulk of last year researching, discussing, and drafting a Historic District Ordinance for the Town Center. This work was a mandate from the Town of Deering Master Plan's "History and Culture" chapter in which residents called for the Planning Board to complete the process started by the Heritage Commission "to hold public hearings and arrange for a warrant article about the Historic District Ordinance be placed on the ballot at Town Meeting." The ordinance delineates a critical area around the historic Town Center that reflect elements of Deering's cultural, social, economic, political and architectural history.

Over the course of last year, the Planning Board reviewed one site plan from His Mansion, for the construction of a new dormitory that would consolidate existing capacity at that care facility, and one lot line adjustment that accommodated the purchase of conservation land by the Society for the Protection of NH Forests.

The Board continues to work on the Town of Deering Master Plan with a keen focus on resident and landowner input to ensure that the direction and decision making about growth and development are clear and follows the will of the majority of townspeople.



DEPARTMENT
REPORTS

POLICE DEPARTMENT

TOWN OF DEERING

762 DEERING CENTER ROAD

DEERING, NH 03244

JAMES H. PUSHEE, CHIEF OF POLICE

(603) 464-3600 (DISPATCH) (603) 464-3127 (OFFICE)

(603) 464-2677 (FAX)

EMAIL: DEERINGPD@CONKNET.COM



2009 ANNUAL REPORT NARRATIVE – POLICE DEPT.

2009 proved to be a year of change in the Police Department, and although we were tasked with cutting some coverage in order to make ends meet, I hope that you as residents did not see or feel these changes in too harsh a fashion. Because of some budget cuts and staffing shortages, the Police Department was not able to cover “24/7/365” as we have in the past several years. For much of the year we had to resort to assigned State Police “On-Call” for about 8-12 hours or more weekly. In order to minimize this, Chief Pushee also voluntarily assigned himself many hours (sometimes 50+ hours a week) of “Assigned On-Call” time, in addition to his regular scheduled duty shifts, for no additional compensation.

During the first few months of 2009, the Department was short-handed while Chris Parsons attended the NH Police Academy, unfortunately only to resign his post and take employment with a neighboring Police Department after his graduation in March. As is our procedure to try to protect our investments, the Police Department did have a Training Contract in place with Mr. Parsons, and at this time he and the Town have made an agreement ensuring that the Town will recoup our investment while he trained at the Police Academy.

In March 2009 Part-Time Officer Nicholas Hodgen resigned his position in order to pursue and focus on the Police K9 program with the Hillsboro Police Department, where he is employed as a Full-Time Officer. Officer Hodgen began his employment with the Deering Police in 2004 as a Full-Time Officer, and stayed on as a Part-Time Officer when he left for the Hillsboro Police Department in 2007.

In May of 2009, Officer Lisa Censabella, who came to us in as a Part-Time Officer in the summer of 2008, agreed to take on the open Full Time Police Officer position on an interim basis. This came after her civilian employment position was downsized. With more than six (6) years of law enforcement experience, Officer Censabella has proven herself to be a valuable asset to the Department. While we hope she stays longer, we know she continues to search for full-time employment that will pay her more commensurate to her previous positions.

Part-Time Captain Thomas Cavanaugh and Officer Mark Philibert were joined by Part Time Officer James Hargreaves in October 2009. Officer Hargreaves is a fully certified Police Officer in New Hampshire, having served three years as a full-time officer in Derry, NH, and three more years as a part-time officer in Chester, NH. Officer Hargreaves recently moved to Hillsboro, NH, with his wife and daughter, and is currently employed full-time as a diesel truck mechanic in southeastern New Hampshire.

Finally, in November 2009 Part-Time Officer Mark Philibert was assigned to temporary inactive duty. Officer Philibert is a member of the NH Army Re-

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serve, serving as an Military Policeman out of the Lebanon, NH Armory. He was re-assigned to an Infantry Division from Milford, NH, and was given orders in November that will have him deployed overseas and “boots on the ground” to Afghanistan sometime in February 2010. Officer Philibert is also a full-time Police Officer for the Hillsboro Police Department. In a quickly re-planned ceremony, Officer Philibert married his fiancé Brittany prior to leaving for his training assignment in Indiana, and they are currently residing in Washington, NH. Our thoughts go out to Officer Mark Philibert and family in this time of concern, and we pray for his safety, health, and comfort during his brave and noble service to our country.

So, as we enter 2010, the Police Department still finds ourselves shorthanded, and in January 2010 we began interviewing applicants to fill the gaps in our Part-Time Officer Roster. Due to the factors and shortages described above, 2009 was a year of decline in our Statistics and Activities, as our officers had to take on a more “reactive” and a less “proactive” law enforcement role. We are concerned about the effect of this change from a proactive effort to a reactive response. Several important statistical numbers have shown that previously our proactive team of Officers was truly making the Town safer in the past several years.

One example of this is in our Traffic Safety and Crash statistics. After several years of a proactive traffic safety focus, we had been seeing a steady decline in the total number of traffic crashes as well as an obvious decline in the severity of traffic crashes (based upon the total and type of injuries during such crashes). Because of a strong traffic safety focus in the past several years, Traffic Crashes through much of 2009 had declined by nearly 50% from those of several years earlier (2003-2006), and injuries during such traffic crashes had declined by more than 50% in that same time period.

Unfortunately, during the last few months of 2009, likely a result of the Department necessarily moving into a more reactive and less proactive mode, we began to see the percentages of accidents (caused primarily by speeding and/or reckless driving) begin to increase again, as we experienced several more crashes with moderate to significant injury involvement during that time. We hope that once the Police Department is back up to staff and funded sufficiently to maintain proper coverage, we can begin to re-focus on more proactive safety measures and work to regain the more recent declines in our traffic safety and crime statistics.



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DEERING POLICE DEPARTMENT 2009 Statistics Report

Calls For Service Logged

Call Reason/Type	FY2007	FY2008	FY2009
	Total 2007	Total 2008	TOTAL 2009
911 Calls	14	15	7
Animal-Domesticated	24	14	8
Animal-Wild	9	12	7
Admin-General	352	264	318
Admin-Maintenance	36	30	53
Admin-Vehicle Maint	60	57	47
Alarm	32	22	17
Assist-Antrim PD	5	4	5
Assist-Bennington PD	13	7	9
Assist-Francetown PD	12	4	1
Assist-Hillsboro PD	68	85	78
Assist-NHSP	1	1	3
Assist-Other Agency	45	49	41
Assist-Wear PD	9	13	14
BeOnLookoutFor	10	18	19
Cadet-CrinityRelation	2	2	4
Cadet-Service Detail	10	22	29
Cadet-Meeting	21**	27	28
Civil Issues-AllOther	22	63	43
Civil Standby Req.	19	16	16
Criminal Rec. Check	51	45	41
Criminal Complaint	146	141	107
Disturbing The Peace	6	9	12
DMV-Restoration	45	38	33
DMV-Suspension	82	81	74
DOG Complaint	60	95	70
Domestic Disturbance	20	16	22
Dept. Information	186	136	143
Escort/Transport	2	11	5
Fire Dept. Assist	18	29	22
House/Property Check	79	40	49
Invest.FollowUp	366	365	355
Juvenile Problems	16	18	41
Message Delivery	15	37	19
Missing Persons	4	1	4
MV-Accident	52	41	24
MV-Abandoned	12	6	4
MV-Driver Assisted	71	83	63
MV-Complaint	76	63	43
MV-Parking Complaint	31	37	41
MV-Stop for Violation	866	1455	911
Non-Criminal Comp.	31	35	18
OHRV Complaint/Stop	NA	40	29
Outside Detail Services	16	18	25
Persons Assisted	225	264	177
PD-Community Relat.	75	43	101
Paper Service Request	178	206	155
Property-Lost&Found	30	10	21
Recovered Stolen Ppty	1	NA	1
Restraining Orders	4	10	6
Rescue/Amb. Assist	67	60	65
Road Hazards	29	54	29
Suspicious Activity	71	56	58
Traffic Control Service	5	45	39
Training-InHouse	42	29	61
Training- PSTC	10	8	14
Traffic Survey Report	181	146	195
Traffic Survey- VIPS	NA	6	8
Untimely/Unattended	3	2	1
VIN Verification	29	19	26
Warrant-Arrest Type	56	74	42
Warrant- Search Type	NA	1	NA
Welfare Check Request	33	51	28
TOTAL CFS Logged:	4054	4649	3929

Crime Complaints and Violation Types

	FY2008	FY2009
Sex Offenses	8	2
Assaults	20	12
Assault on Police	1	0
Arson	0	1
Threatening	29	18
Stalking/Harassment		5
Domestic Disturbances		10
Violate Protective Order		1
Burglary or Thefts	43	40
Trespassing		4
Fraud	12	5
Vandalism	21	13
Drugs	11	16
Weapon Violations	3	4
Disorderly Conduct	9	9
Abuse or Neglect	7	1
Alcohol Violations	8	12
Juvenile Offenses	12	9
Littering	3	6
Disobeying/ Obstructing	20	17
Warrants/ Breach/Bail	24	9
Wild Animals	1	0
Dog and Rabies	30	11
Death or Suicide Attmp	12	2
Protective Custody/Psych		13
Civil Issues	10	10
Assists to Other Agency	12	14
Lost or Found	2	2
Suspicious Incidents	3	3
Drive While Intoxicated	16	4
DMV Reckless Driving	15	9
DMV Violations-Various	495	382
DMV Speeding	951	672
DMV License/Reg Issues	193	11

Total Offenses Investigated, Reported, and/or Founded in 2009 1,338

REPORT TYPE TOTALS

	FY2008	FY2009
Arrest Totals	131	71
Accident Totals	38	22
Incident Totals	224	183
Field Interview Totals	36	21
Restraining Orders	14	12
MV Stops	1514	981

CALL VOLUME BY SHIFT

Shift Designator	Total Calls	Self-Initiated	Dispatched
Day/Morning	1305	950	355
Evening/Afternoon	1976	1374	602
CALL OUTS	151	39	112
Detail (scheduled assignment)	439	415	24
NHSP OnCall	27	1	26

Total Calls 3929 / Self Initiated 2927 / Dispatched 1132

2009 GRANT PROGRAMS

NH Highway Safety - Speed	90 Hours of Overtime / \$3,500 +/-
NH Highway Safety -DWI	90 Hours of Overtime / \$3,500 +/-
NH Highway Safety -Regional	36 Hours of Overtime / \$1,400 +/-
Fish & Game OHRV Patrols	30 Hours of Overtime / \$1,200 +/-
NH Liquor Enforcement-PBT's	2 Handheld Breath Tester/ \$ 1000 +/-
DOS/ Radio Reprogramming	Reprogram Police Radios/ \$ 500 +/-

Vehicle Reports:

2007 Ford CVPI Sedan	94,420 Miles as of 31Dec2009	(this is our "primary" patrol vehicle)
2003 Ford Expd. SUV	79,299 Miles as of 31Dec2009	

HILLCAT L.E. EXPLORER POST 612
C/O DEERING POLICE DEPARTMENT
762 DEERING CENTER ROAD
DEERING, NH 03244
(603) 464-3127 (603) 464-2677 (FAX)
EMAIL: DEERINGPD@CONKNET.COM
ADVISOR: CHIEF JAMES PUSHEE / OFC. JAMES HARGREAVES

2009 ANNUAL REPORT NARRATIVE (CADETS POST #612)

As in the Police Department, 2009 brought numerous changes to the Hillcat Law Enforcement Post #612. Specifically, after having taken over for Officer Nicholas Hodgen in the fall of 2008, Officer Chris Parsons also resigned as Post Advisor when he left for the Police Academy and for other employment. Chief James Pushee, in addition to his Department Supervisory and Patrol duties, took over the Cadet Post as well and carried on.

Cadets from Post #612 attended and placed well with the annual NH Police Cadet Challenge Weekend Competition, taking several top five category scores. Chief Pushee, assisted by Officer Lisa Censabella, sponsored and ran the "Building Search" Scenario portion of this competition once again. This was the 13th year that Chief Pushee has been involved in organizing and running events at this statewide Police Exploring event.

Cadets from Post #612 also participated in numerous Community Service Events, providing traffic and parking control, general scene security, event assistance, and more to such events as Town Meetings, Balloon Fest, Cub Scout Event Days, Mountain Bike Races, and more. All told, Cadets from the Deering Police Department's "Hillcat Post #612" provided well over 225 hours of volunteer community service.

Unfortunately, due to the December 2008 Ice Storm which extended the school year, we had no Cadets attend the 2009 Police Cadet Academy this year. In June 2010 we hope to have several Cadets attending the Basic and Advanced Courses of this event.

The Hillcat Cadet Post #612 also lost several Explorer Cadets through the end of the school year and summer, as they graduated high school and moved on to college and military endeavors. The Cadet Post is currently recruiting for new members age 14.5 (and about to graduate the 8th grade) through 20 years old. If you have any questions regarding the Hillcat Law Enforcement Explorer Post #612, as sponsored by the Deering Police Department, please contact Chief James Pushee or Officer James Hargreaves at the Police Department offices.



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SUPERVISORS OF THE CHECKLIST REPORT

Barbara Cavanaugh, Chair
Eleanor Fitzpatrick
Joan Burke

Compared to the 2008 election year, 2009 was very quiet. For Deering residents, it consisted of the Local Elections followed by the annual Town Meeting. The Local Election was held March 10th. Of the approximate 1390 eligible voters, 411 voted; roughly 30%. Deering's Town Meeting was held March 14th. A record 171 individuals attended the meeting; or 12%.

Respectfully submitted,

Barbara Cavanaugh
Chair

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TOWN ADMINISTRATOR PLANNING & ZONING ADMINISTRATOR BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER FORESTER/HEALTH OFFICER 2009 ANNUAL REPORT

TOWN ADMINISTRATOR

As Town Administrator, I supervise all departments within the Town and work closely with all department heads to ensure compliance with Town policies and procedures. Under the supervision of the Selectboard, I am directly responsible for overseeing the numerous day to day functions of the Town. Additionally, I assist the Selectmen and Town attorneys on any contract and legal issues. I'm also a representative to the Concord Regional Solid Waste District and Central New Hampshire Regional Planning Commission.

PLANNING & ZONING

As Planning & Zoning Administrator, I assist the Planning Board in the review of all subdivision, and site plan applications as well as reviewing and updating the subdivision regulations and zoning ordinance. This also includes working closely with the Central New Hampshire Regional Planning Commission. Other functions include providing assistance to applicants with the permitting process, coordinating site visits and making recommendations to the planning board to insure compliance with all town and state regulations. I also work closely with several state agencies such as the Department of Environmental Services, the Department of Health and Human Services and the Department of Transportation.

I assist the Zoning Board of Adjustment with the review of Special Exceptions, Variances and Equitable Waivers of Dimensional Requirements. The assistance provided to the Zoning Board is similar to the assistance I provide the Planning Board.

BUILDING INSPECTOR

The Town of Deering once again saw a decrease in the number of single family permits issued for 2009 compared to previous years. In 2006 the Town adopted the 2003 International Building Code.

The Town received 33 building permit applications in 2009. The 2009 Building Permit Applications break down as follows:

Singe Family Residence	1
Additions/Renovations	4
Garage/Barns	5
Porches/Decks	9
Sheds	7
Pool	1
Dormitory	1
Wind Generator	1
Electrical Upgrade	1
Dodge Ball Court	1
Demolition	3



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With the issuance of the above permits, I performed approximately 170 building inspections. These inspections include: Initial site inspection, foundation inspection, bed bottom inspection (which is inspection of the leach field bed prior to construction of the leach field), rough-in inspection (this involves the review of electrical, plumbing and structural compliance), insulation inspection to insure insulation is installed properly and final inspection which is generally the last inspection prior to the issuance of a certificate of occupancy.

TOWN FORESTER

As the Town Forester, I review and monitor timber intent to cut permits. This includes both monitoring the volume of timber cut as well as assuring that the Best Management Practices are adhered to which requires several onsite inspections. In 2009 13 intent to cut permits were processed.

CODE ENFORCEMENT

This involves the enforcement and compliance of the codes and ordinances that have been adopted by the Town. In 2009 this included the physical clean up of a property in town including working very closely with several other land owners with the clean up of their properties.

HEALTH OFFICER

As health officer, I perform inspections related to failed septic systems and other health and safety issues for both commercial and residential properties.

Respectfully Submitted,
Craig E. Ohlson

THE OFFICE OF THE TOWN CLERK/TAX COLLECTOR

Each year, I write that our office gets busier. And this statement is always true. We have more equipment and staff than at any time in Deering's history. Shouldn't that reduce the volume of work? Well, here I am to tell you that 2009 was busier than the previous years. Part of the reason is because the town has grown, and part is that our jobs have become more complex due to changes in laws and procedures of the agencies with which we deal. Another reason for the increase of activity is that your Town Clerk/Tax Collector's office has assumed many duties that previously were done out of town. Most of your vehicle registration needs are served here now. Seldom does a resident need to leave town to obtain vital statistics documents originally filed elsewhere in New Hampshire as we can pull most of those from the database in Concord. As State agencies have downsized due to budget concerns, Town Clerks have found their responsibilities broadening and have shouldered more work. The Deering office is now open more hours and days, and both windows are able to work at full capacity to process vehicle registrations. The long lines that occurred at the beginnings and the ends of each month seldom happen now. The Tax Kiosk makes tax bill data available 24/7 to everyone able to go on-line, and also cuts down on phone calls regarding tax amounts that took time away from the people standing at our windows. Vehicle renewals by mail are time savers for you, and also help to keep our work volume steady. Having a third clerk, our assistant clerk Jaclyn King, enables us to be open every Saturday morning. Can our office get any better?

The answer is YES, we can! Things to expect very soon are ON-LINE TAX BILL PAYMENT, MOTOR VEHICLE REGISTRATION, and DOG LICENSING. These innovations involve a small convenience charge to the user for the on-line transactions and will consist of direct deposit from the taxpayer's checking account to the town account in the case of tax bill payments, and, in the case of motor vehicle and dog registration, electronic transmission of checks written from the payer's account to our office for printing and then depositing with the day's receipts. ***In none of these advances will our office be taking credit card payments for several reasons, one being the fees that the Town (substitute: Town taxpayers) would be responsible for paying.*** With the capability to accept on-line payments comes the ability to notify you by e-mail of your impending vehicle renewals and dog-licensing due dates. Think of it. Without driving to Town Hall, no matter what time or what day, you will be able to conduct business with our office while sitting at home at your computer. You won't even need to buy a stamp! (Continued)

DEPARTMENT REPORTS





When the Selectmen decided to issue stickers for parking at Deering Reservoir, we asked to handle that task. Our office utilizes e-mail increasingly. Most communications for motor vehicle, vital statistics, and many for elections comes via e-mail. Notifications from State agencies, mailings from the associations of Town Clerks and Tax Collectors are nearly exclusively via e-mail. More and more over the past year, genealogical questions, tax questions, and other matters the Townspeople wish to discuss come to our office from the Internet. Answering by hitting the “reply” button is fast, efficient, and VERY cost effective. (Contact our office by e-mail at deeringtownclerk@tds.net) One goal that we are continuing to work towards is to become a boat agent. I do not know if it is a matter of the revenue from boat registrations that is at stake or if a legislative edict needs to be issued before the State allows towns not yet boat agents to process boat registrations. Because we feel that becoming a boat agent will benefit Deering, we will continue to monitor this and to lobby for it.

2010 will be a very busy year, just like its predecessor, and will be even more challenging. The economy has been on everyone’s minds this past year, and we are very cognizant of that on both the Town Clerk and the Tax Collection sides of our office. We are constantly looking for ways in which to work more efficiently while reducing expenses. We thank you all very much for your patience when On-line status has thrown us the occasional “curve ball” from cyberspace. Please do not hesitate to ask questions, make suggestions, or give constructive comments. Unchanged in our office is our enjoyment of working for and with our fellow townspeople.

Nancy Cowan, Town Clerk/Tax Collector
Sharon Farmer, Deputy Town Clerk/Tax Collector
Jaclyn King, Assistant Clerk

TRUSTEES OF THE TRUST FUNDS

The Trustees have weathered a rather event filled couple of years. The makeup of the committee has fluctuated somewhat dramatically and we are currently operating with only two members. On the other hand a multitude of procedural and managerial changes have been instituted that have reaped substantial benefits to the finances in our charge. Our plans for 2010 are to continue with our long term goals to document procedures and provide greater transparency.

In 2008 David Recupero resigned from the committee to pursue political ambitions. Keith Robinson generously agreed to fill this role for the remainder of the year. In 2009 David Recupero ran for and was, once again, elected to this committee. By mid-year Stephen Walker has resigned for personal reasons; the committee was unable to find someone to fill Stephen's role and is currently operating with only two members.

In 2008 and 2009 the Trustees instituted a number of new programs. The most notable ones include...

- We worked with Sovereign Bank to provide collateralization of all accounts. Previously we had not been in compliance with State regulations.
- We created an investment policy, updated it as necessary and sent copies to the State. Previously we had not been in compliance with State regulations.
- Formal procedures and associated electronic forms were created for processing all funding requests.
- A new filing system was created. The files are now kept locked in a fire-proof cabinet at Town Hall.
- The legal purpose of most of the trust funds has been documented.
- Almost all of the accounts have been moved to Lake Sunapee Bank. The benefits include interest rates approximately five times higher, the absence of fees and electronic access. Full collateralization has also been provided.
- Began the implementation of the investment policy.

Our plan for 2010 includes continued modernization of the filing system, further implementation of the investment policy, documenting the rules governing the common trust and the creation of an annual calendar of events.

Respectfully submitted,
Marc Albert
Chairman, Trustee of the Trust Funds Committee



VITAL STATISTICS 2009

BIRTHS				
DATE	NAME	PLACE	FATHER	MOTHER
01/09/09	WHITNEY, KEITH LAWRENCE-JAMES	CONCORD, NH	WHITNEY, JEOFFRY	PALMER, ROBYN
01/22/09	CUSCIA, SOPHIE PAIGE	MANCHESTER, NH	CUSCIA, KEITH	CUSCIA, JENNIFER
01/24/09	LAPORTE, ALEXIS ROSE-MARIE	CONCORD, NH	LAPORTE, JEFFREY	LAPORTE, DANIELLE
02/19/09	DALBEC, BRIAN HUNTER	CONCORD, NH		DALBEC, MELAINA
08/04/09	RYAN, WESLEY JAMES	DEERING, NH		RECUPERO, PRISCILLA
08/13/09	LABIER, JULIANNE MARIE	CONCORD, NH	LABIER, DARIN	LABIER, HEATHERANN
09/28/09	CAMPBELL, KRISTEN RITA MARIE	CONCORD, NH	CAMPBELL, SCOTT	ROY, ASHLEY
10/21/09	DALPHOND, SETH VINCENT	PETERBOROUGH, NH	DALPHOND, HOWARD	DALPHOND, KELLEY
10/22/09	VALLEY, LILYANA LEE	CONCORD, NH	VALLEY, JACOB	MORRILL, BRITTANY
12/23/09	JOHNSON, ELIZABETH ROSE	LEBANON, NH	JOHNSON, KEVIN	CONSTANT, CRYSTAL

MARRIAGES				
DATE	PERSON A	RESIDENCE	PERSON B	RESIDENCE
02/14/09	DUTTON, PAUL D	DEERING, NH	FERNANDEZ, KERRI L	DEERING, NH
06/13/09	KEEN, JAMES P	DEERING, NH	GRIFFON, SHEILA M	DEERING, NH
07/11/09	MULLEN, JAMES F	DEERING, NH	FREDRICK, LAURA R	DEERING, NH
08/20/09	WOOD, JEFFREY M	NEW IPSWICH, NH	AINSLIE, SUSAN M	DEERING, NH
10/29/09	BENNETT, ROBERT E	DEERING, NH	DURAN, WENDY J	DEERING, NH
12/31/09	KIBLIN, HOBART D	DEERING, NH	JOHNSON, STACEY A	DEERING, NH

DEATHS				
DATE	NAME	PLACE	FATHER'S NAME	MOTHER'S NAME
01/06/09	COTE, AIME	CONCORD, NH	COTE, WILFRED	NEDEAU, MARY
01/18/09	COLBY, ANNIE	DEERING, NH	CURRY, ROBERT	MCCOURT, ANNIE
06/22/09	SULLIVAN, ROBERT	CONCORD, NH	SULLIVAN, GEORGE	MORAN, CATHERINE
08/31/09	BURNS, MATTHEW	LEBANON, NH	BURNS, JOHN	MARIOS, ROCHELLE
09/27/09	YEAPLE, BEVERLY	CONCORD, NH	YEAPLE, WHITNEY	SEILER, EDNA
12/11/09	MERRIFIELD, ROBERT	CONCORD, NH	MERRIFIELD, REGINALD	CLARK, DORIS

WELFARE REPORT

As the economic crisis increased in the area, the Deering residents found assistance with rent/mortgage, electrical, heating fuel, emergency food and medications at the local Welfare Department. The 2009 Welfare Budget was \$15,000 with expenses by the end of the year adding to the amount of \$11,525.41. The highest increase in the 2009 budget was found in the areas of rental, utility and fuel assistance.

	<u>January to December 2009</u>	<u>Budget</u>
Medical Assistance	\$75.69	\$500
Rental Assistance	\$4,078.30	\$4,500
Utility	\$2,442.71	\$3,000
Fuel Assistance	\$3,396.73	\$5,000
Food Assistance	\$1,531.98	\$2,000

With the continued concerns in the areas of fuel, and utilities price the Town Welfare Department foresees this to be continued trend for 2010.

Brenda Slongwhite
Welfare Director

ZONING BOARD OF ADJUSTMENT



During 2009, the ZBA considered and decided one request for a variance, one request for a special exception, and one appeal of an administrative decision. The first and the last mentioned concerned the continuing efforts of property owners to modernize the waste disposal system for their vacation camp on a very small lot on Deering Reservoir. The waste disposal system currently includes a septic tank, but no leach field, so the owners have had to arrange for periodic pumping of the tank. Most of the ZBA's efforts during the year were focused on this proposed project.

The lot in question is less than one half acre in size. Toward the rear of the lot, two seasonal streams come together and then flow into the lake. The owners wanted to install a leach field, but the size of the lot would have required the field to be located much closer to the streams than allowed by the Zoning Ordinance. Thus, for the project to proceed, a variance would have been necessary. The owners requested a variance for a similar project in 2005; however, the ZBA denied their application.

The owners re-applied for a variance in 2009, submitting a new design that would have located the leach field a few feet further from the streams than the design submitted in 2005. State law forbids the ZBA from considering requests for variance that do not differ materially from applications previously denied. Cognizant of this constraint on its powers, the ZBA denied the 2009 application on the basis that the new project did not differ substantially from the one proposed in 2005. However, the applicants submitted a motion for rehearing, which the ZBA granted.

After three hearings, including a site visit, the ZBA granted a variance to allow the construction of the leach field and appurtenant equipment, but imposed several conditions, which had to be met before the project could proceed.

The owners then applied for a building permit, submitting new plans to the Town. The Deering Code Enforcement Officer determined that the new plans did not comply with the conditions imposed by the ZBA, and, on that basis, denied the request. The owners appealed that decision; however, after another public hearing, the ZBA denied the appeal, upholding the Code Enforcement Officer's interpretation of the Ordinance and the conditions imposed in the variance decision. Late in the year, the owners filed a motion for rehearing, which was denied at the ZBA's January 2010 meeting.

The other matter that came before the ZBA in 2009 was a request by the owners of the Deering General Store for a modification of a special exception granted in 1992 to allow the sale of beer and wine for consumption on the premises. After two public hearings, the ZBA granted the application, but imposed a number of conditions.

Late in the fall, the ZBA amended its Bylaws and Information Packet, primarily to incorporate changes in the law made by the New Hampshire Legislature.

The complete notices of decision discussing the Board's reasoning in each case are available at the Town Hall and on the Town's web site.

John A. Lassey, Chair

Fisher v. Dover, 120 N.H. 187, 412 A.2d 1024 (1980).
www.deering.nh.us

THE STATE OF NEW HAMPSHIRE EXECUTIVE COUNCIL



JOHN D. SHEA
EXECUTIVE COUNCILOR

8 McIntire Road
Nelson, NH 03457
Phone: 603-847-9008

State House Room 207
107 North Main Street
Concord, NH 03301
Phone: 603-271-3632
Fax: 603-271-3633

ANNUAL REPORT FROM EXECUTIVE COUNCILOR JOHN D. SHEA

If you are interested in learning more about the work I do on the Executive Council, I issue a newsletter to all 67 Communities on the results of each meeting as they pertain to Council District Two. It is also available at: <http://www.nh.gov/council/district2/reports>

Business Finance Authority

In the past year, the Business Finance Authority (BFA) has enabled over 131 New Hampshire businesses to access over \$22 million in financing. As a result of the BFA's program 591 jobs were retained or created.

New Hampshire Health and Education Facilities Authority

For any facility requesting approval we conduct a public hearing to gather input from the community. The New Hampshire Health and Education Facilities Authority participate in the construction of borrowers' facilities. The organization was also involved in the renovation and equipping of these facilities and provides working capital and refinanced certain existing indebtedness. During the past two years, \$1.2 billion was approved for assistance to hospitals, medical centers, and schools.

Nominated Boards, Commissions, & Civil Commissions

Over 300 appointments are approved each year to various state boards and commissions. In District 2 there were 96 appointments, representing 30 communities. Additionally, hundreds of Notaries, Justices of the Peace and Commissioners of Deeds were reviewed and approved. If you are interested in serving on a board or commission please go to: <http://www.sos.nh.gov/redbook/index.htm>. for more information.

Governor's Advisory Commission on Intermodal Transportation (GACIT)

The Governor's Advisory Commission on Intermodal Transportation (GACIT) is dedicated to making government more accountable to the people of New Hampshire. For New Hampshire's Ten Year Transportation Improvement Plan we held public hearings in 10 communities from Alstead to Somersworth, NH.

The American Recovery and Reinvestment Act Funding Program

I will be sending along a progress report for each community. The current estimates are that 3,872,686 work hours have been paid for with ARRA funds. I continue to visit my 67 communities, town offices, fire, police and health centers.

TOWN OF DEERING

ADMINISTRATIVE

762 Deering Center Road
Deering, NH 03244

Selectmen's Office
Phone: 603-464-3248
Fax: 603-464-3804

E-mail:
deering_nh@mcttelecom.com

Town Clerk/Tax Collector's Office
Phone: 603-464-3224
Fax: 603-464-3804
E-mail:
deeringtownclerk@tds.net

ADMINISTRATIVE

TOWN OFFICES HOURS & NUMBERS

Town Clerk's Office	Tax Collector's Office	Assessing Clerk/ Office Assistant	Town Administrator and Administrative Assistant
Mon. 8:30am – 2:50pm Wed. 8:30am – 5:50pm Thurs. 3:00am – 6:50pm Sat. 9:00am – 10:50am	Mon. 8:30am – 2:50pm Wed. 8:30am – 12:50pm Thurs. 3:00am – 6:50pm	Mon. 8:30am – 3:00pm Wed. 10:00am – 3:00pm Thurs. 10:00am – 3:00pm	Monday – Thursday 8:00am – 4:00pm By appointments only on Friday
Phone: 464-3224	Phone: 464-3224	Phone: 464-3248	Phone: 464-2746 Phone: 464-3248
<ul style="list-style-type: none"> • Motor Vehicle Reg. • Election Processes • Vote Registration • Birth Certificate • Marriage Certificate • Death Certificate • Dog License • Wetlands App. 	<ul style="list-style-type: none"> • Tax Payments 	<ul style="list-style-type: none"> • Property Tax Cards • Property Tax Maps • Elderly Exemptions • Veteran's Credits • Current Use 	<ul style="list-style-type: none"> • Research & General Info. • State Statute • Minutes of Meeting • Town Bid • Town Hall Rental • Human Services and Public Assistance • Building Permit • Driveway Permit • Septic Design Permit • Intent to Cut • Health Inspection • Zoning Questions and Violations • Zoning and Planning • Board Application and Assistance • Fire Permits

Police Department Phone.....464-3127
 Highway Department Phone.....464-5740
 Fire Department
 Murdough Station.....464-5255
 McAlister Station.....464-3237
 Donovan Station.....464-4303
 Warden/Deputy Wardens:
 Chief Andy Anderson..... 464-5308
 Deputy Chief Chris Ladue.....496-7334
 Deputy Craig Ohlson..... 464-2746
 Captain Daryl Mundy.....464-3625
 Captain Doug Connor..... 464-3985
 Captain Jim Tramontozzi.....464-4550
 Fire Fighter Pat Murdough..... 568-7719
 Emergency.....911

For All Town Offices:

762 Deering Center Road
 Deering, NH 03244
 Phone: 464-3248 (Selectmen's Office)
 Phone: 464-3224 (Town Clerk/Tax Collector's Office)
 Fax: 464-3804
 E-Mail: deering_nh@conknet.com
 Web site: www.deering.nh.us

LIST OF TOWN EMPLOYEES

DEPARTMENT	POSITION	STATUS	YEARS OF SERVICE
Selectmen's Office			
Craig Ohlson	Town Administrator	Full-time	6
Beth Rouse	Administrative Asst.	Full-time	2
Lisa Demers	Assessing Clerk/Office Asst.	Part-time	1
Brenda Slongwhite	Welfare Officer	Part-time	1
Town Clerk/Tax Collector's Office			
Sharon Farmer	Deputy Town Clerk/Tax Collector	Part-time	1
Jaclyn King	Assistant Clerk	Part-time	<1
Police Department			
James Pushee	Chief of Police	Full-time	7
Tom Cavanaugh	Captain	Part-time	6
Lisa Censabella	Police Officer	Full-time	1
Mark Philibert	Police Officer (In-active)	Part-time	1
James Hargreaves	Police Officer	Part-time	<1
Highway Department			
Peter Beard	Road Agent	Full-time	26
Al Kelley	Asst. Road Agent	Full-time	28
Mark Poland	Equipment Operator	Full-time	11
Hobart Kiblin	Equipment Operator	Full-time	5
Matthew Burns	Mechanic	Full-time	2

The positions of Town Administrator & Police Chief are salaried positions. All other employees are paid by the hour.

All of the above are hired Town employees, subject to the Town's current revised Employee Policies and Procedures. All Performance reviews are given in July. Raises are based on merit and in accordance with the labor grade and wage scale indicated for that position.

Employees change labor grades only if the level of responsibility for that position has justifiably increased. We then contract the services of the LGC to conduct a study of the current position or new position to justify the change in labor grade and increase in the wage schedule. Periodically, the Board of Selectmen updates all the job descriptions and the wage schedule to ensure fair and equitable compensation for duties and responsibilities and to ensure the efficient operation of the Town.

LIST OF TOWN OFFICERS

Elected Officials:

SELECTMEN:

J. P. Marzullo, <i>Chair</i>	Term Expires	2010
Michelle Johnson	Term Expires	2011
John Greene	Term Expires	2012

CEMETERY TRUSTEES:

Donna Marzullo	Term Expires	2010
Terry Verville	Term Expires	2011
Cynthia Krill	Term Expires	2012

LIBRARY TRUSTEES:

Susan Bearor, <i>Chair</i>	Term Expires	2010
Susan Foster	Term Expires	2011
Kathy Lassey	Term Expires	2012

MODERATOR:

John Lassey	Term Expires	2010
Thomas Copadis, Deputy Moderator		

SUPERVISORS OF CHECKLIST:

Joan Burke	Term Expires	2010
Barbara Cavanaugh	Term Expires	2012
Eleanor Fitzpatrick	Term Expires	2014

TOWN CLERK/TAX COLLECTOR:

Nancy Cowan	Term Expires	2012
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TREASURER:

Stuart Huggard	Term Expires	2011
Thomas Copadis, Deputy Treasurer		

TRUSTEES OF TRUST FUND:

VACANT	Term Expires	2010
Marc Albert	Term Expires	2011
David Recupero	Term Expires	2012

Appointed Officials:

CONSERVATION COMMISSION:

Edward Cobbett, <i>Chair</i>	Term Expires	2011
Gary Bono	Term Expires	2010
Keith Johnson	Term Expires	2010
Betsey McNaughten	Term Expires	2010
Donna Marzullo	Term Expires	2012
J.P. Marzullo	Term Expires	2012
Robert Garland	Term Expires	2012

CONSERVATION COMMISSION ALTERNATES:

VACANT	Term Expires	2010
Michelle Murdough, Clerk	Term Expires	2012



HERITAGE COMMISSION:

Donald Johnson, <i>Chair</i>	Term Expires	2010
Elizabeth Dischon	Term Expires	2010
Joan Burke	Term Expires	2010

PLANNING BOARD:

Bob Compton, <i>Chair</i>	Term Expires	2010
Katherine Jenkins, <i>Vice Chair</i>	Term Expires	2011
Keith Johnson	Term Expires	2010
Bob Carter	Term Expires	2011
Stuart Huggard	Term Expires	2010
Beth Kelly	Term Expires	2010
Karl Bearor	Term Expires	2010

PLANNING BOARD ALTERNATES:

Peter Kaplan	Term Expires	2010
Steven Miller	Term Expires	2012

PLANNING BOARD CLERK

Linda Winters

ZONING BOARD OF ADJUSTMENT:

John Lassey, <i>Chair</i>	Term Expires	2012
Larry Sunderland, <i>Vice Chair</i>	Term Expires	2011
Phil Bryce	Term Expires	2011
Bob Fuller	Term Expires	2012
David LeFevre	Term Expires	2010

ZBA ALTERNATES:

Doug Lalmond	Term Expires	2012
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ZONING BOARD CLERK

Deb Matthews

CENTRAL NH REGIONAL PLANNING COMMISSION:

Keith Johnson	Term Expires	2010
Craig Ohlson (Town Administrator)	Term Expires	2010

CONCORD REGIONAL SOLID WASTE RESOURCE

RECOVERY CO-OP DEERING REPRESENTATIVE:

Craig Ohlson (Town Administrator)	Term Expires	2010
Keith Johnson	Term Expires	2010

DEERING FIRE AND RESCUE:

CHIEF Andy Anderson
ASSISTANT CHIEF Chris Ladue
DEPUTY CHIEF Jim Tramontozzi
CAPTAIN Doug Connor
CAPTAIN Daryl Mundy
LIEUTENANT Rene Boyer
LIEUTENANT Steve Brooks
LIEUTENANT Cindy Gidley
FF Byron Aubrey
FF/EMT Bill Bannister
FF Will Bannister



FF/EMT Michael Blain
 FF/EMT Joe Bulcock
 FF Tim Coombs
 FF Rhett Darner
 FF Don Deschenes
 FF Chrissy Elliott
 FF Donna Grant
 FF Jeff Halper
 FF Tony Mayfield
 FF Pat Murdough
 FF John Pearl
 FF/EMT Kris Saunders
 FF/EMT Spencer Thompson
 FF Mark Voorhees
 FF/EMT1 David Warren Sr.
 FF/EMT James Wilcoxon
 FF/EMT Matt Wilmot

EMERGENCY MGMT. DIRECTOR
 Bob Pragoff

HUMAN SERVICES OFFICER:
 Brenda Slongwhite

CAPITAL IMPROVEMENT PLAN COMMITTEE::
 Katherine Jenkins, *Chair*
 J.P. Marzullo (Selectman)
 Bob Compton
 Stuart Huggard
 Craig Ohlson (Town Administrator)



HAZARDOUS MITIGATION COMMITTEE:
 Police Chief James Pushee
 Fire Chief Andy Anderson
 Emergency Mgmt. Dir. Bob Pragoff
 Road Agent Peter Beard
 Craig Ohlson (Town Administrator)
 Gale Lalmond
 Dan Donovan (Past-Selectman)
 J.P. Marzullo (Selectman)
 Beth Rouse (Town Employee)

SAFETY COMMITTEE:
 Police Chief James Pushee
 Fire Chief Andy Anderson
 Road Agent Peter Beard
 Craig Ohlson (Town Administrator)
 J.P. Marzullo (Selectman)
 Michelle Johnson (Selectman)
 John Greene (Selectman)
 Barbara Cavanaugh

BUDGET ADVISORY COMMITTEE:
 Al Glauner
 James Greene
 Gale Lalmond

Dan Morehouse
Hazel Vogelien
Michelle Johnson (Selectman)
Craig Ohlson (Town Administrator)
Beth Rouse (Town Employee)

CONTRACTS ADVISORY COMMITTEE:

Jennifer Eber
Al Glauner
Jon Stuart
Dan Morehouse
Gale Lalmond
Michelle Johnson (Selectman)
Craig Ohlson (Town Administrator)

NON-PROFIT/CHARITABLE ADVISORY COMMITTEE:

Dan Morehouse
Gale Lalmond
Craig Ohlson (Town Administrator)
Beth Rouse (Town Employee)

ROLES AND RESPONSIBILITIES OF ELECTED OFFICIALS

You are encouraged to participate in you local government by attending meetings, by contacting your local officials to voice your views, and by running for office yourself. For updated information about current members and vacancies, see www.deering.nh.us. To become a candidate for Town office, file at the Town Clerk's Office at least 40 days prior to the election, as announced in the newspaper. All contestants for local positions run without party identification. Some elected officials receive nominal stipends.

The Board of Selectmen: so named because members are selected on Town Meeting day—performs the Town's executive functions for the rest of the year. The three members are elected for staggered three-year terms, The Select Board implements Town Meeting decisions, appoints members of Town boards and commissions to help them in their work, hires Town personnel, and serves as administrative head of all Town departments. All Select Board meetings are open to the public. Meetings take place on Monday mornings at 8:30am, and on the 1st Wednesday evening of the month at 7:00pm on the second floor of Town Hall. Select Board meeting agendas are posted before each meeting and on the Deering website, www.deering.nh.us. After each meeting, the approved minutes are available on the Deering website.

The Moderator: The Moderator is elected every two years to (1) preside over Town Meeting, and (2) preside at voting polls. Although the Moderator presides at the Town Meeting, the Select Board chair presides at Select Board meetings.

Supervisors of the Checklist: Three (3) Supervisors are elected for staggered six-year terms. Supervisors register voters and maintain a checklist containing the names of all qualified voters. They meet before elections and are present at all elections to register new voters and record changes in party affiliation

Town Clerk/Tax Collector: The Town Clerk/Tax Collector, who serves an elected three-year term, assists at all elections and Town meetings, together with the Supervisors of the Checklist. This position is assisted by a paid Town employee, the Deputy Town Clerk/Tax Collector, who works in the Town Hall. This office handles voter registration, vital records, auto registrations, and tax payments.

The Treasurer: The Treasurer, who serves a three-year paid term, is responsible for receipt and disbursement of Town Funds and the short-term investment of excess funds.

The Trustee of Trust Funds: These three (3) trustees, who serve three-year terms, have custody of and are responsible for the investment and determination of what income is available from private and public trusts, including private cemetery and burial lot trusts, and any reserve funds established by the municipality. The Trustees transfer trust income in

response to vouchers received from the designated agents to expend. The Trustees must abide by certain investment restrictions and surety bond requirements. (RSA 33:25 and 41:6).

The Library Board of Trustees: These three (3) Trustees, who serve three year terms, have the entire custody and management of the public library and of all the property of the municipality relating thereto, except library funds held by the municipality.

The Cemetery Trustees: These three (3) Trustees, who serve three-year terms, have authority over the day-to-day maintenance and care of the public cemeteries and maintain the records of each lot location.



TOWN OF DEERING
TOWN MEETING, MARCH 14, 2009



At 9:00 AM on Saturday, March 14, 2009, Moderator John Lassey opened the annual Town Meeting. The first thing the moderator did was to call for the Pledge of Allegiance. Next was a moment of silence for our neighbors and fellow citizens who died in the past year. Following was a moment in silence to honor those who serve in the United States Armed Services. The moderator then asked the assembly to join him in the first verse of the song, America.

Before the business meeting began, John Lassey introduced LouEllen Beard who called Fire Chief Andy Anderson forward. Chief Anderson explained that there was a need for the firefighters to have an imaging camera. He said that one was possessed by the police (for spotting people inside a building), but that the police camera could not withstand the temperatures that a camera used at fires had to withstand. LouEllen explained that the Women's Auxiliary of the Firefighters was starting a fund drive to purchase such a camera. She presented the chief with a check for \$1,000.00 from the Auxiliary to begin the campaign.

The Moderator then read the results of the Election, held on Tuesday, March 10, 2009.

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

Selectmen – 3 year term

Candidate Dan Donovan—160 votes, Candidate John Greene—160 votes,

Candidate Doris Beane—80 votes

The moderator explained that, there being a tie, a coin toss by the Town Clerk on Thursday, March 12, to decide between candidates Donovan and Greene resulted in John Greene winning the toss. Thereupon, Dan Donovan requested a recount which will be done in public on Wednesday, March 18, 2009, at Town Hall. Should the recount support the tie between Donovan and Greene, the coin toss will have decided that John Greene has won. Should the recount change the outcome of the number of ballots for candidates, the candidate with the greatest number will be declared the winner. By coin toss or by ballot, the declared winner will be sworn in at the close of the Recount.

Town Clerk/Tax Collector – 3 year term

Nancy Cowan (running unopposed)—328 votes

Trustee of the Trust Funds – 3 year term

David Recupero (running unopposed)—295 votes

Library Trustee – 3 year term

Kathy Lassey (running unopposed)—354 votes

Cemetery Trustee – 3 year term

There being no candidates on the ballot, Cynthia Krill won with 11 votes written in.

The moderator then read

ARTICLE 2: (To adopt SB2)

Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow official ballot voting on all issues before the voters of the Town of Deering on the second Tuesday of March.

The Yes votes were 187. The No votes were 219. The article was defeated.

The moderator then read the results of the school ballot. (See the attached for that ballot and votes from the Town of Deering. The results read by the Moderator reflect the total vote of the towns of the Hillsboro-Deering School district.)

HILLSBORO DEERING SCHOOL BALLOT

Article 1—School Board member from Deering—Timothy B. Grass—798 votes

School Board member At-large (2 seats)

Richard Pelletier—597

Marjorie Porter—574

Randy Welch—363

MODERATOR—Russ Galpin—962

Article 2—Passed yes 694, no 373

Article 3—Failed yes 443, no 627

Article 4—Passed yes 821, no 271

Article 5—Failed yes 351, no 720

Article 6—Failed yes 542, no 543

Article 7—Passed yes 763, no 333

Article 8—Passed yes 632, no 456

Article 9—Failed yes 528, no 556

Article 10—Passed yes 593, no 491

Article 11—Failed yes 467, no 606

Article 12—Passed yes 758, no 316

Article 13—Passed yes 824, no 252

Article 14—Passed yes 851, no 198

The moderator explained that any registered voter of Deering may vote at Town Meeting. Others should remain behind the green ropes at the back of the room. He explained who would read each article and that each must be moved and seconded before it can be voted upon. Article 7 can be voted and discussed line by line and since that has been customary, that is what he will do. At the end of Articles 7 and 8, the moderator will call for a motion to move and a second (amounts to include any passed amendments to line item amounts). He will call for a voice vote first. If the result is unsettled, he will call for a hand count. If a secret ballot is desired on any article, it may be requested in a written petition signed by 5 voters. He then gave more explanation on the rules of order that he is using for this town meeting, instead of using Roberts Rules of Order. As an order of housekeeping, he requested a vote from the assembly on allowing to speak those Town Employees who are not Deering residents: Craig Ohlson (Town Administrator), Beth Rouse (Admin Asst.), Jane Whitelaw (Town Counsel), Andy Anderson (Fire Chief). The ayes had it in approval after a motion was made and seconded. The moderator asked for a motion to waive reading the full warrant. It was moved, seconded, and the ayes had it unanimously.

At this, the moderator proceeded directly to Article 3

ARTICLE 3: (To Appropriate Funds for West Deering Bridge)

To see if the Town will vote to raise and appropriate ONE MILLION ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$1,180,000) for the purpose of reconstruction of West Deering Bridge over the Contoocook River, and to



authorize the issuance not more than NINE HUNDRED FORTY FOUR THOUSAND DOLLARS (\$944,000) of notes or bonds, in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33), and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and further to authorize the receipt and expenditure of State Bridge Aid in the amount of NINE HUNDRED FORTY FOUR THOUSAND DOLLARS (\$944,000) which is 80% of the entire project and which will cover payments of such bond with the balance of TWO HUNDRED THIRTY SIX THOUSAND DOLLARS (\$236,000) to be raised by general taxation.

-Recommended by the Board of Selectmen
Requires 2/3rd ballot vote for passage

Dan Donovan moved, Michelle Johnson seconded upon which Dan explained the history of the hearings and meetings to reconstruct this bridge. He explained that Michelle Johnson will review the financial history. In 2005 the DOT (Department of Transportation of the State of New Hampshire) condemned the bridge and told the Town of Deering that it would be liable for any accidents taking place as a result of vehicles crossing the bridge after condemnation. At that point, the DOT repaired the bridge with temporary repairs good to last two years but this temporary repair was for use LIMITED to NO SCHOOL BUSES NOR HEAVY

EQUIPMENT crossing the bridge. The temporary repair time ran out in the summer of 2008. During the interim, the Town of Deering went to three design companies to get a design for a steel truss bridge with no impediments to water flow. We have chosen a design, met multiple times with Army Corps of Engineers,

DOT and the State Historical Commission. We have received a memorandum of understanding between the ACOE and the Historical Commission that the bridge presently in place will be preserved until we can sell it. The plan is to remove it to the Town sandpit until it is sold.

Craig Ohlson came forward to explain that we are now at the end of the design phase and are ready to begin with the construction phase. This fact puts us on a basis to apply for and to qualify for Federal Stimulus money that is to be sent to States for projects such as ours. There are requirements to receiving the Stimulus money and one of those is that none of the money can be used for roads but must be used on the bridge project only. Considerable discussion followed with many questions such as:

Will we be getting back 80% or 100%? Does the money appropriated in this article include moving the old bridge? If we vote down the article, will we just have to start all over from scratch at some future date? Is there a contingency if the State does not hold to their commitment? How much will this raise taxes?

The questions were answered. It was pointed out by the Board of Selectmen that the money being appropriated was not for money already spent on the design phase and that if we did not go ahead to pass the bridge article, we would be losing that money already spent. Passing this article will mean that we can go ahead with Phase 2, the construction, and that the \$185,000 spent so far will not be wasted.

It was explained that we could not be reimbursed until we had authorized



raising the necessary monies. If the vote were postponed, we might not be eligible for Stimulus money. Michelle explained that only \$236,000 was being authorized to be raised by taxation. Town Counsel explained how the DRA works. Ray Petty and Counsel Jane Whitelaw then entered an amendment to Article 3 which they then withdrew for correction. Peter Kaplan then brought the corrected amendment that read:

“Further to authorize the Board of Selectmen to apply for, accept and expend Federal and State grant monies to offset the amount raised by taxation. This appropriation is contingent upon the receipt of at least 80% of the total cost of the reconstruction in State Bridge Aid.”

Debate was closed. The motion to amend was made and seconded. The Ayes had it unanimously to accept the article as amended.

The moderator reread the article as amended and announced that the voting on this article was in secret ballot form and that everyone should have received a green ballot when they entered the hall. Ballots should be dropped into the ballot box during the recess.

A fifteen minute recess was called. At the close of recess, the moderator recalled the meeting to order.

The moderator read: ARTICLE 4: (to Re-classify Bartlett Hill Road)

To see if the Town will vote to approve the reclassification of Bartlett Hill Road, which is presently a Class VI Road (non-municipal maintained road), to a Class A Trail as defined in RSA 231-A:1.

It was moved and seconded. Ed Cobbett was asked to discuss the article. He explained that Bartlett Hill Road was passable for the distance that the few houses are that are on it, but that in recent years it had been flooded over by the pond which made it impassable and any further parts of the road past the pond inaccessible. Then came Public Service to upgrade their power line. Without consulting the Town, PSNH upgraded the road so that their trucks could use it to bring in supplies. This impacted the wetland. When the upgrading activity was discovered, the DES and the Town met with PSNH. PSNH then negotiated separate deals with both entities. They backed out of the agreement they had with the Town which was to put everything back as it had been. The road was left passable. Being now open to car traffic, the concern of the Town Conservation Commission is that it will become a trash dump very quickly. The Conservation Commission would restrict the road to pedestrian traffic and put up gates. It was stated that these gates could be opened by keys held by the Police and Fire departments in the event of emergencies. Gary Bono then took up the discussion which was all in concurrence with what Mr. Cobbett had presented. A number of citizens, some residents of Bartlett Hill Road, then entered into the discussion that they remembered when the road had been passable years ago and that they were not sorry to see it passable once again, that they patrolled the area for trash and kept track of who used the road and would notify authorities immediately if they felt trash was being dumped. They expressed a feeling against gating the road. It was asked if the Town could vote the road to be a trail and NOT put up gates. Peter Kaplan had an amendment that was moved and seconded to add language to the article stating: “This shall be re-considered in two years.” (So that the issue of gates could be addressed after two years time, and not become just permanently gated).



Counsel Jane Whitelaw objected to the amendment saying that the language was non-binding. The amendment was voted upon, but the voice vote was inconclusive. When a hand vote was called the amendment passed, the Ayes having it with a vote of 58 and the Nays at 52.

The article was re-read as amended: To see if the Town will vote to approve the reclassification of Bartlett Hill Road, which is presently a Class VI Road (non-municipal maintained road). To a Class A Trail as defined in RSA 231-A:1. This shall be re-considered in two years.

A voice vote was called and was inconclusive, so a hand vote was called. The resulting vote on the article was Ayes 75 and Nays 49. Article 4 passed, the Ayes having it.

Then the Moderator read ARTICLE 5: (To submit a resolution to State Representatives, Senate and Governor) To see if the Town will vote to approve the following resolution to be forwarded to our State Representatives, our State Senator and our Governor:

Resolved: We the citizens of Deering, New Hampshire, believe in a New Hampshire that is just and fair. The property tax has become unjust and unfair. State leaders who take a pledge for no new taxes perpetuate higher and higher property taxes. We call on our State Representatives, our State Senator and our Governor to reject the 'Pledge,' have an open discussion covering all options, and adopt a revenue system that lowers property taxes.

-Submitted by petition

The article was moved and seconded. Don Johnson discussed. The moderator called for a vote after some minutes of discussion and re read the article. The Nays had it. The article did not pass.

The moderator then read ARTICLE 6: (To accept the Town Reports)
To see if the Town will vote to accept the 2008 reports of the Town officials, agents, and committees, and to accept the 2007 auditors report.

This was moved and seconded. There was some discussion. Then--

The ballot box was opened for the counting of the ballots of Article 3.

Article 6 was re-read and voted upon. The Ayes had it unanimously. Article 6 passed.

Next there was motion to limit reconsideration of Article 5. It was moved and seconded and this motion passed with the Ayes having it.

Next, the Moderator read Article 7 in its entirety and then advised that he would be reading and the meeting would be voting on each line in a line-by-line basis. Following all lines being covered and voted upon, he will re-read Article 7 with any amended amounts and, if necessary, with an amended total for voting on.

ARTICLE 7: (To Appropriate Operating Budget Funds for the Fiscal Year 2009)

To see if the Town will vote to raise and appropriate the sum of ONE MILLION, SIX HUNDRED TWENTY THREE THOUSAND, FOUR



HUNDRED FOURTEEN DOLLARS (\$1,623,414) for the purpose of general municipal operations.

01	Executive	\$	152,433
02	Election and Registration	\$	28,794
03	Financial Administration	\$	64,908
04	Tax Map Updates	\$	2,500
05	Legal Expenses/Prosecution	\$	31,591
06	Planning and Zoning	\$	15,138
07	General Government Buildings	\$	40,150
08	Cemeteries	\$	17,800
09	Workers Comp	\$	15,472
10	CNHRPC/LCG	\$	3,619
11	Police Department	\$	194,723
12	Ambulance	\$	14
13	Fire Department	\$	67,797
14	Emergency Management	\$	300
15	Dispatch Services (Safety & Highway)	\$	33,939
16	Highways	\$	573,090
17	Street Lighting	\$	2,400
18	Solid Waste Disposal	\$	130,493
19	Health Agencies and Programs	\$	20,050
20	Direct Assistance (Welfare)	\$	16,624
21	Parks and Recreation Programs	\$	24,397
22	Library	\$	1,631
23	Conservation Commission	\$	2,256
24	Bonds & Notes: Principal	\$	46,000
25	Bonds & Notes: Interest	\$	21,534
26	Interest of Tax Anticipation Notes	\$	6,000
27	Capital Outlay (Payments on Leases)	\$	109,761
	TOTAL	\$	1,623,414



Line 1. Executive @ \$152,433. Moved and seconded. Voted with the Ayes having it.

Line 2. Election and Registration @ \$28,794. Moved and seconded. Voted with the Ayes having it.

Line 3. Financial Administration @ \$64,908. Moved and seconded. Voted with the Ayes having it.

Line 4. Tax Map Update @ \$2,500.

During the discussion of Line 4, the consideration was halted to announce the vote of Article 3.

The vote tallied as:

Ayes 164 and Nays 2. Article 3 passed.

Line 4 was Moved and seconded. Voted with the Ayes having it.

Line 5. Legal expenses/Prosecution @ \$31,591. Moved and seconded. There was some discussion with questions being raised and answers given. Voted with the Ayes having it.

Line 6. Planning and Zoning @ \$15,138. Moved and seconded. Voted with the Ayes having it.

Line 7. General Government Buildings @ \$40,150. Karl Bearor came forward to detail the problems with the lack of insulation in the roof, with the ice dams this winter and why these needed immediate repair to protect the building known as Town Hall. Moved and seconded. Voted with the Ayes having it.

Line 8. Cemeteries @ \$17,800. It was explained that the contracts were the same as last year. Moved and seconded. Voted with the Ayes having it.

Line 9. Workers Comp @ \$15,472. Moved and seconded. Voted with the Ayes having it.

Line 10. CNHRPC/LGC @ 3,619. Moved and seconded. Voted with the Ayes having it.

Line 11. Police Department @ \$194,723. Moved and seconded. Tom Cavanaugh came forward to make a motion to amend which read: "Move to increase the Police Department operating budget from \$194,723 to \$200,723. This represents an increase of \$6000 consisting of \$2,300 added to the full time officer's salary line and \$3700 added to the part time officer's salary line." There was some discussion. A secret ballot on the amendment was called for by 5 citizens. The moderator read the amendment and a secret ballot was taken. The result tallied Ayes 64 and Nays 81. The amendment failed to pass. The line was reread and voted upon with the Ayes having it.

Line 12. Ambulance @ \$14. Moved and Seconded. Dan explained that this line was just to keep the account open. Voted on, the Ayes had it.

Line 13. Fire Department @ \$67,797. Moved and seconded. Chief Anderson came forward to explain what the money was for. Voted, the Ayes had it.

Line 14. Emergency management @ \$300. Moved and seconded. Dan brought Bob Pragoff forward to speak to the line. Voted, the ayes had it.

Line 15. Dispatch Services (Safety and Highway) @ \$33,939. Moved and seconded. Voted with the Ayes having it.

Line 16. Highways @ \$573,090. Moved and seconded. Voted with the Ayes having it.

Line 17. Street Lighting @ \$2,400. Moved and seconded. Voted with the Ayes having it.

Line 18. Solid Waste Disposal @ \$130,493. Moved and seconded. Voted with the Ayes having it.

Line 19. Health Agencies and Programs @ \$20,050. Moved and seconded. Voted with the Ayes having it.

Line 20. Direct Assistance (Welfare) @ \$16,624. Moved and seconded. Voted with the Ayes having it.

Line 21. Parks and Recreation Programs @ \$24,397. Moved and seconded. Voted with the Ayes having it.

Line 22. Library @ \$1,631. Moved and seconded. Voted with the Ayes having it.

Line 23. Conservation Commission @ \$2,256. Moved and seconded. Voted with the Ayes having it.

Lines 24 and 25, both Bonds and Notes...one for principal at \$46,000 and line 25 for the interest at \$ 21,534. Michelle requested that the two lines be combined for a figure of \$67,534 and voted with one vote. Both lines combined were moved and seconded. Voted with the Ayes having it.

Line 26. Interest of Tax Anticipation Notes @ \$6,000. Moved and seconded. Voted with the Ayes having it.

Line 27. Capital Outlay (Payments on Leases) @ \$109,761. Moved and seconded. Voted with the Ayes having it.

Article 7 was then read in its entirety as there was no change to the total amount. Moved and seconded. Voted with the Ayes having it.

There was a motion to limit re-consideration of Article 7. Moved and seconded. Voted with the Ayes having it.

The moderator then announced that he would read Article 8 in its entirety and then we would cover it and vote on a line by line basis. He read: ARTICLE 8: (To Add funds to Previously Established Funds) To see if the Town will vote to raise and appropriate the sum of TWO HUNDRED EIGHTY SEVEN THOUSAND DOLLARS (\$287,000) to be added to the following previously established Funds:

Road Reconstruction Fund	\$	225,000
Computer System Trust Fund	\$	2,500
Government Building Improvement Fund	\$	25,000
Turnout Gear	\$	4,000
Town Celebration Fund	\$	500
Bridge Repair Fund	\$	30,000

The first line was Road Reconstruction Fund @ \$225,000. This was Moved and seconded. Voted with the Ayes having it.

The second line was Computer System Trust Fund @ \$2,500. Beth Rouse, Admin Assistant to BOS, presented the discussion. Moved and seconded. A voice vote was inconclusive so a hand vote was called. The result was Ayes 61, and Nays 35. The Ayes had it.

The third line was the Government Building Improvement Fund at \$25,000. This led to a discussion of the need of a new roof. Moved and



seconded. Voted with the Ayes having it.

The fourth line was the Turnout Gear at \$4,000 and was discussed by Chief Anderson. Moved and seconded. Voted with the Ayes having it.

The fifth line was the Celebration fund @ \$500. Moved and seconded. Voted with the Ayes having it.

The sixth line was the Bridge Repair Fund at \$30,000 which Dan Donovan explained was the last payment for the design phase of the bridge. Moved and seconded. Voted with the Ayes having it.

The Moderator read the entire article again, the amount remaining unchanged. Moved and seconded. Voted with the Ayes having it.

The moderator read:

ARTICLE 9: (To Adopt a Property Tax Exemption on Real Property Equipped with Solar Energy Systems) Shall the Town adopt the provisions of RSA 72:62 for the property tax exemption on real property equipped with solar energy systems, which exemption shall be in an amount equal to one hundred percent (100%) of the assessed value of the solar energy systems. In order to show Deering's support for the use of renewable energy, this warrant article proposes to offer a partial tax exemption for those Deering tax payers who utilize a solar energy system. The intent of the tax exemption is to alleviate the additional tax burden created by installing a solar energy system. Solar energy systems are expensive, and people who make the decision to install are primarily motivated by the larger social issue of energy consumption. Similar tax exemptions already exist in approximately 63 towns in New Hampshire. If instituted, the positive tax implication on each taxpayer in Deering will be about 1/100 of 1%.

-Submitted by petition:

Moved and seconded. Tim Ferwerda presented a discussion of the merits of the article. There were questions and discussion pro and con. When voted in a voice vote, the vote was indecisive. A handcount vote was then called. The ayes numbered 67 and the nays numbered 35. Article 9 passes.

The Moderator then opened ARTICLE 10 by reading: (To Transact Other Business) To transact any other business that may legally be brought before this meeting. J.P. Marzullo, a Selectman, stated that Dan Donovan had lost the coin toss following the tie vote. Although the vote and toss are not conclusive until a recount is accomplished he wanted to thank Dan for his service and for being "a rock for us".

Gary Bono was acknowledged and stated that he was speaking on behalf of Larry Sunderland who was sick and had to leave the Meeting early because of it. Larry wanted Gary to tell the townspeople that he was not approaching the Town about giving money to the milfoil fund this year due to the poor economy. Other years, Larry may be coming back....Keeping money in the milfoil fund is like having a rainy day fund to draw off of in case of the emergency of milfoil starting to contaminate the Deering Reservoir.

Ray Petty was acknowledged. He had a question as to what had happened to the request of the Lake Association to limit access to beach parking to Deering cars. Out of towners are crowding out the townspeople by taking all the parking spaces, staying until late at night, creating noise, trash, and rowdy behavior problems.

Catherine Pragoff was recognized and asked her question which regarded when the recount for the Selectman race was being held. The answer was March 18 at 6 PM.



David Recupero asked that the Board of Selectmen make up a procedure for how they are going to handle Article 4.

At 2:00 PM, the moderator declared the meeting adjourned.

Respectfully submitted,

Nancy A Cowan
Town Clerk/Tax Collector
Town of Deering

