

TOWN OF DEERING

762 Deering Center Road
Deering, NH 03244

Board of Selectmen
Final Special Meeting Minutes
Tuesday, February 20, 2024
6:30 P.M. – Non-Public Session
7:00 P.M. – Public Session

Members Present: Chair Jill Smith, Selectman Roy Watson and Selectman Steve Diers
Also Present: Town Administrator Kerris and Recording Secretary Wendy Baker

Opening of the Meeting by the Chair at 6:32pm

Item #1 – Nonpublic Session per RSA 91-A:3, II, (b) Finance Administrator Candidate Interview

Chair Smith made a motion to go into Non-Public Session at 6:33pm per RSA 91 A-3, II, (b). Seconded by Selectman Watson.

Vote by Roll Call: Chair Smith – yes, Selectman Watson – yes and Selectman Diers – yes.

The Select Board came out of Non-Public Session at 7:38pm

Opening of the Public Meeting by the Chair at 6:40pm

Pledge of Allegiance

Item #2 – Review of Warrant Article wording

TA Kerris read the proposed Library Warrant Article as follows:

Article 6

To see if the Town will vote to approve the transfer of \$5,000 (Five Thousand Dollars) from the Deering Library Expendable Trust Fund into the Library Building Maintenance Expendable Trust Fund.

Chair Smith asked if that was the current amount in the fund?

The Board discussed and agreed to suggest to use the \$5,000 amount and ask the Library to use the balance left on the next building item to expend it.

Selectman Watson made a motion to approve the following warrant article “To see if the Town will vote to approve the transfer of \$5,000 (Five Thousand Dollars) from the Deering Library Expendable Trust Fund into the Library Building Maintenance Expendable Trust Fund.” Seconded by Selectman Diers. Motion passed 3-0.

Chair Smith read the proposed Warrant Article for Zoning Amendments as follows:

Article 2

Are you in favor of the adoption of Amendment No. 1 as proposed by the Deering Planning Board for the Town of Deering Zoning Ordinance as follows:

To amend Article 4, Section 3 as necessary to comply with requirements of the National Flood Insurance Program.

Meagen explained that the detail, updated definitions and map would be in the Voter's Guide.

There was discussion about whether this was a ballot or Town Meeting vote and how much information should be actually put in the warrant.

Chair Smith asked TA Kerris to get clarification on what type of vote Article 2 is and how much information should be on the warrant.

Item #3 – Review of 2022 Audit Responses

TA Kerris presented the Management Response to Audit Communication of Material Weakness.

The Board decided to take more time to review the Audit Response and call a special meeting Monday morning to discuss that and the information regarding Warrant Article 2.

Other Business

Chair Smith let the Board know that she found an error in what was input for the budget on the Police lines of mobile phone and regular phone. The correct operating budget amount is \$2,435,270.

Selectman Watson made a motion to the final Operating Budget to include a change to the Police Mobile Phone Line and Regular Phone Line with the new total of \$2,435,270.

Seconded by Chair Smith. Motion passed 3-0.

Chair Smith made a motion to seal the minutes of the Non-Public Session. Seconded by Selectman Watson, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Vote by Roll Call: Chair Smith – yes, Selectman Watson – yes, Selectman Diers - yes

Chair Smith announced that the position of Finance Administrator has been offered to Wendy Baker for \$65,000/year and she has accepted.

Chair Smith made a motion to adjourn the meeting at 8:02pm. Seconded by Selectman Watson. Motion passed 3-0.

Respectfully Submitted,

Wendy Baker

Wendy Baker
Recording Secretary