



TOWN OF DEERING
762 Deering Center Road
Deering, NH 03244
Board of Selectmen Meeting
January 20th, 2022
AGENDA
7:00pm

BoS MEETING CALL TO ORDER

Pledge of Allegiance:

Motion to Approve the Consent Agenda:

- | | |
|--------------------|----------|
| • Minutes | Jan 6th |
| • Employee Payroll | Jan 12th |
| • Employee Payroll | Jan 19th |
| • AP Manifest | Jan 20th |

Bill Whisman motioned to approve the consent agenda and table the Jan 6th Minutes for the next meeting.

Department Head Updates:

Town Clerk/ Tax Collector

- Carol Baker, Town Clerk/ Tax Collector, explained to the board that she has been working this past month to train her assistant and to catch up on a backlog of work that she has not been able to complete since she has been working alone. C. Baker noted that she closed the tax year on Jan 7th and that the next thing that she and the board need to work on is the election. She continued to note that the open positions are posted at the town hall and available for review on the website if anyone has questions.

Fire Department

- Jeff Leblanc, Fire Chief, explained that in December there was roughly 30 emergency calls and roughly 40 total calls for service. During this time, he noted that there was one building fire in Hillsborough that the Deering crew was able to get to prior to the Hillsborough squad. J. Leblanc explained that he was concerned with the available budget come the end of the year due to the increased amount of maintenance within the fire stations/ ambulance. J. Leblanc noted that the ambulance was not getting heat during the last few cold spells, but with the help of the road crew they were able to fix the issue.

New Business:

Special Events Permit

- Andrew Gould representative for the Special Events Permit explained that he would like to host a Bike Race starting in Henniker, travel through Deering and Weare. B. Whisman inquired who would be doing the EMS coverage for the event. The applicant explained that there were no specific plans for this instance and that if necessary, they would call 911 for a response. Brian Houghton, Road Agent, informed the applicant that it is illegal to paint along the roadway and asked that they refrain from doing so. The applicant agreed. J. Leblanc and J. Peel inquired about a Rehab station and a trail car. The applicant agreed that they would have someone trailing the race and if that if there is a later plan to include a rehab station that they would inform the town.
- Bill Whisman motioned to approve the special events permit as presented, seconded by Roy Watson, all in favor, approving the application.

2022 Budget Review: Warrant Articles

- The board reviewed the warrant articles as presented by the Town Administrator. The first three, open positions, accepting the report, and Budget are ready for final review at the budget hearing. The board moved to look at Article 5, lease agreement. Here they agreed that they have been saving money for the last few years to purchase a grader and noted that this was an expected expenditure. The board expressed concerns with the fact that there is only one quote available for them to review. The board agreed that they can finalize this warrant article after the budget hearing in February when they receive at least one more quote. The board continued to 6, discontinuing the Youth Diversion ETF. They discussed how this program has been unused for a few years and doesn't anticipate it being used any time soon. They agreed that this ETF should be discontinued. The board moved to discuss Article 4, Trust Funds. B. Whisman noted that the Dry Hydrants were not receiving money this year according to the documents presented to the board by the BAC and the Town Administrator. The board inquired with J. LeBlanc what it would take to repair or create these dry hydrants. Both B. Houghton and J. LeBlanc noted that the engineer review of these locations wouldn't be received until Summer of 2022 but explained that these could cost as much as 15,000-20,000 apiece to complete. The board agreed that without more information they would not recommend adding any money to this account. The board continued by discussing the warrant article proposed to them by the Hillsborough Deering Coop at their last meeting. B. Whisman noted that they are requesting another \$5,000 be included. After discussing with J. Peel, the board agreed that it would be easiest for the Coop to utilize and manage their funds if this amount were to be included into the general budget and would propose this at the upcoming Budget hearing.
- B. Whisman motioned to accept the warrant articles as written except for article 3 which would be reviewed at the budget hearing. Seconded by Rebecca Mitchell. All in favor. The motion passes.
- **Location of Town Meeting: School or In-House**
- The board discussed the location of Town meeting and agreed that since they did it at the school last year, it would be a good idea to hold it there again.
- Bill Whisman motions to hold town meeting at the Hillsboro Deering Highschool Saturday March 12th.

Annual Report

Dedication Page (s)

The board reviewed a few residents that they would like to include in the dedication page of the annual report. The board discussed Alfred Kelly, Nancy Cowen and Gordon Clark. The board explained that since Nancy Cowen had passed in 2022 that they would like to include her in 2022 annual report rather than the 2021 report. The board discussed having three different dedications but agreed that two would be the best way to honor the people that have served the community.

The board asked that Julius include Alfred Kelly and Gordon Clark into the report with Alfred on the front cover and Gordon on the back page.

BoS/ Administration Report

B. Whisman asked the other members what they thought about the BOS report as submitted to them. The board agreed that they would like to include the community potluck in August, but otherwise liked the way the report was written.

- Review MS- 636

J. Peel explained to the board that the version of the MS- 636 that they have in front of them is a preliminary Expenditure/ Revenue sheet for the end of the 2021 year. J. Peel continued to note that there are a couple of larger end of the year expenditures that have not been updated on this document currently, but this is a good baseline for them to start reviewing prior to the next meetings budget hearing. The board noted that they would review this document for the upcoming BOS budget hearing.

Old Business:

BOS/ Administrator Comments:

- J. Peel noted that the department heads will begin budget hearing preparation at this upcoming department head meeting.

Other Business:

Non-Public:

- New Hires for Fire Department: **RSA 91A-3-II (b)**
- Bill motions to enter non-public meeting at 20:21 under RSA 91A-3-II (b) Rebecca seconds. All in favor.
- Jeff Leblanc explained that they have lost three on-call and per-diem responders within the last couple weeks. J. Leblanc introduced to the board three new candidates that he would like to hire for the department.
-
- B.Clark: resident of town: On-Call: \$9
- Alyssa Ouellette: Advanced EMT: \$17
- Nathan Gendreau: EMT/ Fire Certifications (1): Assist with national certification: \$15

Public: Bill motions to enter public meeting, Roy 20:53

- Motion to Approve B. Clark EMT Basic- on call at \$9, N. Gendreau as a EMT Basic at the going rate of \$15 and A. Ouellette as the advances EMT at the rate of \$17 until the end of the probationary period. Roy Watson seconded. All in favor.

Adjourn: Bill Whisman motions to adjourn at 20:56.

MEETINGS:

The next Board of Selectmen meeting will be held on February 1st, 2022, beginning at 6:00pm.



BOS Meeting Sign in Sheet

NAME

Reason for Attending

Tom Elton Beards

Carol M. Bahr

Dennis Prime

Gale-Doug Zalmond

Barbara Lumb

Andy Gould

New Business - events permit

Kay Hartnett

Stephen Fogelsson

Elizabeth Kirby

Jill Smith