



**TOWN OF DEERING**  
762 Deering Center Road  
Deering, NH 03244

**Board of Selectmen Meeting**  
**December 16th, 2021**  
**AGENDA**  
**7:00pm**

**Board Members Present:** Bill Whisman, Rebecca Mitchell, Roy Watson

**Town Employees Present:** Julius Peel (Town Administrator)

**BoS Meeting Call to Order: 7:00PM**

**Pledge of Allegiance:**

**Motion to Approve the Consent Agenda:**

- |                     |                      |
|---------------------|----------------------|
| a. Minutes          | Dec 2nd              |
| b. Employee Payroll | Dec 8th              |
| c. Employee Payroll | Dec 15th             |
| d. AP Manifest      | Dec 16th             |
| e. Refund Request   | Dec 3rd              |
| f. Abatement Appeal | Dec 16 <sup>th</sup> |
| g. Abatement        | Dec 16 <sup>th</sup> |
| h. Intent to Cut    | Dec 16 <sup>th</sup> |

Bill Whisman motions to approve the Consent Agenda minus the Solar Exemption. Seconded by Roy Watson. All in Favor. The motion Passes.

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| i. Solar Exemption | Dec 16th |
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Rebecca Mitchell motions to approve the Solar Exemption as presented. Seconded by Roy Watson. The motion Passes 2/0/1 with Bill Whisman Abstaining.

**New Business:**

**1. Annual BAC Presentation**

Gale Lalmond, chair of the BAC, expressed to the Select Board that the BAC has been working for the last few months to put together a dedicated draft of the budget for them to review. The Board explained that they had a chance to review the budget and the draft report and did not have any questions for the BAC at this time.

Jill Smith asked that as a member of the BAC that it be recorded that during their process of generating the budget the BAC did not review the combined total of the budgets, any additional warrant articles other then the Capital Reserve Funds, nor did the BAC review the anticipated tax rate. G. Lalmond explained to the BOS that the BAC needs guidance on their scope of work to further guide their recommendations in the years to come.

Roy Watson explained a synopsis of the budget to the members of the public present. R. Watson and Bill Whisman agreed with the BAC recommendation that there needs to be a defined mission statement for the BAC and CIPC.

\*See attached report for further information\*

**2. Fund Maintenance**

Julius Peel noted that this was placed in the agenda as a place holder just in case there was any end of the year troubles with over expenditures. He noted that at this point there are a few

locations in the budget that have been overspent, but noted that due to changes in employment there will be enough funds to end out the year without over expending the bottom line.

**Department Head Reports:**

1. Highway Department:

Brian Houghton explained to the board some of the current issues that his department has been facing. He noted the increased number of employees out for sick leave, the need to call in seasonal workers and the difficulty of maintaining dirt roads with the increased rain. The Board and B. Houghton discussed the town's sand pit and sand pile located at the garage. He noted that the sand pit needs to stay blocked off due to the increased amount of vandalism at the location, but explained that if members of the public want sand, they can stop by the highway barn and ask. After discussing the pits, the board reviewed the barriers located behind the townhall. The board agreed that these barriers should be removed to help the elderly who might struggle to drive in the town hall's parking lot.

**Old Business:**

**BOS/ Administrator Comments:**

**Other Business:**

**Non-Public:**

1. RSA 91-A:3, II(b): Town Clerk Assistant New Hire:

Motion to enter non-public at 7:47PM By Bill Whisman. Seconded by Roy Watson. Motion passes.

2. RSA 91-A:3, II(b): Per Diem Employee:

Motion to enter non-public at 8:09PM By Bill Whisman. Seconded by Roy Watson. Motion Passes.

3. Discussion:

Motion to end non-public and enter public at 8:24PM By Bill Whisman. Seconded by Rebecca Mitchell. The Motion Passes.

Rebecca Mitchell motions to hire K. Dekowski and J. Williams as EMS Per Diem at the current rate of \$15.00hr as described in the Fire Department payment plan. Seconded by Bill Whisman. The motion passes.

Roy Watson motions to hire Kristen Bouchard as Deputy Town Clerk/ Tax Collector at \$17.00hr up to 20hrs. a week at the discretion of the Town Clerk/ Tax Collector.

**Adjourn:**

Motion to adjourn by Roy Watson, Seconded by Bill Whisman. All in favor. The motion passes.

**MEETINGS:**

The next Board of Selectmen meeting will be held on January 6th 2021 beginning at 7:00pm.



**TOWN OF DEERING**  
**Board of Selectmen**  
762 Deering Center Road  
Deering, NH 03244

**Non- Public Meeting Minutes**  
12/16/21

**Board Members Present:** Bill Whisman, Rebecca Mitchell, Roy Watson

**Motion to enter Nonpublic Session** made by Bill Whisman seconded by Roy Watson

**Specific Statutory Reason** cited as foundation for the nonpublic session:

- ☐ RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*
- ☒ RSA 91-A:3, II(b) *The hiring of any person as a public employee.*
- ☐ RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*
- ☐ RSA 91-A:3, II(d) *Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- ☐ RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled*
- ☐ RSA 91-A:3, II(i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

<b>Roll Call vote</b> to enter nonpublic session:	Bill Whisman	Y
	Rebecca Mitchell	Y
	Roy Watson	Y

**Entered nonpublic session** at 7:47 p.m.

Other persons present during nonpublic session: Julius Peel, Carol Baker, Pat Murdough, Doug Connor

**Description of matters discussed and final decisions made:**

The board discussed the hiring of two new Fire Department employees (K. Dekowski and J. Williams). They reviewed their credentials and the need of the community to have a fully staffed ambulance. After review of the employees the board agreed that they would need to fill the positions to ensure the ambulance is consistently available.

The third person the board reviewed is the Deputy Town Clerk/ Tax Collector. After reviewing credentials, the board expressed the need to have someone in the office to cover for Carol in the case she is unable to work. The board agreed that this candidate, interviewed by C. Baker and J. Peel, would fit the needs of the office.

**Motion to leave nonpublic session** and return to public session by Bill Whisman, seconded by Rebecca Mitchell.

**Motion: PASSED**

**Public session reconvened** at 8:24 p.m.

**These minutes recorded by:** Julius Peel