



TOWN OF DEERING
762 Deering Center Road
Deering, NH 03244

Board of Selectmen Meeting
March 17th, 2022
MINUTES
7:00pm

Board Members Present: Bill Whisman, Roy Watson, Jill Smith

Town Employees Present: Julius Peel Town Administrator

Members Present: See Attached

BoS Meeting Call to Order

Pledge of Allegiance:

Motion to Approve the Consent Agenda:

- | | |
|---------------------|-----------------------|
| a. Minutes | Mar. 3rd |
| b. Employee Payroll | Mar. 9th |
| c. Employee Payroll | Mar. 16th |
| d. AP Manifest | Mar. 17 th |

Jill Smith, asked by other members of the BoS, recused herself from the consent agenda because she was not an active member when the consent agenda was completed. J. Smith asked, as a member of the public, that a few changes be made to the minutes. She noted her concern about non-public meetings adjourning after the non-public session and that Carol Baker's position as Elected Official replace the drafted version that had her listed as a town employee.

Bill Whisman motioned to accept the consent agenda with the amendments proposed. Roy Watson seconded. The motion passes 2-0 with Jill Smith abstaining.

New Business:

- Welcome the New Selectman
 - Bill Whisman and Roy Watson welcome Jill Smith, the newest member of the BoS.
- Appoint a Chair of the BOS
 - Bill motioned to appoint Roy Watson as chair of the select board. Seconded by Jill Smith. All in favor. The motion passes appointing Roy Watson as Chair of the BoS.
 - Roy Watson motions to appoint Jill Smith as vice chair. Bill seconded. All in favor. The motion passes appointing Jill Smith as Vice-Chair of the BoS.
- BOS Appointments to Committees
 - The board reviewed their annual appointments to committees. Below are the appointments:
 - Planning Board: Jill Smith
 - Conservation: Bill Whisman
 - Zoning: Roy Watson
 - Budget Advisory: Jill Smith
 - Coop Study Committee: Jill Smith
 - Heritage: Bill Whisman

- All Committee Meeting Date: March 23rd or 30th
 - The board reviewed the idea of hosting an all committee meeting that would summarize the legal requirements for all municipal committees.
 - The board agreed that they would hold the all committee meeting at 6PM, March 30th.
- Library Trustees: Expend from the Library Building Capital Reserve Fund for the Renovation of Roof. I explained the library ETF.
 - Betsy Holmes and Susan Thomas presented the request to expend from the Library Expendable Trust Fund to the BoS for the purpose of repairing the roof of the library. The quote, 3,500 from Queen City Roofing, would include replacing the roof along with work on the aging chimney.
 - The Board discussed the financial challenges regarding the building and J. Smith explained that she had concerns with the quoted materials and their quality. B. Holmes and S. Thomas explained that they had this quote reviewed by Mike Borden, Code Enforcement Officer, prior to attending the meeting and noted that he thought the quote was not only generous, but was of good quality. R. Watson explained that it wouldn't be difficult to receive a quote for the same work, but with different materials and asked that the Trustees do this prior to the BoS' next meeting.
 - J. Peel explained that after review of town warrants dating back to 2012, this particular trust fund would not need the approval of the BoS as it depicts the Library Trustees as the agents to expend. J. Peel explained that the reason this was on the agenda was because Trustees of the Trust Fund had submitted him an excel sheet that depicted the agents to expend as the BoS, when according to town meeting minutes of 2012, it stated the Library Trustees were the agents.
 - Both the BoS and the Library Trustees agreed that meeting about this topic was beneficial to each other's understanding of the Trust Funds and that the Library would look into better materials for the roofing project to match potential price points.
- Library Trustees: Walkway Update and Tree Removal
 - The Library Trustees and J. Peel explained that the plan to use the Moose Plate Grant to build a walkway from the townhall parking lot to the Library was running into issues with two larger trees dying from the Emerald Ash Borer infestation. The Library clarified that two of the potential project managers that have reached out to complete the walkway are concerned with the trees falling onto the walkway post construction. The library stated that they do not have a large fund to complete this tree removal project quoted at around \$500 and asked if Brian would be willing to do the work. J. Peel explained that he had spoken with Brian about the trees and noted that although Brian and his crew may be able to remove trees and stumps along roadways, doing so around powerlines and foundations of buildings is beyond his scope.
 - Members of the public Lou Ellen and Peter explained that the roadcrew should be able to do this work on their own and should not be causing the town to incur this \$500 charge.
 - The board reviewed the idea and asked for the Trustees to first reach out to Asplundh and Eversource to see if they would be willing to remove the tree. If not, Julius will work with the Library Trustees and Brian to determine the location of the money and report back to the board the next meeting.
- Deering Lake Improvement: Town Hall Rental Application
 - The board reviewed the Town Hall Rental Agreement from the Deering Lake Association that wanted to utilize the townhall on May 28th July 9th, and September 3rd.
 - Motion to accept the town hall rental agreement by Bill, Roy seconded. All in favor. The motion passes.

Old Business:

- Special Events Permit: Summer Community Craft Faire/ Summer BBQ
 - Bill Whisman explained that the goal determined at last meeting was to continue many events throughout the summer and expressed that at the next meeting they should look to establishing a committee to operate these events this summer.
- Deering Reservoir Parking Ruling Update from Gallagher
 - J. Peel explained that the town of Strafford would be completing a similar lease agreement with the state and once theirs is finished they will be completing Deering's.
- Cemetery Maintenance
 - J. Peel explained that he reviewed the previous town reports to see if the cemetery trustees ever gave the operating of the town cemeteries to the Selectman and he noted that he was unable to find anything recognizing this. J. Peel then explained that since this is the case, all maintenance agreements must be completed and signed by the trustees. He continued to note that he would be attending the cemetery trustees meeting next month and would explain this in more detail to the Trustees then.
- Grader:
 - J. Peel explained that him and Brian Houghton signed the Grader agreement on behalf of the BoS as decided in a previous BoS meeting starting construction of the machine and beginning the shipping process that will likely extend to late fall, early winter.

BOS/ Administrator Comments:

- Deering Reservoir Fund/ Beatification Committee
 - The BoS agreed that they would review their options with the state and would discuss this at the next meeting.

Other Business:

- Member of the public Peter Beard explained that he had concerns with Wilkins cemetery. He expressed that one of the granite chairs there was broken and not a good representation of the cemetery. Bill Whisman explained that he had plans to go to the cemetery and to repair this when he gets approval from the Cemetery Trustees.

Non-Public:**Adjourn:**

- Bill Whisman motions to adjourn, seconded by Roy Watson. All in favor. The Motion passes adjourning the meeting.

MEETINGS:

The next Board of Selectmen meeting will be held on April 7th 2022 for Town Meeting

**This agenda is subject to change right up to the scheduled meeting.*