



**TOWN OF DEERING**  
762 Deering Center Road  
Deering, NH 03244

**Board of Selectmen Meeting**  
**April 21st, 2022**  
**Meeting Minutes**  
**7:00pm**

**Members Present: Roy Watson (Chair), Bill Whisman, Jill Smith**

**Staff Present: Julius Peel, Jeff Leblanc, Brian Houghton**

**BoS MEETING CALL TO ORDER**

**Pledge of Allegiance:**

**Motion to Approve the Consent Agenda:**

- |                     |            |
|---------------------|------------|
| a. Minutes          | Apr. 7th   |
| b. Employee Payroll | April 13th |
| c. Employee Payroll | Apr. 20th  |
| d. AP Manifest      | April 21st |

Motion to accept the minutes and the Consent agenda by Roy Watson, seconded by Jill Smith. All in Favor. The motion passes.

**New Business:**

- Acceptance of Grant: Locality Equipment Matching Program

Julius Peel, Town Administrator, and Jeff Leblanc, Fire Chief, explained to the board the Locality Equipment Matching Program. Julius described the \$50,000 grant and the 10% match. Fire Chief Leblanc explained the three different quotes and the plans to use the funds, if received, to upgrade the radios. The board discussed the project and expressed their support for the project.

Roy Watson motions to apply for the GOFFER Locality Equipment Matching Grant. Seconded by Bill Whisman. All in favor. The motion passes.

Roy Watson motions to accept the GOFFER Locality Equipment Matching Grant funds. Seconded by Bill Whisman. All in favor. The motion passes.

**Old Business:**

- Goals Meeting May 5<sup>th</sup>
  - The board discussed the Goals meeting. J. Peel explained the increased schedule the board would be facing in the next couple of weeks. R. Watson expressed that he would like to move the Goals meeting date to May 19<sup>th</sup>. None of the board members objected.

- Safety Week
  - The board asked if administration had planned a safety meeting date. J. Peel explained that there was no update on this.
- CIP Status with Planning Board
  - J. Peel explained that the CIP process has begun with CNRPC by structuring a scope of work and that Katherine Jenkins will be the Planning Board Representative on the Project.
- Facebook
  - J. Peel explained that there is no progress on this currently.
- Dry Hydrants
  - J. Leblanc explained they are waiting for dryer seasons to review the Dry Hydrants.
- Community Cleanup
  - The board discussed the cleanup and noted it would be May 7<sup>th</sup>.
- Website
  - The board discussed the website and noted the inconsistencies from the previous BOS meeting regarding the parking permit public hearing. The board discussed the idea of having a member of the BOS act as an editor to the website prior to the administrator posting. The board would review this at a later date.

**BOS/ Administrator Comments:**

**Other Business:**

1. Thomas Copadis explained that he has concerns with Jill Smith not signing the AP and Payroll manifests due to complications on their parts as town treasurers. The board discussed that this conversation had happened when Roy first started and explained the importance of signing the manifests within a timely manner.
2. JP Marzullo discussed the Veterans Memorial located across the street from the townhall and expressed that he would like to have the town update the memorial. The board discussed the matter and agreed that they would take the responsibility of updating the stone but expressed the importance of a committee.
  - a. Roy Watson motioned to create a Veteran's Memorial Committee to have at least three, but not more than seven members. Seconded by Bill Whisman. All in favor. The motion passes
3. The board appointed Rebecca Mitchell as member and Matthew Lathiewic as alternate to the Conservation Commission.
4. The board discussed the 250<sup>th</sup> committee and appointed Lou Ellen Beard to the 250<sup>th</sup> and Budget Advisory Committee. Brian Houghton and Elizabeth Kirby were appointed to the 250<sup>th</sup> committee.

**Non-Public:**

Roy Watson made a motion to enter non-public under RSA: 91-A:3, II (a & b). Seconded by Bill Whisman. All in favor. The motion passes entering non-public.

Present is Roy Watson, Bill Whisman, Jill Smith, Brian Houghton, and Julius Peel

The board discussed the open positions of the Light Equipment Operator and the Mechanic. The board discussed the candidates and decided to hire one of the candidates for the Light Equipment Operator and to postpone the hiring of the mechanic until they can receive more applicants.

Brian Houghton Left the meeting and the board discussed the review of the town administrator. After the review, the board discussed the Town Administrator's job description and his employee agreement. The board agreed that this would require further discussion and editing to the description and agreement.

Non-public session ended at 11:37PM.

Roy Watson motioned to hire W. Gould as the Light Equipment Operator at the rate of \$20.63. Seconded by Jill Smith. All in favor. The motion passes.

**Adjourn:** Meeting adjourned at 11:38PM.

**MEETINGS:**

**The next Board of Selectmen meeting will be held on May 5th, 2022**

*\*This agenda is subject to change right up to the scheduled meeting.*



## BOS Meeting Sign in Sheet

NAME

Reason for Attending

Rory & Gale Leonard

Elizabeth Kirby

Stephen Fogelson

Tom E. Jucker

Jeff LeBlanc

Fire Chief

How Ellen Beard