



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

October 1, 2020

Selectmen's Meeting

Selectmen present: Bill Whisman, Allen Belouin, Rebecca Mitchell

The meeting was called to order at 1900 via video teleconferencing because of the COVID-19 public health crisis and Governor Sununu's emergency order #12 pursuant to Executive order 2020-04 which authorizes the Board of Selectmen to meet electronically. At this time all of the Board is meeting at the town office. The public is welcomed to attend the meeting at the Town Hall, or via Zoom.

Mr. Whisman made the motion to approve the consent agenda. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Consent Agenda

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|---|-----------------------------|----------------------------------|---------|
| a. Minutes for September 17 th | | | |
| b. Employee Payroll | Sept 23rd | \$13,878.92 | |
| c. Employee Payroll | Sept 30th | \$12,859.85 | |
| d. AP ACH XFER | Oct 1st | \$300.00 | |
| e. AP Manifest | Oct 1st | \$285,013.58 / \$4,870.45 | |
| f. Solar Exemption | 226-020-000 | | |
| g. LUCT | \$570.00 | | |
| h. Intent to Cut | 227-015/016 | 227-006 | 227-018 |

NEW BUSINESS:

Conservation Commission – Pollinator Garden / HWY Dept removal of debris on Hedgehog Mtn Road

In the absence of any member of the Conservation Commission present to speak to the pending requests no action was taken.

COVID-19 – Travel & Quarantine Policy

Given the approaching holiday season and the possibility of Deering staff traveling out of the New England area the Board reviewed a travel and quarantine policy wherein employees returning from travels outside the NE area will be required to either quarantine for 14 days, or be tested for the virus, before returning to work. If the employee decides to quarantine for 14 days, they will be required to use available vacation or sick leave. The Board agreed that it will help preserve the health and safety of Deering staff. Mr. Whisman made the motion to approve the policy. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Budget Schedule

The Board reviewed the proposed budget schedule for the 2021 Budget (see below).

October 13 th	Town Clerk
October 20 th	Fire Department
October 27 th	Highway Department
November 10 th	Police Department
November 17 th	Administration
November 24 th	Open / WA
December 1 st	Open
December 8 th	Open

Assessing RFP

The TA reported that it is once again time to issue another RFP for assessing services. The duration of the award is five years then end of which results in a revaluation of property. The Board reviewed the RFP. The TA noted that an ad for the RFP will be placed on the NHMA website's classified section.

Other Business

Donovan Station interior wall re-configuration

The Board reviewed an estimate to move an interior wall in the station backward to make room for the new fire truck. The estimate was submitted through the Fire Chief from Anything Wood, LLC. The estimated cost is \$3,214.30 and included installation of a 12' engineered carrying beam. Mr. Whisman made the motion to approve the bid from Anything Wood, LLC in the amount of \$3,214.30. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

The Board discussed the installation of GPS units in the ambulance and police cruisers. Given that those three vehicles are used extensively their response data will help determine a potential future location of a public safety complex. From a safety perspective knowing where a cruiser is located, in the event that an officer leaves the cruiser, will prove crucial to locating the officer in the event of an emergency. An added benefit to the GPS units is that they track engine diagnostics alerting drivers to fluid levels, scheduled maintenance and important recall information. The TA agreed to gather more information for the Board to review.

Non-Public Session – RSA 91-A:3 II(a)

Mr. Whisman made the motion to enter non-public session under RSA 91-A:3, II(a) to continue the Fire Chief's Performance Review and to also review candidate resumes for the temporary assistant town clerk position. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at 1940.

The Board re-entered public session at 2022.

There being no further business to come before the Board Mr. Whisman made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2025.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator