



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes December 19, 2019

Selectmen present: Allen Belouin, Bill Whisman, Rebecca Mitchell

In attendance: Mr. John Dunster, ReVision Energy; Mr. Michael Borden, Deering Building Inspector/Code Enforcement Officer; Gary Samuels, Conservation Commission

Mr. Belouin called the meeting to order at 6:30pm

MEETING MINUTES:

Mr. Belouin motioned to accept the public and non-public minutes of December 5, 2019, seconded by Mr. Whisman. Vote to accept minutes: Mr. Belouin, aye; Mr. Whisman, aye; Ms. Mitchell, abstain.

CONTINUED BUSINESS:

Town Hall/Highway Solar Project: Ms. Kendall reported on roof assessment conducted by Keegan Westbrook of Milford, NH. Shingles on the town hall addition are failing and need to be replaced prior to solar installation. Shingles on main roof south facing appear to be in good condition but are midway through life span. Mr. Westbrook, Mr. Borden and Mr. Dunster recommend replacing the south side shingles prior to the installation. A discussion about snow guards to prevent roof avalanche ensued. Questions arose regarding alternatives to roof installation and Mr. Dunster explained the most valuable location to collect and distribute is behind the meter. Mr. Borden reviewed the Building Permit bringing attention to the engineering requirement to reinforce purlins on the town hall roof. Mr. Dunster replied, the cost of the reinforcement will be borne by ReVision. The Selectmen reached consensus to appropriate funds for Town Hall capital reserves sufficient to replace the roof shingles as recommended, install snow guards and move roof vents. Selectmen also discussed issue of an RFP for roof insulation to mitigate heat loss and ice hazard. The Solar Installation will be scheduled for second quarter 2020. Ms. Mitchell motioned to execute the ReVision Power Purchase Agreement (PPA), seconded by Mr. Whisman and unanimously approved. Mr. Borden authorized the ReVision Building Permit. Selectmen discussed the ReVision de-minimis PILOT agreement and Per RSA 72:74 Payment in Lieu of Taxes for Renewable Generation Facilities. The Selectmen will notice and hold the required public hearing on January 16, 2020 at 7:00pm.

2020 Budget: Selectmen discussed estimated 2020 beginning unassigned fund balance available for 2020 capital reserve and expendable trust appropriation and consistent with GFOA recommendation, 8% to 17% of regular general fund operating expenditures. Selectmen discussed alternative funding options for Fire Department Self Contained Breathing Apparatus (SCBA) due to expire in 2021. Selectmen discussed warrant article to replace 2014 PD command vehicle and considered repurpose as fire department command vehicle.

Big Trees: Mr. Samuel reported recent town distinction of having 3 official big trees. State champion white ash and sugar maple and county champion white oak. Other trees including a tulip poplar and large ancient black gums have notable mention. Owners have been notified and issued certificates.

Conservation Warrant Articles: Mr. Samuels requested, on behalf of the Conservation Commission, warrant articles to donate conservation easements on three tracts of land owned by the town: Ferris Tract identified on Map 219 Lot 2; Carew Lots Map 222 lot 6; and Library Lots Map 223 lots 8 and 9. In addition the commission seeks to convey ownership of lots identified on map 241 lot 17 and map 219 lot 15 to a qualified organization for preservation interests. Selectmen requested itemized cost to the town for each request. Decision to support the articles was tabled pending cost estimates.

Fire Department: Selectmen reviewed a memo from Chief Gorman regarding recent change to locks at all Fire Department buildings. Selectmen request a policy for regular and intermittent lock code changing to reduce risk of loss.

Request to Replace Computers: Ms. Kendall presented a quote from AdelXT Computer Company to purchase and replace computers according to specifications. The total purchase price excluding labor to install is \$4,183.92. The town purchasing policy requires purchases over \$4,999.99 to have informal written bids from at least three sources. This purchase is below the threshold, however Selectmen requested Ms. Kendall seek two more quotes.

TO BE REVIEWED AND/OR SIGNED:

The following manifests and requests were approved by the Selectmen:

• Abatement request M 206 L015 S003			\$ 89.00
• Property Tax refund for overpay M 240 L008		-	\$ 1,932.00
• Due to Cemetery Trust Fund	December 19		\$ 2,667.93
• Request for Transfer from Trust Funds (correction)			\$ 238,699.50
•			
• Employee Payroll	Weekly	December 11	\$ 16,740.73
• Employee Payroll	Monthly -1	December 11	\$ 2,161.85
• Employee Payroll	Monthly -2	December 11	\$ 3,344.96
• Employee Payroll	Weekly	December 18	\$ 12,355.58
•			
• AP ACH XFER - Hostgator	December 19		\$ 65.70
• AP Manifest	December 19		\$ 59,563.07

Police Chief Recruitment:

Selectmen nominated the following people to an ad-hoc committee Police Chief hiring committee: Tom Cavanaugh, Police Captain; Trisha Whisman Police Administrative Assistant; Diane Kendall, Interim Town Administrator; Gail Lalmond, Budget Advisory; and Eric Stauffer, Budget Advisory. Selectmen received resumes from five candidates for the Police Chief position.

Mr. Whisman motioned to enter non-public session stating RSA 91-A:3, II(b) hiring, seconded by Ms. Mitchell. Roll call vote to enter non-public session Mr. Belouin, aye; Mr. Whisman, aye; Ms. Mitchell, aye. The Selectmen entered non-public session at 9:20. The Selectmen returned to public session at 9:45.

Selectmen discussed next steps in the recruitment process.

Selectmen discussed an incident that occurred on December 13th. It was reported to Ms. Kendall that a logging equipment operator was driving a skidder with chains on town paved and unpaved roads. The incident was confirmed with photos and video and reported to local law enforcement. Captain Cavanaugh reported to Ms. Kendall the operator was issued a verbal warning.

Selectmen and Ms. Kendall discussed road maintenance during snow events.

There being no further business to come before the Board Mr. Whisman made the motion to adjourn. Mr. Belouin seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 10:15pm.

Respectfully Submitted,
\\ Diane Kendall, Interim Town Administrator

memo

Town of Deering

To: Selectmen
From: Diane Kendall, Executive Assistant
CC:
Date: 12/19/19
Re: Town Hall Roof Condition

Comments: Town Hall Roof Condition

Roofing Contractor Keegan Westbrook of Milford, NH examined the Town Hall roof shingles on Wednesday December 11th.

The main Town Hall roof shingles G.A.F Timberline were purchased and installed in 2009. Mr. Westbrook recommends replacing the southside roof shingles prior to installation of the solar panels, however they look to be in satisfactory condition. A rough cost estimate to replace the main roof south west facing roof is \$8,235.

The Town Hall roof shingles IKO Cambridge 50 AR & 30 shingles installed when the addition was constructed 2005. The shingles are failing and must be replaced prior to the solar installation. A rough cost estimate to replace the addition roof is \$5,655.

This does not include repairs to mitigate hazard from ice and snow buildup. Ice is forming from heat loss or the cost to install snow guards (\$2,500+/-)

PAYMENT IN LIEU OF TAXES AGREEMENT

This Payment in Lieu of Taxes Agreement (hereinafter “PILOT” or “Agreement”) is entered into with the effective date of _____ by and between the **Town of Deering**, a New Hampshire municipal corporation, of 762 Deering Center Road, Deering, New Hampshire 03244 (hereinafter the “Town”) and **ReVision Solar Impact Partners LLC**, a Maine limited liability company with offices at 758 Westbrook Street, South Portland, ME 04106 (hereinafter “ReVision” or the “Taxpayer”). The Town and ReVision may each be referred to as a “Party” or collectively as the “Parties”.

WHEREAS, the Parties intend to enter into a Solar Power Purchase Agreement (“PPA”) whereby ReVision would construct and operate solar photovoltaic arrays (the “System”) in the Town of Deering;

WHEREAS, under the PPA ReVision will own equipment and other personal property comprising the System that would be located and attached to various buildings and land owned by the Town (“Premises”);

WHEREAS, once constructed and operating, the above-described interconnected System, the Premises are intended to provide a significant portion of the Town’s electrical energy needs (hereinafter collectively referred to as “the Project”);

WHEREAS, New Hampshire law requires that all real estate, whether improved or unimproved, be taxed unless otherwise provided in law;

WHEREAS, NH RSA 72:23, I requires that any municipal real estate that is used or occupied by a person or organization other than the municipality be taxed unless otherwise provided;

WHEREAS, said state law authorizes the Town to enter into a PILOT agreement where the Project shall constitute renewable energy facilities pursuant to RSA 72:73;

WHEREAS, it is in the best interests of the Town to encourage renewable energy generation as intended by the PPA and to enter into this PILOT Agreement related thereto under RSA 72:74; and

WHEREAS, the Parties intend to execute a PPA in combination with this PILOT Agreement;

WHEREAS, the Town understands and agrees that ReVision Solar Impact Partners LLC may assign its interests in the PPA and this PILOT Agreement to a Financing Party in accordance with Exhibit 4, Section 20.a. of the PPA;

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the Town and ReVision agree to enter into this voluntary PILOT Agreement pursuant to RSA 72:74 as follows:

I. Definitions

“Commercial Operation Date” (or “COD”) shall be the date Taxpayer gives the Town written notice that the System is mechanically complete and capable of providing electric energy to the Town. Under the PPA, the Commercial Operation Date is expected to occur on December 31, 2019.

“Calendar Year” shall mean the period beginning on January 1 and ending on December 31 of each year during the term of this Agreement.

“Payment in Lieu of Taxes” (or “PILOT”) shall mean all payments made by ReVision to the Town under this Agreement in lieu of any and all ad valorem taxes on the Project that would otherwise be assessed by the Town and due from ReVision to the Town.

“Power Purchase Agreement” shall mean any agreement or agreements pursuant to which electrical energy produced by the Project is sold, including the sale, trade or auction of RECs, any Environmental Attributes or capacity payments.

The “Project”, as defined above, shall also include any and all real and personal property owned by ReVision or used in the production of electric energy at the Project, including the land, all rights, easements, licenses and other interests thereto, as well as transmission lines from such facility and other equipment or improvements situated thereon which are necessary or incidental to the production of electrical energy at the Project.

“Tax Year” shall mean the period beginning on April 1 and ending on March 31 of the following calendar year during the term of this Agreement.

II. Payments in Lieu of Taxes

A. ReVision shall pay to the Town, during each Tax Year that occurs after the Commercial Operation Date during the term of this Agreement, voluntary payments in lieu of taxes. The First Tax Year after the COD is expected to begin on April 1, 2020. The Town shall provide an annual bill associated with this financial obligation, under this PILOT, to ReVision prior to the payment period as set forth herein.

B. The amounts of annual PILOT payments shall be in an amount of ONE HUNDRED DOLLARS (\$100.00) each Tax Year.

C. Said PILOT payments shall fulfill ReVision's obligation for the payment of any ad valorem taxes due to the Town for the taxable value of ReVision's real and personal property interests in the Town of Deering.

III. Effective Date and Term; Expiration or Termination of Agreement; Renewal

A. This Agreement shall take effect upon execution. The obligation to make PILOT payments shall begin with the First Tax Year after the Commercial Operation Date and shall remain in full force and effect for a period of five (5) Tax Years subsequent to the Commercial Operation Date. This Agreement shall expire at the conclusion of the fifth (5th) Tax Year after the Commercial Operation Date. The fifth Tax Year is expected to conclude on March 31, 2025.

B. This Agreement may be automatically renewed upon the termination of any previous terms for an additional five (5) year term, subject to the provisions of RSA 72:74 and any other requirements imposed by law or regulation. This Agreement may be subject to an additional four (4) renewal periods (of five (5) years for each term) in which the total timeframe of this Agreement may achieve twenty-five (25) years if all renewal terms are implemented. If either Party seeks to renew this Agreement, it shall give notice to the other Party no earlier than October 1 and no later than January 1 of the fifth (5th) Tax Year. However, neither Party shall be obligated to renew or extend this Agreement upon its expiration or earlier termination. Upon either expiration or termination of this Agreement, the Project shall be taxable as required by RSA 72:74; provided, however, that in the event the PILOT Agreement is repealed or terminated for any reason, the Town shall be responsible to pay or promptly reimburse ReVision for any duly assessed taxes that are imposed on the System under NH RSA Chapter 72.

C. In the event the PPA is terminated prior to the end of the fifth (5th) Tax Year for reasons other than those listed in Section V, this Agreement shall terminate at the conclusion of the Tax Year when termination of the PPA has occurred. For example, if termination of the PPA occurs in July 2021, this PILOT Agreement will terminate on March 31, 2022.

IV. Payment Due Date and Enforcement

A. ReVision shall submit the PILOT payment due under this Agreement to the Town between February 1 and no later than March 1 before the end of each Tax Year.

B. Failure to pay any portion of the PILOT by the due date may be deemed a breach of this Agreement. In the event that ReVision fails to make any payments as required herein, the Town shall be entitled to all rights and remedies available to the Town for the collection of property taxes as contained in New Hampshire RSA Chapter 80, as amended, as if the PILOT is a tax, including without limitation a statutory

lien on ReVision's taxable real estate interests or the imposition of statutory interest on the amount due.

C. As the amount of the PILOT constitutes a *de minimus* payment, ReVision hereby waives any alternative tax options, statutory appeal rights, or remedies under Title V of the New Hampshire Revised Statutes Annotated that may become applicable during the effective period of this Agreement. In the event there is a change in law that becomes applicable or is deemed applicable to the Project during the effective period of this Agreement that materially affects the interests of either Party, including but not limited to a tax credit or tax exemption that may reduce or eliminate the PILOT payment the Parties agree to revisit and amend this Agreement as may be reasonably appropriate at such time.

D. The final PILOT payment shall be due and payable on or before March 1 of the fifth (5th) Tax Year of this Agreement (or in the event of an earlier termination, on or before March 1 of the applicable Tax Year).

E. In the event that ReVision, or its successors and/or assigns, fails to abide by the payment deadline set herein (March 1st of any Tax Year), the Town shall notify the appropriate party of its lack of payment and provide an additional five (5) days, from receipt of said notice, to cure the default prior to the activation of any other provision within this Agreement dealing with such default.

F. The obligation to make all PILOT payments, and to pay all interest and penalties assessed on the same if applicable, shall survive the expiration or earlier termination of this Agreement.

V. Changes in Use of the Property

In the event that the Project owned or operated by ReVision no longer qualifies as a "Renewable Generation Facility" under RSA 72:73, this PILOT Agreement shall no longer apply to the Property as of the date of the change in use and shall terminate.

In the event that any portion of the Project owned or operated by ReVision is used, occupied, leased, transferred, or sold to a third party that is not engaged in generating and selling electricity at the Project, this Agreement shall no longer apply as of the date of the transfer to, or use or occupation by, the third party and shall terminate.

VI. Miscellaneous

A. This Agreement does not intend to address ad valorem or other taxes, fees, charges, assessments or payments for property interests (real or personal) other than those that are part of the Project as defined herein.

B. This Agreement shall be binding on the Town and Taxpayer and their successors and assigns. ReVision may assign its interests in this PILOT Agreement pursuant to Exhibit 4, Section 20.a. of the PPA provided that it provides written notice to the City within 60 days following the assignment.

C. This Agreement and the performance hereof shall be governed by, and construed in accordance with, the laws of the State of New Hampshire.

D. All notices, requests, and other communications hereunder shall be in writing and shall be deemed to have been satisfactorily delivered to the other Party when delivered in hand to such Party or mailed by certified mail, postage prepaid, return receipt requested, and addressed to:

If to Taxpayer: Mr. Fortunat Mueller, Manager
ReVision Solar Impact Partners LLC
c/o ReVision Energy Inc.
758 Westbrook Street
South Portland, ME 04106

If to the Town: Deering Board of Selectmen
762 Deering Center Road
Deering, NH 03244

E. The Section headings herein are for reference and convenience only and shall not affect the interpretation hereof.

F. This Agreement may be executed in any number of counterparts, each of which when so executed shall be an original, but all of the counterparts together shall constitute one and the same instrument.

G. If any terms of this Agreement or the application thereof to any person or circumstances shall, to any extent, be invalid, or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall thereby, and each term and provision of this Agreement shall be valid and enforced to the extent permitted by law.

H. The Town represents and warrants that it has all the requisite statutory power and authority to enter into this Agreement and the signatories hereto represent and warrant that they have all the requisite power and authority to bind the respective Parties to the terms of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this instrument to be executed and effective as of the day and year when fully executed below.

TOWN OF DEERING

REVISION SOLAR IMPACT PARTNERS LLC

Dated: _____

Dated: _____

Allen Belouin, Chair
Deering Board of Selectmen

Fortunat Mueller, Manager
Duly Authorized

Rebecca Mitchell,
Deering Board of Selectmen

William Whisman,
Deering Board of Selectmen



TOWN OF DEERING
Board of Selectmen
762 Deering Center Road
Deering, NH 03244

NOTICE OF PUBLIC HEARING & MEETING

The Board of Selectmen of the Town of Deering hereby provide notice of a public hearing pursuant to RSA 72:74, I, to be held on January 16, 2019, beginning at 7:00 PM, at the Deering Town Office Conference Room, to consider entering into a Payment In Lieu of Taxes (PILOT) Agreement with ReVision as the owner of a renewable generation facility in town.

Provisions for persons with special needs can be made by contacting the Town Administrator's Office, via telephone (603-464-3248) or mail, at least five days prior to the public hearing.

Fund Balance Retention

Enterprise Funds and Current Year Bonds	\$0
General Fund Operating Expenses	\$6,766,810
Final Overlay	\$54

DRA has provided a reference range of fund balance retention amounts below. Please utilize these ranges in the determination of the adequacy of your municipality's unrestricted fund balance, as currently defined in GASB Statement 54. Retention amounts, as part of the municipality's stabilization fund policy [1], should be assessed dependent upon your governments own long-term forecasts and special circumstances. Please note that current best practices published by GFOA recommend, at a minimum, that "...general purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures." [2],[3]

- [1] The National Advisory Council on State and Local Budgeting (NACSLB), (1998), *Framework for Improved State and Local Government Budgeting: Recommended Budget Practices (4.1)*, pg. 17.
 [2] Government Finance Officers Association (GFOA), (2015), *Best Practice: Fund Balance Guidelines for the General Fund..*
 [3] Government Finance Officers Association (GFOA), (2011), *Best Practice: Replenishing General Fund Balance.*

2019 Fund Balance Retention Guidelines: Deering	
Description	Amount
Current Amount Retained (18.26%)	\$1,235,635
17% Retained <i>(Maximum Recommended)</i>	\$1,150,358
10% Retained	\$676,681
8% Retained	\$541,345
5% Retained <i>(Minimum Recommended)</i>	\$338,341

NOTICE: The current fund balance retained amount is above the maximum recommended threshold.

**Expendable Trust Fund and
Capital Reserve Balances**

ACCTID	Name	12/31/2018	Deposits	Withdrawal	Est Balance 2019	
					EOY	
9245533008	1 CHECKING ACCT FOR TRUSTEES	25.98	-	-	-	25.98
7764612064	ASSESSING	28,628.96	9,300.00	-	-	37,928.96
7764611842	BRIDGE IMPROVEMENT	36,130.24	-	-	-	36,130.24
7764612113	CELEBRATION (A)	6,174.13	1,000.00	-	-	7,174.13
7764612139	CELEBRATION (HOLIDAY)	64.17	-	-	-	64.17
7764611975	CEMETERY	17,215.39	4,817.93	(830.57)	(830.57)	21,202.75
7764612147	CLEMENT ARTS	6,155.31	-	(2,400.00)	(2,400.00)	3,755.31
7764611850	COMPUTER SYSTEMS	8,206.03	-	-	-	8,206.03
7764611983	DEERING LIBRARY	5,263.28	-	-	-	5,263.28
7764612022	DEERING RECREATION PROGRAM	1,814.57	-	-	-	1,814.57
7764612014	DEERING RESERVOIR USAGE PERMIT	27,245.68	5,000.00	(2,330.27)	(2,330.27)	29,915.41
7764611933	DRY HYDRANT INSTALLATION & MAINT	8,196.49	-	-	-	8,196.49
7764611892	EXOTIC WEED CONTROL	28,257.00	5,000.00	(3,262.00)	(3,262.00)	29,995.00
7764611876	FIRE & RESCUE DEPT VEHICLES	320,070.00	50,000.00	(300,000.00)	(300,000.00)	70,070.00
7764612030	FIRE DEPARTMENT BUILDING MAINT	21,681.72	5,000.00	-	-	26,681.72
7764612121	FRIENDS OF DEERING	1,963.97	-	-	-	1,963.97
7764611909	GOVERNMENT IMPROVEMENT	47,759.13	20,000.00	(68,332.00)	(68,332.00)	(572.87)
7764611917	GRANT REIMBURSABLE	12,086.57	-	-	-	12,086.57
7764611959	HEALTH & SAFETY	4,653.52	1,500.00	-	-	6,153.52
7764611967	HERITAGE	1,799.40	-	-	-	1,799.40
7764612105	HIGHWAY BUILDING IMPROVEMENT	56,314.35	10,000.00	-	-	66,314.35
7764611868	HIGHWAY VEHICLE REPLACEMENT	91,775.40	20,000.00	-	-	111,775.40
7764612048	LIBRARY BUILDING MAINTENANCE	1,068.06	-	-	-	1,068.06
7764612056	PLANNING BOARD MASTER PLAN	5,859.63	1,250.00	-	-	7,109.63
7764612072	POLICE BALLISTIC VEST	3,795.01	700.00	(1,790.00)	(1,790.00)	2,705.01
7764612080	POLICE DEPARTMENT EQUIPMENT	7,413.61	-	-	-	7,413.61
7764611991	POLICE VEHICLES	22,775.68	12,500.00	-	-	35,275.68
7764611941	ROAD RECONSTRUCTION & MAINT	11,979.36	188,000.00	(140,028.81)	(140,028.81)	59,950.55
7764612098	TOWN CENTER IMPROVEMENT	3,265.18	-	-	-	3,265.18
7764611925	TURNOUT GEAR EQUIPMENT	29,030.32	2,500.00	(14,006.42)	(14,006.42)	17,523.90
7764612006	YOUTH DIVERSION	10,320.59	-	-	-	10,320.59
		826,988.73	336,567.93	(532,980.07)	(532,980.07)	630,576.59
	SOLAR ENERGY	-	17,000.00	-	-	17,000.00
7764611884	MUNICIPAL & TRANSPORTATION IMPROVEM	27,952.23	12,855.00	-	-	40,807.23
7764612155	COMMON TRUST	150,824.84	700.00	(5,719.43)	(5,719.43)	145,805.41
			367,122.93	(538,699.50)	(538,699.50)	

TOTAL

Conservation 2020 Warrant Article

To see if the Town will authorize the Selectboard to convey a conservation easement relative to the below listed properties, already owned by the Town, to a "qualified organization" as defined in section 170(h) (3) of the Internal Revenue Code of 1986 (the organizational purpose of which is to hold and manage the type of preservation interests in land defined in RSA 477:45), said easement to be given to carry out the purposes of RSA 36-A. The terms and conditions of the conservation easement, including duration, shall be determined by the Selectboard with review and recommendation of the Conservation Commission. And to see whether the town will vote to adopt the provisions of RSA 36-A:4-a, I(b) to vote to adopt the provisions of RSA 36-A:4-a, I(b) to authorize the conservation commission to expend funds for contributions to 'qualified organizations' for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property. Approved by the Conservation Commission 6:0

Ferris Tract Tax Map 219 lot 2, approx. 65 Ac

Carew Lots Tax Map 222 lots 6, 10.3 ac

Library Lots Tax Map 223 lots 8, 9, 14 ac

To see if the Town will authorize the Selectboard to convey ownership of the below listed properties, already owned by the Town, to a "qualified organization" as defined in section 170(h) (3) of the Internal Revenue Code of 1986 (the organizational purpose of which is to hold and manage the type of preservation interests in land defined in RSA 477:45), said easement to be given to carry out the purposes of RSA 36-A. And to see if the town will vote to adopt the provisions of RSA 36-A:4-a, II(b) to authorize the conservation commission to expend funds for contributions to 'qualified organizations' for the purchase of property interests, or facilitating transactions related thereto, where the property interest is to be held by the qualified organization and the town will retain no interest in the property?" Approved by the Conservation Commission 6:0

Tax map 241 lot 17

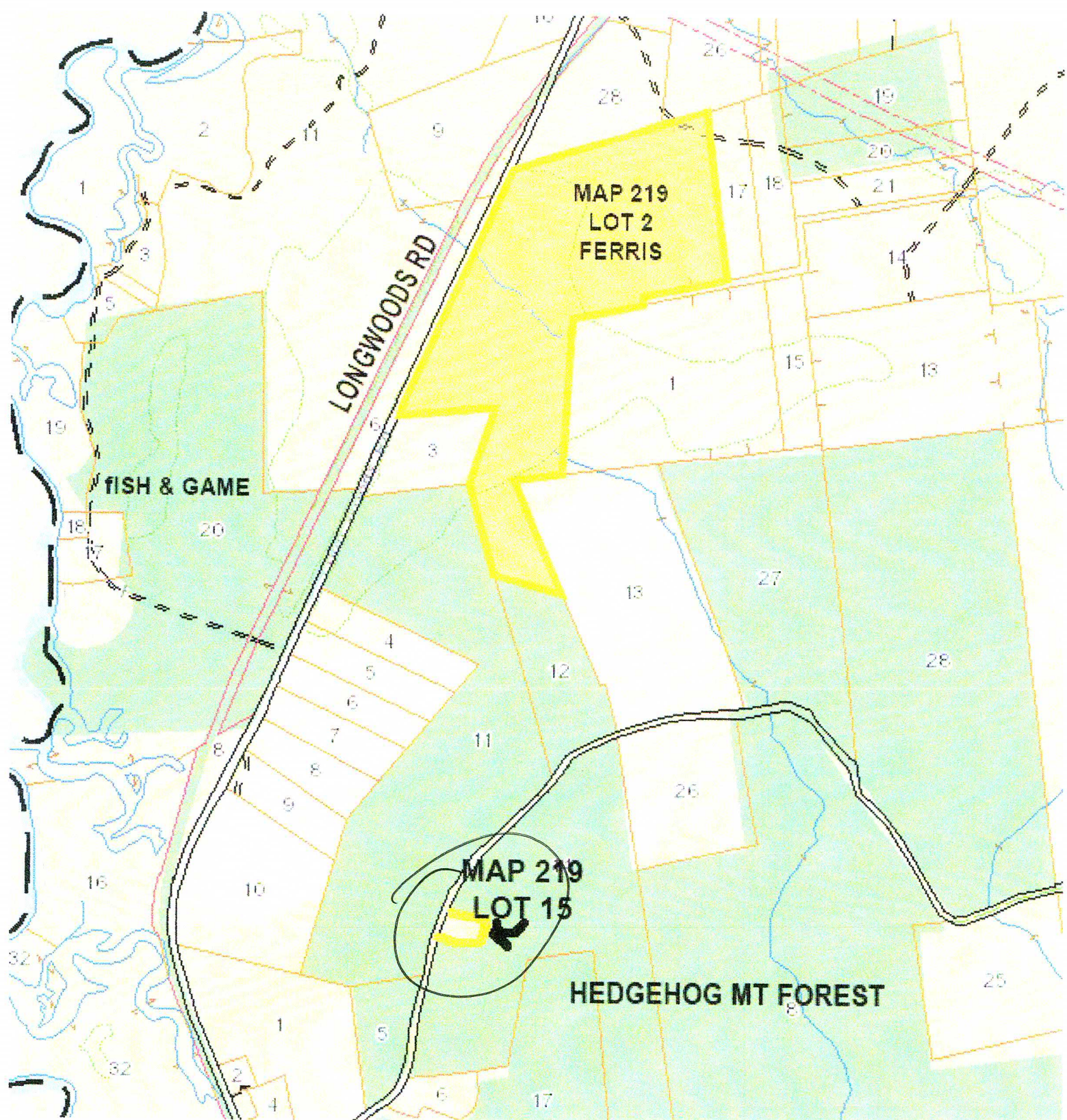
Tax map 219 lot 15

1046

1050

FOREST

CONSERVATION EASEMENTS





WILKINS/CAMPBELL
FOREST

MAP 241
LOT 17

10 Ac.
Land locked

PRIVATELY
OWNED

OLD COUNTY RD

FALLS RD.

Whitegate Rd

RESERVOIR RD

OLD COUNTY RD
LOT TO DONATE

Donate to
Society
10/20/01



Town of Deering Fire & Rescue

Memo

To: Town Administrator, Board of Selectmen, Interim Police Chief Cavanagh, Road Agent Houghton

From: Daniel Gorman, Fire Chief

cc: Assistant Chief Doug Connor

Date: December 19, 2019

Re: Change of Station Locks

The locks at each of the Fire Stations has been changed recently. The code we had was the same code that the fire department has used for many years. Also, at the Murdough Station, there have been some smaller items, such as a few rolls of toilet paper and paper towels going missing periodically. As well as a flashlight that was in someone's gear went missing. So, we decided to change the combination on all of the locks but the locks we had, could not be reprogramed.

For those reasons, we decided to purchase new locks and put in a new code combination. The new number to get into all three stations is [REDACTED]

Please disseminate this code *only* to personnel who would need to have access into the fire stations.

Thank you,

Daniel Gorman

Daniel Gorman, Fire Chief/EMD
Deering Fire & Rescue

ADELXT COMPUTER COMPANY

10 Abbott Street
Derry, NH 03038
Tel: 1-603-434-5311
Cell: 1-603-479-5311
stevej@adelxt.com
www.adelxt.com
December 18, 2019

Deering Town Hall
Deering, NH 03244
Diane Kendall – Interim Town Administrator
Hi Diane,

Below is a pricing for six Dell Computers and two monitors plus more. You may not need the adapters but we can determine that once the order is placed with me.

Dell is tightening up on their quote expiration dates so this quote is only good until December 27. If you need more time I can get an updated quote at the time of decision.

Quantity	Labor Hours	Description	Labor Cost	Hardware Unit Price	Hardware Subtotal	Amount
6	24	Install New Computer	\$2,040.00	\$0.00	\$0.00	\$2,040.00
0	2	Additional Charge for Police	\$170.00	\$0.00	\$0.00	\$170.00
6	0	Purchase of New Computer	\$0.00	\$697.32	\$4,183.92	\$4,183.92
2	0	Purchase of Monitors	\$0.00	\$129.00	\$258.00	\$258.00
4	0	Adapters	\$0.00	\$9.95	\$39.80	\$39.80
3	3	Travel (estimated)	\$255.00			\$255.00
21	29	0	\$2,465.00		\$4,481.72	\$6,946.72

Thank You

Steve Jussif

Adel-Xt Computer Company

Subject **New Computers**
From Steven Jussif <stevej@adelxt.com>
Sender Steven Jussif <stevej@adelxt.com>
To 'Interim Town Administrator' <assistant@deering.nh.us>
Date 2019-11-13 16:05



Hi Diane,

Here's the minimum requirement that I recommend for new computers. I am suggesting more memory than the minimum in this case but feel it is the right choice.

Any brand but I usually deal with Dell OptiPlex SFF (small Form Factor).

Intel I5 processor (entry level I5 is fine) I believe the latest is the generation 9

8 gigabit ram

500 gigabyte SATA hard drive BUT an SSD drive is faster and is now becoming the norm. It's more money but as the computers become older and full of junk the SSD drives still perform much better.

DVD burner, Keyboard mouse

Windows 10 Professional. It must be the professional version

Microsoft Office Business. (If someone need Microsoft Access then they should have Office professional) We can transfer the existing Office license provided you have the software and key code for it and we remove it from the old computers. Usually that doesn't happen.

If I have anything else I'll update you.

Thanks

Steve Jussif
Adel-Xt Computer Company
Microsoft Certified
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