



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes April 18, 2018

Selectmen present: Aaron Gill, Allen Belouin.

The meeting was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – April 4th.

Mr. Gill made the motion to approve the April 4th meeting minutes. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

New Business

Conservation Commission Appointments

The Board reviewed appointments to the Conservation Commission and sorted the appointments so that there will be staggered terms. See below.

3-Year Term – Expires March 2021

Gary Samuels (Chairman)
Jonathan Stuart (Co-chairman)
Kay Hartnett

2-Year Term – Expires March 2020

Dennis Sawyer
Ben Clark

1-Year Term – Expires March 2019

Robert Welsh
Keith Johnson

Alternate members:

Jackie Sawyer expires March 2020

Ex Officio

Aaron Gill

The TA agreed to complete the nomination forms for the next Board meeting for signature and approval by the membership.

Planning Board Appointment

The Board reviewed the Planning Board minutes wherein the names of interested individuals wishing to serve on the planning board were acknowledged. There remained a bit of confusion over the number of members on the planning board and the expiration of their terms so the TA was directed to contact the Town Clerk for an update on the status of the planning board membership.

Town Election Polling Hours

Mr. Gill provided background on the issue of polling hours explaining that for town elections the polling hours have traditionally been 1100am through 700pm. For those wishing to vote before work or earlier in the morning the polls opening at 1100am made voting difficult. A member of the Supervisors of the Checklist suggested that the polls open earlier. The Board had solicited feedback from both the Town Clerk and Town Moderator and both agreed that opening the polls at 0800 will pose no undo financial hardship. Under RSA 669:25, listed below, the Board of Selectmen is authorized to change the polling hours for town elections.

669:25 Conduct. – In towns which have adopted an official ballot system, the town election shall be conducted in the same manner as a state general election as provided in RSA 658 and 659, except that RSA 659:77, III-V, 659:78, and 659:98, II and III shall not apply, and except that all duties required to be performed by the secretary of state under those chapters shall be performed by the town clerk, and except that no copy of marked or unmarked checklists need be forwarded to the state archives or federal district court as provided in RSA 659:102. Polling hours for a town meeting or election shall be set by the selectmen or by a vote of the town.

Mr. Gill made the motion to change the polling hours for town elections as proscribed under RSA 669:25 from 1100am through 700pm to 0800am through 700pm. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

The TA alerted the Board that the auditors were scheduled for the following week. The Board also signed off on the voter approved CIP agreement with the Central NH Regional Planning Committee (see attached). The TA noted that the Highway Department is scheduled to go to summer hours (M-Th 0600 through 1600) the following week.

The TA noted that the roads in town were still posted and no vehicle over 6 tons is allowed to travel on the roads unless they have permission from the road agent. The Highway Department is keeping their large trucks off from the roadways in order to not cause damage to the roads. The TA described the Road Agent as being very concerned that the Fire Department Forestry Vehicle, with a gross vehicle weight exceeding 6 tons, is traveling over the Town's posted roads. While emergency vehicles responding to emergencies are exempt, the Forestry Vehicle is not yet equipped to respond to emergencies and, therefore, not exempt from the posted weight limits. Fire Department personnel utilizing department vehicles have an obligation to obey the posted weight limits when they are not responding to emergencies. The Board expressed concern over the potential damage to the roadways.

TO BE REVIEWED AND/OR SIGNED:

- | | |
|---------------------------|---|
| - Employee Payroll | <u>April 11th</u>
\$12,949.73 |
| - Employee Payroll | <u>April 18th</u>
\$14,520.58 |
| - Fire Department Payroll | <u>April 18th</u>
\$3,047.58 |
| - AP ACH XFER | <u>April 18th</u>
\$59.45 |
| - AP Manifest | <u>April 18th</u>
\$363,438.63 |
| - Intent to Cut | 210-014-000 / 214-001-000 |
| - Elderly Exemption | 209-030-000 / 232-005-000 |
| - Corrective Deed | 242-017-000 |

Non-Public Session - RSA 91-A:3 II (a)

Mr. Gill made the motion to enter non-public session under RSA 91-A:3 II(a) to discuss the TA's Performance Review. Mr. Belouin seconded the motion. The vote to enter non-public session was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Aaron Gill, Aye.

The Board entered non-public session at 2010.

The Board reconvened in public session at 2102.

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Mr. Gill seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2102.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator



TOWN OF DEERING

Highway Department

762 Deering Center Road

Deering, NH 03244

March Highway Department's Report

March had three major snow events with each over sixteen inches of snow each storm. We had one small storm that we had to plow, two ice events, three dustings with no plowing needed and three touch up salting's.

Here is our usage of salt:

3 plowable snow events that required two salting's each event=115,800 lbs

1 plowable snow event that required one salting each event=19,300 lbs

2 ice events that required two salting's each event=77,200 lbs

3 snow dusting events that required one salting each event=57,900 lbs

3 touch up salting's that used a total of 28,950 lbs

March total salt usage-299,150 lbs=149,575 [tons @ \\$61.47](#) per ton

March cost for road salt was \$9,194.38

Here is our usage of sand:

4 plowable snow events that required one sanding each event=744 yds

2 ice events that required two sanding's each event=744 yds

3 snow dustings that required one sanding each event=558 yds

March total sand used was 2,046 yds

Seems like our breakdowns just keep coming. Our 2010 Kenworth had the engine shut down light come on while out on the second big storm. We were able to get it back to our shop and had an on road mechanic come out and plug it in to a computer to figure out what was wrong. Almost \$7,000 later and most of the emission's filters, sensors replaced it was back up and running before the third storm. Our 2005 Intl 7600 had a bearing failure in its transmission. It had a new transmission installed with a three year warranty

January of 2017. I had them replace the clutch brake while they had it apart so the clutch brake and the tow charge were the only things that were not covered. It happened just as we were finishing up with the first storm and the company was able to get it repaired so we could get it just after the second storm started. Our 2008 F-350 pickup had started an oil leak on the oil pan. It has an appointment for first of April for its replacement. This was a very busy month for us with the storms and breakdowns. I'm sitting here in my office doing my report and its 41 degrees out at 10 am, but mother nature gave us a present of a light dusting last night. I hope spring is here.

Brian Houghton

Road Agent

MONTHLY REPORT**MARCH 2018****NEWS:**

1. Members of Cadet Post 612 and the Police Dept. assisted with traffic control, parking control, pedestrian safety entrance shoveling, etc. during the snowy Town Voting day.
2. Members of the Cadet Post 612 and the Police Dept. assisted with set up, traffic control, parking control, pedestrian safety, etc. during the Annual Town Meeting.
3. Capt. Cavanaugh attended the Maple Syrup demonstration at Town Hall as part of Community Policing efforts.

TRAINING:

1. Chief Pushee, Capt. Cavanaugh, Officer Bell, Officer Forsley, and members of the Hillcat Cadet Post 612 were trained in the use of O.C. Pepper Spray. Related Hillsboro PD part-time Deering Officers received this training earlier in Hillsboro.
2. Chief Pushee, Capt. Cavanaugh, Officer Bell, Officer Forsley, and members of the Hillcat Cadet Post 612 were trained in the use of Expandable Police Baton. Related Hillsboro PD part-time Deering Officers received this training earlier in Hillsboro.
3. All members of the Department attended the mandatory Use-of-Force Annual Classroom Training.
4. Officer Forsley was given refresher training in the use of the NESPIN systems (New England States Police Informational Network)
5. Officer Bell spent two days in Hampton and was certified in ARIDE (Advanced Roadside Impairment Detection Enforcement). Because 50% of our DWI/DUI Arrests in the past two years have involved Drug Related Impairment, we are hoping this specific training in recognizing Drug Impairment issues will help enforce Impaired Driving during DWI Grant Patrols and during regular patrols.

GRANTS:

1. 2018 STEP Grant Program : We continue working these grants, but since our approved amount was cut so significantly, we will be using these sparingly through the next few months, where the winter roads usually help us with some of the speeding issues in town.
2. 2018 DUI Grant Program: We continue working these grants, but since our approved amount was cut so significantly, we will be using these sparingly through the next few months, where the winter roads usually help us with some of the speeding issues in town.
3. 2018 Distracted Driving Program: We have not started using these yet, but will begin scheduling these patrols more in the spring time when traffic picks up, and we have several such patrols scheduled in April during Distracted Driving Awareness week.
4. 2018 Highway Safety Equipment Grant: This grant WAS approved, and we will be ordered our new Tablet Computer and related equipment soon.

JUVENILE ACTIVITY:

1. We had a JV case involving an assault on a parent and criminal mischief (vandalism) to the home. Investigation shows that the situation has been building for some time, with events occurring at school and at Youth Center in Hillsboro, and previous Diversion attempts have not addressed the concerns. As such, this case is being referred to the JV Justice System as a criminal complaint.

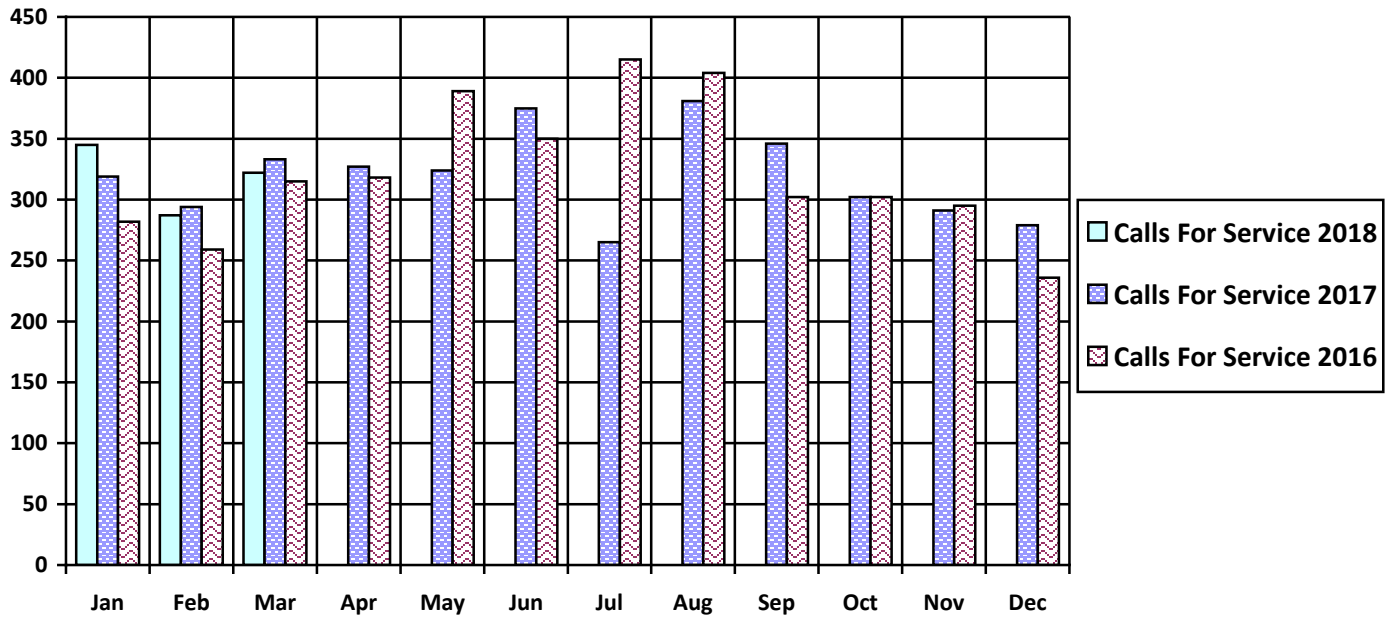
ACTIVITY REPORT:

Calls For Service Logged:	322	(this does not include many vacant home checks which are now counted separately in the new system)	
DPD Call Outs	1	(MV crashes).	
NHSP Call Outs	0	(
MV Enforcement:	78	(71 warnings, 5 summons. 2 parking)	
MV Accidents:	4	(1 was non-reportable/ 2 included injury transports, all 4 were speed related)	
ARRESTS Total:	3		
	Charges:	Operating After Suspension	2
		Assault/Vandalism (JV Case)	1
NEW PENDING/ OPEN CASES:	6		
	Charges: Tattooing of a Minor	1	(warrants issued for the tattooer, he is in Mass and reluctant to come to NH)
	Burglaries	5	(1 in Fall 2017, 3 in May 2017, 1 Feb 2018)

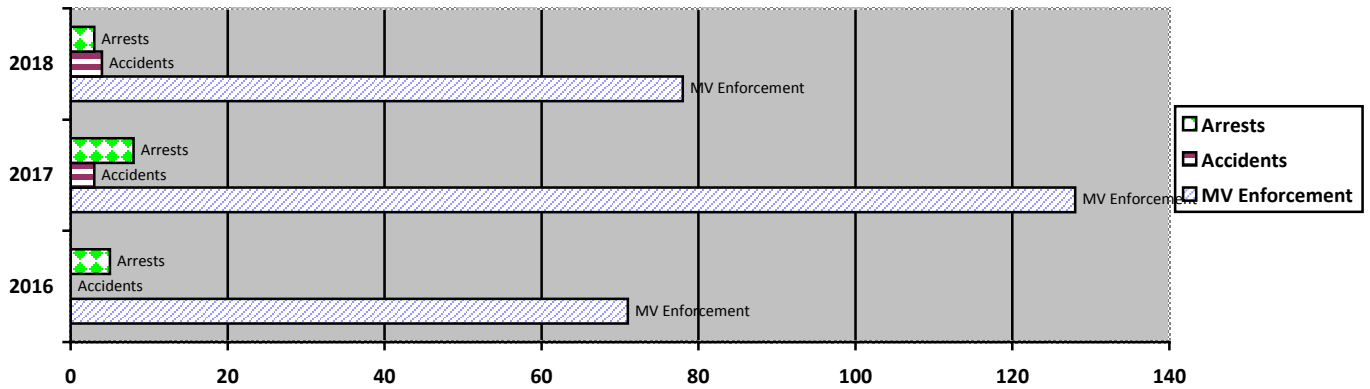
MILEAGE TOTAL:

3,223 miles from 1Mar2018 through 31Mar2018
 2014 Intrcpt Util: 65,480 (2,175 miles in period) 2017 Intrcpt Util: 5860 (1,048 miles in period)

Call For Service Stats- Monthly



Monthly Stats- March



RADAR TRAFFIC SURVEYS**March 2018****OFFICER TRAFFIC SURVEYS**

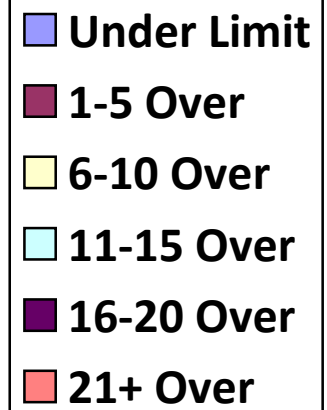
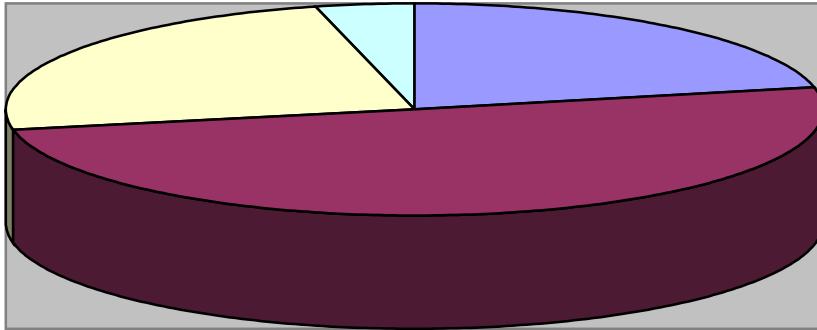
Totals	Rte 149 (2	2 nd NH Tpk(5	OldCounty (7	Clement (4	EstDrng (4
Total Cars					
Under Limit	36	26	52	18	14
+1 – 5 over	47	96	78	34	31
+6 – 10 over	20	49	28	8	13
+11 – 15 over	3	8	0	0	2
+16 – 20 over					
+ 21 over					
Stopped		2	0	0	0

Totals	Rsvr (1	LngWds(2	Mnslvl(Other(6	Cross(1
Total Cars					
Under Limit	2	7		24	1
+1 – 5 over	7	8		111	5
+6 – 10 over	3	7		40	3
+11 – 15 over	0	0		4	2
+16 – 20 over					
+ 21 over					
Stopped	0	0		2	0

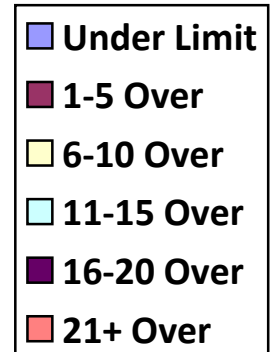
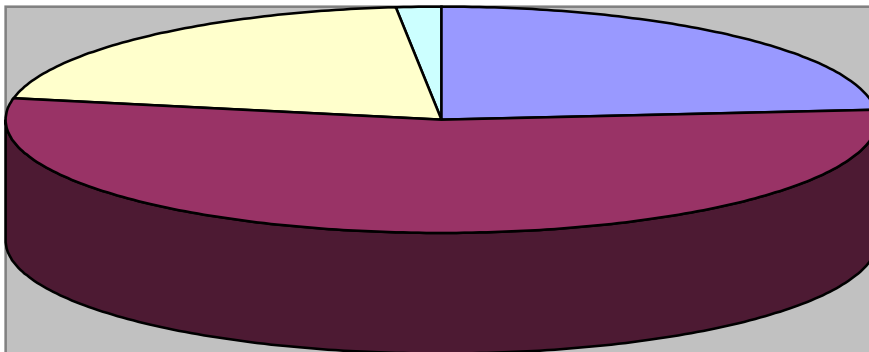
VOLUNTEER TRAFFIC SURVEYS

Totals	EastDrng(Union (Mill (OldCty(ClmtHill(LngWds (
Total Cars						
Under Limit						
+ 1 – 5 over						
+ 6 – 10 over						
+ 11 – 15 over						
+ 16 – 20 over						
+ 21 over						

Primary Roads / 7 Surveys



Secondary Roads / 25 Surveys



To: Board of Selectmen
From: Chief Dan Gorman, Deering Fire & Rescue
Subject: Fire & Rescue Report, March 2018

Date: 04/12/2018

During the month of March, Deering Fire & Rescue (DFR) responded to twenty-six (26) emergency responses. I would like to point out one specific area in the response breakdown below. Of the twelve (12) EMS transports, eleven (11) of those patients were transported at the advanced level (ALS) versus only one (1) at the basic (BLS) level. This has to do with the increased level of service that Deering Fire & Rescue is working hard to provide, to the residents and visitors to the Town of Deering. The Per Diem is staffed at the advanced level service (ALS) every day. Our call force, had increased the number of ALS providers allowing us to provide that higher level of care more often than we were ever able to provide in the past. We currently have two (2) basic level service providers (BLS) taking an Advanced Emergency Medical technician course, Captain Deb Boyll and EMT Brian Rousseau, who will help us to have even more to provide that higher level of care.

I would like to thank the Board of Selectmen, as well as the voters, for your continued support of DFR at the Town Meeting. I do apologize for the confusion we caused by not having the most accurate price needed for the skid unit for the Forestry. I will do my very best to make sure we have all of the proper information before submitting these warrant articles in the future.

We did find it interesting at the town meeting that there was some talk on water sources for firefighting purposes. We have been identifying several areas of need for water sources and are so appreciative of residents who have come forward and offered to allow us to put a dry hydrant in a pond on their property. One of our goals for 2018 is to put in four or five dry hydrants around town. We will be processing the paperwork required by the State of NH and pricing out the dry hydrant parts very soon. There will be some excavation needed to properly install these dry hydrants, and we will talk with people who are able to provide that excavation in the most cost-effective way possible. We tested the dry hydrant on Greg Hill Road, a dry hydrant we had not thought worked in years. The crew back flushed the hydrant, removing all of the mud and silt that may have been in the pipe, and then were able to pull a draft from the pipe and flow over 600 gallons a minute of water for ten minutes. That's a decent amount of water to flow and we know we could have flowed more water if we had used more house line's. That dry hydrant does need some work though, the strainer on the end of the dry hydrant broke off. That strainer prevents silt and fish, among other things, from going into the pipe and possibly entering the fire engine's pump and causing damage to the pump. We do have a strainer at the end of the suction on all of our vehicle's pumps that will prevent that from happening but it should be fixed. One of our EMT's is a certified rescue diver and during the summer, we will have a training where he will go into the pond and see what is needed to repair the strainer. This dry hydrant on Greg Hill Road is an important water source for FDR. This hydrant will provide water to a potential fire at the Deering Community Church, the Town Hall, the Highway Garage and the several residents around the area.

We are also happy to say that we will have our first Fire Department Intern from Hillsboro-Deering High School starting in April. After a lot of work with Primex and the Department of Labor, along with HDHS officials, he will start on April 16th. The goal of this internship is to provide the student with an understanding of the requirements and skills needed to pursue a career as a firefighter and/or EMT. We look forward to this program being successful and will update you with how he is doing as we move forward. Programs like this can help with recruitment of young, enthusiastic people to DFR.

Last but not least. There are a few grant opportunities that I feel we should apply for. One is a Homeland Security Grant for the purposes of providing Fire Departments and EMS Services with equipment necessary to provide quick and efficient care in the event of an active shooter situation. When we think of

active shooter events, which are on the increase in the US, we think of schools, but school shootings are just one of the areas where these events are taking place. These events don't always happen in large cities. They have and will happen in small towns. Recently, while talking with Chief Stafford of Hillsboro Fire – EMS, he told me he applied and was approved a grant for tactical gear for some of his personnel to use in case of an event in Hillsborough. He asked if we would be interested in teaming up to provide more personnel in these types of events. These personnel would take the extra training to be able to provide EMS care to people in an active shooter event in both Hillsborough as well as Deering. In order to be a part of this team, we would need the specialized gear and equipment to be able to participate. This grant would provide that gear and equipment, free of charge. I have also talked with Chief Pushee regarding this same issue and he is working with His Mansion management to provide training for them. He asked if we would like to be involved and of course we would.

More than ever before, these types of events are unfortunately, a much bigger part of Police, Fire and EMS training and preparedness. We, on DFR, would like to be proactive about these events.

Thank you,

Daniel Gorman, Fire Chief/EMD

March 2018 Fire & EMS Statistics

Per Diem Responses	Fire	Medical	MVA	EMS Transports	BLS Transport	ALS Transport	Paramedic Intercept
12	3	8	1	6	0	6	0

On Call Total Responses	Fire	Medical	MVA	EMS Transports	BLS Transport	ALS Transport	Paramedic Intercept
14	4	9	1	6	1	5	0

Totals	26	7	17	2	12	1	11	0
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Per Diem Hours

Mutual Aid EMS given - 0
 Mutual Aid Fire given - 0
 Mutual Aid EMS Received - 2*
 Mutual Aid Fire Received - 0

On-Call Hours

Mutual Aid EMS given - 0
 Mutual Aid Fire given- 2
 Mutual Aid EMS Received- 1
 Mutual Aid Fire Received - 0

* = One response was due to a staffing shortage, and one was due to overlapping calls

2019-2024 Deering Capital Improvements Program (CIP) Preparation

date

Exhibit A, Scope of Work
2019-2024 Deering Capital Improvements Program (CIP) Preparation

CNHRPC Tasks

- CNHRPC staff will attend and facilitate meetings as necessary to support the update of the CIP, plus attend the Planning Board public hearing to support the CIP Committee.
- Staff will prepare meeting materials, including agendas, project applications, draft documents, draft spreadsheets, etc. and may provide them to the Town for photocopying.
- Staff will perform research, develop the analyses, and prepare the document with input from Town staff and the Committee.
- Staff will prepare the following updated chapters with input from the Committee: (1) *Introduction*; (2) *Capital Improvements Project Priority Ranking*; (3) *Summary of Projects*; (4) *Financial Analysis*; (5) and (5) *Appendix*, with methods of financing capital improvements, state statutes, and project/purchase request application.
- Deliverables for the project are the electronic Word document of the CIP and the electronic Excel spreadsheets of the tables, charts, and municipal and school improvement schedules provided via email, and a single master printed hard copy for Town printing if requested.

Please sign in

Gale Salvendy

Rong Salvendy