



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

April 5, 2017

Selectmen present: Allen Belouin, Aaron Gill, Sharon Fife
The meeting was called to order at 1900.

Reconstitution of the Board

Appointment of Chair

Ms. Fife made the motion to nominate Mr. Belouin as the new Chair. Mr. Gill seconded the motion. Mr. Belouin abstained. The vote was two ayes and one abstention. Mr. Belouin is the new Chair.

Committee Assignments

Mr. Belouin made the motion to maintain the same committee assignments among the Board membership. Ms. Fife seconded the motion. The vote was unanimous and so moved.

MEETING MINUTES:

Meeting Minutes – March 15th.

Mr. Belouin made the motion to approve the meeting minutes of March 15th. Ms. Fife seconded the motion. The vote was unanimous and so moved.

New Business

Sam Durfee – Road Surface Management System Software

Mr. Durfee, from the Central NH Regional Planning Commission, briefed the Board on the Road Surface Management System (RSMS). He explained that the software provides a means to inventory and classify road conditions – both for paved and gravel surfaces – that correlate to a “road comfort index”. As expected the RCI corresponds to the maintenance costs of paved and gravel road surfaces necessary to achieve a desirable RCI. Toward the end of April or beginning of May Mr. Durfee will meet with Road Agent Houghton to begin the inventory of roads and culverts and transferring that data into the RSMS. The Board was delighted to have a tool that will can generate cost data for road maintenance that can be used in budgeting and to aid in capital improvement planning.

Conservation Commission Appointments

The Board reviewed conservation commission appointments. Mr. Belouin made the motion to appoint Dennis Sawyer as a full member for a period of three years from 2017 to 2020. Ms. Fife seconded the motion. The vote was unanimous and so moved.

CAI – GIS Services Agreement

The Board reviewed the GIS (geographic information system) services agreement with CAI (Cartographic Associate, Inc). The group will provide GIS web hosting, application development and mapping services to the Town that was approved at Town Meeting. Mr. Belouin made the motion to approve the agreement. Mr. Gill seconded the motion. The vote was unanimous and so moved.

GAP Software Services Agreement

The Board reviewed the welfare/general assistance software services agreement approved at town meeting that will be used to track welfare payments by recipient while adhering to privacy and confidentiality requirements. Mr. Belouin made the motion to approve the GAP Software Services agreement. Ms. Fife seconded the motion. The vote was unanimous and so moved.

Greater Hillsborough Senior Services – Funding Release Request

The Board reviewed and approved the funding release for the GHSS.

Health Trust – Insurance Premium Rates

The TA explained that the maximum increase used to craft the budget was 13.6% but the final increase is 10.6%. The Board signed the health trust rate agreement for insurance.

Town Hall Rentals

The Board reviewed and approved town hall rental requests for the annual plant sale, a DLIA meeting and a bridal shower.

Treasurer

Town Treasurer Stephen Fogelson briefed the Board on his recent efforts to find better banking services. He explained that he had met with representatives from TD Bank, where the Town currently maintains several accounts, about what services they offered and what interest the Town will earn on its deposits. Mr. Fogelson reported that he found the customer service excellent in comparison to Lake Sunapee. Earnings on deposits are tiered so that a minimum balance above \$375,000 earns 50 basis points above what Lake Sunapee currently offers. Deposits over \$1,000,000 will earn about 75 basis points more than what is offered by Lake Sunapee. Given that the NHDMV uses TD Bank, motor vehicle registration fees collected by the Town and that portion of the fee that is due to the NHDMV will be transferred daily as is required. The TD Bank Government Services representative will provide a detailed account transfer plan that addresses payroll, direct deposit, remaining uncashed vendor payments with Lake Sunapee and so on. In the spirit of full disclosure Mr. Gill explained that he was no longer a bank officer with Lake Sunapee, but that he had moved to Bank of New Hampshire which is another local bank located in Hillsborough. The Board liked the idea of improved service and higher interest rates for deposits. Mr. Belouin made the motion to have the Treasurer begin the process of moving the Town's deposits from Lake Sunapee and into TD Bank. Ms. Fife seconded the motion. Mr. Gill abstained. The vote was moved.

Library Trustee

Library Trustee Cynthia Krill addressed the Board relative to starting a conversation about expanding the role of the library in Deering. Ms. Krill spoke about plans to reactivate "Friends of the Library" and to erect library in a box in several areas around town in an effort to bring books to where people live. A lively discussion ensued with respect to library services.

Tax Deed Extension

Mr. Gill made the motion to extend the tax deed date to May 17th end of business day for property associated with 231-005-000 & 231-006-000. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Abatement Applications

Mr. Belouin made the motion to approve the assessor's recommendations for abatement application for the following properties:

227-019-000

243-018-000

219-005-000

223-083-000

Mr. Gill seconded the motion. The vote was unanimous and so moved.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>March 22nd</u>
	\$13,690.42
- Employee Payroll	<u>March 29th</u>
	\$12,194.04
- Fire Department Payroll	<u>March 22nd</u>
	\$2,697.45
- Employee Payroll	<u>April 5th</u>
	\$20,199.26
- AP Manifest	\$259,989.21
- Yield Tax 227-019-000	\$230.27
- Property Lien Discharge	223-002-000

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Fife seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2110.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

Please Sign IN

John Shaw

Sam Dorsee CNHRPC

Stephen Fagelson

Doug Zahrad

Cynthia Kueie



L Zahrad