



## TOWN OF DEERING

### *Board of Selectmen*

762 Deering Center Road  
Deering, NH 03244

### **Meeting Minutes**

**June 6, 2018**

Selectmen present: Aaron Gill, Allen Belouin, John Shaw.

The meeting was called to order at 1900.

#### **MEETING MINUTES:**

##### **Meeting Minutes – May 16<sup>th</sup>.**

Mr. Gill made the motion to approve the May 16<sup>th</sup> meeting minutes. Mr. Belouin seconded the motion. Mr. Shaw abstained as he was not officially seated as Selectman for the meeting. The vote was unanimous and so moved.

#### **New Business**

##### **Employee Recognition**

Mr. Gill explained that he had asked the TA to have this item placed on the agenda as it is important to celebrate employee success and to acknowledge hard work and accomplishment. Recently, Diane Kendall completed coursework for the Certified Public Supervisor from the Bureau of Education and Training (see certification). The TA explained that the next level of training is the Certified Public Manager. The cost of the training is \$1,300 compared to \$6,000 for a single class in an MPA program. The Board agreed that the value of training is important and authorized the training expenditure for Ms. Kendall. Other areas of employee recognition included service milestones. The TA agreed to work with department heads to create a process that regularly acknowledges employee contributions to the Deering organization.

##### **LED Lighting Retrofit – Hwy Garage**

The Board reviewed two proposals listed below.

<b>Company</b>	<b>Bid</b>	<b>Eversource Rebate</b>	<b>Net</b>
BK Electric, LLC	\$ 3,357.50	\$0.00	\$3,357.50
Revision Energy	\$13,304	\$1,690	\$11,614

Mr. Belouin spoke to the significant bid difference noting that the price disparity is from installing retrofit kits (BK Electric) versus new LED fixtures (Revision). The difference between retrofit kits and LED fixtures is the expected asset life. New LED fixtures have asset lives of between 15 to 20 years. Other differences between then bids were that Revision provides the brand name of fixture that will be used, it's wattage and lumens. Mr. Gill explained that the Town had used Revision for the Town Office LED lighting project and that all work was completed on time and in a very professional manner. Mr. Gill made the motion to award the bid to Revision Energy for \$11,614 net. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Mr. Gill spoke about the progress on the Town Pavilion and a schedule of summer events including a possible band performance, annual town BBQ, cider press, and guild fair.

The TA provided a draft of an updated harassment policy as suggested by the Town's insurance carrier for review. The Board acknowledged that the personnel policy needs a bit of updating.

**TO BE REVIEWED AND/OR SIGNED:**

- Employee Payroll	<u><b>May 23<sup>rd</sup></b></u>	
	\$11,908.30	
- Fire Department Payroll	<u><b>May 23<sup>rd</sup></b></u>	
	\$4,233.47	
- Employee Payroll	<u><b>May 30<sup>th</sup></b></u>	
	\$12,933.98	
- Employee Payroll	<u><b>June 6<sup>th</sup></b></u>	
	\$13,564.64	
- AP ACH XFER	<u><b>June 6<sup>th</sup></b></u>	
	\$218.50	
- AP Manifest	<u><b>June 6<sup>th</sup></b></u>	
	\$76,597.63	
- Abatement	206-015-048	\$157.16
- Intent to Cut	225-004-000 / 225-003 & 001 / 212-012-001	

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Mr. Gill seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2030.

Respectfully Submitted,

\s\ Russell McAllister  
Town Administrator

State of New Hampshire

*Certified Public Supervisor*

In recognition of satisfactory performance and completion of this program,  
this Certificate of Public Supervisor is presented to:

**Diane Kendall**

This Certificate of Public Supervisor entitles the aforementioned  
to all the rights and privileges associated with this achievement,  
and to full recognition of same.

*June 1, 2018*

*Christopher T. Sununu*

Christopher T. Sununu  
Governor  
State of New Hampshire

*Sara J. Willingham*

Sara J. Willingham  
Director, State of New Hampshire  
Division of Personnel

*Frank Nugent*

Frank Nugent, M.P.A.  
Professor, State of New Hampshire  
Bureau of Education and Training

Please Sign IN

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John Falmerud

Joyce Bosse