



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

June 7, 2017

Selectmen present: Allen Belouin, Sharon Fife, Aaron Gill.

The meeting was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – May 17th.

Mr. Belouin made the motion to approve the meeting minutes of May 17th. Ms. Fife seconded the motion. Mr. Gill abstained due to his absence at the May 17th meeting. The vote was so moved. Mr. Belouin made the motion to approve the minutes of the May 20th goal setting session. Mr. Gill seconded the motion. The vote was unanimous and so moved.

New Business

Fire Department

Fire Chief Dan Gorman briefed the Board about department activities. Mr. Gorman talked about the number of applicants who responded to the per diem emergency responder position announcement. There are approximately 20 applicants and interviews are scheduled. The applicants include two paramedics, with the remaining applicants possessing dual certifications, and advanced EMT certifications. The per diem program is scheduled to begin on July 5th. Mr. Gorman also provided a synopsis of a new department policy governing the medical response to possible overdoses. Given the rise in the use of synthetic opioids such as carfentanil the department will employ an observer charged with keeping watch over EMS personnel as they treat overdoses (see attached policy). The health issue for first responders comes from the potency of this class of opioid where even skin contact with the drug residue can result in a severe reaction that requires immediate medical attention. Mr. Gorman reported that costs for paramedic intercepts with Hillsborough have been waived. Deering has provided paramedics to Hillsborough when needed and Hillsborough has responded in kind. A brief discussion concerning department wages ensued. Mr. Belouin spoke to the need for completed performance reviews. Mr. Gorman acknowledged that the reviews were late, but that they are completed. Mr. Gorman wanted to meet with department staff one on one to go over the reviews feeling that, as the new Chief, completing the first performance reviews that it was best to meet in person.

E911 Address Issues

The TA briefed the Board on a road naming issue that is causing some difficulty with E911. The Old Range Way Road that runs off from Greg Hill Road to Driscoll Road has a residence located on it and they use a Driscoll Road address. A decision in 2006 by staff assigned a Driscoll Road address to the home located on Old Range Way Road. This presents a problem when it comes to issuing building permits or allowing the home owner to perform limited road maintenance on Old Range Way because it is a Class VI road. Because the owner has a Driscoll Road address staff issued a building permit when the Board is the responsible party for issuing the building permit where a consent & acknowledgement form has not been recorded at the registry. The problem is that there exists a Range Way Road near the Francistown border. E911 doesn't allow duplicate road names, or road names that are similar that it could result in dispatching to an incorrect address. The Board mulled over names and Tom Copadis mentioned that there was once a thriving cranberry bog on Old Range Way. The Board

liked the historical significance of the name and directed the TA to arrange a public hearing on the name change when the particulars get sorted out with notifying the homeowner and mapping company.

Junkyard License Renewal

The recent death of Charles Kelly, owner of the junkyard license, called into question it's renewal this year. The TA reported that Mr. Kelly's affairs were in a trust and that Jesse Kelly was a named trustee and therefore entitled to renew the junkyard license. The Board agreed.

Notice & Acknowledgement for Class VI Road

The Board signed the Notice and Acknowledgement form that property owners seeking a building permit on Class VI roads must sign and record at the Hillsborough Registry. See attached.

MS-232

The Board signed the statement of appropriations (MS-232) as required by the DRA. See attached

Town Hall Rental Agreement – Fee Waiver Requests

The Board agreed to waive the Town Hall rental fee for Tai Chi, a political group, and a memorial celebration for Beatrice Trum-Hunter.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>May 24th</u> \$11,382.19
- Employee Payroll	<u>May 31st</u> \$17,150.42
- Employee Payroll	<u>June 7th</u> \$10,948.67
- AP Manifest	\$249,534.04
- AP Manifest	\$21,567.47
- Elderly/Veterans Exemption	232-019-000
- Yield Tax 225-004-000	\$261.42
- Yield Tax 226-013-000	\$2,350.35
- Intent to Cut	241-015&016-000 / 220-011-000 / 223-004-000 / 215-006&007

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Fife seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2100.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

TOWN OF DEERING, NH FIRE & RESCUE	Operations Manual EMS Title: Medical Response to Possible Overdoses	SOG NO: EMS-20 EFFECTIVE DATE: 06/01/2017
		SUPERSEDES: REVISIONS: All Previous

I) PURPOSE

To provide protection to all responders in the presence of a toxic substance such as illicit drugs which could become a health hazard to emergency personnel.

II) APPLICATION

This guideline shall be utilized in all cases where a potential toxic substance is present. This includes calls for overdoses until proven otherwise, as well as structures which are known or suspected to have the presence of illicit substances.

III) GUIDELINE

- A) A minimum of 3 responders, at least one of which being an EMS Provider, the other two responders may or may not be EMS Providers, are on the crew prior to entrance into a house.
- B) Whenever there is any question of personal safety, stage away from scene until police clear the scene as safe to enter.
- C) All personnel inside the house shall wear gloves, mask and eye protection. Gowns should be considered based on specific situation.
- D) One responder shall be designated to strictly observe the scene and the responders. The designated person shall be considered a safety officer. Should that person determine there is a threat to responders, all responders should retreat from the scene immediately. This person designated should be familiar with the signs of presence of Carfentinil and other potentially toxic substances.
- E) In the event that a withdrawal from the scene is called for, responders should call for additional needed resources including fire department, Haz Mat or Law Enforcement.

IV) ROLES AND RESPONSIBILITIES

- A) All members of the Deering Fire & Rescue are responsible for complying with this SOG.

TOWN OF DEERING, NH FIRE & RESCUE	Operations Manual EMS Title: Medical Response to Possible Overdoses	SOG NO: EMS-20 EFFECTIVE DATE: 06/01/2017
		SUPERSEDES: REVISIONS: All Previous

V) SAFETY

- A) All members of the Department are responsible for safety at all times.
- A) All personnel inside the house shall wear gloves, mask and eye protection. Gowns should be considered based on specific situation.

VI) ENFORCEMENT

- A) Failure to adhere to this SOG may result in disciplinary action.
- B) All Officers shall be responsible for ensuring compliance with this SOG.

Approved By: Chief Daniel Gorman

Revision: 06/01/2017

Notice and Acknowledgement

Now Come Frank Morris, Peter Morris, Amanda Morris (hereinafter referred to jointly as "owner") with a residential address of 116 Driscoll Road, Deering, New Hampshire, and The Town of Deering, New Hampshire (hereinafter referred to as "town"), a municipal corporation existing under the laws of the State of New Hampshire with an address of 762 Deering Center Road, and agree as follows:

Whereas, owner owns certain real property (Tax Map 223, Lot 024, Block 000) which abuts Old Rangeway Road, conveyed to said owner by a Deed recorded at Book 8632, Page 1204 at the Hillsborough County Registry of Deeds; and

Whereas, the relevant portion of said Old Rangeway Road upon which owner's real property fronts is a Class VI road so that owner's property is therefore subject to the building restrictions imposed under NH RSA 674:41; and

Whereas, the Selectmen have agreed to issue a building permit for the said property for the construction of an addition to the existing residence, as detailed in accordance with a building permit and plans dated 3/26/17 and on file at the Deering Assessors Office;

NOW THEREFORE, the town and owner on behalf of themselves, their heirs, legal representatives, successors and assigns, covenant and agree as follows:

1. The town shall grant owner a building permit to construct an addition as described above, on the property identified above subject to the terms and conditions of said building permit to be issued, and the Policy of Board of Selectmen Regarding Construction on Class VI and Private Roads.
2. The parties understand and agree that town assumes no responsibility of maintenance, including but not limited to snow plowing, of Old Rangeway Road, and no liability for any damage arising from the use of said road.
3. Owner agrees to be responsible for maintaining access to the subject property and does hereby acknowledge that, pursuant to New Hampshire law, the town, its officers, agents and employees bear no responsibility or liability: (1) for any obligation to maintain said road (RSA 231:93), or (2) for any loss, damage, claim or expense of any kind or nature whatsoever arising directly or indirectly from the condition of said road, including but not limited to any expense arising from failure to provide any municipal services such as police, fire and ambulance services.
4. Owner agrees to seek permission from town's selectmen or highway agent pursuant to RSA 236:9 - :12, prior to performing any excavation, grading or other construction or maintenance work.

5. Owner will take no action to restrict or inhibit the use of Old Rangeway Road by the public; and owner recognizes that town Board of Selectmen retain full authority to regulate the use of the public highway.
6. Owner hereby assumes responsibility for transporting any children who may now or in the future reside on the property to the nearest regular school bus stop.
7. The parties understand and agree that this Notice and Acknowledgement shall be recorded at the Hillsborough County Registry of Deeds before the building permit is issued, as required under RSA 674:41, (c)(3).
8. The owner agrees to stipulate and pass this Notice and Acknowledgement at any transfer of this property.

IN WITNESS WHEREOF the parties have hereunder set their hands this 25 day of MAY, 2017.

Mayleen May
Witness

Paul Brown
Owner

Mayleen May
Witness

Pat Brown
Owner

Mayleen May
Witness

Ann Marie
Owner

Town of Deering

A. R. Gill
allott
Witness

By: allott
Chair, Deering Board of Selectmen



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road

Deering, NH 03244

223-24

May 18, 2017

To: Board of Selectmen
Town Administrator

From: Brian Houghton
Road Agent

RE: Old Range Way Road Maintenance Agreement – Class VI Road
Period of Permission is **May 18th, 2017 through May 17th, 2018**

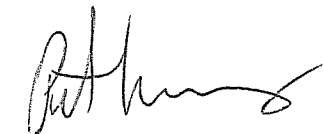
Permission is hereby granted by the Deering Road Agent, as allowed under the provisions of RSA 236:9, to Peter Morris, of Old Range Way Road, to perform minimum maintenance on the surface of the class VI roadway known as Old Range Way Road including the pruning/cutting of tree limbs over hanging and obstructing the traveled way. Given that no road maintenance plan outlining a scope of work has been submitted by Mr. Morris for review by the Road Agent, only minimum surface maintenance may be performed between that portion of Old Range Way Road that lies between the intersection of Driscoll Hill and Old Range Way Roads to the entrance to Mr. Morris' Old Range Way Road residence. No excavation, disturbance of the road shoulders, ditches, or embankments shall be allowed. No alteration of drainage, or culvert replacement is allowed. Because Old Range Way Road is open to public travel appropriate safety measures to alert traffic shall be in place during times of maintenance.

This agreement is not perpetual. Permission to perform minimum maintenance on Old Range Way Road shall run from May 18th, 2017 through May 17th, 2018. Permission shall not be construed as binding the town to perform any kind of road maintenance, or in any way obligate the town to extend this maintenance agreement beyond May 17th, 2018.



Brian Houghton
Deering Road Agent

6/6/17
Dated:



Peter Morris
Property Owner

6/6/17



Report of Appropriations Actually Voted: Deering

Form Due Date: 20 Days after the Town Meeting

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

CERTIFICATION OF APPROPRIATIONS VOTED

This is to certify that the information contained in this form, appropriations actually voted by the town/city meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Name	Position	Signature
Allen Belouin	Chair	<i>Allen Belouin</i>
Sharon Fife	Selectman	<i>Sharon Fife</i>
Aaron Gill	Selectman	<i>Aaron Gill</i>

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations As Voted
General Government			
0000-0000	Collective Bargaining		\$0
4130-4139	Executive	04	\$183,523
4140-4149	Election, Registration, and Vital Statistics	04	\$34,252
4150-4151	Financial Administration	04	\$59,672
4152	Revaluation of Property	04	\$30,615
4153	Legal Expense	04	\$18,000
4155-4159	Personnel Administration		\$0
4191-4193	Planning and Zoning	04	\$8,906
4194	General Government Buildings	04	\$33,800
4195	Cemeteries	04	\$16,035
4196	Insurance	04	\$54,275
4197	Advertising and Regional Association	04	\$4,232
4199	Other General Government		\$0
Public Safety			
4210-4214	Police	04	\$339,271
4215-4219	Ambulance	04,07	\$87,398
4220-4229	Fire	04	\$116,734
4240-4249	Building Inspection	04	\$13,218
4290-4298	Emergency Management	04	\$1
4299	Other (Including Communications)	04	\$36,305
Airport/Aviation Center			
4301-4309	Airport Operations		\$0
Highways and Streets			
4311	Administration	04	\$429,972
4312	Highways and Streets	04	\$264,075
4313	Bridges		\$0
4316	Street Lighting	04	\$3,500
4319	Other		\$0
Sanitation			
4321	Administration		\$0
4323	Solid Waste Collection		\$0
4324	Solid Waste Disposal	04	\$99,352
4325	Solid Waste Cleanup		\$0
4326-4328	Sewage Collection and Disposal		\$0
4329	Other Sanitation		\$0
Water Distribution and Treatment			
4331	Administration		\$0
4332	Water Services		\$0
4335	Water Treatment		\$0
4338-4339	Water Conservation and Other		\$0
Electric			
4351-4352	Administration and Generation		\$0
4353	Purchase Costs		\$0
4354	Electric Equipment Maintenance		\$0
4359	Other Electric Costs		\$0
Health			
4411	Administration		\$0

4414	Pest Control		\$0
4415-4419	Health Agencies, Hospitals, and Other	04	\$4,900
Welfare			
4441-4442	Administration and Direct Assistance	04	\$15,003
4444	Intergovernmental Welfare Payments		\$0
4445-4449	Vendor Payments and Other		\$0
Culture and Recreation			
4520-4529	Parks and Recreation	04	\$25,000
4550-4559	Library	04	\$2,010
4583	Patriotic Purposes		\$0
4589	Other Culture and Recreation		\$0
Conservation and Development			
4611-4612	Administration and Purchasing of Natural Resources	04	\$2,540
4619	Other Conservation		\$0
4631-4632	Redevelopment and Housing		\$0
4651-4659	Economic Development		\$0
Debt Service			
4711	Long Term Bonds and Notes - Principal	04	\$170,436
4721	Long Term Bonds and Notes - Interest	04	\$11,775
4723	Tax Anticipation Notes - Interest	04	\$5,000
4790-4799	Other Debt Service		\$0
Capital Outlay			
4901	Land		\$0
4902	Machinery, Vehicles, and Equipment	08,09,10,11	\$250,500
4903	Buildings		\$0
4909	Improvements Other than Buildings	06	\$9,500
Operating Transfers Out			
4912	To Special Revenue Fund		\$0
4913	To Capital Projects Fund		\$0
4914A	To Proprietary Fund - Airport		\$0
4914E	To Proprietary Fund - Electric		\$0
4914O	To Proprietary Fund - Other		\$0
4914S	To Proprietary Fund - Sewer		\$0
4914W	To Proprietary Fund - Water		\$0
4915	To Capital Reserve Fund	05	\$108,000
4916	To Expendable Trusts/Fiduciary Funds	05	\$154,999
4917	To Health Maintenance Trust Funds		\$0
4918	To Non-Expendable Trust Funds		\$0
4919	To Fiduciary Funds		\$0
Total Voted Appropriations			\$2,592,799

Please sign in

Tom Copado
John Shaw
Paul D.