



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

July 19, 2017

Selectmen present: Allen Belouin, Sharon Fife, Aaron Gill.

The meeting was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – July 5th.

Mr. Belouin made the motion to approve the meeting minutes of July 5th. Ms. Fife seconded the motion. The vote was unanimous and so moved.

New Business

Avitar – Mark Stetson – Utility Assessment

Mr. Stetson addressed the Board relative to conducting a utility assessment given that Eversource completed upgrades in Deering to its transmission lines and installed new equipment. Mr. Stetson explained that the work was outside the scope of the current assessing contract. Gary Roberge will conduct the utility assessment work and that work can be completed in about eight (8) hours. Billed at \$125/hour the cost is about \$1,000. Mr. Stetson explained that the additional assessed value should fall between 1.5 to 2 million. This added valuation will translate into an increase in revenues of \$40,000 to \$57,000. Board members agreed that capturing the additional improvements and equipment installed by Eversource in Deering through an update to the utility assessment made economic sense. Mr. Belouin made the motion to approve the cost of the utility assessment update estimated to be \$1,000. Mr. Gill seconded the motion. The vote was unanimous and so moved.

Highway Department

Road Agent Houghton reported on the department's monthly activities noting the many rain events and the shortage of staff. He explained that a current part-timer was interested in becoming full-time and Mr. Houghton remained optimistic that it would happen quickly. The road inventory associated with the RSMS (road surface management system) was complete and regional planning staff were busy entering the data. Ms. Fife asked if Road Agent Houghton would include more vehicle usage data such as number of hours used for the month. Like an activity log that will help track vehicle use in hours for hauling and plowing for trucks and road grading.

Bid Opening – Truck Body

The Board reviewed bids from vendors listed below.

HP Fairfield	\$68,276
Donovan Equipment	\$77,830
Tenco	\$74,693

Mr. Houghton explained that the bid included plow, wing plow, and all the mounting equipment. The differences between the bids were the grade (hardness) of the metal used in the truck body and whether or not the corners of the body were made out of stainless steel to prevent rusting. The low bid from HP Fairfield does not use a hardened metal (hardox) for the truck body and the truck corners are not stainless steel. The two other bids from Donovan and Tenco do use hardox for the truck body and stainless steel for the truck corners. Given the number

of years the Town will own the truck it made sense to Board members to purchase a body that will go the distance. The Town currently has a Tenco body and the department is pleased with its performance. Mr. Gill made the motion to accept the Tenco bid in the amount of \$74,693. Ms. Fife seconded the motion. The vote was unanimous and so moved.

East Deering Road Bids - Gravel / Reclamation / Paving

The Board reviewed the two submissions for the gravel bid as highlighted below. All bids specifications are in cubic yards.

Product	Mt. William	Ray Daniels
3" Crushed ledge	\$7.70	\$10.50
1 ½" Crushed ledge	\$7.90	\$10.50
1 ½" Crushed Stone	\$11.20	\$11.00

The Board reviewed and discussed the bids acknowledging the cost difference between the bids. While Mr. Daniels' bid for crushed ledge is \$2.80 and \$2.60 more per cubic yard than Mt. William's bid his bid for crushed stone was .20 cents less than Mt. William. The Board decided to split the bid. Mr. Belouin made the motion to accept the bid from MT William, at \$7.70 and \$7.90 per square yard, for 3" and 1 ½" crushed ledge, and to accept Mr. Daniel's bid of \$11.00 per square yard for 1 ½" crushed stone (unwashed). Mr. Gill seconded the motion. The vote was unanimous and so moved.

The Board received one bid for Road Reclamation and one bid for Paving from Advanced Paving. The bid for grinding the existing pavement is highlighted below.

Item	Approx Quantity	Price	Estimated Price
Reclaim	.89 per square yard	5,900 sq yds	\$5,251.

The bid for paving is highlighted below.

Item	Approx Quantity	Price	Estimated Price
Fine Grade	5,900 sq yds	.62 / sq yd	\$3,658
Pave 2" Binder	670 tons	\$65 / ton	\$43,550
Pave 1" Top	330 tones	\$81 / ton	\$26,730

Road Agent Houghton explained that the 1" top coat will not be done this year. That he is waiting to pave the top coat all at once at project completion. Mr. Belouin made the motion to accept the Reclamation and Paving bid from Advanced Paving. Mr. Gill seconded the motion. The vote was unanimous and so moved.

Mr. Belouin inquired about mowing the old Carew property where the rope tow once was located. He indicated that it was important for that vendor to have insurance like all other vendors. The TA noted that Barry LaVallee, who now provided grounds keeping for the town would mow it once a year.

Town Hall Rental Fee Waiver Request

The Board reviewed two requests to waive the Town Hall rental fee; one for the Deering Fire and Rescue to host a regional Fire and EMS meeting, and the other for the Deering Association annual speaker's event. The Board waived rental fees.

Tri State Contract Review for Life Safety Inspection Services (Fire Alarm & Sprinklers)

The Board reviewed the language of the new inspection services agreement with Tri State. The TA explained that the Town's insurance carrier, Primex, had its legal counsel review the contract language and suggest language changes that Tri State agreed to incorporate. The TA noted that Tri State had the State bid for fire extinguisher inspection services and Deering will now be using Tri State for that and fire alarm and sprinkler inspection. Mr. Gill made the motion to approve the Life Safety Inspection Services agreement with Tri State in the amount of \$1,335.00. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Fire Department Forestry Vehicle Grant

Fire Chief Dan Gorman announced that the Federal Excess Personnel Property grant submitted by the fire department late last year was accepted. A large 4-wheel drive surplus Army vehicle, a Stewart and Stevenson M1078, is available at Fort Dix free of charge. Mr. Gorman explained that availability of the free surplus truck was contingent upon a decision to accept it by 1000 am in the morning. Fire Chief Gorman explained that the vehicle would be an excellent forestry vehicle and capable of traveling down class vi roads. The TA noted that there may be no charge for the truck, but there will be costs associated with ownership, maintenance, and outfitting as well as transportation charges to have the truck transported to Deering. The Board agreed and noted that there was no place currently available in any of the stations to store it. It will need to be painted, outfitted, and insured. Parts for military vehicles may be more expensive and difficult to source. The Board reasoned that all vehicles, purchased or free of charge, will incur costs associated with ownership. Given that this vehicle was free of charge there are no capital outlays required for this vehicle, only the costs of ownership and outfitting. The initial cost is the transport cost that Mr. Gorman believed would be no more than \$1,500 to \$2,000. Mr. Belouin made the motion to accept the truck free of charge and to have the department pay the transport charges from Fort Dix to Deering. Mr. Gill seconded the motion. The vote was unanimous and so moved.

Joint CIP Meeting

The Board discussed in Broad terms how to get momentum behind a new CIP as a means of making the CIP a regularly funded portion of the annual budget. It was noted that the regional; planning commission had helped craft the last one and that may be a way to start as well. Ms. Fife is the Select Board's representative to the planning board and agreed to raise the issue with them. The TA will work with department heads to get their input.

Deering Lake Advisory Committee Appointments

Ms. Fife explained that people interested in serving on the Deering Lake Advisory Committee had attended a kickoff meeting. Those interested people included Bob Monihan, Howy Ives, Bob Compton, Dennis Sawyer, and Ms. Fife. Mr. Belouin made the motion to appoint the individuals listed above as members to the Deering Lake Advisory Committee. Mr. Gill seconded the motion. The vote was unanimous and so moved.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>July 12th</u>
	\$12,178.32
- Employee Payroll	<u>July 19th</u>
	\$13,500.75
- AP Manifest	\$365,759.64
- Intent to Cut	223-029-000

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Fife seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2107.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

Please Sign In

Mark Stetson

Doug Connor

~~Ben Hylton~~

Dan Gorman

R. HANIKKE

