



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

July 5, 2019

Selectmen present: Allen Belouin, Rebecca Mitchell, Bill Whisman
The hearing was called to order at 0800.

MEETING MINUTES:

Meeting Minutes – June 20th

Mr. Belouin made the motion to accept the public and non-public minutes of June 20th. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

New Business

Crimeline Grant Application

The TA briefed the Board on the grant application. The PD is seeking to acquire a pole mounted radar unit. The grant will cover half the amount of the purchase cost. The TA explained that department heads generally seek the Board's permission to apply for a grant prior to actually doing so. In this instance the submission deadline predated the Board's scheduled meeting time so the grant was submitted. The Board is still able to refuse acceptance of the grant should it be awarded to the police department.

Change – IRS Standard Mileage Rates 2019

The TA reported that the IRS standard mileage rate increased 3.5 cents from 2018. The new rate is 58 cents per mile. Mr. Belouin made the motion to adopt the 2019 IRS standard mileage rate of 58 cents per mile. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

Appointment – ZBA

The Board reviewed a ZBA vacancy. Mr. Belouin made the motion to appoint Phil Bryce as a full member to the ZBA for a term commencing in 2019 through March 2021. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

Fire Sprinkler Repair

The TA explained that several sprinkler heads, along with pump repairs were necessary to bring the system into compliance with NFPA life safety codes. The quoted cost from Impact Fire Services, LLC is \$6,638. There is also a need to inspect the 12,000-gallon water tank that supplies water to the sprinkler system. The tank has never been inspected. The quoted cost is \$638. Mr. Belouin made the motion to approve the cost of repairs to the sprinkler system and tank inspection. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Tax Deeding – Town Clerk

Town Clerk Carol Baker presented three payment agreements for the Board's review and approval explaining that the individuals were making regular payments. With respect to the property owner located on map/lot 215-009-000 the Board noted that even regular payments will not result in the owner catching up. It was explained that the owner does not use electricity because he had the meter removed

as a cost cutting measure. Other extraordinary circumstances led the Board to forgive principal and interest costs. Mr. Belouin made the motion to forgive interest costs of \$5,755.08 and principal costs of \$12,488 and also approving the current payment agreement of \$300 per month. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

Mr. Belouin made the motion to accept the proposed payment arrangements submitted by Ms. Baker for the following properties:

- 209-051-000 \$400/month
- 242-016-000 \$300/month

Mr. Whisman seconded the motion. The vote was unanimous and so moved. Mr. Baker pointed out that often times the homeowners will pay more than the amount stipulated in the payment agreement.

PD – Conditional Offer of Probationary Employment

The Board reviewed the paperwork associated with the conditional offer of employment for a new part-time officer. The need for a new part-time officer is the result of several other part-time officers who worked only 3 to 4 shifts during the entirety of 2018. The new part-time officer will need to attend the part-time police officer academy so there is a repayment agreement associated with the conditional offer. Mr. Belouin made the motion to approve the conditional offer of employment to Tyler Davy as recommended by Police Chief Pushee. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>June 26th</u> \$12,158.19
- Employee Payroll	<u>July 3rd</u> \$11,493.13
- AP ACH XFER	<u>July 5th</u> \$192.50
- Capital Reserve XFER	<u>July 5th</u> \$300,000.00
- AP Manifest	<u>July 5th</u> \$86,262.18
- Tax Refund 237-018-001	\$2,758.00
- MV Refund	\$ 100.20
- MV Refund	\$ 51.00
- Tax Refund 217-009-000	\$ 184.64
- Land Use Change Tax	\$4,500.00 (224-025-001)
- Intent to Cut	215-007-000

Non-Public Session – RSA 91-A:3 II (a) & (c)

Review of Employee Performance / Review of Tax Forgiveness Request

Mr. Belouin made the motion to enter non-public session under RSA 91-A:3 II (a) & (c) to complete the Board's review of employee performance reviews and to further review a request for tax forgiveness.

Mr. Whisman seconded the motion. The vote to enter non-public session was unanimous and so moved. Roll call vote: Allen Belouin, Aye; Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at 0900.

The Board re-entered public session at 0950.

The Board completed their review of employee performance. Mr. Belouin made the motion to adjust the rates of pay for the administration and highway employees as documented below with an effective date of July 6th. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Admin	Rate	Status	Increase
Diane Kendall	\$ 28.84	FT	\$ 29.84
Carol Baker	\$ 25.00	FT	\$ -
Dorothy Kirlis	\$ 15.00	PT	\$ 16.00
Ann Mooney	\$ 18.75	PT	\$ 19.25
Highway			
Brian Houghton	\$ 29.80	FT	\$ 30.40
Darren Labier	\$ 19.50	FT	\$ 21.50
Mark Poland	\$ 21.75	FT	\$ 23.00

Mr. Belouin made the motion to adjust the rates of pay for the police employees as documented below with an effective date of July 6th. Ms. Mitchell seconded the motion. Mr. Whisman abstained. The vote was two (2) ayes and one (1) abstain. The motion carried.

Police			
Stephen Bell	\$ 24.73	FT	\$ 24.98
James Pushee	\$ 35.88	FT	\$ 36.96
Thomas Cavanaugh	\$ 24.75	PT	\$ 25.49
Thomas Forsley	\$ 21.57	PT	\$ 22.00
Trisha Whisman	\$ 12.93	PT	\$ 13.32

The Board directed the TA to schedule a meeting with the individual seeking tax forgiveness. The Board also directed the TA to schedule a meeting with Fire Chief Gorman so the Board can go over his performance review.

There being no further business to come before the Board Mr. Belouin made the motion to adjourn. Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 1005.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

Please Sign IN

Carl MBH