



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes

5 August 2021

Selectmen's Meeting

Selectmen present: Rebecca Mitchell, Bill Whisman, and Roy Watson

Ms. Mitchell made the motion to open the meeting at 1900. Mr. Whisman seconded the motion. The vote was unanimous and so moved.

Motion to approve the Consent Agenda:

- a. Minutes
- b. Employee Payroll July 21st \$10,967.42
- c. Employee Payroll July 28th \$11,561.74
- d. Employee Payroll Aug 5th
- e. AP Manifest Aug 5th
- f. XFER Manifest Aug 5th
- g. MV Refund(s) \$97.20 / \$92.00
- h. DRA Forest Lands
- i. Deposit to Trust Funds \$407,238
- j. DRA MS-535

NEW BUSINESS:

Conservation Easement Deed Signing

Ms. Mitchell had Tom Jones and Aaron Gill come forward to sign Conservation Easement document. Ms. Mitchell noticed errors on some of the pages of the document and changed them. Mr. Jones stated he will fix the errors and email the finished recorded document once done.

Town Clerk/Tax Collector—Warrant Unlicensed Dogs/PMT Arrangements/Deeding List

Carol Baker discussed the warrant process for the unlicensed dogs and the reasons behind it. Ms. Mitchell agreed and stated that the request was signed. Ms. Baker then discussed and gave her recommendations on the deeding list and payment arrangements that had been done. Ms. Baker stated that one of the properties was one that the BOS had made payment arrangements with, but the owner has not responded to requests to sign payment arrangement documents. Ms. Baker stated she had tried several times to contact the owner, but has not received any answer. Mr. Whisman requested to hold off until next meeting to make a decision on the property so that Ms. Baker can have a little more time to contact the property owner. Mr. Whisman also requested that the current deeding list be moved to the 2 September BOS meeting to allow Ms. Baker time to contact and set up payment arrangements for the listings before a decision would be made on deeding; Ms. Mitchell and Mr. Watson agreed.

Town Administrator Hiring Committee

Ms. Mitchell made the motion to establish a hiring committee for a new Town Administrator (TA). Mr. Watson

seconded the motion. The vote was unanimous and so moved. Discussion then followed on who would sit on the committee. Mr. Whisman stated that there should be no more than five people; Ms. Mitchell and Mr. Watson agreed. Mr. Whisman stated that it should be made up of previous Select Board members as they have working knowledge of the TA position. Mr. Watson said that it should be opened up to community members who might want to sit on the committee. Ms. Mitchell stated that she has reached out to a few former Select Board members—Aaron Gill, Sharon Simpson, and Beth Kelly. Ms. Baker asked if she could be on the committee as she is an elected official. Ms. Mitchell agreed and added her to the list. There was further discussion on who the fifth spot would be opened to, but the BOS could not agree. Sharon Simpson stated that the BOS should reach out to other community TAs to see if they would be willing to sit on the committee. The BOS agreed and moved the decision to the 19 August BOS meeting.

FD—Reports to Review

Jeff LeBlanc (Fire Chief—FC) gave the BOS a packet dealing with the staffing of the Deering Ambulance. Ms. Mitchell and Mr. Whisman said that this should have been given to the TA first. The FC stated he has been trying to get with the TA during the week, but was unable to. Mr. Whisman stated that he could have talked to the TA on the Monday meeting or emailed, Mr. Whisman also noted the date on the packet was 5 August. Ms. Mitchell asked if all of the performance evaluations were complete and the FC stated they had all been turned in. The FC discussed the EMS billing rates and how they are much lower than the rest of the area and asked to raise the rates. Ms. Mitchell asked if he raises the rates or if it is up to the BOS; the FC said he thought it was up to us. Follow-up will be done once the BOS talks with the TA. The FC discussed the dry hydrants and stated there was only one dry hydrant and that was located on Gregg Hill and it doesn't work. The FC said there are many areas that have been marked for a dry hydrant and that there is money in an account to do this. The FC discussed the per-diem program and why it was important. Mr. Whisman asked what the ambulance service did prior to COVID and the FC stated that other towns would provide mutual aid, but it costs money. the FC inquired about the BOS taking a tour of the department facilities. Mr. Whisman asked if 20 August at 0800 would be good, and it was agreed upon. Mr. Whisman inquired if everyone in the FD had taken harassment training and the FC said they get trained on it. Mr. Whisman then explained that the BOS requires it and that supporting documentation should be done. Once complete, the FC should let the TA know. Mr. Whisman told the FC that all personnel should have it completed by the end of September; the FC said that it would be.

Ferrell Hill Signage

Ms. Mitchell asked Brian Houghton (Road Agent) about the signage. Mr. Houghton stated he could have the signs done in a week, but needed to know what to put on it (no thru trucks/trailers etc.), but it could not say "No thru traffic". He also stated that the amount of the block grant that he stated in a prior meeting (\$117) was wrong and that the actual block grant is \$715. Mr. Whisman stated that due to the year being more than half way over, the BOS should wait to place signs on the road and do a warrant article to close the end of Ferrell Hill to 149 and see if that would hinder the traffic. After further discussion, Ms. Mitchell made a motion to place "No thru trucks/trailers" signage on Ferrell Hill Road and do a warrant article for closure of the bottom of the same road. Mr. Watson seconded the motion. The vote was unanimous and so moved.

Other Business

Mr. Whisman made the motion to accept the resignation letter of Terry Verville, Cemetery Trustee. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Ms. Mitchell made the motion to accept the ARPA funds for COVID. Mr. Watson seconded the motion. The vote was unanimous and so moved.

Mr. Whisman made the motion to approve payment of \$1500 to the musical group The Belairs for the upcoming town wide BBQ. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Mr. Watson stated that there was a citizen complaint dealing with the condition of Fischer and Zosky Roads. Mr. Watson said he drove the roads, there was nothing wrong with the road and was in good repair.

There being no more business to come before the Board Ms. Mitchell made the motion to adjourn the meeting. Mr. Watson seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2030.

Respectfully Submitted,

\s\ William Whisman
Board of Selectman