



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes September 5, 2018

Selectmen present: Aaron Gill, Allen Belouin, John Shaw.

The meeting was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – August 15th.

Mr. Gill made the motion to approve the August 15th public and non-public meeting minutes as presented. Mr. Shaw seconded the motion. The vote was unanimous and so moved.

New Business

Drainage Issues – Linda Maddox

Ms. Maddox expressed concern about drainage from the catch basin / culvert on Zoski Road across from her lot that spilled over onto her property during an August rain event causing water damage to her house. She noted that there had not been a problem with drainage until the Town put in catch basins on Zoski. She explained that there was a drainage pipe on her property line that has been there for many decades and it used to funnel the drainage into the lake. Now, it is plugged with sand because of the overflow onto her property from the catch basin. Ms. Maddox felt strongly that the Town needed to do something to correct the issue. Road Agent Houghton explained that the rain event was over 9 inches and the August average rainfall is usually 3 inches. The catch basins were scheduled for cleaning, but were not cleaned prior to the rain event. Board members asked whether the frequency of catch basin cleaning along Zoski Road could be increased to twice yearly. Road Agent Houghton explained that a slight increase in the budget would cover the additional cleaning. A twice annual schedule of cleaning (April / October) with appropriate ditch cleaning was agreed upon as a first step. The Chair of the Deering Lake Advisory Committee, Sharon Simpson, also noted that the committee will be presenting their findings to the Board in short order.

Highway Department

Road Agent Houghton briefed the Board relative to the department's activities over the previous month (see attached). The TA explained that he had received a request from Kate Cleveland to install a larger culvert that runs across Zoski Road just before Lake Shore Drive. Mr. Houghton explained that installing a larger culvert would necessitate raising the road, or installing the culvert lower than the stream depth which will simply fill the culvert with sand. What Mr. Houghton had done, however, is to ditch and clean out the culvert located just up the street from the culvert in question while also ditching out around that culvert. That should help alleviate the drainage build-up around that location. Mr. Houghton noted that catch basins on Gregg Hill were relocated away from the downhill side of the road and installed on the uphill side to prevent sand and siltation from forming along the stream beds that wind their way toward the lake.

Discussion – Pavilion Concert

The Board discussed the possibility of having a band concert to inaugurate the new bandstand. The cost was \$1,500 for two hours. Mr. Shaw noted that the usual fee is \$6,000. Mr. Gill asked the TA what funding sources were available to pay the fee. The TA noted that the Board, as agents to expend, could vote to draw from the Celebrations ETF, or the Clement Arts ETF (expendable trust funds). Stephen Gallagher, who is providing electrical services for the pavilion project, interjected that Eversource had been notified, and that they had 15 business days to respond and that pushed the earliest date that power may be available to the pavilion out to September 26th. Mr. Shaw thought that it may be too late to schedule something but that he would speak with Chuck Gaides about rescheduling the band. The Board authorized the TA to sign the contract if a reschedule of the event could be done in a timely manner.

Town Hall Re-siding bids

The Board reviewed two bids for residing (replacing the clapboards) and painting the front of the Town Hall (see below).

Harwood Painting	\$32,700
EWDL Home Improvements, LLC	\$39,026

Mr. Gill made the motion to approve the bid from Harwood Painting in the amount of \$32,700. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Personnel Manual Update

The TA explained that the Board approved the changes to the policy at a previous meeting and the Personnel Manual required the Board's approval signatures. The Board signed the Personnel Policy manual as adopted at the previous meeting.

Conservation Commission Appointments

It was reported that Bob Welsh wished to step down as a full member of the Conservation Commission and instead fill the role of an alternate. Doing so meant that Mike Thomas will fill out Mr. Welsh's term as a full member. See below.

Robert Welsh	Alternate	3yr (2021)
Mike Thomas	Full Member	1yr (2019)

Mr. Gill made the motion to appoint Mike Thomas as a full member with a one-year term expiring in March 2019 and Bob Welsh as an alternate member of the conservation commission with a three-year term expiring in March 2021. Mr. Belouin seconded the motion. The vote was unanimous and so moved.

Fire Department – Status changes

The following member of the fire department had passed their AEMT exams and were now eligible for new rates of pay. See below.

Employee	Old Rate	New Rate
Debra Boyll	\$14.00	\$17.50
Brian Rousseau	\$11.00	\$13.00

Mr. Gill made the motion to approve the increase in hourly pay for the above employees in the listed amounts. Mr. Shaw seconded the motion. The vote was unanimous.

Police Department Vacation carry over request

The Board reviewed Chief Pushee's carry over request and directed the TA to grant said request.

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>August 29th</u> \$13,452.39
- Employee Payroll	<u>September 5th</u> \$14,721.61
- AP ACH XFER	<u>September 5th</u> \$201.55
- AP Manifest	<u>September 5th</u> \$346,475.86
- Trust Funds XFER	\$82,162.70
- Intent to Cut	235-015 / 235-011
- Yield Tax (224-032)	\$685.35
- MS-1	

There being no further business to come before the Board Mr. Gill made the motion to adjourn. Mr. Shaw seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2115.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator



TOWN OF DEERING

Highway Department

762 Deering Center Road

Deering, NH 03244

August Highway Department's Report

The hot weather continued on through the entire month. We started on the busiest gravel roads, then through our lightest traveled gravel roads grading, raking then putting calcium out. We put one hundred and fifteen hours on the grader and thirty-nine hours on the pickup towing the rake and spread out twelve ton of calcium with truck two. We installed two catch basins and two hundred and twenty feet of under drain on the newly paved section on East Deering Road near Driscoll Hill Road. July had brought us some severe thunder storms that we got called out for trees down in the roads. We would get the road open for travel then in the next day or so go around and clean up the mess on the road sides. We are getting a decent sized brush pile in our pit. With fall just around the corner, our next projects will be screening our winter sand, getting some more of our catch basins cleaned out and culvert/driveway repairs at the Donovan Fire Station. July was a tough month being short-handed with two men in and out dealing with Lyme. We look forward to August being a much healthier one.

Brian Houghton

Road Agent

Catch Basin/Storm Drains Vacuumed

6 catch basins on Zoski Road

4 catch basins on Pleasant Pond Road at Farrell Hill Road

1 catch basin and 3 storm drains on Reservoir Road

*1 culvert jetted out at one of the storm drains on Reservoir Road

4 catch basins on Gregg Hill Road

1 catch basin and 3 storm drains on Wolfe Hill Road

3 catch basins on East Hedgehog Mountain Road

1 catch basin at corner of Old County Road and Bowen School House Road

1 catch basin on Tubbs Hill Road on Dickey Hill Side

2 catch basins on Dickey Hill Road

12 catch basins and 2 storm drains on Clement Hill Road

*1 culvert jetted from first storm drain on right across Clement Hill Road

3 catch basins on Peterwood Hill Road

*2 culverts jetted on Peterwood Hill Road

Road Repairs

18 hours on Grader and 120 yards of 1.5" crush gravel on Wolfe Hill Road

15 hours on Grader and 75 yards of 1.5" crush gravel on Skye Farm Road

6 hours on Grader and 45 yards of 1.5" crush gravel on Pleasant Pond Road

3 hours on Grader grading Driscoll Hill Road

5 hours on Grader grading Glen Road

3 hours on Grader grading Longwoods Road

5 hours on backhoe ditching Zoski Road

13 hours on backhoe ditching 2NH Tpk

7 hours on backhoe ditching Farrell Hill Road

12 hours on backhoe at the Hotel Lot digging Electrical and spreading loam.

Please Sign IN

Stephen Gallagher

Doug Lahr

Sharon Simpson

B. Hoff

Hale Salmeron