



TOWN OF DEERING

Board of Selectmen

762 Deering Center Road
Deering, NH 03244

Meeting Minutes September 5, 2019

Selectmen present: Allen Belouin, Rebecca Mitchell, Bill Whisman
The hearing was called to order at 1900.

MEETING MINUTES:

Meeting Minutes – August 15th

Mr. Belouin made the motion to accept the minutes of August 15th. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

New Business

Library Trustees – Additional Locations for Little Free Libraries

Library Trustee, Betsy Holmes, addressed the Board relative to the trustees request to install a seasonal “Little Free Library” at the beach during the summer season. The Board discussed placement options near the current kiosk with Ms. Holmes. It was agreed that next year a seasonal Little Free Library will be installed.

Bid - Relining Water Tank

The TA explained that the inspection of the water tank that provides water for the sprinklers in the Town Office revealed a small crack in the upper portion of the tank. Without a concrete slab for the tank to rest on the movement in the ground from frost and/or settling resulted in one end of the tank settling deeper in the ground than the other and thereby causing a crack in the upper portion. To repair the tank involved coating the entire interior of the tank with a type of waterproof epoxy. The bids are listed below.

Superior Fire Protection	\$26,028	
G.S. Bolton	\$31,500	
Savy & Sons	\$30,776 (Gold)	\$44,244 (Platinum)

Mr. Whisman made the motion to award the bid to Superior Fire Protection with the proviso that clarity on the hourly travel and mileage rate be provided. Ms. Mitchell seconded the motion. The motion carried with two ayes and Mr. Belouin abstaining because he had worked with them in a professional capacity for his work.

Planning Forms / Contracted RPC Work / Review

The TA briefed the Board about a recent invoice the office received for work performed by the RPC as far back as 2018. Part of that work involved creating permit forms to address parts of the zoning ordinance. Unfortunately, some of the work that was started was not completed. While it had been the intention of the Board to have the planning commission’s circuit rider attend Deering planning board meetings, it simply has not happened. The TA asked if the Board was interested in looking into other alternatives such as engaging the services of a professional planner on a contract basis to assist the

planning board should the costs be similar to that of the regional planning commission. The Board agreed and directed the TA to report back with details.

Hazard Mitigation Plan / LOA

The TA explained that every five years the town is required to update their hazard mitigation plan. This is usually spearheaded by the senior planner to the regional planning commission. The cost is \$10,000 and funding to the RPC is \$7,500 and the Town's match is \$2,500 which will be included in next year's budget. The TA provided the letter of agreement for the Board's signature so that the update could get underway. Mr. Belouin signed for the Board.

Vehicle Telematics Proposal / Review

The Board reviewed a proposal from Verizon to install telematics in several highway vehicles. The TA explained that doing so allows the vehicle locations to be tracked, including travel speed and a host of diagnostics for \$18.95 per month per vehicle. Information for route miles for snow plowing, or grading will simplify the collection of vehicle use data and that will aid in capital improvement planning. Because it tracks vehicle location and time it can help with customer complaints about whether or not a truck has plowed their road and at what time. If a mailbox is damaged it will be easy to determine whether or not a truck was on that road during the alleged incident. The greatest benefit is the number of road miles plowed, the number of road miles graded and so on. The Board discussed the merits with Mr. Belouin making the motion to approve up to five installations. Ms. Mitchell seconded the motion. The vote was unanimous and so moved.

Fire Department Grant / Review

The Board reviewed the application for the Firehouse subs grant that provides 100% of the cost for the purchase of either a cardiac monitor (\$35,000) or power cot (\$18,000).

TO BE REVIEWED AND/OR SIGNED:

- Employee Payroll	<u>August 21st</u> \$13,333.27
- Employee Payroll	<u>August 28th</u> \$13,445.23
- Employee Payroll	<u>September 4th</u> \$12,276.63
- Fire Department Payroll	<u>August 21st</u> \$4,656.88
- AP ACH XFER	<u>September 5th</u> \$221.45
- AP Manifest	<u>September 5th</u> \$341,936.63
- MS-535	

Non-Public Session – RSA 91-A:3 II (a)

Discussion Personnel Issues

Mr. Whisman made the motion to enter non-public session under RSA 91-A:3 II (a) to discuss personnel issues concerning under performance. Mr. Belouin seconded the motion. The vote to enter non-public session was unanimous and so moved. Roll call vote: Rebecca Mitchell, Aye; Bill Whisman, Aye.

The Board entered non-public session at 2020.
The Board re-entered public session ate 2035

There being no further business to come before the Board Mr. Whisman made the motion to adjourn.
Ms. Mitchell seconded the motion. The vote was unanimous and so moved. The meeting adjourned at 2035.

Respectfully Submitted,

\s\ Russell McAllister
Town Administrator

Please Sign In

Stephen Fogelson

Eric Spafford

Elizabeth L Holmes.