



**TOWN OF DEERING**  
762 Deering Center Road  
Deering, NH 03244

**Board of Selectmen Meeting Minutes**  
**December 2nd, 2021**  
**AGENDA**  
**7:00pm**

**Board Members Present:** Bill Whisman, Rebecca Mitchell, Roy Watson

**Town Employees Present:** Julius Peel (Town Administrator)

**Members Present:** See attached Sign in Sheet

**BoS MEETING CALL TO ORDER: 7:01PM**

**Pledge of Allegiance:**

**Motion to Approve the Consent Agenda:**

- |                     |                     |
|---------------------|---------------------|
| a. Minutes          | Nov 18th            |
| b. Employee Payroll | Nov 23rd            |
| c. Employee Payroll | Nov 30th            |
| d. AP Manifest      | Dec 2 <sup>nd</sup> |

**Motion to approve the consent agenda by Bill Whisman, Seconded by Roy Watson. All in favor. The motion passes approving the consent agenda.**

**Old Business:**

**1. Review Potential Electronic Upgrades in the Town Hall**

- The board reviewed the TDS contract with the help of Julius Peel to determine the best way of supplying better internet to the townhall and to the DPW garage. After review of the previous contract, the board determined that they would sign the agreement with TDS to increase the internet speed at the townhall while decreasing their monthly costs from \$866 to \$762.

Bill Whisman motions to accept the TDS hosted service agreement for 762.20, seconded by Rebecca Mitchell. All in favor. The motion passes.

- The board discussed the proposal for an updated IT service at the town hall. Julius Peel, explained that he had inquired with three different companies about getting him a quote for coverage and noted that the current IT service has expressed an inability to offer full-time coverage given their current workload. Out of those three, only one has given them a quote and it was Back Bay Networks. The board discussed the quote and explained to J. Peel that they would like him to reach out to a few more companies and try and find someone else to compare with. The topic was tabled for the next meeting.

**2. DPW Contract for Uniforms**

- Postponed until the next BOS meeting

**3. Town Hall Lock Update**

- The board reviewed a quote from Goffstown Lock and Key regarding the change of locks on the town hall. J. Peel explained to the board that he had put together a recommended list of department heads and committee members who would receive a key. After discussing the

topic of security in the town hall, Bill Whisman motioned to approve the quote from Goffstown Lock and Key for the rekeying of the three external doors to the townhall. Seconded by Roy Watson. All in favor. The motion passes.

**4. Outreach**

- a. J. Peel noted that he would continue this topic at a later meeting.

**BOS/ Administrator Comments:**

**1. Administrator Comments:**

- a. J. Peel explained that he had sent out a reminder to department and committee heads to begin formulating their annual reports. He also explained that he would not be present at the next BOS meeting, but that Samantha Ivanov would be attending the meeting to take minutes. J. Peel also explained to the board that the Fire Department was requested by members of the public to utilize the fire truck to deliver Santa during their Christmas event. The board members expressed no concern with this and that they are excited for the weekend.
- b. B. Whisman explained that he had a few topics that he would like to discuss. Firstly, he noted that he wanted to make sure that a town Facebook page was reviewed by the town administrator. Secondly, he reminded J. Peel that he wanted to have a light installed on the flagpole to make sure that the town is in compliance with regulations. Lastly, B. Whisman expressed that he would like to have department heads attend the BOS meeting and requests that they all attend monthly meetings. J. Peel expressed a concern with the costs associated with having all department heads attend the meeting and R. Watson explained that he would be concerned with the length of the meeting. The Board determined that B. Houghton would attend the next BOS meeting, but that they would have to determine if they wanted to have quarterly meetings with the department heads or have monthly meetings in the new year.

**Other Business:**

**Non-Public:**

**Adjourn:**

**MEETINGS:**

**The next Board of Selectmen meeting will be held on December 16<sup>th</sup> 2021 beginning at 7:00pm.**



## BOS Meeting Sign in Sheet

NAME

Reason for Attending

Stephen Fogelson

Lou Ellen Becroft

ELIZABETH KIRBY

STEPHEN CRINEL

Jill Smith

Mike Thomas

Jackie Sawyer

Kay Hartnett