

**HILLSBORO-DEERING SCHOOL BOARD**  
**PUBLIC HEARING**  
**Monday, March 18, 2024, 5:45 PM**  
**HD Elementary School Media Center**

**A. Call Public Hearing to order**

- a. Superintendent Crawford called the meeting to order@ 5:45 PM. Announcement as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting having been posted for time and in the manner required by law. Public announcement that the meeting is being audio recorded and will appear on the internet at [www.hdsd.org](http://www.hdsd.org). The purpose of the meeting is to accept and execute the Theresa Duggan Brodrick Scholarship in the amount of \$28,208.

**B. Pledge of Allegiance and Moment of Silence**

**C. Presentation of Theresa Duggan Brodrick Scholarship**

- a. Superintendent Crawford read the scholarship into the record.

**D. Public Comment - limited to 5 minutes per person.**

- a. Superintendent Crawford opened the meeting to public comment.
  1. No public comment.

**E. Close Public Hearing**

- a. Adjourned at 5:51 PM

Respectfully submitted,

Jennifer Crawford

## **HILLSBORO-DEERING SCHOOL BOARD**

### **REGULAR MEETING**

**Monday, March 18, 2024**

**Immediately following public hearing**

**HD Elementary School Media Center**

*The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create, with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.*

### **MINUTES**

#### **In Attendance:**

**Board Members:** Chris Bober - Chair  
Paul Plater - Vice Chair  
Michael Kenney  
Krista Davison  
Stacey Morin

#### **Administration:**

Jennifer Crawford, Superintendent  
Stacey Vazquez, Director of Student Support Services  
Jeni Laliberte, Director of Curriculum Instruction and Assessment  
Grant Geisler, Business Manager  
Jim O'Rourke, HS Principal  
Marc Peterson, MS Principal  
Robin Whitney, Lower H-DES Principal  
Nicole Barton, Upper H-DES Principal  
Brian McGinn, H-DHS Interim Assistant Principal

#### **F. Call Meeting to Order**

- a. Superintendent Crawford called the meeting to order @5:55pm

## **G. Review School Board Norms**

## **H. Board Reorganization**

### **a. Election of Officers**

#### **i. Chair**

- Kenney nominates Bober. Plater seconds. Motion passed 4-0-1 (Bober Abstained)

#### **ii. Vice Chair**

- Kenney nominates Plater. Davison seconds. Motion passed 4-0-1 (Plater abstained)

#### **iii. Committee Assignments**

- Manifest Signatories (2)
  - Morin
  - Bober
  - **VOTE**
    - Davison moved to nominate Morin and Bober to the Manifest Signatories. Kenney seconds. Motion passed 5-0-0
- Policy Committee (2)
  - Davison
  - Morin
  - Bober (alternate)
  - **VOTE**
    - Kenney nominates Davison and Morin to the Policy Committee. Plater seconds. Motion passed 5-0-0
- Wellness Committee (1)
  - Kenney nominates Plater to the Wellness Committee. Davison seconds. Motion passed 5-0-0
- Professional Development Committee (1)
  - Bober moved to nominate Kenney to the Professional Development Committee. Plater seconds. Motion passed 5-0-0
- Duncan-Jenkins Trust Committee (1)
  - Plater nominates Bober to the Duncan-Jenkins Trust Committee. Morin seconds. Motion passed 5-0-0
- Lila Murphy Scholarship Committee (2)
  - Plater moved to nominate Morin and Kenney to the Lila Murphy Scholarship Committee. Bober seconds. Motion passed 5-0-0
- Contract Negotiations
  - Bober

- Morin
- Vote
- Plater nominates Bober and Morin for Contract Negotiations. Kenney seconds. Motion passed 5-0-0

**I. Presentations - Matt Upton, Esq. - Roles and Responsibilities of School Board Members**

- a. Tabled to April 15th Meeting

**J. Correspondence**

- a. Thank you note for allowing the cooperative to use the middle school media center for their meetings.
- b. Letter to the school board soliciting donations for Colel Chabad.

**K. Recognitions**

- a. Thank you to all the voters who came out and participated in the voting last week.

**L. Public Comment- Limited to five minutes per person**

- a. Chair Bober opened public comment at 6:22pm
  - b. No members of the public spoke.
  - c. Chair Bober moved the meeting on at 6:22pm

**M. Consent Agenda (action needed)**

- a. Approve Minutes - March 4, 2024
- b. Appointments, Leaves and Resignations
  - 1. See attached sheet
- c. Facilities Use Request - Easter Egg Hunt- Project Genesis
  - 1. See attached sheet
- d. Policies Update:
  - 1. IC School Year and School Year Calendar - Second Reading
  - 11. KCD Public Gifts - Second Reading
- e. VOTE
  - 1. Kenney moved to approve the consent agenda as presented. Plater seconds. Motion passed 5-0-0

**N. Student Representative Report- Mason Ferwerda**

- a. ES
  - 1. March 7th Game night went well
  - 11. March 8th's Penney Sale went well
  - 111. 5<sup>th</sup> Grade Mathathon is coming up
- b. MS
  - 1. District Wide choral concert was held - The event went well
  - 11. Semi-formal dance on March 15th went well
- c. HS
  - 1. Today was the first day of spring sports
  - 11. March 14th-IXL test date

- 111. DECA is hosting a fundraiser
- 1v. Looking forward to the upcoming events

#### **0. Superintendent's Report**

##### **a. General Update**

- 1. **NHSAS** writing assessment last week; other section later in the Spring
- 11. Powerschool transition - still experiencing hiccups, but HS transcripts are now functioning.

##### **b. Conval Lawsuit Update**

- 1. March 13th - the defendant was granted expedited motion to stay the motion pending appeal.
- 11. Decision on the merits won't happen for another 9-12 months

##### **c. Fun Fest Date - May 8th, 4:45 PM-6:00 PM**

- 1. Will be on campus
- 11. Early release for students on that day.

##### **d. Modify End of Year for 23-24 School Year Calendar**

- 1. See attached sheet
- 11. Change the last day of school for students to be a full day June 14th
- 111. Last day for staff would be Monday, June 17th - Professional Development Day

##### **e. Business Manager's Update - Grant Geisler**

- 1. February 2024 Financial Report
  - See attached sheet
- 11. Budget Transfer
  - See attached sheet

#### **P. Board Discussion**

##### **a. Ballot Voting Results**

- 1. See attached sheet
- 11. Articles 1-9 all passed
- 111. The legality of the petitioned warrant articles was in question at the deliberative session
  - 2 of the 3 petitioned articles did pass
  - The lawyer will be presenting on this at a Board meeting in April.

##### **b. Budget Transfer**

- 1. No discussion

##### **c. 23-24 Calendar Modification**

- 1. No discussion

#### **Q. Public Comment -Limited to five minutes per person**

- a. Chair Bober opened public comment at 7:09pm
- b. No members of the public spoke
- c. Chair Bober closed public comment at 7:09pm

**R. Action Items**

- a. Budget Transfer
  - 1. Kenney moved to accept the budget transfer as presented. Plater seconds. Motion passed 5-0-0
- b. Last Day of School for Students and Staff
  - 1. Davison Moved to approve the Last Day of School for Students to be a full day on June 14th and Staff a full day on June 17 as presented. Morin seconds. Motion passed 5-0-0
- c. Accept the donation of \$28,208
  - 1. Bober Moved to accept the Theresa Duggan Brodrick one-time Scholarship of \$28,208 as presented. Plater seconds. Motion passed 5-0-0

**S. Non-Public Session - RSA 91-A:3 II (c.)**

- a. Bober Moved to enter into a non-public session citing RSA 91-A:3 II(c.). Plater seconds. Motion passed 5-0-0 @ 7:14pm
- b. Roll
  - 1. Chris Bober - yes
  - 11. Paul Plater - yes
  - 111. Michael Kenney - yes
  - IV. Krista Davison-yes
  - v. Stacey Morin - yes

**T. Call Back to Order**

- a. Chair Bober called the regular meeting at 7:42pm

**U. Action After Non-Public Session**

- a. Bober Moved to seal the minutes of the non-public session citing RSA 91-A:3 II(c.). Plater seconds. Motion passed 5-0-0
- b. Davison Moved to authorize the superintendent to act on what was discussed and decided on in the non-public session citing RSA 91-A:3 II(c.). Plater seconds. Motion passed 5-0-0

**V. Adjournment**

- a. Kenney Moved to adjourn. Davison seconds. Motion passed 5-0-0 @7:43pm

Respectfully Submitted,  
Megan Shower

APPENDIX - IJOA-R

**Request for Educational Field Trip Overnight or Out of New England**

For any overnight or out of New England field trip, the Principal shall supply the following information to the School Board at least three months in advance of trip.

Date 3/4/24

School Hillsboro-Deering High School

Grade(s) 9-12

Trip Youth & Government Model State Legislature

Date of Trip 4/12 - 4/15/24 Estimated Miles 50 miles

Departure Time 7:30 am Return by 4:30 pm

Number of Pupils 6 Adults 1

Teacher(s) James Maccabe

Bus Company First Student Inc.

Brief description of trip and educational purpose: Students will be taking a two-day trip to Concord, NH to participate in a model legislature at our state house. This authentic experience will provide students the opportunity to practice in a state legislature. It will also prepare students for moral and political citizenship in local, state and national government roles. I have attached our tentative itinerary to this request.

Principal Signature: \_\_\_\_\_

Date: 3/4/2024

Superintendent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

School Board Chair Signature: \_\_\_\_\_

Date: \_\_\_\_\_

See Policy IJOA

5/28/09





## **MODEL STATE LEGISLATURE**

### **Friday AM Session**

8:00 am	<b>Registration - Concord YMCA</b>
9:45 am	<b>Advisors Organizational Meeting at Capitol</b>
10:00 am	<b>Opening Ceremonies for all Delegates - In House Chambers</b> Call for Joint Session for Convocation in House Press Corps & Lobbyists in the Gallery Salute to the Flag- House Sgt-at-Arms Invocation- House Chaplain Opening Address & Welcome- Governor Chris Sununu YMCA Youth & Government Corporate Sponsor Recognition Opening Comments-Youth Governor Committee Chairs - final meeting & preparation Supreme Court Convenes -NH State Supreme Court Building Governor's Council, Lobbyists and Newspaper Staff Meet <b>House &amp; Senate Committees Convene</b>
10:45 am	<b>Convene for Lunch</b> <i>(on your own, refer to map provided)</i>

### **Friday PM Session**

1:30 pm	<b>House, Senate and Supreme Court reconvene in respective chambers</b>
3:15 pm	<b>House &amp; Senate begin to adjourn to committee hearings</b>
5:30 pm	<b>All Delegates Convene in House Chambers</b>
5:45 pm	<b>70<sup>th</sup> Anniversary Celebration</b> adjourn to board buses at the State House that will take all delegates and staff to the Courtyard Marriott for dinner
8:30 pm	<b>Adjournment of all to Concord Family YMCA to pick up luggage and then on to the hotels</b>

### **Saturday AM Session**

8:30 am	<b>Drop off luggage at Concord Family YMCA</b>
9:00 am	<b>Joint Session of House &amp; Senate in House Chambers</b> Bills Introduced from Floor to Debate (Time limit to be announced)
10:30 am	<b>Senate and House Adjourn to Committee Hearings (as determined by leadership)</b>
12:00 pm	<b>Convene for Lunch</b> <i>(on your own, refer to map provided)</i>

### **Saturday PM Session**

1:30 pm	<b>Senate and House Reconvene (in respective chambers)</b> Bills Introduced from Floor to Debate (Time limit to be announced)
3:00 pm	<b>Joint Assembly of all Bodies in House - Reports by Chief Justice, Senate President, House Speaker (who report action taken on most proposed bills)</b> Youth Governor's Report Youth & Government Recognitions Benediction - Senate Chaplain
4:00 pm	<b>Adjournment of New Hampshire Model Legislature</b>

# Hillsboro-Deering High School

Community

Personalization

Progress

Purpose

**James O'Rourke,**  
Principal  
jorourke@hdsd.org



**Brian McGinn,**  
Assistant Principal  
bmcginn@hdsd.org



**Melissa Muzzy,**  
Special Education  
Coordinator  
mmuzzy@hdsd.org



**Tim Carson**  
Alternative Program  
Director  
tincarson@hdsd.k12.nh.us



**Michael Boucher,**  
School Counselor A- K  
mboucher@hdsd.org



**Alicia Langille,**  
School Counselor L-Z  
alangille@hdsd.org



**Katelyn Cashorali,**  
School to Career  
Counselor  
kcashorali@hdsd.org



**Jay Wood,**  
Athletic Director  
jwood@hdsd.org



**HeatherAnn LaBier,**  
School and District Nurse  
hlabier@hdsd.org

## Youth & Government Field Trip Notice Concord, NH

Student Name: \_\_\_\_\_

Destination: New Hampshire State Capitol  
107 North Main Street  
Concord, NH 03303 P:227-2154

Concord Family YMCA  
15 N. State St.  
Concord, NH 03303 P:228-9962

Comfort Inn  
71 Hall St.  
Concord, NH 03301 P:226-4100

Date of Trip: Friday, April 12 – Saturday, April 13, 2024

Teacher: James Maccabe, cell phone (603) 203-9477

Time Leaving: Friday, April 12, 2018 @ 7:30 AM

Time Returning: Saturday, April 13, 2018 @ approximately 4:30 PM

Means of Transportation to the event: School Bus, First Student Inc.

Means of Transportation from the event: parent/guardian pick-up

Accommodations: Comfort Inn, 71 Hall Street, Concord, NH 03301 P:226-4100

Items needed for the Trip: Spending Money for lunches, items for overnight, proper attire (see handbook).

Medical Precautions or Issues for the Teacher to be Aware of:

I hereby give permission for my son/daughter to go on the above-mentioned field trip sponsored by Hillsboro-Deering High School. Also, I authorize the principal, nurse, or designee to act for me according to their best judgement in an emergency. I understand I will be financially responsible for any medical costs incurred.

SIGNATURE OF PARENT/GUARDIAN: \_\_\_\_\_

DATE: \_\_\_\_\_

12 Hillcat Drive, Hillsboro, NH 03244

603-464-1130 Main Office      603-464-1132 Attendance      603-464-1234 Athletics

603-464-5857  
Fax

78 School Street  
Hillsboro, NH  
03244-2190

# SAU #34

*Soaring to Excellence*

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Jennifer L. Crawford, Ed.D.*  
*Superintendent of Schools*

*Stacey L. Vazquez, Ed.S.*  
*Director of Student Support Services*

*Jeni M. Laliberte, M.Ed.; CAGS*  
*Director of Curriculum, Instruction and Assessment*

*Grant G. Geisler, M.S.*  
*Business Manager*

To: Members, Hillsboro-Deering School Board  
From: Dr. Jennifer Crawford, Superintendent of Schools  
Date: March 18, 2024  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the March 4, 2024 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Shannon Chagnon** – HDHS Winter Carnival Co-Advisor, \$600.00 stipend, effective for 2023-24 school year.

**Christine Haley** – HDES Music Director, \$825.00 stipend, effective for 2023-24 school year.

78 School Street  
Hillsboro, NH  
03244-2190

# SAU #34

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

## *Soaring to Excellence*

*Jennifer L. Crawford, Ed.D.*  
*Superintendent of Schools*

*Stacey L. Vazquez, Ed.S.*  
*Director of Student Support Services*

*Jeni M. Laliberte, M.Ed., CAGS*  
*Director of Curriculum, Instruction and Assessment*

*Grant G. Geisler, M.S.*  
*Business Manager*

To: Hillsboro-Deering School Board Members  
From: Dr. Jennifer Crawford, Superintendent of Schools  
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff  
Date: March 18, 2024

**Resignations:**

**Leaves: None**

**Transfers/Change of Assignments: None**

**Appointments:**

**Erin Sutelman.** HDMS Softball Coach, \$1500/stipend, effective 3/4/24-5/31/24.

Hillsboro-Deering School District  
2023-2024 Student/Staff Calendar - Revisions in Red Font with Yellow Highlights

23 Students  
26.5 Staff

M	T	W	T	F
14	15	NE	NE	X
(21)	(22)	(23)	X	X
28	29	30	31	X
X	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

26 Students  
21.5 Staff

M	T	W	T	F
2	3	4	5	(6)
X	10	11	12	13
16	17	18	ERC	20
23	24	25	26	27
30	31			

18 Students  
18 Staff

M	T	W	T	F
		1	2	3
6	7	8	ER	X
13	14	15	16	17
20	21	X	X	X
27	28	29	30	

14 Students  
14 Staff

M	T	W	T	F
				1
4	5	ER	7	8
11	12	13	14	15
18	19	20	X	X
X	X	X	X	X

21 Students  
21 Staff

M	T	W	T	F
X	2	3	4	5
8	9	10	11	12
X	16	17	18	19
22	23	24	25	26
29	30	31		

17 Students  
17 Staff

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	ER	15	16
19	20	21	22	23
X	X	X	X	

18 Students  
20 Staff

M	T	W	T	F
				X
4	5	6	7	8
11	(PTC)	13	14	15
18	19	20	21	(22)
25	26	27	28	29

17 Student  
17 Staff

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
X	X	X	X	X
29	30			

22 Students  
22 Staff

M	T	W	T	F
		1	2	3
6	7	ER	9	10
13	14	15	16	17
20	21	22	23	24
X	28	29	30	31

9 Students  
8.5 Staff

M	T	W	T	F
3	4	5	6	7
10	11	12	ER	(14)
MU	MU	MU	MU	MU
24	25	26	27	28

94 Students / 100 Staff Days

( ) = No School for Students NE = New Educators Only

X = No School for Students or Staff

ER = Early Release for Students / Prof. Development for Staff 11/9, 12/6, 2/14, 5/8, 6/13 - Parent-Teacher Conferences - 10/19 and 3/12

84 Student / 86 Staff Days

TOTAL DAYS: 180 Student / 186 Staff

MU = Make-Up Days (additional school days may be added due to snow days)

Aug 16 & 17	New Educator Induc. & Orient.	Dec 21-Jan 1	Holiday Recess
Aug 21-23	Professional Development Days	Jan 15	Martin Luther King Jr. Holiday
Aug 28	First Day for Students	Feb 26-Mar 1	Winter Recess
Sept 1 & 4	Labor Day	Mar 12	Parent/Teacher Conferences (10am-6pm)
TBD	Campus Wide Open House	Mar 22	Professional Development Day
Oct 6	Professional Development Day	Apr 22-26	Spring Recess
Oct 9	Columbus Day	May 27	Memorial Day Holiday
Oct 19	Parent/Teacher Conferences	June 7	Graduation Day
Nov 10	Veteran's Day	June 13	Last Day of School for Students ER for students
Nov 22-24	Thanksgiving Recess	June 14	Professional Development Half Day

Approved by the Hillsboro-Deering School Board: March 6, 2023; Revision Approved October 23, 2023

From Date: 2/1/2024 To Date: 2/29/2024

Filter Expenditure Detail by Date Range

12



# HILLSBORO-DEERING SCHOOL DISTRICT

## BUDGET TRANSFER REQUEST FORM

Requested by: Mark Nichols

Position: Facilities Director

Reason for Request: Realigning excess health insurance funding to cover unanticipated maintenance costs. An electrical fire in the HDHS mechanical room required \$7,500 in repairs. After frequent alarms at HDHS, it was determined we need to replace the panel which will cost \$9,000.

Entry	Account #	Account Name	Increase	Decrease
1	10.2600.000.211.0	Facilities Health		\$16,500.00
2	10.2600.000.4301.0	Maintenance Repairs	\$16,500.00	
3				
4				
5				
6				
7				
8				
9				
Total			\$16,500.00	\$16,500.00

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

Approvals:

Date

Principal/Director

*m/n*

03-7-2024

Business Administrator

*Shawn H. Heister*

3/7/24

Superintendent

*J. Crawford*

3/7/2024

School Board

Entered by:

**Hillsboro-Deering Cooperative School District**  
**Election Results of March 12, 2024**

**One School Board Member – Hillsboro– 3 yrs.**

	Hillsboro	Deering	Total
<b>Krista Davison</b>	427	129	556
<b>Stacey Morin</b>	396	150	546
<b>Benny Valenzuela</b>	247	95	342
<i>Write-In Candidates:</i>			
<i>Hillsboro – 1 vote each for: John Segedy, Shawn Clark, Leon Sterns, Janet Byron</i>			
<i>Deering – 1 vote each for: Donald Trump</i>			

**Moderator**

<b>John Segedy</b>	455	162	617
<i>Write-In Candidates:</i>			
<i>Hillsboro – 1 vote each for: Larry Abbott, Robert Pivonka, Samantha Yeaton, Riche Colcombe, Mary Billings, Maggie Thatcher, Wade Stafford; 2 votes for: Rose Vassar</i>			
<i>Deering – 1 vote each for: Todd Mann, Denis Cavanaro, Tom Cavanaugh</i>			

Articles	Yes			No			Result
	Hillsboro	Deering	Total	Hillsboro	Deering	Total	
<b>2 - Compensation of School District Officers</b>	467	154	621	134	72	206	Passed
<b>3-School District Budget</b>	330	107	437	268	119	387	Passed
<b>4 – Raise and Appropriate State and Federal Aid</b>	419	117	536	173	106	279	Passed
<b>5 – SAU #34 Budget</b>	390	143	533	203	81	284	Passed
<b>6- \$250,000 Maintenance Trust Fund</b>	436	151	587	165	74	239	Passed
<b>7 - \$10,000 Special Education Trust Fund</b>	436	155	591	161	71	232	Passed
<b>8 - \$10,000 Technology Trust Fund</b>	427	137	564	169	88	257	Passed
<b>9- Accept Annual Report</b>	482	176	658	95	44	139	Passed
<b>10-By Petition-Terminate the 3-year landscaping and snow plowing contract with the vendor, effective, April 30, 2024</b>	295	127	422	295	95	390	Passed
<b>11 – By Petition-Rescind authority for the H-D School Board to enter into any multi-year procurement agreement for \$50,000 or greater</b>	268	124	392	318	96	414	Failed
<b>12- By Petition-Prohibit the Hillsboro-Deering School Board from using taxpayer money to fund lobbyists</b>	342	135	477	249	85	334	Passed

*Megan Shower*

s/s Megan Shower  
School District Clerk

*\*The passage of Article 5, the SAU #34 Budget, is determined with a majority vote of all school district voters in SAU #34 – Hillsboro-Deering (533 yes, 284 no, Washington (23 yes, 1 no, – 24 ballots cast)) and Windsor (27yes,5 no –32 ballots cast). Total ballot vote count 583 yes and 290 no Article 5 passes.*