

**Deering Library Board of Trustees
762 Deering Center Road
Deering NH 03244**

Minutes of August 2, 2021

Trustees present: Chair Betsy Holmes, Eric Stauffer, and Susan Thomas

The meeting was called to order by Chair Holmes at 7:00 pm

Minutes: Unanimous vote to accept the minutes of July 12.

Update on Board Business –

Checking account; Eric Stauffer reported that the library checking account at TD Bank is an *online* account, with a current balance of \$4355.46. Eric is waiting to hear back from someone at TD Bank, at which time he will request that the account be switched to allow manual checks. The Trustees agreed that paper checks will create a better trail, considering the Town's tracking requirements for finances. There will likely be a fee for obtaining paper checks, which the Trustees agreed to pay.

Bills to Pay; Carol Baker has requested that all Trustees sign the withdrawal form for the Library Maintenance Expendable Trust Fund, in order to pay Bearhand Construction for the truss materials. The Trustees all signed the form and it was left in Carol's mailbox at the Town Hall.

Approval of future spending; The Trustees have received a quote for updating and adding additional electrical outlets and lights needed in the schoolhouse library building. It was agreed that updating the lights and wiring in the building should be done this year, at a cost of \$465.00. It was also unanimously agreed that payment for the update will be made from the library's operating account. The additional exterior lighting, and an outlet for the future propane stove, will be put on hold pending the result of the Moose Plate Grant application.

News on Recent and Anticipated Work Projects; Susan Thomas reported that she is waiting to get a quote from Queen City Roofing for materials to re-shingle the library. She has requested a quote for both regular asphalt shingles, and architectural grade Slateline shingles, which are still asphalt but give the look of slate. Sue will continue to follow up with Queen City so a purchase order can be obtained for the materials. The new roof is still anticipated to be done this year.

Fund-raising discussion; Per Betsy, the Director of the Community Charitable Trust stated that the reason our grant application was rejected was due to our inability to demonstrate community financial support. Betsy reported that, per Russ, the library can raise money from donations. Betsy also mentioned that fund raising could be something that a "Friends of the Library" group should handle. Also discussed was the possibility of accepting donations in the form of items needed, such as light fixtures, a table, chairs, and shelving, and possibly placing a plaque to acknowledge the source.

Planning for the Deering Church Fair; Betsy has completed the informational brochure to be distributed at the Fair, and all Trustees approved. Betsy will have Premier printing create the trifold brochure, as well as printing some pictures for a poster to show updates and plans for the library building. A survey to gauge resident's interest was discussed, to find out how residents would use the schoolhouse building. Betsy will also solicit town memorabilia, historical papers, and photos from residents. Eric and Betsy will man the table at the Church Fair on August 14th.

Little Free Library Schedule; Betsy will fill the LFLs in Mid-August.

Betsy made a motion to adjourn the meeting at 7:50 pm. The next meeting will be on Sept 13 at 7:00 pm

Respectfully submitted,
Susan Thomas