

**Deering Library Board of Trustees  
762 Deering Center Road  
Deering NH 03244**

Minutes of September 13, 2021

**Trustees present:** Chair Betsy Holmes, Eric Stauffer, and Susan Thomas  
**The meeting was called to order by Chair Holmes at 7:00 pm**

**Minutes:** Unanimous vote to accept the minutes of August 2.

**Update on Board Business –**

**Checking account;** Eric Stauffer reported that obtaining checks through TD Bank for the library checking account will be very expensive. Betsy Holmes will provide an alternative check source to him, and requested that he look for a previous deposit slip with the account information. The Trustees discussed the directions received from the town auditor at Melanson CPAs, in regard to use of the checking account. Per the auditor's instructions, documentation for any checks created from this account will be provided monthly to the Town, to create a proper audit trail.

**Bills to Pay and approval of future spending;** There are currently no outstanding bills for the library and no future spending ready to be approved.

**Schoolhouse News on Recent and Anticipated Work Projects;** Susan Thomas reported that she has not yet received a quote from Queen City Roofing for materials to re-shingle the library. The Trustees will postpone voting on this expense until the October meeting. The electrical update for the library was approved last month, and will be done by Jim Craig Electric. Betsy and Sue will select the new light fixtures, and Betsy will check with Jim Craig on his availability to complete the upgrade.

**Recap of the Deering Church Faire;** Betsy and Eric reported that the library display at the church faire was successful. The results of the survey to gauge resident's interest were discussed. Residents showed a general interest in several options for use of the library, with a focus on both having open hours to check out books, and using the schoolhouse as a Deering history museum. 11 residents also indicated interest in belonging to a "Friends of the Library" group. Sue will send a group e-mail to thank them for their interest and give more details about the projects this might involve, including possible future fund raising.

**Moose Plate Grant Update;** Betsy reported that she received an e-mail stating that our grant request has been reviewed, and a decision will be made soon. News is expected in October.

**Little Free Library Schedule;** Sue will fill the LFLs in Mid-September, and Betsy will fill them in October. The LFLs will return to a monthly restocking schedule from October through April.

**Other discussion;** The Trustees unanimously agreed that the third Little Free Library box will be donated to the Tuttle Library in Antrim. The Antrim Library is thrilled to have the box, and we are all glad to donate to the Antrim Library since it allows Deering residents free access. Dennis Sawyer has volunteered to take the box to Antrim.

**Budget for 2022;** The Trustees will discuss details of the budget at the October meeting. Very few changes are anticipated from the prior year's budget. The Trustees will continue to concentrate on updating the library building, and dealing with deferred maintenance.

**Betsy made a motion to adjourn the meeting at 7:57 pm.**  
**The next meeting will be on October 4<sup>th</sup> at 7:00 pm in the Town Hall.**

Respectfully submitted,  
Susan Thomas