

**Deering Library Board of Trustees  
762 Deering Center Road  
Deering NH 03244**

Minutes of July 10, 2023

**Trustees present:** Chair Betsy Holmes, Eric Stauffer, and Susan Thomas  
**The meeting was called to order by Chair Holmes at 7:00 pm**

**Minutes:** Unanimous vote to accept the minutes of June 1.

**Updates on Board Business;** Betsy Holmes reported completing and submitting the Moose Plate Grant application before the June 23<sup>rd</sup> deadline. Betsy also reported that the library has been awarded a \$300 grant from the NH Humanities Council for our Humanities To Go programs. The program speaker scheduled for August 11<sup>th</sup> will be paid with this money. Gary Samuels has offered to put posters up around town for this program. Betsy will have Premier Printing create posters with the information for Gary to post. Sue Thomas continues to purchase books monthly for the library, paid from operating expenses. There are no outstanding bills at this time.

**Recap Library Open Hours Experience to Date;** The library has been successfully open on Saturdays with volunteer assistance. The Trustees reviewed the head counts for each open date, and the increased number of books that have been checked out. It was noted that attendance is higher when an additional event is scheduled. Eric Stauffer reported that ants were seen by previous volunteers. Eric will pick up some ant traps to be placed under the library shelving. Sue Thomas reported that more library cards and holders are needed for new books. Sue will order these items from Demco.

**Update on Current Operating Budget;** A year-to-date financial report was received from the Town. The Trustees reviewed the operating budget lines to determine the remaining funding available. The library expenditures are still below budget for 2023, and the Trustees discussed how to best use the remaining budgeted funds. Spending out of operating expenses will necessarily slow for the second half of this year. It was noted that funding for the Wildlife Encounters program was included in the operating budget, however the presenter was paid from the library checking account as there was not enough time to submit a check request to the Town. Betsy made a motion to request that a reimbursement request be submitted to reimburse the library checking account for these funds. The motion was passed unanimously.

**Other discussion;** The Little Free Libraries will be filled by Sue in mid-July.

**The meeting was adjourned at 8:00 pm.**

**The next meeting is scheduled for Monday, August 7 at 7 pm in the library building.**

Respectfully submitted,  
Susan Thomas