

**Deering Library Board of Trustees
762 Deering Center Road
Deering NH 03244**

Minutes of November 13, 2023

Trustees present: Chair Betsy Holmes, Eric Stauffer, and Susan Thomas
The meeting was called to order by Chair Holmes at 7:00 pm

Minutes: Unanimous vote to accept the minutes of October 2, 2023, as amended.

Updates on Board Business; Sue Thomas reported that the Trustees of the Trust Funds have communicated that the money for painting the library was transferred from the Library Maintenance Trust to the library checking account. Betsy Holmes stated that an updated checking account balance has not been received from the Finance Administrator, so she will follow up to make sure the trust money has been deposited. Sue Thomas also reported that a warrant article has been submitted to Meagen Kerris for consideration by the Budget Advisory Committee, to combine the library trust funds into the maintenance trust. There are no outstanding bills at this time.

Discussion of prep for Budget Advisory Committee meeting scheduled for November 21; Eric Stauffer reported that he has submitted the library's 2024 operating budget to Meagen Kerris. Sue will be prepared to justify the warrant article request to the BAC for the library trust funds. All Trustees plan to attend the BAC meeting on Tuesday November 21st at 6:30 pm in the Town Hall conference room.

Close out spending for 2023 operating budget; Betsy shared an updated operating budget report for 2023, and the Trustees reviewed the spending categories. There are some pending expenses for community education for the October programs, and all categories are within budget parameters. It was unanimously agreed that Betsy is approved to purchase a sandwich board for advertising library events, which will be submitted as community education under 2023 operating expenses.

Write up Annual Report; Betsy presented a draft of an annual report for the library. The Trustees reviewed and discussed the draft document, and made suggestions and modifications. Betsy will submit a final report to Meagen, to be included in the Deering 2023 Annual Report. Sue has submitted some photographs previously for the annual report.

Other discussion; Betsy reported that the library request for the Moose Plate Grant has been rejected. She will email Meagen to see if any AARPA funds are available, to install a handrail on the library walkway. The Trustees also discussed looking at programming for next year. Betsy will look at possible spring programs through Humanities to Go for author Rebecca Rule. Sue will look into children's programming with the Caterpillar Lab, for a program next summer. Sue reported that she will attend a program at the Hillsboro Deering Elementary School on December 1st, at which time the Childrens Literacy Foundation will be donating approximately \$400 in books to the Deering Library.

The meeting was adjourned at 8:00 pm.

The next meeting is scheduled for Monday, January 8th, at 7 pm in the Town Hall.

Respectfully submitted,
Susan Thomas