

**Deering Library Board of Trustees  
762 Deering Center Road  
Deering NH 03244**

Minutes of January 4, 2021

**Trustees present:** Chair Betsy Holmes, Gary Samuels, Susan Thomas

**The meeting was called to order by Chair Holmes at 6:00 pm, via Zoom**

**Minutes:** Unanimous vote to accept the minutes of November 9  
(There was no meeting in December.)

**Budget for 2021:** Gary Samuels reported that the Budget Advisory Committee and the Board of Selectmen have approved the Library budget as submitted. The approved budget includes the additional \$1000 for building maintenance. Gary also presented a draft of an annual report for the library, which the Trustees approved with minor modifications. Gary will submit the Library Trustee's annual report to Russ this week.

**Schoolhouse Library Building Update:** Betsy Holmes reported that she attended the Board of Selectmen meeting on December 17<sup>th</sup>, and presented our plan for the schoolhouse library. She reported that our proposed plan was favorable to the BOS. The BOS liked the idea of pursuing the Moose Plate Grant to pay for the proposed heating. Betsy will contact a plumber to get a quote on installing a propane stove and purchasing a stove and tank. Sue Thomas will contact Queen City Roofing, and also inquire about the chimney and truss work that is needed. The new sign for the library may be ready in February, to be installed in the spring. Gary suggested that the Trustees create a plan for use and development of the Schoolhouse building, so that all required items could be included in the grant request. Betsy suggested this be a key agenda item for the February meeting. The sidewalk from the Town Hall parking lot to the Library building will be addressed in the future.

**Past Perfect Training:** Betsy and Sue met in December and reviewed the training discs for the Past Perfect software. The data that can be entered on Past Perfect is extensive, so we will need to devise a specific plan for our requirements. Tom Coppadis has been cataloging historical town documents, and has a system of item numbers that we need to understand. Betsy will follow up with Carol Baker for an explanation of the numbering system used by Tom.

**Review of Open Trustee Position:** Betsy Holmes reported that her 3-year term as Trustee ends in 2021, and she plans to run again. Gary Samuels announced that he will not continue as a Trustee, so his current term will need to be filled. We will all actively seek a replacement for Gary's remaining 2-year term as Trustee.

**Other discussion:** Betsy stated that she will fill the Little Free Libraries in January. She has also put a message on Facebook that we need children's books for the LFLs.

**Betsy made a motion to adjourn the meeting at 6:41 pm**

Respectfully submitted,  
Susan Thomas