

**HILLSBORO-DEERING SCHOOL BOARD**  
**REGULAR MEETING**  
**Monday, January 3, 2022 6:30pm**  
**HD Middle School Cafetorium**  
**Also Livestreamed at: <https://vimeo.com/event/165692>**

*The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create, with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.*

**MINUTES**

**In Attendance:**

Board Members:  
Herla Iadonisi  
Paul Plater  
Jessica Morris  
Chris Bober  
Heidi Welch

**Administration:**

Patricia Parenteau, Superintendent  
Jennifer Crawford, Director of Curriculum Instruction and Assessment  
Mary Henry, Business Manager  
Stacey Vazquez, Director of Student Support Services  
Donna Furlong, Upper HDES Principal  
Jeni Laliberte, Lower HDES Principal  
Jim O'Rourke, HDHS Principal  
Marc Peterson, HDMS Principal  
James Bailey, Facilities Director

- A. Call Meeting to Order
  - a. Chair Iadonisi called the meeting to order at 6:31pm
- B. Pledge of Allegiance and Moment of Silence
  - a. Chair Iadonisi led the Pledge of Allegiance and a moment of silence. She thanked everyone for attending the meeting and stated that the meeting was being audio recorded and will appear on the district website, [www.hdsd.org](http://www.hdsd.org) and livestreamed at <https://vimeo.com/event/1656925>
- C. Recognitions
  - a. None
- D. Correspondence
  - a. NH School Board Association
    - i. NH School Funding Fairness Project presentations
      - 1. Starting in January they will be traveling around NH to present on this project
        - a. Parenteau is working with them to arrange for a presentation in Hillsboro about school funding.
- E. Student Representative Report - Courtney Ford
  - a. ES
    - i. Kindergarten Celebrated Grinch Day
  - b. MS

- i. Fun day before break where each grade was able to go to the gym and participate and compete in different activities.
    - ii. Door decorations
  - c. HS
    - i. Ugly sweater day
    - ii. Cookie walk went well.
- F. Presentation
  - a. Siemen's Presentation
    - i. What is Performance Contracting?
      - 1. Energy related capital improvements paid from energy and operating cost savings
        - a. Guaranteed performance
        - b. Single source responsibility
        - c. Life-cycle versus first cost approach
        - d. Improvements can be made with no impact to tax payers.
    - ii. Road map
      - 1. Current state of infrastructure
      - 2. Superintendents and administration district goals. Classroom environment
      - 3. Detailed energy audit.
      - 4. Capital infrastructure plan
      - 5. Implementation of the project.
    - iii. Hillsboro-Deering Phase 1 Project Summary
      - 1. Operational Challenges and Drivers
        - a. Replace old end of life equipment and systems
        - b. Need for Air Quality improvements
        - c. Aging facilities and infrastructure
        - d. Significant life safety improvements for students and staff
        - e. Optimal learning environment
        - f. Reduce energy and operational maintenance costs
        - g. Improving building control.
      - 2. Project Energy Measures
        - a. Lighting retrofit (all schools)
        - b. Building envelope (all schools)
        - c. Walk-in refrigerator and freezer controls (all schools)
        - d. Building automation improvements (all schools)
          - i. Energy savings strategies
        - e. Ventilation Improvements
          - i. ERV installation at HDES
        - f. Mechanical Upgrades
          - i. Boiler replacement, steam to HW conversion, fuel conversion at HDES
          - ii. Boiler replacement and fuel conversion at HDMS
          - iii. Fuel conversion of burners at HDHS

- g. Variable Frequency Drives
  - iv. Phase 1 Financials
    - 1. Guaranteed Annual Energy and Operational savings - \$93,458
    - 2. 20 year project term, 1 year for construction - 3.3% interest
    - 3. Incentives/Grants - about \$60,000
    - 4. Project size - \$2,459,560
  - v. Summary
    - 1. Excess/shortfall in savings - \$ 85,070
  - vi. Recent, Real STEAM support opportunities
    - 1. Grants to help bring energy learning projects into the schools.
- G. Public Comment
  - a. Bober moved to enter into public comment. Morris seconds. Motion passed 5-0-0 @ 6:52pm.
  - b. No public comment.
- H. Consent Agenda
  - a. Minutes - December 20, 2021 meeting
  - b. Appointments, Leaves and Resignations
  - c. Facilities Use Request - 250th Bonfire Kick-Off Event - Change of date to 1/8/22
  - d. Policies Requiring Action
    - i. IKF High School Graduation Requirements – Revision
    - ii. JN Student Service Learning - Repeal of Policy
    - iii. IK Earning of High School Credit – Revision
    - iv. IHCD/LEB Advanced Coursework/Advanced Placement Courses/STEM
    - v. Dual and Concurrent Enrollment Program - Revision
  - e. **VOTE**
    - i. Morris Moves to approve the Appointments, Leaves and Resignations and Facilities Use Request - 250th Bonfire Kick-Off Event - Change of date to 1/8/22 as presented. Bober seconds. Motion passed 5-0-0
  - f. Discussion
    - i. Minutes
      - 1. Plater
        - a. The Adjournment time should read 7:36pm, not 7:33pm
      - 2. Bober - Correction
        - a. Page 2. H.d.ii - Correct “the next meeting” to Future meetings”
      - 3. Vote**
        - a. Bober moved to approve the minutes as amended. Morris seconds. Motion passed 5-0-0.
    - ii. Policies
      - 1. IKF High School Graduation Requirements – Revision
        - a. Most of the requirements are based on the state minimums. We are requiring more than what is required by the state.
        - b. Hillsboro-Deering students have always been required to meet these requirements, the policy is being updated to match.
      - 2. IK Earning of High School Credit – Revision

- a. This is talking about students who are transferring into our school district and how their prior coursework can/will transfer into the district based on course descriptions.
- 3. IHCD/LEB Advanced Coursework/Advanced Placement Courses/STEM
  - a. Question on who pays for a student’s advanced coursework
    - i. This policy states that the Superintendent is responsible for coordinating any agreements surrounding STEM Dual and Concurrent Enrollment Programs.

**4. VOTE**

- a. Bober moved to approve all of the policies on the Consent Agenda as presented. Morris seconds. Motion passed 5-0-0.

**I. Superintendent's Report**

- a. General Update
  - i. We had a few teachers and support staff out at each of the three schools.
  - ii. There has been an update on guidance to allow schools to move to remote learning in rare instances.
    - 1. Grades may be allowed to go remote if staffing and subs are insufficient, but with a set timeline.
      - a. Schools will be responsible for accommodating any student/family who could incur a hardship from their child going to remote (no childcare/work/etc.)
- b. Pandemic Response Mitigation Matrix Update
  - i. See attached Sheets
  - ii. These numbers are going to be under-reported due to the increase in home testing (not all home tests get reported)
- c. ESSER Report
  - i. Still waiting on bids to come in for the larger project.
- d. Food Service - Corrective Action
  - i. Waiting to get more information back from the State on this corrective action.
- e. Student Activity Accounts
  - i. These are reported on our financials, but they are separate from the general budget because they are designated for specific student activities.

**J. Public Comment**

- a. None

**K. Discussion/Action Items**

- a. Warrant Articles
  - i. Article 1**
    - 1. Election of Officers
  - ii. Article 2**
    - 1. Board Compensation
      - a. Plater moved to change the School Treasurer position to increase to \$5,000/year. Morris seconded. Motion passed 5-0-0.
  - iii. Article 3**
    - 1. Operating Budget

- iv. **Article 4**
  - 1. Food Services/Federal and State projects
- v. **Article 5**
  - 1. SAU budget
- vi. **Article 6**
  - 1. Collective Bargaining agreement
- vii. **Article 7**
  - 1. Authorizing the School District to hold a special meeting if Article 6 is defeated.
- viii. **Article 8**
  - 1. Special Education Trust (fund 1st)
    - a. Plater Moved to approve the warrant article adding \$50,000 to the Special Education Expendable Trust warrant Article as written. Bober seconds. Motion passed 5-0-0
- ix. **Article 9**
  - 1. School Building Maintenance Fund
    - a. Iadonisi moved to approve the warrant article 9 with the amount of \$150,000 as discussed. Bober seconds. Motion passed 4-1-0 (Plater No)
- x. **Article 10**
  - 1. Technology Expendable Trust (Fund 2nd)
    - a. Morris moved to approve Warrant Article 10 with \$2,500 as presented. Welch seconds. Motion passed 5-0-0.
- xi. **Article 11**
  - 1. Heating, Ventilation, and Air Conditioning Expendable Trust Fund
    - a. Morris moved to approve adding \$1,000 to the warrant Article 11 as discussed. Welch seconds. Motion passed 4-1-0 (Plater No)
- xii. **Article 12**
  - 1. Roofs Expendable Trust
    - a. Morris moved to approve adding \$1,000 to the warrant Article 12 as discussed. Welch seconds. Motion passed 4-1-0 (Plater No)
- xiii. **Article 13**
  - 1. Paving Expendable Trust
    - a. Morris moved to approve adding \$1,000 to the warrant Article 13 as discussed. Welch seconds. Motion passed 4-1-0 (Plater No)
- xiv. **Article 14**
  - 1. Accepting the Annual Reports

L. Adjournment

- a. Morris, Bober. Motion passed 5-0-0 @ 8:19pm.

Respectfully Submitted,  
Megan Fle

P. O. Box 2190  
Hillsboro, NH  
03244-2190

# SAU #34

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Soaring to Excellence*

*Patricia M. Parenteau, MS, CAGS*  
*Superintendent of Schools*  
*Stacey Vazquez, Ed.S.*  
*Director of Student Support Services*

*Jennifer L. Crawford, Ed.D.*  
*Director of Curriculum, Instruction and Assessment*  
*Mary A. Henry, BS*  
*Business Manager*

To: Hillsboro-Deering School Board Members  
From: Patricia Parenteau, Superintendent of Schools  
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff  
Date: January 3, 2022

**Resignations: None**

**Leaves: None**

**Transfers/Change of Assignments: None**

**Appointments:**

**Elias Ek** – HDSD Maintenance Technician, \$16.00/hour, 40 hours/week, effective 1/3/22.

### Comparative Covid Data September 2, 2020 - December 30, 2021

The Rest of Hillsborough County			
Date	Level of Transmission	New Cases per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2, 2020	Minimal	21.5	1.2
Oct 1, 2020	Minimal	32.2	1.7
Nov 1, 2020	Substantial	109.7	1.8
Dec 1, 2020	Substantial	473.9	5.1
Jan 3, 2021	Substantial	649.9	11.0
Feb 1, 2021	Substantial	598	6.2
March 1, 2021	Substantial	273.6	4.3
April 1, 2021	Substantial	396.4	6.4
May 3, 2021	Substantial	250.2	3.6
June 1, 2021	Moderate	66.3	2.2
July 1, 2021	Minimal	11.1	0.6
July 30, 2021	Minimal	46.4	3.1
September 1, 2021	Substantial	277.2	7.1
October 1, 2021	Substantial	429.8	5.0
November 2, 2021	Substantial	427.9	7.5
December 1, 2021	Substantial	940.7	13.6
December 30, 2021	Substantial	942.1	17.2%

## Comparative Covid Data September 2, 2020 - December 30, 2021

Sullivan County			
Date	Level of Transmission	New Cases per 100k over 14 days	7-Day Total Test Positivity Rate %
Sept 2, 2020	Minimal	9.3	0.2
Oct 1, 2020	Minimal	18.5	0.6
Nov 1, 2020	Moderate	57.9	1.4
Dec 1, 2020	Substantial	139.1	3
Jan 3, 2021	Substantial	190.1	7.7
Feb 1, 2021	Substantial	586.4	7.4
March 1, 2021	Substantial	213.2	3.1
April 1, 2021	Substantial	157.6	3.7
May 3, 2021	Substantial	243.4	6.0
June 1, 2021	Moderate	97.3	2.1
July 1, 2021	Minimal	48.7	1.1
July 30, 2021	Minimal	30.1	1.8
September 1, 2021	Substantial	210.9	2.6
October 1, 2021	Substantial	658.2	6.3
November 2, 2021	Substantial	771.8	8.9
December 1, 2021	Substantial	1,717.4	16.6
December 30, 2021	Substantial	1,008.2	12.3%



### Comparative Covid Data September 2, 2020 - December 30, 2021

Town Data												
	Hillsboro Total Population: 6,044			Deering Total Population: 1,956			Washington Total Population: 1,121			Windsor Total Population: 244		
Date	Active	Overall	% Fully Vaccinated	Active	Overall	% Fully Vaccinated	Active	Overall	% Fully Vaccinated	Active	Overall	% Fully Vaccinated
Sept 2	1-4	18		1-4	1-4		0	5				
Oct 1	1-4	21		0	1-4		0	5				
Nov 1	8	39		1-4	7		0	5				
Dec 1	8	62		1-4	10		1-4	10				
Jan 3	15	127		1-4	24		1-4	20		0	1-4	
Feb 1	8	202		1-4	37		1-4	32		1-4	1-4	
March 1	6	225		1-4	41		0	37		0	5	
April 1	15	260		1-4	46		0	37		1-4	10	
May 3	7	300		1-4	59		1-4	41		0	11	
June 1	1-4	308		0	61		0	42		1-4	12	
July 1	0	308		0	62		1-4	44		0	12	
July 30	1	312	40.2%	0	63	38.7%	0	44	48.7%	0	12	46.4%
Sept 1	18	347	40.9%	1-4	69	39.7%	1-4	50	49.2%	0	13	47.8%
Oct 1	15	427	41.5%	1-4	81	40.3%	1-4	75	49.7%	0	13	47.8%
Nov 2	18	516	41.5%	8	122	40.6%	1-4	94	49.9%	0	14	47.3%
Dec 1	27	630	41.7%	9	152	41.1%	1-4	109	49.8%	1-4	22	46.4%
Dec 30	36	785	41.9%	8	188	41.2%	13	142	50.3%	1-4	30	46.4%

\* Case(s) first reported in Windsor on December 10th.

### Comparative Covid Data September 2, 2020 - December 30, 2021

Date	Statewide Number of Hospitalizations Due To Covid-19	Statewide Number of Deaths Due to Covid-19	Statewide Percent of Population Fully Vaccinated
Sept 2	9		
Oct 1	15		
Nov 1	38		
Dec 1	160		
Jan 3	325		
Feb 1	193		
March 1	90		Data first reported March 4th: 7.8%
April 1	77		16.8%
May 3	80		26.2%
June 1	26		48.5%
July 1	15		53.9%
July 30	29		53.7%
September 1, 2021	112	First began collecting data in late August 1,420	54.1%
October 1, 2021	150	1,481	54.4%
November 2, 2021	193	1,572	54.8%
December 1, 2021	403	1,725	55.0%
December 30, 2021	354	1,961	55.9%

### Hillsboro-Deering School District Local Decision Pandemic Response Mitigation Matrix

This matrix serves as a guide when planning and making decisions regarding implementing mitigation strategies. The Hillsboro-Deering School District reserves the right to take a more restrictive approach as the situation warrants. *Executive Orders/Public Health Department Guidance supersede local decision making*

<p><b>Considerations</b> <i>Listed below are factors that will be taken into consideration when determining the level of mitigation required.</i></p>	<p><b>Minimal Mitigation</b></p> <ol style="list-style-type: none"> <li>Promote Vaccination</li> <li>Face Mask Use*: <ul style="list-style-type: none"> <li>mandatory on buses</li> <li>optional indoors and outdoors</li> </ul> </li> <li>Physical Distancing of at least 3 feet when possible</li> <li>Screening Testing of higher risk groups such as sports teams</li> <li>Increase Ventilation</li> <li>Handwashing &amp; Respiratory Etiquette</li> <li>Stay home when sick &amp; get tested</li> <li>Contact Tracing in combination with Isolation &amp; Quarantine</li> <li>Daily Cleaning &amp; disinfection when known virus contact</li> </ol>	<p><b>Moderate Mitigation</b></p> <ol style="list-style-type: none"> <li>Promote Vaccination</li> <li>Face Mask Use*: <ul style="list-style-type: none"> <li>mandatory on buses</li> <li>optional but recommended indoors</li> <li>optional outdoors</li> </ul> </li> <li>Physical Distancing of 3-6 feet when possible</li> <li>Increased Screening Testing</li> <li>Increase Ventilation</li> <li>Handwashing &amp; Respiratory Etiquette</li> <li>Stay home when sick &amp; get tested</li> <li>Contact Tracing in combination with Isolation &amp; Quarantine</li> <li>Daily Cleaning &amp; disinfection when known virus contact</li> </ol>	<p><b>Substantial Mitigation</b></p> <ol style="list-style-type: none"> <li>Promote Vaccination</li> <li>Face Mask Use*: <ul style="list-style-type: none"> <li>mandatory on buses</li> <li>Required indoors</li> <li>optional outdoors</li> </ul> </li> <li>Physical Distancing of 3-6 feet when possible</li> <li>Significant Screening Testing</li> <li>Increase Ventilation</li> <li>Handwashing &amp; Respiratory Etiquette</li> <li>Stay home when sick &amp; get tested</li> <li>Contact Tracing in combination with Isolation &amp; Quarantine</li> <li>Daily Cleaning &amp; disinfection when known virus contact</li> </ol>

**Decision Matrix: NH Department of Health and Human Services recommendations for use of facemasks indoors based on the level of community transmission and COVID-19 transmission within a facility.**

		Level of Community Transmission		
		Minimal	Moderate	Substantial
<b>Cases within School Facility</b>	Sporadic cases without evidence of facility transmission	Optional*	Optional*	Universal
	Single Cluster	Targeted	Targeted	Universal X
	Multiple clusters or a larger outbreak	Universal	Universal	Universal
<b>Per Federal Mandate all drivers and riders on school busses or vans are required to wear masks that cover the mouth and nose while on board.</b>				

\*Facemasks still recommended for people who want maximal protection for themselves or others (e.g. a household member who is unvaccinated or medically vulnerable)

## Community Transmission and Vaccination Data Tracked Using The New Hampshire COVID-19 Data Dashboard

Last updated: December 30, 2021 5:05pm

<b>Level of Community Transmission</b>			
<i>Per the state of NH Department of Health and Human Services: "The overall level of community transmission is defined using the metrics shown below. Each metric is assigned a level of 'Minimal', 'Moderate', or 'Substantial'. A community is then assigned an overall level based on the highest level determination for any specific metric."</i>			
Numbers of new infections per 100,000 population over prior 14 days	<50	50-100	>100
Current Sullivan County:			1,008.2
Current Rest of Hillsborough County:			942.1
COVID-19 total test positivity as a 7 day average	< 5%	5-10%	>10%
Current Sullivan County:			12.3%
Current Rest of Hillsborough County:			17.2%

<b>Cases within the school facility</b>			
	Sporadic cases without evidence of facility transmission	Single Cluster	Multiple clusters or a larger outbreak
Current H-DES	X		
Current H-DMS		X	
Current H-DHS	X		
Current H-DHS Alt Program	X		

	Combined population of Hillsboro, Deering, Washington, & Windsor	Rest of Hillsborough County	Sullivan County
Current Vaccination Rates	42.8%	51.5%	51.6%

## Additional Data Tracked by the Hillsboro-Deering School District

Availability of Cleaning and Protective Supplies necessary to implement NH DHHS Recommendations			
	The district has the supplies necessary to meet state guidelines and to implement the SAU plan	The district is having difficulty securing future supplies necessary to meet state guidelines and to implement the SAU plan	The district is unable to secure the supplies necessary to meet state guidelines and to implement the SAU plan
Hillsboro-Deering School District	X		

Compliance with Mitigation Strategies			
	There is a rare need for someone to leave school due to illness. Mask wearing aligns with the mitigation matrix, physical distancing and other protective measures are followed by the community	There are small gaps in compliance to the protective measures in place	There are significant gaps in compliance to the protective measures in place
Hillsboro-Deering School District		X	X

Student Absence Due to Illness			
	<15%	15-30%	>30%
H-DES	X		
H-DMS	X		
H-DHS		X	
H-DHS Alt Program	X		

Staff Capacity to Conduct Classes and School Operations			
	Normal: The school is able to provide coverage and manage absenteeism with little impact to instruction	Strained; It is difficult for the school to provide coverage and manage absenteeism. There is impact to instruction.	Critical: The level of staff absenteeism is too high to effectively manage.
H-DES		X	
H-DMS		X	
H-DHS		X	
H-DHS Alt Program	X		