

HILLSBORO-DEERING SCHOOL BOARD
REGULAR MEETING
Tuesday, May 3, 2022 6:00pm
HD Elementary School Media Center
Also Livestreamed at: <https://townhallstreams.com/town/hdsd>

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create, with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

MINUTES

In Attendance:

Board Members:

Chris Bober - Chair
Paul Plater - Vice Chair
Jessica Morris
Heidi Welch
Michael Kenney

Administration:

Patricia Parenteau, Superintendent
Jennifer Crawford, Director of Curriculum Instruction and Assessment
Mary Henry, Business Manager
Stacey Vazquez, Director of Student Support Services
Veronica Hytner, HDES Spec Ed Coordinator
Jeni Laliberte, Lower HDES Principal
Jim O'Rourke, HDHS Principal
Marc Peterson, HDMS Principal
James Bailey, Facilities Director

A. Call Meeting to Order

1. Chair Bober called the meeting to order @ 6:02pm

B. Pledge of Allegiance and Moment of Silence

1. Public announcement - the meeting is being audio and video recorded and will appear on the district website, www.hdsd.org and livestreamed at <https://townhallstreams.com/town/hdsd>

C. Recognitions

1. None

D. Correspondence

1. HD Support Staff Intent to Negotiate Letter – read by Chair Bober

E. Student Representative Report - Courtney Ford

1. Unable to attend meeting

F. Public Comment

1. Riche Colcombe – Hillsboro
 - a. Inquired regarding the McGurty Maintenance contract – would like to know when was it last put out to bid and when will it be put out to bid.

- b. Raised concerns regarding various payments/purchases made with \$500K in encumbrances retained from previous year; would like an accurate accounting of this money.
 - c. Questioned curriculum purchase from Demco.
 - 2. John Segedy – Hillsboro
 - a. Spoke regarding Riche C.'s concerns. Encumbrances should be made before the end of the fiscal year. Asked that he also receives the information requested by Riche C.
 - b. During online budget discussion sessions, he had asked for information and hasn't received it.
 - c. Asked the board to consider changing the moderator stipend.
 - 3. Riche Colcombe – Hillsboro
 - a. Questioned money spent on stage curtains
 - 4. John Segedy – Hillsboro
 - a. RSA 91:a does not require requests to be in writing.

Paul Plater asked that NHSBA Resolutions be added to a future agenda

G. Consent Agenda (action needed)

- 1. Minutes – April 18, 2022 meeting
- 2. Appointments, Leaves and Resignations
- 3. Policies Requiring Action
 - a. DAF Administration of Federal Grant Funds – Revision
 - b. EGAF Use of Automated Telephone Messaging – Repeal
 - c. IHCDCA College Course Work – Repeal
 - d. IJOC Volunteers – Revision
 - e. IKFA Early Graduation - Revision
- 4. Paul would like to pull out policies IHCDCA, IJOC and IKFA from the consent agenda for discussion.
- 5. **VOTE**
 - a. Morris moved to approve the consent agenda minus policies IHCDCA and IJOC and IKFA. Plater seconds. Motion passed 5-0-0

H. Elementary School Principal Candidate(s)

Supt Parenteau thanked Veronica Hytner for leading the principal search and recognized the members of interview committee; Christine Haley – Music Teacher, Deb Dyer Quinn – Gr. 2 Teacher, Shannon Rockwell – School Counselor, Maggie cover – Gr. 3 Teacher, Dagmar Herrick – Reading Specialist, Elizabeth Licht – Behavior Specialist, Amy Highstrom – Speech-Language Pathologist, Kathleen Weschler – Special Education Teacher, Danielle Parenteau – Preschool Teacher, Jason Buck – parent, Chris Bober – school board representative. Supt. Parenteau outlined process

Dr. Crawford – introduced candidates;

1. Robin Whitney – HDES Lower Elementary Principal (PK-2)
 - a. Currently principal at Marlborough ES; highly recommended
 - b. Questions from board – consistency for long-term; impressed with depth of experience, years of experience; asked about leadership style, commented on formative assessment background. (audio recording available online)
2. Craig Roach – HDES Upper Elementary Principal (3-5)
 - a. Currently principal in VT, lives in NH, Supt spoke highly of
 - b. Questions from the board –regarding social curriculum, developing a culture of respect, scheduling/access to the arts, non-traditional subjects; school advisory council; test scores and motivating teachers to keep our students successful; decisions based on data.
3. Chair Bober asked how they will work together –
 - a. Craig Roach will rely on Robin’s NH knowledge since he is coming from VT; brings energy to pick each other up when needed and back each other up
 - b. Robin Whitney agrees and is looking forward to working with Craig as a team; felt they are very much alike.

I. Superintendent's Report.

1. General Update
 - a. Marc Peterson took 29 eighth grade students and 5 chaperones on MS trip to Washington DC and Gettysburg returned 4 days – funded by parents, Duncan-Jenkins Trust and fund raising
 - b. HS Teacher Jeremy Thompson took group of 9 students to Wash DC who missed 8th grade trip due to COVID.
 - c. HS DECA International Conference – 13 members/students participated and did phenomenal.
2. ESSER Update - Mary Henry
 - a. Spent most of money – may have about \$50K left
3. Capital Improvement Plan – James Bailey and Mary Henry
 - a. James Bailey – explained projects in priority order – see attached
 1. ES room 136 - HVAC
 2. ES Electric wing and 4th grade hallway classroom lighting – will save \$3K/year with this upgrade
 3. Paving – winter weather has taken a toll
 - a. MS Bus Road – heavy duty pavement will be used
 - b. HS front walkway – granite curbing is pitching out causing trip hazard – straighten and pave
 - c. HS side road
 - d. James Bailey noted that a, b, c are priorities
 - e. Playground lot
 - f. Continue sidewalk to Hillcat

- g. Curbing
 - 4. Tractor used for work on fields save money that is currently paid to outside contractors for turf work
 - 5. Replacement of HS café condenser
- b. Board questions and answers –
 - 1. Plater -- fertilization needs certified person to apply so tractor wouldn't eliminate all outside contractor costs. Sidewalk costs seem high – lots of hand work
 - 2. Kenney – asked about HEPA filters – not using requires larger machines to move air – using a different type. Paving clarified.
 - 3. Bober – List is in priority order; the sooner projects get done, the better. If wait the price will most likely go up. Decision tonight would be ideal.
 - 4. Morris – what will tractor accomplish – aeration of athletic fields, getting in tune with doing more of the work in house. Difficult to get companies to come in to do smaller projects.

J. Board Discussion

- 1. H-D Federation of Teachers Tentative Agreement
 - a. Chair Bober – Union offered concessions - cost of living increase is less, no evergreen language at all in contract, same contribution to insurance cost, increase in salary grid is 2% each year. No discussion
- 2. Joint Statement with HDFT

Chair Bober, Supt Parenteau and Alex Luhtjarv worked on a statement this afternoon that will be shared under action items
- 3. Capital Improvements

Discussion – Morris likes the proactive approach to the process. Clarified that money is to come from surplus from this year. Will still be giving back the same amount as last year even with using surplus. Would like to consider using trust funds from individual purpose trust funds. Trust fund balances will be provided.

ES parking lot has always been priority; though these projects have moved to the forefront. MK asked about contractors and signing date for contract.
- 4. Time and Place of Next Board Meeting- 5/16/22

The location and time of 5/16/22 meeting will be the MS Cafetorium at 6pm.

K. Public Comment

- 1. John Segedy – Asked about discussing Special Meeting Timeline? Timing for budget hearing
- 2. Riche – Would we need to increase employees to do tractor work? Take into consideration possible extra costs.

- a. Surplus funds for projects –Shouldn't pay for projects started after July 1.
- b. Accountability of trust funds- prefers the specific trusts
- 3. John Segedy – Town bought tractor for Grimes Field, suggests investigating borrowing it.
 - a. Agrees with Riche re trust funds; you did tell voters you were going to do it.
 - b. Evergreen taken out of contract completely clarified
- 4. Joyce Bosse – Transparency regarding contract; more to come

Paul suggested James may be able to form a collaborative agreement with a certain selectman.

L. Action Items

- 1. General Assurances
 - a. Morris moved to approve the 2022-23 General Assurances, Requirements and Definitions for Participation in Federal Programs. Welch seconds. No discussion. Motion passed 5-0-0
- 2. HDES Principal Appointment(s)
 - a. Kenney moved to approve the appointment of **Robin Whitney** – HDES Lower Elementary Principal (PK-2), salary \$97,000, 260 days/year, effective 07/01/2022-06/30/2024, (2% increase year 2 of contract), NH certification/license Principal.
 - b. Morris seconds. Motion passed 5-0-0
 - c. Morris moved to approve the appointment of **Craig Roach** - HDES Upper Elementary Principal (3-5), salary \$97,000, 260 days/year, effective 07/01/2022-06/30/2024, (2% increase year 2 of contract), VT certification/license Principal, Elem. Ed and Superintendent (pending NH reciprocal certification).
 - d. Welch seconds. Discussion regarding the search committee doing nice job; excited about these two hires. Motion passed 5-0-0
- 3. H-D Federation of Teachers Tentative Agreement
 - a. Bober moved to approve the tentative agreement between the H-D School Board and the H-D Federation of Teachers. Welch seconds. Motion passed 5-0-0
- 4. Timeline for Special Meeting
 - a. John Segedy – ballot voting date 7/12 or 7/26; deliberative session requesting Tuesday, 6/14 at 6pm; suggested putting all 3 dates in the statement
 - b. Welch moved to approve the special meeting timeline with the deliberative session on Tuesday, 6/14/22 at 6:00pm and the ballot voting on 7/12/22 in Hillsboro and Deering at the usual time and location. Plater seconds. Motion passed 5-0-0
 - c. Chair Bober offered for consideration of the board at a future meeting to

increase the Moderator's stipend

5. Joint Statement with HDFT
 - a. Chair Bober read statement
 - b. Discussion to add dates of public hearing, deliberative, and ballot voting to statement
 - c. Welch moved to approve the joint statement read with the added dates for the public hearing, deliberative, and ballot voting for release to the newspaper and the public. Morris seconds. Motion passed 5-0-0

6. Policies Requiring Action
 - i. IHCDA College Course Work – Repeal
 1. Plater asked if statement “provided at no cost to district” was in IHCD – verified that statement is in IHCD
 2. Morris moved. Welch seconds. Motion passed 5-0-0
 - ii. IJOC Volunteers – Revision
 1. Jim O'Rourke answered his question
 2. Morris moved. Welch seconds. Motion passed 5-0-0
 - iii. IKFA Early Graduation – Revision
 1. Discussion and decision to add both approval and involvement of parent in first sentence.
 2. Morris moved. Welch seconds. Motion passed 5-0-0

7. Capital Improvements
 - a. Discussion – Morris and Welch feel money from the Paving Trust Fund should be used (approximately \$30,000). Bober questioned putting decision off. Plater feels decision must be made tonight. If using a small portion of the surplus – use it for necessary items.

Chair Bober paused discussion and called for a motion to go into Non-Public Session under RSA 91-A:3 II. (i) consideration of matters relating to emergency/safety preparedness.

Moved by Welch; Morris seconded.

Roll Call:

Chris Bober - yes

Paul Plater - yes

Jessica Morris - yes

Heidi Welch - yes

Michael Kenney -yes

Motion passed, 5-0-0 at 7:55pm.

Meeting called back to order at 8:05pm

- b. Continued discussion on End of Year Capital Improvement Projects for 2022
- c. Welch would like to move forward with ES room 136, ES classroom lighting, and paving – hold off on tractor and condenser.

- d. James Bailey would be in favor of pulling out the curbing and sidewalk – but keep the playground lot
 - e. Board consensus on doing ES room 136 HVAC, ES classroom lighting and Paving of MS bus road, HS front walk, HS side road and ES playground lot totaling \$331,389. Using \$30K from paving trust fund and money from HVAC trust fund would decrease amount. Will have to have a public hearing.
 - f. James recommends not using trust funds right now as there are other bigger ticket items coming. Welch feels it's important to do what we said we would do regarding using up the funds in individual trust funds.
 - g. Mary Henry clarified that if we have a quote and contract by 6/30; we have until June 2023 to spend the money.
 - h. Welch moves to authorize Mary Henry and James Bailey to move forward with the following projects: ES room 136 HVAC, ES classroom lighting and paving of MS bus road, HS front walk, HS side road and ES playground lot totaling \$331,389. Plater seconds. Motion passed 5-0-0
8. Chair Bober called for a motion to schedule the public hearings. After discussion, Welch moved to schedule public hearings for the Paving Trust Fund and the HVAC Trust Fund for the purpose of discussion of expenditure of funds, on 5/16/22 immediately following the public hearing on the teacher's collective bargaining agreement which starts at 6:00pm. Plater seconds. Motion passed 5-0-0

M. Adjournment

- 1. Welch moved to adjourn. Morris seconds. Motion passed 5-0-0 @8:21 pm.

Respectfully Submitted,
Carol Fogarty

To: Members, Hillsboro-Deering School Board
From: Patricia Parenteau, Superintendent of Schools
Date: May 3, 2022
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the April 18, 2022 School Board meeting:

RESIGNATIONS: None

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS:

Sarah Bowley – Change of assignment to **HDES Grade 1 Teacher** from HDES Pre-School Teacher, effective 7/01/2022

APPOINTMENTS:

Lillian Denslow – HDHS Long-Term Substitute Special Education Teacher, \$238.86/day, effective 5/5/22-5/9/22

EOY Projects 2022		
ES - Room 136		
<u>Siemens & GSPH</u>		
	Finishes HVAC on the first floor of the ES	\$ 83,180
ES Classroom Lighting		
<u>EMC</u>		
	Replaces lighting and controls in Rooms 121-134 and 136-143	\$ 54,359
Paving		
<u>GMI</u>		
	MS Bus Road	\$ 63,600
	HS Front Walk	\$ 40,860
	HS Side Road	\$ 18,880
	Total	\$ 123,340
	Playground Lot	\$ 70,510
	Sidewalk to Hillcat	\$ 19,900
	Curbing to Building	\$ 14,900
	Total	\$ 105,310
Tractor		
<u>Chappell Tractor</u>		
	Kubota	\$ 36,900
<u>United Tractor</u>		
	John Deere	\$ 39,999
HS AHU-9 Cafe Condenser		
<u>Siemens</u>		
	Replacement of rooftop unit	\$ 88,500
	Total	\$ 491,589