

HILLSBORO-DEERING SCHOOL BOARD MEETING

Monday, August 1, 2022, 6:00pm

H-D High School Media Center

No Live Stream Available for this Meeting

The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.

MINUTES

In Attendance:

Board Members:

Chris Bober - Chair

Paul Plater - Vice Chair

Jessica Morris

Heidi Welch

Michael Kenney

Administration:

Jennifer Crawford, Superintendent

**Jeni Laliberte, Director of Curriculum Instruction
and Assessment**

A. Call Meeting to Order

- a. Chair Bober called the meeting to order at 6:01pm

B. Pledge of Allegiance and Moment of Silence

- a. Public announcement the meeting is being audio recorded and will appear on the district website, www.hdsd.org

C. Recognitions

- a. Bober thanks the voters of both Hillsborough and Deering for coming out to vote on the special election on July 12th

D. Correspondence

- a. Letter to the Board
 - i. Notice to the Board about the changes to a state statute surrounding the timeliness of audits.

E. Presentations

- a. None

F. Public Comment

- a. Carol Fogarty
 - i. Also wanted to recognize all of the volunteers who helped run the special election.
 - ii. Carol Baker, Deering town clerk, who was especially helpful

- b. Riche Colcombe
 - i. The discussion that happened at the last school board meeting regarding the spreadsheet that was presented to the Board.
 - 1. The Swept Tax Discussion
 - a. This was already calculated in the school budget
 - b. This is a tax that is calculated by the state
 - i. That money stays in the town and is collected by our tax collector.
 - ii. Wanted to go through what the spreadsheet was actually showing in regards to the tax offset on the surplus
- c. Alex Luhtjarv
 - i. Representing the Hillsboro-Deering Federation of Teachers
 - 1. Thanks to the Board for their support of the teacher contracts
 - 2. Thank you to Carol Fogarty for organizing the special vote
 - 3. Thank you to the voters who voted to pass the teacher contracts.
- d. Leigh Bosse
 - i. Thanks Alex to him and the other teachers for removing evergreen from the contract.
 - ii. Wishes the Board had been at the Henniker Selectmen meeting or the Emerald Lake Board.
 - 1. Those boards have a public comment period longer than 5 minutes per person and is more of an open conversation
 - 2. Please consider doing this
 - 3. The Board is perceived as very defensive with the current policy.

G. Consent Agenda

- a. Minutes -- June 20, 2022 meeting
- b. Appointments, Leaves and Resignations
- c. VOTE
 - i. Morris moved to approve the consent agenda as presented. Welch seconds. Motion passed 4-0-1 (Plater Abstained)

H. Superintendent's Report. (informational)

- a. General Update
 - i. Hiring Update
 - 1. See attached sheet
- b. Summer Programming Update
 - i. Programming starts at the end of July - Began last week and is going well
- c. Building Projects Update
 - i. Projects are on track and are going well
- d. Revised 2022-2023 Student/Staff Calendar
 - i. See attached Sheet
 - ii. An additional Teacher PD day on March 14, 2023.

- iii. Last scheduled day for students is June 15, 2023
- e. Budget Transfer
 - i. See attached Sheet
 - 1. Needs to be decreased from one building's budget and placed in the correct building's budget
- f. The first Monday in September is a holiday
 - i. School is closed, and the Board meeting will be moved to Tuesday, September 6th

I. Board Discussion

- a. Board Retreat Follow-up
 - i. The retreat went well
 - ii. Goals to work on
 - 1. Remaining consistent in our public comment practices
 - 2. Better communication with the community
 - iii. Things to explore
 - 1. What the NHSBA recommends for Public Comment sessions.
 - 2. We can look at the Public Comment policy when it comes before the policy committee
 - 3. Work on finding an appropriate and effective public comment method
 - 4. Look into listening sessions to gather topics that the community would like to hear about.
 - 5. Could also have the public send in questions and comments to the superintendent prior to the meeting so that answers can be provided at the next meeting.

J. Public Comment

- a. Riche Colcombe
 - i. With the question/answer idea - the Board should consider allowing the Board to ask questions
 - ii. The idea to send the topics ahead of time is also a good idea.
 - 1. Could the public make a request to be added to the agenda
 - iii. The School Board/SAU should be paying for the school resource officer - not the town
 - iv. Has questions about the phone budget line that has \$97,000 allocated to it.
 - v. Asks the Board to invite a member of the DOE to a Board meeting
 - 1. To discuss school funding and adequacy aid funding
 - vi. 20 year performance contract - are we monitoring this?
 - 1. Are we getting our annual reports on our energy savings?

K. Action Items

- a. Revised 2022-2023 Student/Staff Calendar
 - i. Welch Moved to approve the Revised 2022-2023 Student/Staff Calendar as presented. Morris seconds. Motion passed 5-0-0

b. Budget Transfer

- i. Plater Moved to approve the Budget Transfer of \$90,000 as presented.
Kenney seconds. Motion passed 5-0-0

c. First Board meeting Date in September - Tuesday 6th

- i. Morris Moved to move the first board meeting date to Tuesday, September 6th @6:00pm as discussed. Kenney seconds. Motion passed 5-0-0

L. Adjournment

- a. Welch Moved to adjourn. Kenney Seconds. Motion passed 5-0-0 @ 7:04pm

Respectfully Submitted,

Megan Shower

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SAU #34

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Soaring to Excellence

Jennifer L. Crawford, Ed.D.
Superintendent of Schools

Jeni M. Laliberte, M.Ed., CAGS
Director of Curriculum, Instruction and Assessment

Stacey L. Vazquez, Ed.S.
Director of Student Support Services

Grant G. Geisler, M.S.
Business Manager

To: Members, Hillsboro-Deering School Board
From: Dr. Jennifer Crawford, Superintendent of Schools
Date: August 1, 2022 - revised
Re: Appointments, Leaves and Resignations - Teachers & Administrators

The following resignations, leaves, and appointments of teachers have occurred since the June 20, 2022 School Board meeting:

RESIGNATIONS: None

LEAVES: None

TRANSFERS/CHANGE OF ASSIGNMENTS:

Mike Redmond – Change of assignment from HDS Technology Program Coordinator to HDS Network and Systems Administrator, salary \$75,000, effective 7/01/2022

Cathy Bennett – HDMS Director of Community Schools Programs, \$5,520.60 salary for HDMS after school club program coordination, effective 7/01/2022- 6/30/2023

APPOINTMENTS:

Anna Muncy – HDS Food Service Coordinator, salary \$50,000, effective 8/3/22- 6/30/23

Joanne Johnson – HDMS Grade 6 Social Studies Teacher, salary track MA, step 12, salary \$73,951, effective 7/01/22 (NHED License in Elementary Ed (K-8))

Kaley Coburn – HDES Preschool Teacher, salary track BA, step 1, salary \$45,384, effective 7/14/22 (NHED SOE in Early Childhood Education)

Monica Saunders – HDES Preschool Teacher, salary track MA, step 5, salary \$60,129, effective 7/01/22 (NHED Licensed in Early Childhood Education)

Brittany Beaulieu – HDMS ESY Educational Interpreter, \$35.00/hour, 12 hours/week plus 8 hours for planning and progress documentation, additional stipend of up to \$840.00, effective 7/27/22-8/11/22 (ESSER III grant funded and District funded).

Elisabeth Cairns – HDHS ESY Special Ed Teacher – Life Skills, \$35.00/hour, 12 hours/week, additional stipend of up to \$1,240.00, effective 7/26/22-8/11/22 (ESSER III grant funded and District funded).

Tara Bell – HDMS ESY Special Ed Teacher – Life Skills, \$35.00/hour, 12 hours/week, additional stipend of up to \$840.00, effective 7/26/22-8/11/22 (ESSER III grant funded and District funded).

Robert Koziol – HDHS ESY Teacher coverage on 8/4/22 and 8/11/22, \$35.00/hour. (ESSER III grant funded)

HDMS Team Leaders – stipend \$1,800, effective for 2022-2023 school year:

*Serving the towns of Deering ♦ Hillsboro ♦ Washington ♦ Windsor
Equal Opportunity Employer/Equal Educational Opportunities*

Alexander Conway – Grade 6
Stephani Martin – Grade 6
Sarah Conway – Grade 7
Richard Chapin – Grade 7
Tara Bell – Grade 8
Stephanie Lamothe – Grade 8

HDSD District Data Team - \$35.00/hour for up to 63.5 hours, effective 6/2022 through 9/2024, (ESSER III grant funded):

Gregory Lefko

Hillsboro-Deering School District

Open Positions as of 7/26/2022

Hillsboro-Deering Elementary School

Special Education Teacher

Title I Academic Interventionist

Cafeteria Recess Monitors – 1 position

Special Education Paraeducators – 5 positions

Hillsboro-Deering Middle School

Behavior/SEL Interventionist

Special Education Paraeducators – 2 positions

Hillsboro-Deering High School

SEL Assistant

Special Education Transition Specialist

Special Education Paraeducators – 2 positions

Hillsboro-Deering School District
2022-2023 Student/Staff Calendar

21 Student
24.5 Staff

August/September				
M	T	W	T	F
NE	NE	(24)	(25)	(26)
X	X	31	1	X
X	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	ER	29	30

20 Student
20.5 Staff

October				
M	T	W	T	F
3	4	5	6	7
X	11	12	13	14
17	18	19	ERC	21
24	25	26	27	28
31				

18 Student
18 Staff

November				
M	T	W	T	F
	1	2	3	4
7	8	9	10	X
14	15	16	17	18
21	22	X	X	X
28	29	30		

15 Student
15 Staff

December				
M	T	W	T	F
			1	2
5	6	ER	8	9
12	13	14	15	16
19	20	21	X	X
X	X	X	X	X

21 Student
21 Staff

January				
M	T	W	T	F
2	3	4	5	6
9	10	ER	12	13
X	17	18	19	20
23	24	25	26	27
30	31			

95 Student /99 Staff Days

18 Student
18 Staff

February				
M	T	W	T	F
		ER	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
X	X			

19 Student
20.5 Staff

March				
M	T	W	T	F
		X	X	X
6	7	8	9	10
13	(14)	15	16	17
20	21	22	ERC	24
27	28	29	30	31

15 Student
15 Staff

April				
M	T	W	T	F
3	4	ER	6	7
10	11	12	13	14
17	18	19	20	21
X	X	X	X	X

22 Student
22 Staff

May				
M	T	W	T	F
1	2	3	4	5
8	9	ER	11	12
15	16	17	18	19
22	23	24	25	26
X	30	31		

11 Student
12 Staff

June				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	ER	(16)
MU	MU	MU	MU	23
26	27	28	29	30

85 Student /87.5 Staff Days

TOTAL DAYS: 180 Student /186.5 Staff

() = No School for Students

X = No School for Students or Staff

ER = Early Release for Students / Prof. Development for Staff 9/28, 12/7, 1/11, 2/1; 4/5, 5/10, 6/15 - Parent-Teacher Conferences - 10/20 and 3/23

Aug 22 & 23.....New Educator Induc. & Orient.
 Aug 24-26.....Professional Development Days
 Aug 31.....First Day for Students
 Sept 2 & 5.....Labor Day
 TBD..... Campus Wide Open House
 Oct 10.....Columbus Day
 Oct 20..... Parent/Teacher Conferences
 Nov 11Veteran's Day
 Nov 23-25.....Thanksgiving Recess

NE = New Educators Only
 MU = Make-Up Days (additional school days may be added due to snow days)
 Dec 22-Dec 30.....Holiday Recess
 Jan 16.....Martin Luther King Jr./Civil Rights Day Holiday
 Feb 27-Mar 3.....Winter Recess
 Mar 14.....Professional Development Day
 Mar 23..... Parent/Teacher Conferences
 Apr 24-28..... Spring Recess
 May 29.....Memorial Day Holiday
 June 9.....Graduation Day
 June 15.....Last Day of School for Students ER for students
 June 16..... Professional Development Full Day

Approved by the Hillsboro-Deering School Board: April 18, 2022; Revised 7/29/22

HILLSBORO-DEERING SCHOOL DISTRICT
BUDGET TRANSFER REQUEST FORM

Requested by: Stacey Vazquez

Position: Director of Student Support

Reason for Request: 22-23 Budget Line is wrong, student transport is M.S. not E.S. line, amt is correct.

Entry	Account #	Account Name	Increase	Decrease
1	10.2722.000.510.1			90,000
2	10.2722.000.510.2		90,000	
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
Total			\$0.00	\$0.00

Notes: All budget transfers must sum to zero. For longer budget transfer entries attach spreadsheet.

Approvals:

Date

Principal/Director [Signature] 7/25/22

Business Administrator [Signature] 7/25/22

Superintendent [Signature] 7/25/2022

School Board _____

Entered by: _____