

# HILLSBORO-DEERING SCHOOL BOARD MEETING

Monday, August 15, 2022, 6:00pm

H-D High School Media Center

No Live Stream Available for this Meeting

*The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.*

## MINUTES

### In Attendance:

#### Board Members:

Chris Bober - Chair

Paul Plater - Vice Chair

Jessica Morris

Heidi Welch

Michael Kenney

### Administration:

Jennifer Crawford, Superintendent

Jeni Laliberte, Director of Curriculum Instruction  
and Assessment

Grant Geisler, Business Manager

Stacey Vazquez, Director of Student Support Services

### A. Call Meeting to Order @ 6:03pm

### B. Pledge of Allegiance and Moment of Silence

- a. *Public announcement - the meeting is being audio recorded and will appear on the district website, [www.hdsd.org](http://www.hdsd.org)*

### C. Recognitions

- a. Bober recognizes all of the work the SAU #34 staff has done over the summer to get ready for the start of the school year.

### D. Correspondence

- a. Bober reminds the Board members to continue to check their emails for updates from the NHSBA.

### E. Presentations

- a. None

### F. Public Comment

- a. Mr. Fullerton -
  - i. Was informed that non-profits are being charged for police details
  - ii. This affects the school too as the schools are being charged for police detail
  - iii. Would like to invite the board to write a letter protesting this practice of charging non-profits for police detail.

## **G. Consent Agenda**

- a. Minutes - August 1, 2022 meeting
- b. Appointments, Leaves and Resignations
  - i. See attached sheets
- c. Policies Requiring Board Action
  - i. HBA Programs for Pupils with Disabilities - Revision
  - ii. JLCB Immunization of Students- Revision
  - iii. JLCJA Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation – First Reading
  - iv. GBCD Background Investigation and Criminal History Records Check – Revision
  - v. IJOC Volunteers - Revision
- d. VOTE
  - i. Morris Moved to approve the consent agenda, minus c. iii. As presented. Welch seconds. Motion passed 5-0-0
  - ii. Plater moved to approve c. iii JLCJA as presented. Kenney seconds. Motion passed 5-0-0

## **H. Superintendent's Report.**

- a. General Update
  - i. Hiring Update
    - 1. Almost fully staffed for teachers.
    - 2. Still have 10 open paraeducator positions that have not been filled for the school year yet.
  - ii. Summer Programming Update
    - 1. Extended school year program has come to an end.
  - iii. Building Projects Update
    - 1. ES Ventilation project is about 90% complete - Expect to be completed by Sept 30th
    - 2. Maintenance wing ventilation project is expected to be done by this Friday
    - 3. The HVAC in Rm136 is 95% complete
    - 4. ES Courtyard 70% complete, expected to be completed Aug. 26th.
  - iv. New Covid Guidance
    - 1. CDC just released updated guidance last Thursday
    - 2. If there are any changes that need to be made to the school's response plan, those changes will be brought to the Board for

a vote.

- b. July 2022 Financial Report - Grant Geisler
  - i. See attached sheets

## **I. Board Discussion**

- a. Continue Discussion on Board Goal and Communication Strategies
  - i. The policy committee did not vote on the public comment policy
    - 1. The NHSBA guidance came out after the policy committee meeting.
  - ii. Other communication strategies
    - 1. Public comment strategies
    - 2. Listening sessions
    - 3. Have the public send questions to the superintendent prior to the meeting so answers could be readily available at meetings.
  - iii. Need to finalize the Goal
    - 1. Current goal reads “Remaining consistent in public comment policies and procedures in order to better communicate with the public and have more effective board meetings”
    - 2. New Goal Reads:
      - a. In order to have effective board meetings we shall:
        - 1. Remain consistent in our practice to ensure that each board member has the opportunity to speak & be heard.
        - 2. Engage in productive, task-oriented discussion.
        - 3. Establish a practice to respond to questions from the public.
  - iv. Vote on Goal
    - 1. Morris Moved to approve the goal as discussed. Welch seconds. Motion passed 4-0-1 (Kenney Abstained).

## **J. Public Comment**

- a. John Daly
  - i. Website says the meeting started at 6:15pm and at the elementary school - please update your website
  - ii. The Select Board does a really good job with their public comment - recommends that the Board looks at what they do.
  - iii. MIT Splash and Spark is an amazing program that is offered in the Spring and Fall

1. There are a lot of opportunities for students to engage in different activities
- iv. Music schedule for the Middle school
  1. There are three bands in the middle school
  2. This is pitiful - there are not enough students to fill three bands.
  3. Hoping for a better band schedule - would like this looked into for the future.
- b. Mr. Fullerton
  - i. Would like the Board to reinstate the program that sends students to Concord for the Tech program - If you are doing it, good.
- c. Joyce Bosse
  - i. Doesn't know what the maintenance wing is, but she can't ask because the public comment policy doesn't allow it.
  - ii. There are other Boards in Town that allow the public to share information.
  - iii. Very concerned about what she has read in news reports about what is happening in NY with Polio
    1. Feels the reason we are seeing new outbreaks of Polio is because children are not being vaccinated.
    2. The more people who are not vaccinated, the greater the spread.

**K. Action Items**

- a. None

**L. Non-Public Session - RSA 91-A:3 II. (i) and (c)**

- a. Morris Moved to enter into a nonpublic session for RSA 91-A:3 II. (i) and (c). Welch seconds. Motion passed 5-0-0 @7:20pm
- b. Roll
  - i. Chris Bober - Yes
  - ii. Paul Plater -Yes
  - iii. Jessica Morris -Yes
  - iv. Heidi Welch -Yes
  - v. Michael Kenney -Yes

**M. Call Back to Order**

- a. Chair Bober called the meeting back to order at 7:40pm
- b. Roll
  - i. Chris Bober

- ii. Paul Plater
- iii. Jessica Morris
- iv. Heidi Welch
- v. Michael Kenney

**N. Action Following Non-Public Session**

- a. Bober Moved to authorize the daily specialized transportation contract for the district in the amount of \$184,500 as discussed. Morris seconds. Motion passed 5-0-0
  - b. Plater Moved to direct the superintendent to act on what was discussed and decided in a non-public session citing RSA 91-A:3 II. (i). Welch seconds. Motion passed 5-0-0
- O. Question
- a. When will the Bus schedule be available?
    - i. They are not available yet; the Bus company is still working on them. They will be published on the website as soon as they are available.

**P. Adjournment**

- a. Morris Moved to adjourn. Welch seconds. Motion passed 5-0-0 @7:44pm.

Respectfully Submitted,  
Meagan Shower

P. O. Box 2190  
Hillsboro, NH  
03244-2190

# SAU #34

603-464-4466  
Fax 603-464-4053  
[www.hdsd.org](http://www.hdsd.org)

*Soaring to Excellence*

*Jennifer L. Crawford, Ed.D.  
Superintendent of Schools*

*Jeni M. Laliberte, M.Ed., CAGS  
Director of Curriculum, Instruction and Assessment*

*Stacey L. Vazquez, Ed.S.  
Director of Student Support Services*

*Grant G. Geisler, M.S.  
Business Manager*

To: Members, Hillsboro-Deering School Board  
From: Dr. Jennifer Crawford, Superintendent of Schools  
Date: August 15, 2022  
Re: Appointments, Leaves and Resignations - Teachers & Administrators

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The following resignations, leaves, and appointments of teachers have occurred since the August 1, 2022 School Board meeting:

**RESIGNATIONS: None**

**LEAVES: None**

**TRANSFERS/CHANGE OF ASSIGNMENTS: None**

**APPOINTMENTS:**

**Kim Wesler** – HDES Special Education Teacher, salary track MA, step 9, salary \$69,030, effective 8/09/22 (NHED Licensed in Early Childhood Education (N-gr.3) and Childhood Development and Education, pursuing Early Childhood Special Education (N-gr.3)).

**Laurie Gould** – HDES Special Education Teacher, salary track BA, step 8, salary \$56,932, effective 8/15/22 (pending late renewal of NHED License in General Special Education).

**Gail Eaton** – HDES Title 1 Academic Interventionist, \$32.00/hour, 19.5 hours/week, effective 8/24/22-6/15/23, (Title1 grant funded).

**Paul McQuilkin** – HDES Title 1 Academic Interventionist, \$32.00/hour, 26 hours/week, effective 8/24/22-6/15/23, (Title1 grant funded).

**Madeline Parisi** – HDES Title 1 Academic Interventionist, \$32.00/hour, 26 hours/week, effective 8/24/22-6/15/23, (Title1 grant funded).

**Hannah Murdough** - HDHS Assistant Girls Soccer Coach, \$2,200 stipend, effective 8/15/22-10/21/22.

**Joey Gillett** - HDHS Head Boys Soccer Coach, \$3,300 stipend, effective 8/15/22-10/21/22.

**Brian McGinn** – HDHS Golf Coach, \$2,100 stipend, effective 8/15/22-10/01/22.

**Steve Cousens** – HDHS Cross Country Coach, \$2,600 stipend, effective 8/15/22-10/29/22.

**Jon Young** - HDHS Assistant Football Coach, \$2,000 stipend, effective 8/15/22-11/01/22.

**Jay Wood** - HDHS Head Football Coach, \$4,000 stipend, effective 8/15/22-11/01/22.

**HDHS Tier 1 Summer Curriculum Team** –\$35.00/hour for up to 12 hours, effective for 8/5/22-8/23/22 (Project AWARE grant funded):

**Kelly Dinsmore**  
**James McCabe**  
**John Bramley**  
**Sara Paquette**  
**Jeff Wilson**  
**Jocelyn Perrin**  
**Lori Stumpf**  
**Dan Forrester**

**HDSD District Curriculum Team** –\$35.00/hour for up to 15 hours, effective for 7/1/22-6/30/23:

**Sarah Button**  
**James McCabe**  
**William Knopf**  
**Margaret Cover**  
**Shannon Adamo**

**HDSD District Technology Committee** –\$35.00/hour for up to 10 hours, effective for 7/1/22-6/30/23:

**Jon Young**  
**Shannon Adamo**  
**Jacob Roth-Ritchie**

**HDSD Mentors** - \$500 stipend, effective for 7/1/22-6/30/23, (Title IIA grant funded):

**Nicole Laroche** – HS  
**Jocelyn Perrin** – HS  
**Michael Belisle** – HS  
**Abigail McHugh** – HS  
**Kelley Williams** – HS  
**Stephani Martin** – MS  
**Sarah Bowley** – ES  
**Beth Holdredge** – ES  
**Tonia Whitman** – ES  
**Christine Haley** – ES

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# SAU #34

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*Grant G. Geisler, M.S.*  
*Business Manager*

To: Hillsboro-Deering School Board Members  
From: Dr. Jennifer Crawford, Superintendent of Schools  
RE: **For Information Only** – Appointments, Leaves & Resignations of Staff  
Date: August 15, 2022

**Resignations: None**

**Leaves: None**

**Transfers/Change of Assignments:**

**Amber Lane** – HDMS Office Paraprofessional, change from 4.5 hours to 5.5 hours/day, effective 2022-23 school year.

**Appointments:**

**Christa Liquori** – HDHS Head Girls Volleyball Coach, \$3,100 stipend, effective 8/15/22-10/21/22.

**Robert Armstrong** - HDHS Assistant Boys Soccer Coach, \$2,200 stipend, effective 8/15/22-10/18/22.

**Makayla Savoy** - HDHS Head Girls Soccer Coach, \$3,300 stipend, effective 8/15/22-10/21/22.

**Brian Moulton** - HDHS Assistant Football Coach, \$2,000 stipend, effective 8/15/22-11/01/22.

**Mike Salce** - HDHS Assistant Football Coach, \$2,000 stipend, effective 8/15/22-11/01/22.

**Sean Snover** – HDHS Bass Fishing Coach, \$500 stipend, effective 8/8/22-10/01/22.

**Allan Kingsbury** – HDHS Head Softball Coach, \$3,300 stipend, effective 3/20/23-6/1/23.

**Jeff Miller** – HDHS Head Baseball Coach, \$3,300 stipend, effective 3/20/23-6/1/23.



# HILLSBORO-DEERING SCHOOL DISTRICT

## FINANCIAL REPORT YTD BY OBJECT

Fiscal Year: 2022-2023

From Date: 7/1/2022 To Date: 7/31/2022

Include pre encumbrance  
 Exclude inactive accounts with zero balance

Print accounts with zero balance  
 Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.110.0	SALARY	\$0.00	\$7,875,344.18	\$7,875,344.18	\$6,440.00	\$6,440.00	\$7,868,904.18	\$7,420,204.14	\$448,700.04	5.70%
10.0000.000.111.0	PARA EDUCATOR SALARY	\$0.00	\$1,299,944.96	\$1,299,944.96	\$12,114.79	\$12,114.79	\$1,287,830.17	\$1,050,383.50	\$237,446.67	18.27%
10.0000.000.112.0	SALARY	\$0.00	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	100.00%
10.0000.000.113.0	NON-UNION	\$0.00	\$1,944,860.82	\$1,944,860.82	\$106,114.51	\$106,114.51	\$1,838,746.31	\$1,624,436.16	\$214,110.15	11.01%
10.0000.000.114.0	NON-UNION SALARY	\$0.00	\$269,120.69	\$269,120.69	\$28,902.33	\$28,902.33	\$240,218.36	\$240,218.51	(\$0.15)	0.00%
10.0000.000.120.0	SUBSTITUTES	\$0.00	\$169,910.00	\$169,910.00	\$0.00	\$0.00	\$169,910.00	\$4,440.00	\$165,470.00	97.39%
10.0000.000.130.0	STIPENDS	\$0.00	\$16,800.00	\$16,800.00	\$0.00	\$0.00	\$16,800.00	\$13,200.00	\$3,600.00	21.43%
10.0000.000.211.0	HEALTH INSURANCE	\$0.00	\$2,842,661.99	\$2,842,661.99	\$33,053.32	\$33,053.32	\$2,809,608.67	\$2,383,873.93	\$425,734.74	14.96%
10.0000.000.212.0	DENTAL INSURANCE	\$0.00	\$253,198.51	\$253,198.51	\$2,302.57	\$2,302.57	\$250,895.94	\$214,888.35	\$36,007.59	14.22%
10.0000.000.213.0	LIFE INSURANCE	\$0.00	\$15,955.20	\$15,955.20	\$169.78	\$169.78	\$15,785.42	\$13,968.56	\$1,816.86	11.39%
10.0000.000.214.0	LONG TERM DISABILITY	\$0.00	\$24,399.55	\$24,399.55	\$327.29	\$327.29	\$24,072.26	\$20,973.75	\$3,098.51	12.70%
10.0000.000.220.0	FICA & MEDICARE	\$0.00	\$861,571.76	\$861,571.76	\$11,915.14	\$11,915.14	\$849,656.62	\$751,212.84	\$98,443.78	11.43%
10.0000.000.230.0	NHRS	\$0.00	\$2,047,812.20	\$2,047,812.20	\$29,973.36	\$29,973.36	\$2,017,838.84	\$1,876,415.83	\$139,423.01	6.81%
10.0000.000.240.0	TUITION REIMBURSEMENT	\$0.00	\$58,500.00	\$58,500.00	\$0.00	\$0.00	\$58,500.00	\$0.00	\$58,500.00	100.00%
10.0000.000.241.0	STAFF TUITION REIMB	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
10.0000.000.242.0	TRAINING	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00	50.00%
10.0000.000.250.0	UNEMPLOYMENT COMPENSATION	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00	100.00%
10.0000.000.260.0	WORKERS COMPENSATION	\$0.00	\$59,942.00	\$59,942.00	\$0.00	\$0.00	\$59,942.00	\$0.00	\$59,942.00	100.00%
10.0000.000.290.0	TRAINING	\$0.00	\$4,500.00	\$4,500.00	\$144.75	\$144.75	\$4,355.25	\$4,849.00	(\$493.75)	-10.97%
10.0000.000.310.0	SUPERINTENDENT SERVICES	\$0.00	\$1,023,413.00	\$1,023,413.00	\$0.00	\$0.00	\$1,023,413.00	\$0.00	\$1,023,413.00	100.00%
10.0000.000.330.0	PROFESSIONAL SERVICES	\$0.00	\$418,152.00	\$418,152.00	\$0.00	\$0.00	\$418,152.00	\$174,100.55	\$244,051.45	58.36%
10.0000.000.331.0	TUTORING	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.00%
10.0000.000.340.0	CHECKLIST	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
10.0000.000.360.0	AUDIT FEES	\$0.00	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	\$0.00	\$24,000.00	100.00%
10.0000.000.411.0	WATER & SEWER	\$0.00	\$54,000.00	\$54,000.00	\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	100.00%
10.0000.000.421.0	WASTE DISPOSAL	\$0.00	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00	\$0.00	\$42,000.00	100.00%
10.0000.000.422.0	SNOW FLOWING	\$0.00	\$80,000.00	\$80,000.00	\$0.00	\$0.00	\$80,000.00	\$35,000.00	\$45,000.00	56.25%
10.0000.000.423.0	CUSTODIAL SERVICES	\$0.00	\$608,207.00	\$608,207.00	\$0.00	\$0.00	\$608,207.00	\$70,610.52	\$537,596.48	88.40%
10.0000.000.424.0	GROUND MAINTENANCE	\$0.00	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$70,000.00	\$49,590.45	\$20,409.55	29.16%
10.0000.000.430.0	REPAIRS & MAINTENANCE	\$0.00	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$124,580.50	\$175,419.50	58.47%
10.0000.000.441.0	RENT	\$0.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00	\$0.00	0.00%
10.0000.000.442.0	EQUIPMENT RENTAL	\$0.00	\$223,220.78	\$223,220.78	\$3,017.11	\$3,017.11	\$220,203.67	\$190,574.47	\$29,629.20	13.27%
10.0000.000.510.0	TRANSPORTATION	\$0.00	\$1,097,299.80	\$1,097,299.80	\$0.00	\$0.00	\$1,097,299.80	\$705,718.00	\$391,581.80	35.85%
10.0000.000.520.0	PROPERTY INSURANCE	\$0.00	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%

# HILLSBORO-DEERFIELD SCHOOL DISTRICT

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From Date: 7/1/2022 To Date: 7/31/2022

Include pre encumbrance  
 Exclude inactive accounts with zero balance  
 Print accounts with zero balance  
 Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
10.0000.000.531.0	TELEPHONE	\$0.00	\$101,060.00	\$101,060.00	\$0.00	\$0.00	\$101,060.00	\$98,663.10	\$2,396.90	2.37%
10.0000.000.534.0	POSTAGE	\$0.00	\$18,750.00	\$18,750.00	\$0.00	\$0.00	\$18,750.00	\$3,170.60	\$15,579.40	83.09%
10.0000.000.540.0	ADVERTISING	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$2,350.00	\$7,650.00	76.50%
10.0000.000.560.0	PRINTING	\$0.00	\$10,400.00	\$10,400.00	\$0.00	\$0.00	\$10,400.00	\$0.00	\$10,400.00	100.00%
10.0000.000.560.0	TUITION	\$0.00	\$515,857.00	\$515,857.00	\$0.00	\$0.00	\$515,857.00	\$0.00	\$515,857.00	100.00%
10.0000.000.560.0	TRAVEL	\$0.00	\$22,700.00	\$22,700.00	\$0.00	\$0.00	\$22,700.00	\$3,750.00	\$18,950.00	83.48%
10.0000.000.591.0	ADMISSIONS	\$0.00	\$1,875.00	\$1,875.00	\$0.00	\$0.00	\$1,875.00	\$0.00	\$1,875.00	100.00%
10.0000.000.610.0	SUPPLIES	\$0.00	\$346,659.00	\$346,659.00	\$0.00	\$0.00	\$346,659.00	\$214,863.21	\$131,795.79	38.02%
10.0000.000.622.0	ELECTRICITY	\$0.00	\$246,500.00	\$246,500.00	\$0.00	\$0.00	\$246,500.00	\$0.00	\$246,500.00	100.00%
10.0000.000.623.0	PROPANE	\$0.00	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$160,000.00	\$160,000.00	\$0.00	0.00%
10.0000.000.626.0	VEHICLE FUEL	\$0.00	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$3,500.00	\$2,500.00	41.67%
10.0000.000.640.0	BOOKS	\$0.00	\$306,853.00	\$306,853.00	\$0.00	\$0.00	\$306,853.00	\$143,721.30	\$163,131.70	53.16%
10.0000.000.730.0	EQUIPMENT	\$0.00	\$272,742.98	\$272,742.98	(\$110.00)	(\$110.00)	\$272,852.98	\$65,275.23	\$207,577.75	76.11%
10.0000.000.810.0	DUES & FEES	\$0.00	\$54,240.00	\$54,240.00	\$200.00	\$200.00	\$54,040.00	\$15,674.00	\$38,366.00	70.37%
10.0000.000.811.0	NEASSC HS REACCREDITATION	\$0.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
10.0000.000.830.0	INTEREST	\$0.00	\$18,375.00	\$18,375.00	\$18,375.00	\$18,375.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.860.0	MISCELLANEOUS	\$0.00	\$46,920.00	\$46,920.00	\$5,122.99	\$5,122.99	\$41,797.01	\$36,775.00	\$5,022.01	10.70%
10.0000.000.910.0	PRINCIPAL	\$0.00	\$735,000.00	\$735,000.00	\$735,000.00	\$735,000.00	\$0.00	\$0.00	\$0.00	0.00%
10.0000.000.930.0	TRANSFER TO TRUST	\$0.00	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	\$100,000.00	100.00%
<b>Grand Total:</b>		\$0.00	\$24,780,046.42	\$24,780,046.42	\$993,062.94	\$993,062.94	\$23,786,983.48	\$18,353,981.50	\$5,433,001.98	21.92%

End of Report