

# SCHOOL ADMINISTRATIVE UNIT #34

Deering, Hillsboro, Washington, and Windsor

## SAU #34 SCHOOL BOARD MEETING

Thursday, December 2, 2021 - 6:30 pm

Hillsboro-Deering Middle School Cafetorium

### MINUTES

#### A. CALL TO ORDER—PLEDGE OF ALLEGIANCE @ 6:30pm

Announcement by the chairman as to the presence of a quorum, that the meeting has been duly called, and the notice of the meeting have been posted for time and in the manner required by law. *Public announcement that the meeting is being recorded and will appear on the internet.*

#### B. ROLL CALL

A roll call was taken by the secretary with the following results:

Hillsboro-Deering School Board	Herla Iadonisi- Present
	Christopher Bober - Present
	Paul Plater- Present
	Heidi Welch- Absent
	Jess Morris - Present
Washington School Board	Linda Musmanno- Present
	Danielle Moore- Present
	Kathy Atkins- Absent
	Cameo Mulliner- Present
	Arin Mills- Present
Windsor School Board	Cynthia Stosse- Present
	Laurie Hunt - Absent
	Dave Robbins - Absent

#### C. RECESS MEETING TO PUBLIC HEARING

1. Chair Musmanno called the regular meeting to a recess to the SAU #34 Budget Public Hearing at 6:31pm

#### D. SAU #34 BUDGET PUBLIC HEARING

##### 1. SAU #34 FY 2022-2023 Proposed Budget Presentation

- a. Full presentation can be found online.
- b. Budget Summary
  - i. Proposed FY 2023 Budget - \$1,259,921
  - ii. FY 2022 Budget - \$1,235,307
  - iii. Proposed Increase - \$24,614
  - iv. Percent Increase - 1.99%
- c. Alternative FY 2023 Budget

- i. *\$1,250,961 Or a 1.27% increase from FY 2022*

**2. Public Comment and Questions**

a. *Member of the Public - Riche' Colombe*

i. *Please explain the 403B*

- 1. *This is a benefit that the school board has added to the budget as a small token of appreciation of the staff's dedication.*

ii. *Do the employees contribute to their own 403B?*

- 1. *Yes*

iii. *What is the Academic Recognition?*

- 1. *This is funding that is used to recognize student academic success, and has not been used the past year due to covid.*

b. *What are the Savings of adding to the 403Bs?*

- i. *\$1085.50 savings per person if this had been added to their salaries.*

**3. Close Public Hearing**

a. *Chair Musmanno closed the public hearing at 6:47pm*

**E. CALL MEETING BACK TO ORDER**

- 1. *Chair Musmanno called the meeting back to order at 6:47pm*

**F. CORRESPONDENCE**

- 1. None

**G. NEW BUSINESS**

- 1. None

**H. CONTINUED BUSINESS**

- 1. SAU #34 FY 2022-2023 Proposed Budget
  - a. Discussion on the proposed Budget for FY2023
  - b. See attached sheet
- 2. Fund Balance
  - a. See attached sheet
  - b. Discussion on the Fund Balance

**I. PUBLIC COMMENT**

- 1. None

**J. ACTION ITEMS**

- 1. Meeting Minutes – November 4, 2021
  - a. Bober moved to approve the minutes of November 4, 2021 as presented. Mulliner seconds. Motion passed 7-0-0
    - 1. Vote

Hillsboro-Deering School Board

Herla Iadonisi- Yes  
Christopher Bober - Yes  
Paul Plater - Yes  
Jess Morris - Yes

Washington School Board

Linda Musmanno- Yes  
Danielle Moore- Yes  
Cameo Mulliner- Yes  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

2. Approve FY23 SAU #34 Budget for Assessment to School Districts

a. Iadonisi moved to Approve FY23 SAU #34 Budget for Assessment to School Districts as presented and discussed. Bober seconds. Motion passed 7-0-0

1. Vote

Hillsboro-Deering School Board

Herla Iadonisi-Yes  
Christopher Bober - Yes  
Paul Plater- Yes  
Jess Morris - Yes

Washington School Board

Linda Musmanno- Yes  
Danielle Moore- Yes  
Cameo Mulliner- Yes  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

3. Fund Balance Amount to Return

a. Bober moved to return \$50,000 of the Fund Balance as discussed. Iadonisi seconds. Motion passed 7-0-0

1. Vote

Hillsboro-Deering School Board

Herla Iadonisi- Yes  
Christopher Bober - Yes  
Paul Plater- Yes  
Jess Morris - Yes

Washington School Board

Linda Musmanno- Yes  
Danielle Moore- Yes  
Cameo Mulliner- Yes  
Arin Mills- Yes

Windsor School Board

Cynthia Stosse- Yes

**K. ADJOURNMENT**

1. Stosse moved to adjourn. Morris seconds. Motion passed 7-0-0 @ 6:58pm

2. Vote

Hillsboro-Deering School Board

Herla Iadonisi-Yes  
Christopher Bober - Yes

Washington School Board

Windsor School Board

Respectfully Submitted,  
Megan Fleagle

Paul Plater- Yes  
Jess Morris - Yes  
Linda Musmanno- Yes  
Danielle Moore- Yes  
Cameo Mulliner- Yes  
Arin Mills- Yes  
Cynthia Stosse- Yes

SAU #34 Proposed FY 2022-2023 Budget

EXPENDITURES	FY 2019 Actual	FY 2020 Actual	2021 Budget	FY 2021 Actual	Proposed 2022 Budget	Approved 2022 Alternate Budget	Proposed 2023 Budget	Proposed vs 2022	Percentage Difference	Alternative 2023 Budget
100 SUPERINTENDENT SALARY	\$155,196	\$161,164	\$139,999	\$139,900	\$144,198	\$144,198	\$144,198	\$0	0.00%	\$144,198
100 SUPERINTENDENT SALARY (SALE OF VACATION DAYS)		\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
101 ASSISTANT SUPERINTENDENT	\$110,800	\$123,882	\$0	\$0	\$0	\$0	\$0	\$0	0.00%	\$0
102 BUSINESS ADMINISTRATOR	\$89,148	\$105,825	\$102,500	\$82,290	\$105,575	\$102,500	\$112,200	\$9,700	9.46%	\$110,000
103 ADMINISTRATIVE STAFF	\$153,151	\$153,272	\$158,554	\$159,314	\$163,308	\$158,801	\$166,955	\$8,154	5.13%	\$166,955
104 DIRECTOR OF CURRICULUM, INSTRUCTION & ASSESSMENT	\$88,825	\$91,800	\$96,554	\$96,554	\$99,451	\$99,451	\$101,440	\$1,989	2.00%	\$99,451
105 DIRECTOR OF STUDENT SUPPORT	\$0	\$0	\$92,500	\$92,000	\$95,275	\$95,275	\$97,181	\$1,906	2.00%	\$95,275
106 BOOKKEEPERS	\$99,463	\$101,492	\$105,221	\$107,691	\$108,377	\$105,211	\$110,982	\$5,771	5.48%	\$105,211
108 FINANCIAL CLERK	\$16,440	\$7,179	\$23,355	\$0	\$0	\$23,355	\$0	(\$23,355)	-100.00%	\$23,355
110 HEALTH INS BUY OUT	\$27,000	\$27,000	\$18,000	\$18,000	\$9,000	\$9,000	\$18,000	\$9,000	100.00%	\$9,000
211 HEALTH INSURANCE	\$106,645	\$108,342	\$161,238	\$133,537	\$162,000	\$161,238	\$150,000	(\$11,238)	-6.97%	\$161,238
212 DENTAL INSURANCE	\$11,714	\$11,098	\$12,500	\$12,553	\$13,425	\$13,425	\$14,116	\$691	5.15%	\$13,425
213 LIFE INSURANCE	\$1,540	\$1,403	\$2,000	\$1,182	\$2,000	\$2,000	\$2,000	\$0	0.00%	\$2,000
214 LONG TERM DISABILITY INSURANCE	\$1,773	\$1,707	\$2,000	\$1,491	\$2,000	\$2,000	\$2,000	\$0	0.00%	\$2,000
220 FICA & MEDICARE	\$52,840	\$55,431	\$56,400	\$50,595	\$54,574	\$47,367	\$56,071	\$8,704	18.38%	\$47,367
230 NH RETIREMENT	\$77,569	\$74,253	\$84,500	\$75,779	\$100,300	\$99,186	\$103,054	\$3,868	3.90%	\$99,186
235 403B	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	100.00%	\$0
240 COURSE REIMBURSEMENT	\$0	\$0	\$5,000	\$1,650	\$2,000	\$5,000	\$5,000	\$0	0.00%	\$5,000
250 UNEMPLOYMENT COMPENSATION	\$500	\$474	\$750	\$472	\$750	\$750	\$750	\$0	0.00%	\$750
260 LIABILITY & WORKER COMP INSURANCE	\$3,699	\$4,324	\$5,000	\$4,342	\$5,000	\$5,000	\$5,000	\$0	0.00%	\$5,000
290 PROF DEVELOPMENT & TRAINING	\$5,638	\$6,164	\$8,400	\$2,706	\$6,400	\$8,400	\$6,400	(\$2,000)	-23.81%	\$8,400
330 CONTRACTED PROFESSIONAL SERVICES	\$40,341	\$30,418	\$35,500	\$65,219	\$63,500	\$35,500	\$63,500	\$28,000	78.87%	\$35,500
380 AUDIT & LEGAL FEES	\$7,062	\$9,958	\$9,000	\$9,000	\$11,000	\$9,000	\$10,000	\$1,000	11.11%	\$9,000
430 EQUIPMENT REPAIRS & MAINT	\$0	\$0	\$2,500	\$0	\$500	\$2,500	\$500	(\$2,000)	-80.00%	\$2,500
442 COPIER & EQUIPMENT LEASES	\$6,297	\$11,986	\$12,000	\$20,480	\$13,000	\$12,000	\$5,000	(\$7,000)	-58.33%	\$12,000
450 OFFICE RENTAL	\$40,000	\$40,000	\$40,000	\$40,000	\$43,000	\$40,000	\$40,000	\$0	0.00%	\$40,000
531 TELEPHONE SERVICES	\$14,445	\$14,788	\$16,500	\$12,621	\$13,500	\$16,500	\$4,000	\$0	0.00%	\$16,500
534 POSTAGE	\$3,183	\$3,454	\$4,000	\$3,544	\$4,000	\$4,000	\$4,000	\$0	0.00%	\$4,000
540 ADVERTISING	\$1,619	\$6,906	\$1,100	\$3,144	\$2,000	\$1,100	\$1,100	\$0	0.00%	\$1,100
550 PRINTING EXPENSE	\$184	\$0	\$400	\$187	\$400	\$400	\$400	\$0	0.00%	\$400
580 TRAVEL	\$9,080	\$3,118	\$7,000	\$1,028	\$4,000	\$7,000	\$7,000	\$0	0.00%	\$7,000
610 SUPPLIES	\$8,174	\$10,544	\$9,000	\$9,895	\$9,000	\$9,000	\$11,000	\$2,000	22.22%	\$9,000
640 BOOKS & PERIODICALS	\$75	\$155	\$750	\$114	\$300	\$750	\$750	\$0	0.00%	\$750
730 COMPUTER EQUIPMENT	\$2,699	\$1,741	\$1,500	\$16,912	\$2,000	\$1,500	\$2,000	\$500	33.33%	\$1,500
733 FURNITURE & FIXTURES	\$558	\$495	\$1,000	\$386	\$1,000	\$1,000	\$500	(\$500)	-50.00%	\$1,000
810 DUES & FEES	\$7,861	\$5,780	\$7,700	\$11,520	\$6,000	\$7,700	\$8,625	\$925	12.02%	\$7,700
840 BOARD CONTINGENCY	\$45	\$0	\$200	\$0	\$200	\$200	\$200	\$0	0.00%	\$200
890 ACADEMIC RECOGNITION	\$4,112	\$1,946	\$5,000	\$1,770	\$5,000	\$5,000	\$5,000	\$0	0.00%	\$5,000
Total Expenditures	\$1,147,676	\$1,176,099	\$1,227,621	\$1,175,876	\$1,252,033	\$1,235,307	\$1,259,921	\$24,614	1.99%	\$1,250,961

**SAU #34  
Fund Balance Analysis  
6/30/21**

FY 2020 Audited Unassigned Fund Balance	\$	141,080
Board Voted Reserve		(75,000)
Fund Balance Designated for Strategic Plan 2019		(10,000)
Fund Balance Designated for FY 2021 Budget		(55,000)
 FY 2021 Estimated Savings / (Overage) from Budget		 65,782
 Projected Unassigned Fund Balance @ 6/30/2021	<u>\$</u>	<u>66,862</u>
 Fund Balance Designated for FY 2022 Budget		 (50,000)
 Projected Unassigned Fund Balance @ 6/30/2021	<u>\$</u>	<u>16,862</u>

**Allocation to School Districts**

Hillsboro-Deering	84.56%	14,258
Washington	14.08%	2,374
Windsor	1.36%	229
		<u>\$ 16,862</u>