

**HILLSBORO-DEERING SCHOOL BOARD  
REGULAR MEETING**

**Monday, January 4, 2021 - 6:15pm**

**VIRTUAL LOCATION:**

**<https://zoom.us/j/93052436124?pwd=NDVaSllvZVZPRjJlVlJlc3ZXdFVEUT09>**

**Meeting ID: 930 5243 6124**

**Passcode: 052905**

**Audio by Phone Only: 888 475 4499 US Toll-free; Meeting ID: 930 5243 6124**

*The mission of the Hillsboro-Deering School Board is to articulate and develop the educational goals of the community and to allocate community resources effectively and responsibly. It strives to create with educational professionals, a dynamic learning environment in which all students are inspired to realize their individual potential, learn critical academic skills, develop intellectual curiosity and moral courage, and prepare to be active citizens.*

**MINUTES**

**In Attendance:**

**Board Members:**

Kathryn McGinn  
Chris Bober  
Paul Plater  
Rich Pelletier  
Herla Iadonisi

Student Representative - Camron Garcia

**Administration:**

Patricia Parenteau, Superintendent  
Jennifer Crawford, Director of Curriculum Instruction and Assessment  
Mary Henry, Business Administrator  
Stacey Vazquez, Director of Student Support Services  
Jeni Laliberte, Lower HDES Principal  
Donna Furlong, Upper HDES Principal  
Jim O'Rourke, HS Principal  
Marc Peterson, MS Principal  
Patrick West, MS Assistant Principal

**A. Call Meeting to Order**

- a. Chair McGinn called the regular meeting to order at 6:15pm
- b. As Chair of the Hillsboro-Deering School Board, I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:
  - a. We are utilizing Zoom for this electronic meeting.
  - b. ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone # 888 475

4499 and Meeting ID: 930 5243 6124, or by clicking on the following website address:

<https://zoom.us/j/93052436124?pwd=NDVaSlIvZVZPRjJlVTljc3ZXdFVEUT09>

c. Meeting ID: 930 5243 6124

d. Passcode: 052905

2. Providing public notice of the necessary information for accessing the meeting:

a. We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically.

Instructions have also been provided on the website of the Hillsboro-Deering School Board at: <https://www.hdsd.org/>

3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

a. If anybody has a problem, please call Carol Fogarty or email at: [cfogarty@hdsd.org](mailto:cfogarty@hdsd.org).

4. Adjourning the meeting if the public is unable to access the meeting:

a. In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Roll call attendance - each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

i. Role

1. Kathryn McGinn - Present
2. Chris Bober - Present
3. Paul Plater - Present
4. Rich Pelletier - Present
5. Herla Iadonisi - Present

**B. Pledge of Allegiance and Moment of Silence**

**C. Recognitions**

a. Jostelen Drew - Award

1. 2020 Lucy Fox Reed Family Service Volunteer Winner

**D. Correspondence**

a. None

**E. Student Representative Report - Camron Garcia**

a. None

**F. Presentation**

a. None

**G. Public Comment**

a. Deborah Dyer-Quinn

- i. Elimination of the Technology Teacher at the elementary school
  - 1. In the last 5 years, we have lost 5 classroom teachers and several other FT staff members.
  - 2. This is not a good fit for our school, we need to be adding to our staff, not taking away from it and expecting the classroom teachers to cover the deficit
- ii. Returning students to the classroom
  - 1. Please keep in mind the ability to socially distance comfortably
- b. Sierra Evans
  - i. Giving parents 24 hour notice that students were not going back to school
  - ii. How was this decision made? How was this a smart idea?
- c. Jessica Morris
  - i. Read in the paper that the MS was still considering eliminating positions
    - 1. Doesn't feel that getting rid of teachers is the best way to save money in the budget
  - ii. Daughter was supposed to have ski tryouts today, and found out that the district cancelled this an hour and a half prior.

## **H. School Board Response to Public Comment**

- a. Pelletier
  - i. Did we cancel winter sports?
    - 1. No, they are not cancelled. They were put on hold based on discussion tonight.
  - ii. I was surprised that students were on campus today. We had decided that the students were to be remote until after Martin Luther King Day
  - iii. If it's not safe for us to have a public meeting, how is it safe to have everyone go in?

## **I. Superintendent's Report**

### **a. General Update**

- i. Administration would be very happy if the Board added back positions cut
- ii. Reached out to the Commissioner
  - 1. Where do Teachers stand in the priority line to get the vaccine?
    - a. School nurses are in the A-1 group
    - b. Other school personnel are probably going to be in the B-1 group.
- iii. Grant Funding
  - 1. NH Charitable Foundation
    - a. \$4,700
  - 2. Albertsons Company Foundation (Shaw's) - Nourishing Neighbors - \$10,000
    - a. Goes into the school food service to help feed students who are in need
  - 3. There is a potential relief bill coming that could help alleviate

### **b. Decision Matrix Update**

- i. There is a lag in some of the data due to the holidays
- ii. See attached Sheet
- iii. Students receiving In-Person services

1. Approx 82 students across the district.
2. We have staff working in close proximity with children in the buildings, and we need to look at the positivity rate
  - a. It needs to be below 10% consistently before we can resume how we have been working.
- iv. Current students testing positive that we know
  1. Positive cases in all three schools
- v. Sports
  1. MS
    - a. Have been on hold until January 19th
    - b. Decision to be made based on the Matrix
  2. HS
    - a. All practices have been put on hold based on the Matrix
    - b. Other schools in our cohort have cancelled sports, put them on hold, or are still making decisions.
    - c. If other schools are going to allow fan participation, our school would not play those schools.
- vi. The Decision Matrix is indicating that no one should be coming into the buildings at this point.
- vii. Asking the Board to make the decision on Winter Sports tonight.
- c. Discussion on Going Remote
  - i. Iadonisi
    1. Is there a way that we can be clearer between that the buildings are closed vs full remote for staff and students?
      - a. Some staff may need to come into the building because of technology needs
      - b. The matrix that was voted on and approved by the board
  - ii. Plater
    1. When you're saying all staff staying and working from home you mean all staff?
      - a. Teachers and Paras
  - iii. Bober
    1. We were informed about all of this and we have discussed it
    2. The positivity rate is over 11%, but the numbers are lagging
  - iv. Pelletier
    1. Feels it is a no brainer that we should do as the Superintendent recommends.
    2. When should we make a decision about going remote past the 19th?
      - a. We have a meeting on January 12th, we should look at the numbers at that time.
- d. Discussion on Winter Sports
  - i. Bober
    1. Do we know other schools that have put sports on pause?

- a. Hopkinton has not voted on sports at this point. The only reason that the pause was put in place is because of the Matrix.
- 2. What is the meeting about on Thursday?
  - a. They will be discussing allowing fans to attend the games.
    - i. Only 3 out of 7 have committed to having no fans
    - ii. The district we are playing Monday is allowing fans. If they don't agree to not have fans, we will not be traveling to that game.
  - ii. Plater
    - 1. Is that game next Monday?
      - a. Yes
    - 2. Feels we should hold up the games
  - iii. Iadonisi
    - 1. If we are talking about having the teachers teach remotely, giving them access to the buildings if needed - there should be no kids in the building, correct?
      - a. Yes.
    - 2. If students aren't allowed in the buildings, we should not be allowing sports to take place in the buildings.
- e. **Appointments, Leaves and Resignations**
  - i. None
- f. **Updated Budget**
  - i. See attached Sheets

**J. Board Discussion**

**a. Proposed Warrant Articles**

- i. Full discussion can be heard online.

<i>Warrant Articles to Consider</i>			
	<b>Uncommitted Balance 10/27/20</b>	<b>Added in FY 2021</b>	<b>Amount for Warrant</b>
• <i>From Surplus</i>			
> <i>School Paving Expendable Trust</i>	\$ 6,337.34	\$25,000	?
> <i>School Roofs Expendable Trust</i>	\$102,853.68	0	?
> <i>Special Education Expendable Trust</i>	\$511,449.99	\$100,000	?
> <i>Technology Expendable Trust</i>	\$ 76,266.41	\$25,000	?
> <i>Heating/Ventilation/Air Conditioning</i>	\$100,474.85	\$50,000	?
• <i>RSA 198:4-b Retaining Surplus</i>	n/a	n/a	n/a

- ii.
- iii. These warrant articles are only funded if there are unassigned funds remaining at the end of the fiscal year.
- iv. Discussion
  - 1. McGinn

- a. Would rather keep all of the funds on the ballot, but drop the amounts down to \$25,000, and keep the HVAC at \$50,000.
  - b. We have been able to get the budget down to a 1% increase.
- 2. Iadonisi
  - a. The RSA 198:4-b Retaining Surplus doesn't get funded before the other funds?
    - i. No
    - ii. This is a safety net for schools that may have unexpected expenses that come up that can't be covered by the budget or special trusts.
- 3. Bober
  - a. We can choose up to 5% of the current Fiscal Year's assessment?
    - i. Yes, you don't have to choose the full 5%
    - ii. This is something that you would add to the ballot every year to keep it rolling forward.
- 4. Pelletier
  - a. The Board put it on the Ballot before, but it was removed by a citizen's petition.
  - b. Would support putting \$25,000 into the HVAC Trust and nothing in the others for this year
- 5. Plater
  - a. Wouldn't mind putting \$25,000 into the HVAC fund, but not putting money into the others this year.
  - b. If we took the full 5% we wouldn't need to have the trusts
    - i. No, you would still need the trust funds.
    - ii. The trust funds are for planned items, and saving for those items.
  - c. How much should we give back to the taxpayers? Shouldn't we start there?
    - i. When we build a budget, the goal isn't to have money remaining to give back. We build the budget based on what we know today, planning for 18 months out.
    - ii. If you get something back as a taxpayer, it's a bonus.
- 6. Warrant articles Priority order
  - a. HVAC - \$50,000
  - b. Special Education - \$50,000
  - c. Technology - \$10,000
  - d. Paving - \$10,000
  - e. Roof - \$10,000
- 7. Do we want to put the RSA on the ballot?
  - a. McGinn

- i. Feels we should add it to the Ballot and see if it passes.
- ii. If it does pass it wouldn't be able to be used until August 2022.

**b. Proposed FY 21-22 Budget Discussion**

- i. Proposed Budget
  - 1. \$24,659,061
    - a. This is .5% lower than the default budget.
- ii. Default Budget
  - 1. \$24,781,207
- iii. Discussion
  - 1. Iadonisi
  - 2. Pelletier
    - a. In the last 5 years, his taxes have gone up 25%
    - b. The cost of living has gone up 9.7%
  - 3. Plater
    - a. We should take a look at things like supplies, furniture, and books.
      - i. With everything being done online, we shouldn't need these items.
  - 4. Bober
    - a. The reasons for the default budget due to the formula?
      - i. Yes. It goes off of last year's budget, and you have made changes to the budget this year.
    - b. We are responsible for the bottom line number. We as a Board do not go into line items like books and furniture.
  - 5. McGinn
    - a. We are not building a COVID budget. We are building a school budget.

**c. Discussion re: Building Closures**

- i. The fiscal impact of shutting the building down completely
  - 1. We are going to still heat the buildings. We can set the heat back 10-12 degrees
  - 2. There wouldn't be much in the way of cost savings

**K. Minutes**

**a. December 21, 2020 meeting minutes**

- i. Bober moved to approve the December 21, 2020 meeting minutes as presented. McGinn seconds.
  - 1. Plater - Pg. 6 add David Jack's full name Bober seconds.
- ii. Vote to approve as amended. Motion passed 5-0
  - 1. Role Vote
    - a. Kathryn McGinn - Yes
    - b. Chris Bober - Yes
    - c. Paul Plater - Yes
    - d. Rich Pelletier - Yes
    - e. Herla Iadonisi - Yes

## **L. Public Comment**

- a. Sierra Evans
  - i. Agrees with Paula
  - ii. The whole point of school is for the students to go in to
  - iii. 3-4 cases across 3 schools should not keep 1000+ students home
  - iv. You should all be ashamed of yourselves.
- b. Paula
  - i. Appreciates all the time the Board has put into this
  - ii. Feels that some Board members are doing more to cut money rather than support the kids.
  - iii. Does cutting a teacher really make that much of a difference in the budget.
  - iv. The CDC has already said that Schools are not hotspots and that the kids should be in school.
  - v. Most schools in NH are open right now.
  - vi. You said YES to sports. You said they could play sports. Now you want to take sports away.
  - vii. The kids should be allowed to practice. They have been doing everything you have asked them to.
  - viii. If you are unwilling to allow our teams to play other schools at this time, they should be able to practice and play with their teams.
- c. Leah Hargreaves
  - i. Has a Jr. in HS on the Cheer team
    - 1. Her family is well aware of the risks associated with her daughter being on the Cheer team, and they are 100% ok with her doing this.
    - 2. Doesn't think that shutting down winter sports is ok. This should be up to the parents and the children.
- d. Jessica Morris
  - i. Question about the Matrix - The county includes Manchester. Is there any way to know the numbers for our community?

## **M. School Board Response to Public Comment**

- a. Crawford
  - i. The information on the Matrix exclude the cities of Manchester and Nashua
- b. McGinn
  - i. Comments about STEM
    - 1. The discussion was around removing the STEM class, and aligning the standards and incorporating STEM into the curriculum as it should be designed to do.

## **N. Action Items**

### **a. Approve for Public Budget Hearing**

#### **i. FY 21-22 Proposed Budget**

- 1. Iadonisi moved to approve the FY 21-22 Proposed Budget as presented. Bober seconds. Motion passed 3-2-0 (Pelletier, Plater No)
- 2. Role Vote



- a. Kathryn McGinn - Yes
- b. Chris Bober - Yes
- c. Paul Plater - No
- d. Rich Pelletier - No
- e. Herla Iadonisi - Yes

**ii. 2021 Warrant Articles**

- 1. Bober moved to approve the order of warrant articles to be taken from surplus to be 1. HVAC trust, 2. Special Education Trust, 3. Technology trust, 4. Paving trust, 5. Roof trust, 6. RSA 198:4-b as discussed. Iadonisi seconds. Motion passed 3-2-0 (Pelletier, Plater No)

- a. Role Vote
  - i. Kathryn McGinn - Yes
  - ii. Chris Bober - Yes
  - iii. Paul Plater - No
  - iv. Rich Pelletier - No
  - v. Herla Iadonisi - Yes

- 2. Bober moved to approve the warrant article adding \$50,000 from Surplus to the HVAC expendable trust fund. Iadonisi seconds. Motion passed 5-0

- a. Role Vote
  - i. Kathryn McGinn - Yes
  - ii. Chris Bober - Yes
  - iii. Paul Plater - Yes
  - iv. Rich Pelletier - Yes
  - v. Herla Iadonisi - Yes

- 3. Bober moved to approve the warrant article adding \$50,000 from Surplus to the Special Education expendable trust fund. McGinn seconds. Motion passed 3-2-0 (Pelletier, Plater No)

- a. Role Vote
  - i. Kathryn McGinn - Yes
  - ii. Chris Bober - Yes
  - iii. Paul Plater - No
  - iv. Rich Pelletier - No
  - v. Herla Iadonisi - Yes

- 4. McGinn moved to approve the warrant article adding \$10,000 from Surplus to the Technology expendable trust fund. Bober seconds. Motion passed 3-2-0 (Pelletier, Plater No)

- a. Role Vote
  - i. Kathryn McGinn - Yes
  - ii. Chris Bober - Yes
  - iii. Paul Plater - No
  - iv. Rich Pelletier - No
  - v. Herla Iadonisi - Yes

5. Bober moved to approve the warrant article adding \$10,000 from Surplus to the Paving expendable trust fund. Iadonisi seconds. Motion passed 3-2-0 (Pelletier, Plater No)
  - a. Role Vote
    - i. Kathryn McGinn - Yes
    - ii. Chris Bober - Yes
    - iii. Paul Plater - No
    - iv. Rich Pelletier - No
    - v. Herla Iadonisi - Yes
6. Bober moved to approve the warrant article adding \$10,000 from Surplus to the Roof expendable trust fund. Iadonisi seconds. Motion passed 3-2-0 (Pelletier, Plater No)
  - a. Role Vote
    - i. Kathryn McGinn - Yes
    - ii. Chris Bober - Yes
    - iii. Paul Plater - No
    - iv. Rich Pelletier - No
    - v. Herla Iadonisi - Yes
7. Bober moved to approve the warrant article on retaining up to 5% of the current fiscal year's net assessment per RSA 198:4-b. Iadonisi seconds. Motion passed 3-2-0 (Pelletier, Plater No)
  - a. Role Vote
    - i. Kathryn McGinn - Yes
    - ii. Chris Bober - Yes
    - iii. Paul Plater - No
    - iv. Rich Pelletier - No
    - v. Herla Iadonisi - Yes
- 8.
9. Pelletier moved to Allow Staff the choice to go Full remote until Jan 19. Bober seconds. Motion passed 4-1-0 (Iadonisi No)
  - a. Role Vote
    - i. Kathryn McGinn - Yes
    - ii. Chris Bober - Yes
    - iii. Paul Plater - Yes
    - iv. Rich Pelletier - Yes
    - v. Herla Iadonisi - No
10. Sports - Basketball, skiing, bowling, cheer
  - a. Bober moved to open public comment for this topic. No second. Motion failed.
  - b. McGinn moved to allow Cheer and Basketball to practice, but not participate in games until the schools move back into the hybrid learning model based on the Decision Matrix, then only participate in games that do not allow

fans. Bober seconds. Motion passed 4-0-1 (Iadonisi abstained)

i. Role Vote

1. Kathryn McGinn - Yes
2. Chris Bober - Yes
3. Paul Plater - Yes
4. Rich Pelletier - Yes
5. Herla Iadonisi - Abstained

c. Bober moved to allow skiing and bowling to continue as planned. Iadonisi seconds. Motion passed 5-0

i. Role Vote

1. Kathryn McGinn - Yes
2. Chris Bober - Yes
3. Paul Plater - Yes
4. Rich Pelletier - Yes
5. Herla Iadonisi - Yes

**O. Public Presentation on January 12, 2021**

- a. Budget - McGinn
- b. Food Services - Iadonisi
- c. SAU - Plater
- d. Special Education - Bober
- e. Technology - Bober
- f. HVAC - Pelletier
- g. Paving - Iadonisi
- h. Roof - Bober
- i. RSA - McGinn
- j. Annual Reports - Plater

**P. Planning for the Deliberative session.**

- a. A presentation of the options the Board has in holding the Deliberative session will be given at the next meeting.
- b. If the Board has any questions before the meeting next Tuesday, please send them to McGinn.

**Q. Adjournment**

- a. Iadonisi moved to adjourn. Pelletier seconds. Motion passed 5-0 @ 9:13pm
- b. Role Vote
  - i. Kathryn McGinn - Yes
  - ii. Chris Bober - Yes
  - iii. Paul Plater - Yes
  - iv. Rich Pelletier - Yes
  - v. Herla Iadonisi - Yes

Respectfully Submitted,  
Meagan Fleagle

**Decision Matrix 2020-2021**

This matrix serves as a guide when planning and making decisions regarding models of instructional delivery. SAU 34 reserves the right to take a more restrictive approach as the situation warrants.

**LAST UPDATED: January 4, 2021 at 1:15pm**

**Due to limited testing and uneven reporting during the holidays data experts anticipate the 7 and 14 day averages will not be completely accurate until approximately January 8, 2021. We will continue to update the Matrix with the available data, but please be aware that the numbers may fluctuate significantly as the backlog of cases is cleared and reported.**

[Decision Matrix Explained](#)

<b>Considerations</b> <i>Listed below are factors that will be taken into consideration when a decision to move to or from a fully remote learning model is being made.</i>		<b>PHYSICAL REOPENING</b>		<b>FULL REMOTE</b>
<b>Availability of Cleaning and Protective Supplies to allow us to follow state guidelines</b>		The school has the supplies necessary to meet state guidelines and to implement the SAU plan	The school is having difficulty securing future supplies necessary to meet state guidelines and to implement the SAU plan	The school is unable to secure the supplies necessary to meet state guidelines and to implement the SAU plan
Current H-DES		X		
Current H-DMS		X		
Current H-DHS		X		
Current H-DHS Alt Program		X		
Current WES		X		
<b>Level of Community Transmission</b> <a href="#">Community Spread Level (by County)</a> <ul style="list-style-type: none"> <li>Sullivan country (Washington)</li> <li>Rest of Hillsborough County** (Hillsboro,</li> </ul>	COVID-19 total test positivity as a 7 day average	<5%	5-10%	>10%
	Current Sullivan County:		7.7%	
	Current Rest of Hillsborough County:			
	Numbers of new infections per 100,000 population over prior 14 days	<50	50-100	>100
				<b>11.0%</b>

<b>Deering, Windsor)</b>	Current Sullivan County:				<b>190.1</b>
	Current Rest of Hillsborough County:				<b>649.9</b>
	Number of new hospitalizations per 100,000 population over prior 14 days	<10	10-20	>20	
	Current Sullivan County:	<b>0.0</b>			
	Current Rest of Hillsborough County:	<b>0.0</b>			
	Transmission within the school facility	Zero or sporadic cases with no evidence of transmission within the school setting	One cluster in the school	Two or more unrelated cluster in the school with onset (based on source cases symptom onset dates) within 14 days of each other	
	Current H-DES	X			
	Current H-DMS	X			
	Current H-DHS	X			
	Current H-DHS Alt Program	X			
Current WES	X				
Student absenteeism due to illness	<15%	15-30%	>30%		
Current H-DES	X				
Current H-DMS	X				
Current H-DHS	X				
Current H-DHS Alt Program	X				
Current WES	X				

	<b>Staff capacity to conduct classes and school operations*</b>	<b>Normal:</b> The school is able to provide coverage and manage absenteeism with little impact to instruction	<b>Strained;</b> It is difficult for the school to provide coverage and manage absenteeism. There is impact to instruction.	<b>Critical:</b> The level of staff absenteeism is too high to effectively manage.
	Current H-DES	X		
	Current H-DMS		X	
	Current H-DHS		X	
	Current H-DHS Alt Program	X		
	Current WES	X		
<b>Compliance with Protections, including screening</b>		<b>Screening is happening before people enter the building. There is a rare need for someone to leave school due to illness. Mask wearing, physical distancing and other protective measures are followed by the community</b>	<b>There are small gaps in compliance to the protective measures in place</b>	<b>There are significant gaps in compliance to the protective measures in place</b>
Current		X		

*\*This subjective assessment should factor in a school's ability to maintain adequate staff for facility operations, transportation, teaching, and administrative functions*

*Executive Orders/Public Health Department Guidance supersede local decision making The SAU will regularly communicate where each school falls within each of these factors.*

		Level of Community Transmission		
		Minimal	Moderate	Substantial
Level of School Impact	Low	In-Person	In-person	Hybrid
	Medium	In-Person	Hybrid	Remote
	High	Hybrid	Remote	Remote

**Additional Staff and Space requirements and Transportation Needs for Full Return while maintaining health and safety measures**

	H-DHS	H-DMS	H-DES	WES
Classrooms	8-9	15	6-10	
Staff	14	15	12	3
A minimum of 8 additional busses and drivers for Hillsboro-Deering and 2 additional busses and drivers for Washington				

## Budget Summary

● Proposed FY 2022 Budget	\$23,640,619
> HD Apportionment of SAU Budget	\$ 1,018,442
● Proposed FY 2022 Budget Including SAU	\$24,659,061
● FY 2021 Budget	\$24,207,549
● Proposed Increase	\$ 451,512
● Percent Increase	1.87%

2

## Budget vs Default Summary

● Proposed FY 2022 Budget	\$24,659,061
● FY 2022 Default Budget (as of 1/4/2021)	\$24,781,207
● Difference	\$ 122,146
● <b>Note:</b> The Proposed FY22 Budget is .5% (half of a percent) lower than the FY22 Default Budget	

3